



March 17, 2025

<<SENT VIA EMAIL>>

Colonial Soil and Water Conservation District, Chairman, Wayne Davis:  
[wayne.davis@colonialswcd.org](mailto:wayne.davis@colonialswcd.org)

**Re: Renewal of Memorandum of Understanding, as amended, between the City and the Colonial Soil and Water Conservation District**

Dear Chairman Davis:


Pursuant to Article Four (1) of the Memorandum of Understanding between the City of Hampton, Virginia (the "City") and the Colonial Soil and Water Conservation District (CSWCD) dated October 14, 2022, as amended by that First Amendment and Renewal dated October 18, 2023 (collectively, the "Memorandum"), this Letter Agreement is intended to confirm the desire of both the City and CSWCD to extend the Memorandum for a second additional one-year extension.

By signing below, the parties agree and acknowledge the extension of the Memorandum for a second additional one-year term (the "Second Renewal Term"). Such Second Renewal Term commenced on July 1, 2024 and shall continue until the close of the Fiscal Year, June 30, 2025. The Parties agree that total payment from the City to CSWCD for the Second Renewal Term is \$5,000.00. Further, the parties acknowledge that two (2) additional one-year extensions are available under the Memorandum.


The effective date of this Letter Agreement shall be the date on which CSWCD signs and dates the document. All other terms and conditions of the Memorandum shall remain unchanged and in full force and effect.

If the foregoing is acceptable to you, please sign and date this Letter Agreement in the space provided below and return an executed copy to Deputy City Attorney, Angela King ([angela.king@hampton.gov](mailto:angela.king@hampton.gov)).

Sincerely,

  
\_\_\_\_\_  
Mary B. Bunting  
City Manager

Seen and Agreed:

  
\_\_\_\_\_  
E. Wayne Davis

By: E. Wayne Davis

Title: Chair  
Colonial Soil and Water  
Conservation District

Date: 3/18/25

Date: 03/25/2025

With a copy to: CSWCD Programs Manager, Jim Wallace: [jim.wallace@colonialswcd.org](mailto:jim.wallace@colonialswcd.org)

**OFFICE OF THE CITY MANAGER**

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