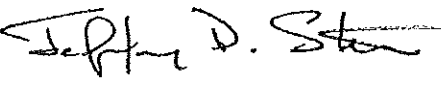




Virginia Department of  
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1. RECIPIENT NAME AND ADDRESS (Including Zip Code)		4. AWARD NAME: 2015 State Homeland Security Grant	
Hampton City 22 Lincoln Street Hampton, VA 23669		5. PROJECT PERIOD: FROM 09/01/2015 TO 03/31/2017 BUDGET PERIOD: FROM 09/01/2015 TO 03/31/2017	
2. GRANTEE IRS/VENDOR NO.		6. AWARD DATE: January 19, 2016	
54-6001336		7. TOTAL AMOUNT OF THIS AWARD \$45,000.00	
		8. FEDERAL AMOUNT OF THIS AWARD \$45,000.00	
		9. RECIPIENT NON-FEDERAL COST SHARE REQUIREMENT \$ 0.00	
3. FY 15 Emergency Plans, Assessments and Workshops			
10. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
11. STATUTORY AUTHORITY FOR GRANT The project is supported under <i>The Robert T. Stafford Disaster Relief and Emergency Assistance act (Public Law 93-288)</i>			
12. METHOD OF PAYMENT Commonwealth of Virginia Accounting System			
<b>AGENCY APPROVAL</b>		<b>GRANTEE ACCEPTANCE</b>	
13. TYPED NAME AND TITLE OF APPROVING VDEM OFFICIAL  Jeffrey D. Stern Ph.D. State Coordinator		14. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL  Mary Bunting County Administrator	
15. SIGNATURE OF APPROVING VDEM OFFICIAL  		16. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL  16A. DATE	



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**SPECIAL CONDITIONS**

1. The grantee and any subgrantee shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. The administrative and audit requirements and cost principles that apply to DHS award recipients originate from 2 C.F.R. Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as adopted by DHS.
2. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.
3. The recipient must submit a Quarterly Progress Report. Failure to provide this information may result in VDEM withholding grant funds from further obligation and expenditure. Reports are due on January 15, April 15, July 15, and October 15. A report must be submitted for every quarter of the period of performance, including partial calendar quarters, as well as for periods where no grant activity occurs. Future awards and fund draw downs may be withheld, if these reports are delinquent. The final Progress Report is due 90 days after the end date of the performance period.
4. In the event VDEM determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.
5. The recipient shall not undertake (obligate/expend federal and/or matching funds) any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures, and objects that are 50 years old or greater. Recipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
6. The recipient agrees that federal funds under this award will be used to supplement, but not supplant, state or local funds for emergency preparedness.

*“Working to Protect People, Property and Our Communities”*



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7. The recipient agrees that the use of the funds under this grant will be in accordance with the Fiscal Year 2015 guidelines and must support the goals and objectives included in the State Homeland Security Strategy
8. The recipient agrees that all publications created with funding under this grant shall prominently contain the following statement: "This document was prepared under a grant from FEMA's Grant Programs Directorate, U.S. Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA's Grant Programs Directorate or the U.S. Department of Homeland Security."
9. The recipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security."
10. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
11. National Incident Management System Implementation Compliance  

In accordance with HSPD-5, the adoption of the NIMS is a requirement to receive federal preparedness assistance through grants, contracts, and other activities. No federal funds will be released to the primary grantee and any other entity participating and benefiting in this project if this requirement has not been met. In the event of a Corrective Action Plan submitted, VDEM/SAA will determine if the sub-grantee(s) has (have) made sufficient progress to disburse funds.
12. All conferences and workshops using federal preparedness funds must pertain to the project being funded. The recipient agrees to submit a Trip Report when using federal funds to attend a conference or workshop. The Trip Report template can be found at [www.vaemergency.gov](http://www.vaemergency.gov) under Grant Information. These reports must be remitted with your request for reimbursement. Failure to do so will result in a delay of payment until received.
13. Recipients agree that under program guidelines, travel expenses are allowable for approved training, planning, administrative, and exercise activities following local, state, and federal guidelines. Prior to traveling for these activities outside of contiguous United States (OCONUS) as well as to Canada and Mexico, preapproval is required by the state and FEMA through the SAA office.  

Please reference 2 CFR 200.403, in regard to reasonableness when considering requests for travel of this type. Where applicable, you should also reference the following regarding travel: the Western Hemisphere Travel Initiative ([http://www.dhs.gov/files/programs/qc\\_1200693579776.shtm](http://www.dhs.gov/files/programs/qc_1200693579776.shtm)).