

Fiscal Year 2018 Budget Adjustments for City Council ACTION

Second Quarter {October 1, 2017 - December 31, 2017}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
311 Citizen Contact Center		
Personnel Services	\$6,475.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	<u>6,475.00</u>	
E-911 Emergency Communications		
Personnel Services	28,976.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	<u>28,976.00</u>	
Assessor of Real Estate		
Personnel Services	20,220.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	<u>20,220.00</u>	
City Attorney		
Personnel Services	(40,901.00)	Net effect of a transfer from Retirement and Employee Benefits to fund the FY18 2% general
Operating Expenses	0.00	wage increase (GWI) for PFT employees and to Commonwealth's Attorney the position and
Capital Outlay	0.00	salary of a vacant attorney position for the purpose of prosecuting gateway misdemeanors.
Total	<u>(40,901.00)</u>	
City Manager		
Personnel Services	27,002.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses		(GWI) for PFT employees.
Capital Outlay	0.00	
Total	<u>27,002.00</u>	
City Treasurer		
Personnel Services	17,592.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	<u>17,592.00</u>	
Circuit Court		
Personnel Services	5,481.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	<u>5,481.00</u>	
Citizens' Unity Commission		
Personnel Services	1,240.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	2,678.64	(GWI) for PFT employees and from Contingency Reserve to fund the travel and lodging costs to
Capital Outlay	0.00	attend the National League of Cities (NLC) Leadership Summit.
Total	<u>3,918.64</u>	

Fiscal Year 2018 Budget Adjustments for City Council ACTION

Second Quarter {October 1, 2017 - December 31, 2017}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Commissioner of Revenue		
Personnel Services	20,614.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	20,614.00	
Commonwealth's Attorney		
Personnel Services	94,131.00	Net effect of a transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees and from City Attorney the position and salary of a vacant attorney position for the purpose of prosecuting gateway misdemeanors.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	94,131.00	
Community Development		
Personnel Services	46,439.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees and from Municipal Council to cover the registration costs for a webinar training.
Operating Expenses	25.00	
Capital Outlay	0.00	
Total	46,464.00	
Consolidated Procurement		
Personnel Services	5,505.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	5,505.00	
Contingency Reserve		
Personnel Services	0.00	Transfer to Electoral Board to cover operating expenses associated with the November election; to Citizen's Unity Commission to fund the travel and lodging cost to attend the National League of Cities Leadership Summit; to Public Works: Facilities Management to fund the cost of replacement furniture for the Rupert Sargent conference room; and to Police Division to cover the increased costs of departmental cell phones purchase.
Operating Expenses	(25,260.64)	
Capital Outlay	0.00	
Total	(25,260.64)	
Convention and Visitor Bureau		
Personnel Services	13,738.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	13,738.00	
Court Services Unit		
Personnel Services	3,554.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	3,554.00	
Economic Development		
Personnel Services	15,113.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	15,113.00	

Fiscal Year 2018 Budget Adjustments for City Council ACTION

Second Quarter {October 1, 2017 - December 31, 2017}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Electoral Board		
Personnel Services	0.00	Transfer from Contingency Reserve to cover operating expenses associated with the November election.
Operating Expenses	10,000.00	
Capital Outlay	0.00	
Total	10,000.00	
Emergency Management		
Personnel Services	3,448.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	3,448.00	
Finance		
Personnel Services	15,134.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	15,134.00	
Fire and Rescue Division		
Personnel Services	323,846.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	323,846.00	
General District Court		
Personnel Services	757.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	757.00	
Hampton History Museum		
Personnel Services	4,813.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	4,813.00	
Human Resources		
Personnel Services	13,037.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	13,037.00	
Information Technology		
Personnel Services	21,172.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	21,172.00	

Fiscal Year 2018 Budget Adjustments for City Council ACTION

Second Quarter {October 1, 2017 - December 31, 2017}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Internal Audit		
Personnel Services	2,706.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	2,706.00	
Marketing and Outreach		
Personnel Services	7,505.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	7,505.00	
Municipal Council		
Personnel Services	4,210.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	(25.00)	(GWI) for PFT employees and to Community Development to cover the registration
Capital Outlay	0.00	costs for a webinar training.
Total	4,185.00	
Office of Youth and Young Adult Opportunities		
Personnel Services	4,192.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	4,192.00	
Parks, Recreation and Leisure Services: Parks Division		
Personnel Services	28,521.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	28,521.00	
Police Division		
Personnel Services	348,803.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	8,037.00	(GWI) for PFT employees and from Contingency Reserve to cover the increased cost of
Capital Outlay	0.00	departmental cell phones purchase.
Total	356,840.00	
Police Division - Animal Control		
Personnel Services	4,557.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	4,557.00	
Public Library		
Personnel Services	17,079.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	17,079.00	

Fiscal Year 2018 Budget Adjustments for City Council ACTION

Second Quarter {October 1, 2017 - December 31, 2017}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Public Works: Administration		
Personnel Services	3,811.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	3,811.00	
Public Works: Drainage Maintenance		
Personnel Services	9,331.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	9,331.00	
Public Works: Engineering		
Personnel Services	10,679.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	3,135.00	(GWI) for PFT employees and from Public Works: Facilities Management funding for building
Capital Outlay	0.00	maintenance in preparation of new property line plats associated with the redevelopment of the
Total	13,814.00	Wythe Elementary site.
Public Works: Facilities Management		
Personnel Services	21,852.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	(3,135.00)	(GWI) for PFT employees; from Contingency Reserve to fund the cost of replacement furniture
Capital Outlay	4,545.00	for the Rupert Sargent conference room; and to Public Works Engineer funding for building
Total	23,262.00	maintenance in preparation of new property line plats associated with the redevelopment of the
		Wythe Elementary site.
Public Works: Parking Facilities		
Personnel Services	648.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	648.00	
Public Works: Streets and Roads		
Personnel Services	17,219.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	17,219.00	
Public Works: Traffic Engineering		
Personnel Services	8,441.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	8,441.00	
Parks, Recreation and Leisure Services: Recreation Division		
Personnel Services	23,821.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase
Operating Expenses	0.00	(GWI) for PFT employees.
Capital Outlay	0.00	
Total	23,821.00	

Fiscal Year 2018 Budget Adjustments for City Council ACTION

Second Quarter {October 1, 2017 - December 31, 2017}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Retirement and Employee Benefits		
Personnel Services	(1,204,070.00)	Transfer to various departments to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(1,204,070.00)</u>	
Voting Registrar		
Personnel Services	1,651.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>1,651.00</u>	
Youth, Education and Family Services.		
Personnel Services	41,658.00	Transfer from Retirement and Employee Benefits to fund the FY18 2% general wage increase (GWI) for PFT employees.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>41,658.00</u>	
Grand Total:	<u><u>\$0.00</u></u>	

Fiscal Year 2018 Budget Adjustments for City Council ACTION
Second Quarter {October 1, 2017 - December 31, 2017}

Non-General Fund

Capital Budget Fund

Transfer from:	<u>Amount</u>	<u>Explanation</u>
EOC/911	<u><u>(\$78,902.28)</u></u>	Transfer to Emergency Management Vehicles to fund the replacement cost of two vehicles, necessitated by age and repair costs, that are not in the Equipment Replacement Fund.
Transfer to:		
Emergency Management Vehicles	<u><u>\$78,902.28</u></u>	Transfer savings from the EOC/911 project to fund the replacement cost of two vehicles, necessitated by age and repair costs, that are not in the Equipment Replacement Fund.