



Application for
Use Permit

Complete this application in its entirety and submit pages 4 and 5 along with the required materials (including any required supplements) as listed on page 2 to the address below:

City of Hampton
Community Development Department, Planning Division
22 Lincoln Street, 5th Floor
Hampton, Virginia 23669

OFFICE USE ONLY
Date Received:

RECEIVED

APR 01 2023

CDD 5TH FLOOR

Case Number: UP _____

1. PROPERTY INFORMATION

Address or Location 15 Connie Street, Hampton, VA

LRSN 12006545 Zoning District R-9

Current Land Use Second Home of property owners since 3/14/2022

Proposed Land Use Short-Term Rental

The proposed use will be in: an existing building a new addition a new building

2. PROPERTY OWNER INFORMATION (an individual or a legal entity may be listed as owner)

Owner's Name Jerry & Lisa Burkett

Address 2450 County Road 152 City Georgetown State TX Zip 78626

Phone 512-740-9191 Email Gtgdgrass@cs.com

3. APPLICANT INFORMATION (if different from owner)

Applicant's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

4. APPLICANT AGENT INFORMATION (if different from applicant)

Agent's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

5. CERTIFICATION FOR LEGAL ENTITY PROPERTY OWNERS

Complete this section only if the property owner is **not** an individual but rather a legal entity such as a corporation, trust, LLC, partnership, diocese, etc. as specified in Step 2 above.

"I hereby submit that I am legally authorized to execute this application on behalf of the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), title(s), signature(s), and date(s) of authorized representative(s) of the legal entity (attach additional page if necessary):

Name of Legal Entity _____

Signed by:

Name (printed) _____, Its (title) _____

Signature _____ Date _____

Name (printed) _____, Its (title) _____

Signature _____ Date _____

Name (printed) _____, Its (title) _____

Signature _____ Date _____

6. CERTIFICATION FOR INDIVIDUAL PROPERTY OWNERS

Complete this section only if the property owner is an individual or individuals.

"I hereby submit that I am the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), signature(s), and date(s) of owner(s) (attach additional page if necessary):

Name (printed) JERRY BURKETT

Signature [Handwritten Signature] Date 3/26/2023

Name (printed) Lisa Burkett

Signature [Handwritten Signature] Date 3-26-2023

OFFICE USE ONLY		
<input type="checkbox"/> Application Form	<input type="checkbox"/> Narrative Statement	<input type="checkbox"/> Supplemental Form (if required)
<input type="checkbox"/> Application Fee	<input type="checkbox"/> Survey Plat	<input type="checkbox"/> Additional materials (if required)



Supplemental Information for
Short-Term Rental

Complete this application in its entirety and submit with the completed Use Permit application form to the address below:

City of Hampton
Community Development Department, Planning Division
22 Lincoln Street, 5th Floor
Hampton, Virginia 23669

OFFICE USE ONLY
Date Received:

06 April 2023

Case Number: UP 23-00019 _____

1. LOT INFORMATION

Lot Width 62 Lot Depth 149 Total Lot Area (ac. or sq. ft.) .19 Ac

Current On-site Parking Spaces 2 Current On-street Parking Spaces _____

Per Chapter 11, § 11-7 of Hampton's Zoning Ordinance, a standard parking space shall be a minimum of 9'x18'

Please attach a sketch showing the parking area and the circulation to, from and within the parking lot

2. BUILDING INFORMATION

Square Footage 967 Stories 1 Number of Kitchens 1

Proposed Number of Guests 6 Number of Guest Rooms 3 Number of Bathrooms 1

Is this currently an owner-occupied residence? Yes No
2nd Home, occupied approx. 1 week per month

Please attach a floor plan of the short-term rental with all rooms labeled as to their use along with the location(s) of any fire extinguishers, smoke detectors, and carbon monoxide (CO) detectors.

3. SHORT-TERM RENTAL INFORMATION

Do you plan to host events in conjunction with the short-term rental? Yes No

When do you intend to use the property as a short-term rental? Year-round Weekends
 Seasonal. If so, what season(s)? _____

Are there accessory structures on property, such as a garage or gazebo, that would be used as part of the short-term rental? Yes No

4. LOCAL CONTACT PERSON

Name Brittany or Wade Burkett E-mail brittany.rachel.heins@gmail.com

Home Phone _____ Mobile Phone (512) 699-4753

Address 3 Saunders Dr., Poquoson, VA 23062

The 967 square foot single family residence at 15 Connie Street was purchased March, 2022 by Jerry and Lisa Burkett as a second home to allow us to better support our son and his family stationed at Langley Air Force Base during his deployments. They have 4 children, two of which have special needs.

