

GrantApplication - 2024 - EMPG - Hampton, City of

Routing in Progress: Create a Grant Application (Step 1 of 7)



Grant Application Summary	
The Grant Application defines all project details including Scope-of-Work, all costs, worksheets, and other required data and documents.	
Title:	2024 - EMPG - Hampton, City of
Total Project Cost:	\$141,480.00
Total Awarded Amount:	\$0.00
Funding Sources:	Federal - \$0.00 State - \$0.00 Local - \$0.00 Edit
FEMA Obligation Data:	Federal Number - < no value >

Workflow Summary	
Current Step:	1) Create a Grant Application Description: Applicant creates and submits Application to VDEM
Recipients:	Applicant - Full Access

Grant
2024 Emergency Management Performance Grant Emergency Management Performance Grant Start Date: July 1, 2024 CFDA Number: 97.042

Applicant
Hampton, City of Name (Legal): City of Hampton Location Jurisdiction: Independent City of Hampton Independent City of Hampton Location (Region 5 - Tidewater Region) UEI: H43KALPESBP1 FIPS: 650-35000-00 State #: 2152 FEIN #: 54-6001336 Vendor # (Applicant): 0000046247 DUNS #: 066019902 Type: City Physical/Mailing: 22 Lincoln Street Hampton, VA, 23669-3522

Submission: Oct 7, 2024 at 4:20 PM by Ginger Brooks

Introduction

Summary Information

Grant: 2024 Emergency Management Performance Grant

Project Type: Planning

Please indicate whether your Agency intends to participate in this grant award, or whether your Agency will opt-out of participating:

Opt-In

Title: 2024 - EMPG - Hampton, City of

Used to help identify the project. Ex: "FY2024 - EMPG - Hampton, City of".

This application contains Work Activity and Costs in the following areas:

Planning
Training
Equipment

Hold Ctrl key to select multiple areas.

Project Description: This project will support planning, training, and equipment efforts of the Office of Emergency Management and partnering city departments to improve the preparedness and resilience of the City of Hampton. The project is designed to: improve equitable distribution of emergency preparedness education and supplies to vulnerable residents; enhance resilience through continuity of operations planning; promote and sustain a well-trained and professionally developed staff; and sustain and enhance the city's capabilities in the areas of prevention, protection, mitigation, response, and recovery.

Provide a brief, but detailed, description of the Project.

Primary Contact:

Hui-Shan Walker - Emergency Management Coordinator

Edit

Email Address: hui-shan.walker@hampton.gov

Phone: 757-727-1208

Alternate Contact:

Gwen Pointer - Interim Emergency Management Coordinator

Edit

Email Address: gwen.pointer@hampton.gov

Phone: 757-570-9795

Chief Administrative Officer:

MARY BUNTING - CITY MANAGER

Edit

Email Address: MBUNTING@HAMPTON.GOV

Phone: 757-727-6392

Finance Officer:

Karl Daughtrey - Director of Finance

Edit

Email Address: kdaughtrey@hampton.gov

Phone: 757-727-6230

Requested Applicant Updates

Fill out the below fields only if the current values are incorrect or missing. - (View Applicant)

State Tax Number:

30-546001336F-001

Current State Tax Number value:

Federal Tax Number:

54-6001336

Current Federal Tax Number value:

FEIN:

54-6001336

Current Federal Employer Identification Number value: 54-6001336

Unique Entity Identifier (UEI):

H43KALPESBP1

Current UEI value: H43KALPESBP1

Grant Application Worksheets

1 results

#	Grant Application Worksheet Title	Amount	Grant Application Worksheet Type	Status
1	FY2024 Emergency Management Performance Grant	\$141,480.00	Planning	Included

Costs

Fund Allocation

The EMPG program requires a 50/50 match, which means that in order to be awarded the full allocated amount, the total cost for this project must add up to an amount of \$141,480.00. Note also that the total M&A costs for this project cannot exceed \$3,537.00.

Federal Allocated Amount: \$70,740.00

Total Project Cost: \$141,480.00

Balance: \$0.00

Worksheet Cost Type Summary

Cost Type	Quantity Sum	Unit Cost Avg.	Total Cost Sum
Develop and Enhance Plans and Protocols	1.00	\$45,000.00	\$45,000.00
LOCAL MATCH REQUIREMENT	1.00	\$70,740.00	\$70,740.00
Non AEL Item	1.00	\$19,740.00	\$19,740.00
Other Training Costs (Travel, Supplies, etc.)	1.00	\$6,000.00	\$6,000.00

Cost Line Items

The table below displays the Total Cost across all Project Worksheets. To add or remove costs, please update the Cost Lines on the applicable Project Worksheet.

Classification	Description	EHP	Qty	Price	Total
Grant Application Worksheet Total				\$141,480.00	
Grant Application Total				\$0.00	
Grand Total				\$141,480.00	

Scope

Scope Jurisdiction(s):

The project will serve the City of Hampton, an independent municipality located on the Virginia Peninsula, within the Hampton Roads Metropolitan Statistical Area. The city spans a total area of roughly 136 square miles.

