



Application for Use Permit

Complete this application in its entirety and submit pages 4 and 5 along with the required materials (including any required supplements) as listed on page 2 to the address below:

City of Hampton
Community Development Department, Planning Division
22 Lincoln Street, 5th Floor
Hampton, Virginia 23669

OFFICE USE ONLY
Date Received:

RECEIVED

APR 01 2023

CDD 5TH FLOOR

Case Number: UP 23-00012

1. PROPERTY INFORMATION

Address or Location 2020 Winfree Rd Hampton VA

LRSN 11001827 Zoning District Zoning R-9 District 2B

Current Land Use One and Two family Residential

Proposed Land Use Air B+B

The proposed use will be in: an existing building a new addition a new building

2. PROPERTY OWNER INFORMATION (an individual or a legal entity may be listed as owner)

Owner's Name Kelvin and Wanda Washington

Address 2020 Winfree Rd City Hampton State VA Zip 23663

Phone 540 649 3338 Email Wanda.washington692@gmail.com

3. APPLICANT INFORMATION (if different from owner)

Applicant's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

4. APPLICANT AGENT INFORMATION (if different from applicant)

Agent's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

5. CERTIFICATION FOR LEGAL ENTITY PROPERTY OWNERS

Complete this section only if the property owner is **not** an individual but rather a legal entity such as a corporation, trust, LLC, partnership, diocese, etc. as specified in Step 2 above.

"I hereby submit that I am legally authorized to execute this application on behalf of the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), title(s), signature(s), and date(s) of authorized representative(s) of the legal entity (attach additional page if necessary):

Name of Legal Entity _____

Signed by:

Name (printed) _____, Its (title) _____

Signature _____ Date _____

Name (printed) _____, Its (title) _____

Signature _____ Date _____

Name (printed) _____, Its (title) _____

Signature _____ Date _____

6. CERTIFICATION FOR INDIVIDUAL PROPERTY OWNERS

Complete this section only if the property owner is an individual or individuals.

"I hereby submit that I am the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), signature(s), and date(s) of owner(s) (attach additional page if necessary):

Name (printed) Wanda Washington

Signature Wanda Washington Date 3/12/23

Name (printed) Kelvin L Washington

Signature Kelvin L Washington Date 3/12/23

OFFICE USE ONLY

- | | | |
|---|--|---|
| <input type="checkbox"/> Application Form | <input type="checkbox"/> Narrative Statement | <input type="checkbox"/> Supplemental Form (if required) |
| <input type="checkbox"/> Application Fee | <input type="checkbox"/> Survey Plat | <input type="checkbox"/> Additional materials (if required) |



Supplemental Information for Short-Term Rental

OFFICE USE ONLY
Date Received:

10 April 2023

Case Number: UP 23-00012 _ _ _ _

Complete this application in its entirety and submit with the completed Use Permit application form to the address below:

City of Hampton
Community Development Department, Planning Division
22 Lincoln Street, 5th Floor
Hampton, Virginia 23669

1. LOT INFORMATION

Lot Width _____ Lot Depth 90 Total Lot Area (ac. or sq. ft.) .14

Current On-site Parking Spaces 2 Current On-street Parking Spaces on street parking

Per Chapter 11, § 11-7 of Hampton's Zoning Ordinance, a standard parking space shall be a minimum of 9'x18'

Please attach a sketch showing the parking area and the circulation to, from and within the parking lot

2. BUILDING INFORMATION

Square Footage 1499 Stories 1 Number of Kitchens 1

Proposed Number of Guests 8 Number of Guest Rooms 4 Number of Bathrooms 2

Is this currently an owner-occupied residence? Yes No

Please attach a floor plan of the short-term rental with all rooms labeled as to their use along with the location(s) of any fire extinguishers, smoke detectors, and carbon monoxide (CO) detectors.

3. SHORT-TERM RENTAL INFORMATION

Do you plan to host events in conjunction with the short-term rental? Yes No

When do you intend to use the property as a short-term rental? Year-round Weekends
 Seasonal. If so, what season(s)? we spend a lot of time at this property

Are there accessory structures on property, such as a garage or gazebo, that would be used as part of the short-term rental? Yes No