We have used the home intermittently for the past year while our son has been deployed. He returned home in April and while we will continue to utilize the home personally, we would now also like to begin using the home for short-term rental. We have discussed our short-term rental plans with our closest neighbors and will continue to communicate with them to ensure that the rental of the home does not disrupt the neighborhood.

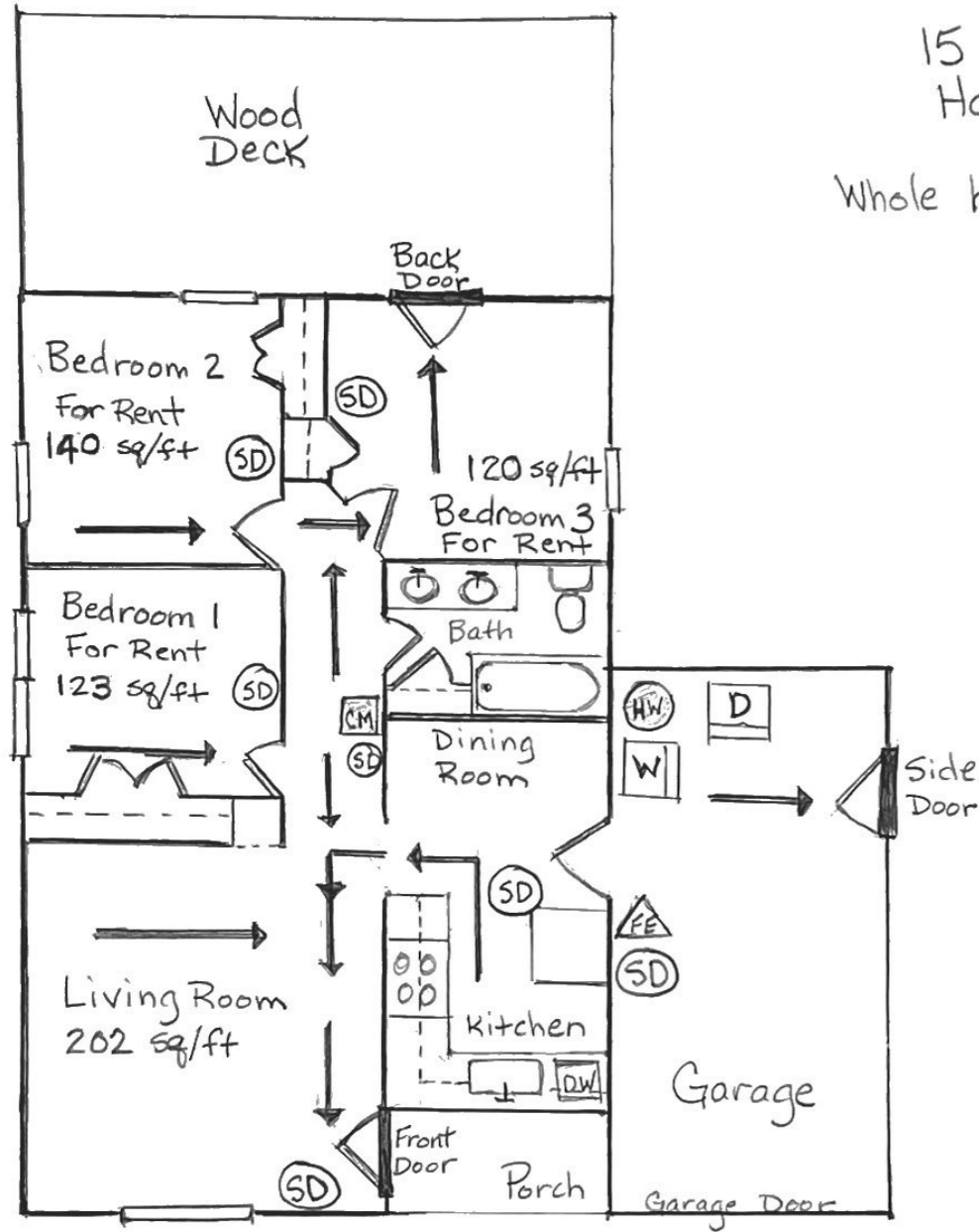
Consistent with the nature of Buckroe Beach rules, and the family oriented neighborhood, the property will be marketed for families of 6 or less, evening quiet hours will be established and parties and events will not be allowed.

Wade and Brittany Burkett, (our son and his wife), who reside in Poquoson will be the local property managers.

The house is located in the Buckroe Beach area at the end of Connie Street. Two parking spaces are available consisting of one garage space and one driveway space. See attached map with parking and vehicle flow.

15 Connie Street
Hampton, VA

Whole house for rent



- (HW) Hot Water Heater
- (FE) Fire extinguisher
- (CM) Carbon monoxide detector
- (SD) Smoke detector
- Evacuation route
- Exit window
- Exit door