The City of Hampton supports a permanent resident population of 137,436, with a population density of approximately 2,665 per square mile. Critical factors impact the city's citizens - most notably vulnerability to tropical storms, flooding, sea-level rise and wind events. The city has a diverse population with a 49% of residents identifying as African American, 6.6% as Hispanic, 7.9% as two or more races, and 2.5% comprising those identifying as Asian, American Indian, and Hawaiian/Pacific Islander. Several of the city's census tracts are documented by FEMA, VDEM and the CDC SVI to be both highly vulnerable to climate hazards and also to be at high risk of social vulnerability.

The Hampton Office of Emergency Management is responsible for developing and maintaining the city's Emergency Operations Plan and support annexes as well as other citywide preparedness and response plans; for managing Emergency Operations Center operations, and for coordinating city department activities during large scale incidents. The Office also bears a large share of the responsibility for writing and managing grant projects and for conducting public outreach and education and emergency preparedness.

The Office of Emergency Management will manage this funding in partnership with the Department of Finance and all purchases will be overseen by the city's Consolidated Procurement Office.

Emergency Management will coordinate public outreach and education activities with the city's Office of Diversity, Equity and Inclusion to ensure that the elements of the proposed projects are designed to identify and eliminate systemic biases and promote equity. The DEI Office will also be instrumental in ensuring that community input is received and considered so that project activities are endorsed by and meaningful to the communities served.

Identify specific jurisdiction(s) within the geographical scope area, the impact to the jurisdiction(s), and how the interaction occurs.

Scope Tasks

Identify a minimum of three and up to a maximum of five project scope tasks with a description for each scope detailing goals, deliverables and resources needed.

Scope Task Description	Goals	Deliverables	Resources Needed	
Development of Continuity of Operations Plan	Contract for the completion of a continuity of operations plan for the City of Hampton. Facilitate input from multiple city departments and stakeholders	Completed Continuity of Operations Plan.	Hire contractor to facilitate input and compile plan utilizing current best practices.	Edit
Improve equity in community emergency preparedness and resilience	Conduct outreach events to provide direct access to education and recommended protective actions. Provide preparedness and resilient supplies to city residents in documented areas of high socioeconomic vulnerability. Develop displays to publicize events and raise awareness in neighborhood facilities (community centers, libraries, and private partner facilities) to advertise preparedness	Community outreach events conducted. Emergency preparedness/resilience kits and supplies distributed to residents.	Staff time to plan and conduct events. Supplies, educational materials, facilities for events. Display materials.	Edit

Scope Task Description	Goals	Deliverables	Resources Needed	
Staff Training and Development	events and increase attendance. Facilitate attendance at emergency management courses/conferences. Support Emergency Management sustainment of professional licenses and certifications.	Training course/conference attendance documented. Copies of professional license/certification renewal.	Coordination of registration, travel, and lodging.	Edit

Add Scope Task

Timeline

Project Milestones

In this section, describe what will happen from the Grant's Start Date (Jul 1, 2024) and End Date (Jun 30, 2025). Provide three to six milestone dates and a description of what will be completed by each date. Provide a start and completion date for each milestone.

Milestone	Start Day	End Day
Conduct in-kind match activities to plan, coordinate, and manage projects	Jul 1, 2024	Dec 31, 2024
Perform activities to accept funding and establish financial accounts	Jan 1, 2025	Jan 1, 2025
Plan and purchase supplies and conduct community preparedness events	Jan 1, 2025	May 31, 2025
Contract with vendor for development of Continuity of Operations Plan	Jan 1, 2025	Feb 1, 2025
Development of Continuity of Operations Plan	Feb 1, 2025	May 31, 2025
Attend EM training/conferences; renew licenses and certifications	Feb 1, 2025	May 31, 2025

Documentation

Please download, complete and upload the below list of required documentation:

Document Name:

Actions:

- POC Form
- Acceptance Package Checklist
- FEMA EHP Screening Form Instructions
- FEMA EHP Screening Form
- Certification Regarding Lobbying
- Grant Assurances
- FEMA Form 20-16C

Certifications



Certification 1: Applicant understands that no project can be started (federal and/or matching funds) until an EHP review and approval is received from VDEM. Any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. Applicant must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.



Certification 2: In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS) is a requirement to receive Federal preparedness assistance through grants, contracts, and other activities. By submitting this project, you, and all participating entities, are certifying that your locality/state agency is NIMS compliant.



Certification 3: Submission of this project proposal does not guarantee funding, in whole or part, for the project outlined above.



Certification 4: Any projects allocated funds will be required to complete a grant application, check all purchases against the Allowable Equipment Lists, and follow the Administrative Guidelines.



Certification 5: I have read and comply with federal grant guidance for this program which included the federal grant code regulations (2 CFR-200) - Uniform Guide.



Certification 6: I understand all requests (if awarded) to purchase Small Unmanned Aircraft System (SUAS) with FEMA grant funding must also include a description of the policies and procedures in place to safeguard individuals' privacy, civil rights, and civil liberties of the jurisdiction that will purchase, take title to, or otherwise use the SUAS equipment and must be approved by FEMA in advance of purchase.



Certification 7: I have followed all administrative processes within my entity to submit this request for funding.

Notes & Comments

There are currently no notes.
Be the first to add one