4. LOCAL CONTACT PERSON

Name Wanda Washington E-mail Wanda.Washington692@gmail.com

Home Phone 540 649 3338 Mobile Phone 540 649 3338

Address 2020 Winfree Rd Hampton

Narrative Statement for 2020 Winfree Rd., Hampton, Va 23663

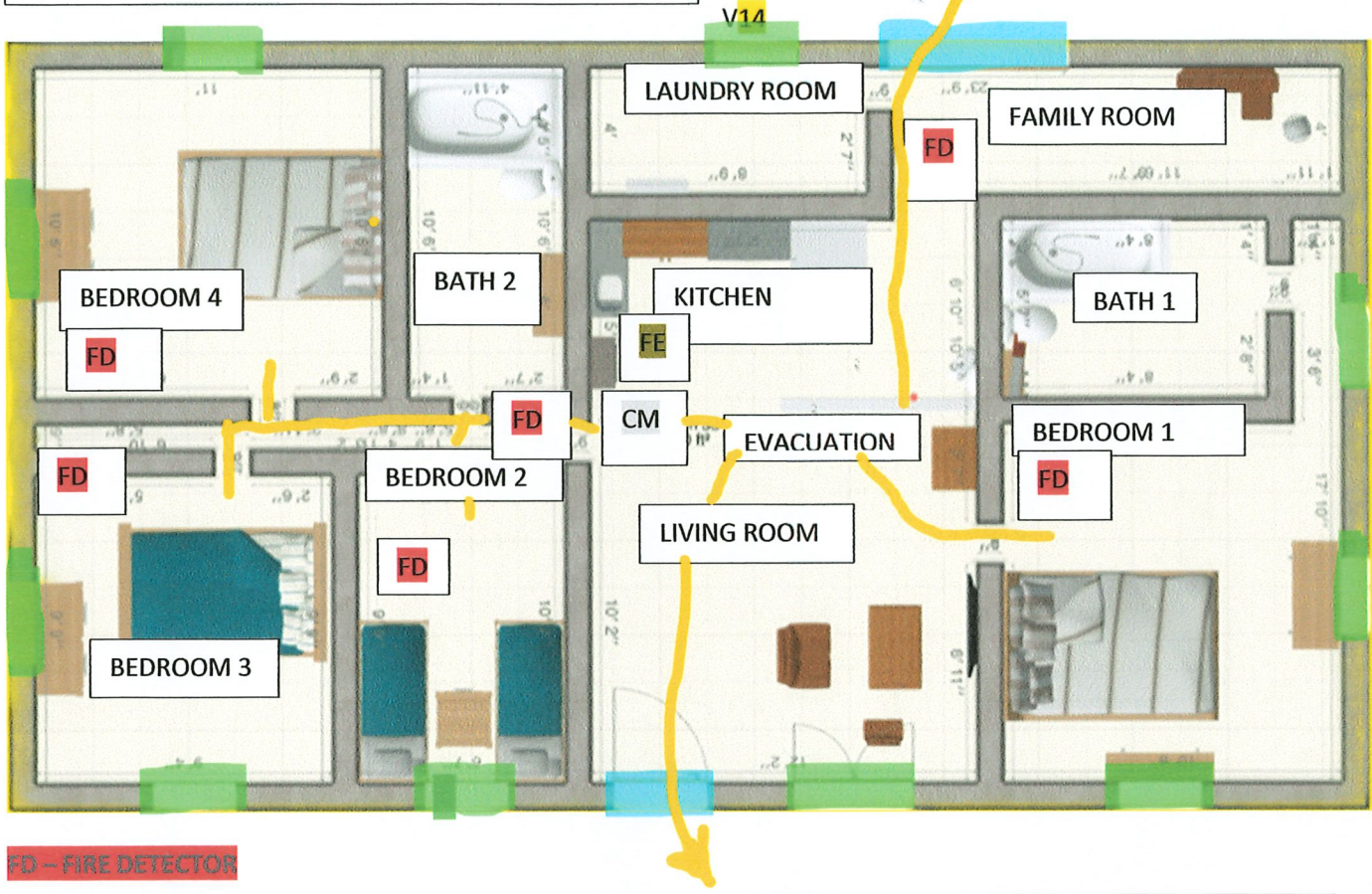
We would like to use our property as an Air B& B. We do spend several weekends a month here in Hampton but would like to be able to offer it for others to stay to enjoy the beautiful area when we aren't in town. Our 1499 square foot home has 4 bedrooms, 2 bath with a living room, family room, laundry room and a fence in yard. Two cars can park in the drive way and there's also parking on the street. We have an ADT system in place for monitoring. Our clients will have a 10pm quiet time.

Please feel free to reach out to us if you have any further questions or concerns.

Sincerely,

Wanda and Kelvin Washington

2020 Winfree rd. Hampton Va.



FD – FIRE DETECTOR

CD – CARBON MONOXIDE DETECTOR

EXIT WINDOWS

EXIT DOORS

EVACUATION ●

FIRE EXTINGUISHER

Bedroom 1- 14 x 11.5	Living room – 14 x 10
Bedroom 2- 10 x 10	Family room- 16 x 7
Bedroom3- 10 x 11.5	Kitchen – 20 x 10
Bedroom 4- 10 x 11.5	Laundry room -14 x 10
Bathrooms 10 x 5	