

1 **Ordinance to Amend and Re-Enact Chapter 2, Division 2 of the Code of the City of**
2 **Hampton Entitled “Meetings” by Amending Sec. 2-43 Pertaining to Citizen Comment at**
3 **Public Comment Periods**

4
5 **DIVISION 2. MEETINGS**
6

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8 **Sec. 2-43. Order of business—Regular meetings.**

9. **Sec. 2-43. - Order of business—Regular meetings.**

10 At every regular meeting of the council, the order of business shall be as
11 follows:

12 (1)

13 Call of the roll.

14 (2)

15 Invocation/Pledge of allegiance.

16 (3)

17 Consent agenda for the meeting, as prepared by the clerk of the
18 council and to include consideration of the minutes of the previous
19 meeting, ordinances believed to be routine and noncontroversial,
20 and any other items believed by the clerk of the council to be
21 routine and not controversial in nature; provided that, a member of
22 the council may, by request, have any item moved from the consent
23 agenda to the regular business agenda. Removal of an item from
24 the consent agenda by an individual council member shall require
25 twenty-four (24) hours notice to the city manager, city attorney or
26 clerk of council, or the concurrence of three council members at the
27 meeting. The consent agenda shall be approved in toto by motion
28 and roll call vote.

29 (4)

30 Presentations, proclamations and awards.

31 (5)

32 Regular business agenda, as prepared by the clerk of the council and
33 to include all public hearing items, *public comment pertaining to*
34 *other matters on the general business agenda* and general
35 business items.

36 *(a) For purposes of this subsection, the regular business agenda*
37 *will include items* of which *the clerk of council* ~~he~~ has been notified
38 by any of the following persons: the mayor, at least three (3)
39 concurring members of council, the city manager or the city

40 attorney by 12:00 p.m. on each Friday following the second
41 Wednesday each month, (i.e., the "regular meeting agenda
42 deadline"). Items submitted after the regular meeting agenda
43 deadline for any given meeting shall be included on the regular
44 agenda only with the approval of the city manager.

45 *(b)* Members of the general public recognized to speak at public
46 hearings on the regular business agenda or to speak to other
47 matters on the regular business agenda shall be allotted three (3)
48 minutes speaking time *without regard to any attempt by others to*
49 *yield time to the speaker*, and shall only be permitted to use the city
50 audio-visual equipment during their allotted speaking period after
51 submission of the material to be displayed to the office of the clerk
52 for virus screening and software compatibility no less than two (2)
53 business days prior to the scheduled meeting.

54 (6)

55 Reports by city manager, city council, staff or committees.

56

57 (7)

58 Miscellaneous new business, to include and be limited to the
59 opportunity for members of the council, the city manager and the
60 city attorney to be heard concerning matters relating to the
61 business of the city: No initiative requiring a vote by council, except
62 when subject to a specific time constraint or determined to be an
63 emergency by a majority vote of council, shall be presented on the
64 floor by a council member under new business.

65 (8)

66 Such order of business shall not be departed from except by the
67 consent of four (4) members of the council.

68 (9)

69 ~~Public comment. Effective September 1, 2014, members of the general~~
70 ~~public who have signed up to speak outside the public hearings on~~
71 ~~the regular business agenda on matters of public concern shall be~~
72 ~~allotted three (3) minutes speaking time without regard to any~~
73 ~~attempt by others to yield time to the speaker. Persons recognized~~
74 ~~to speak shall only be permitted to use the city audio-visual~~
75 ~~equipment during their allotted speaking period after submission of~~
76 ~~the material to be displayed to the office of the clerk for virus~~
77 ~~screening and software compatibility no less than two (2) business~~
78 ~~days prior to the scheduled meeting.~~