



# INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS®

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## IAFF/IAFC/ACE Peer Fitness Trainer Program

December 22, 2015

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To Whom It May Concern:

Thank you for your interest in the IAFF/IAFC/ACE Peer Fitness Trainer Certification Program. The purpose for the certification is to provide a fitness trainer standard consistent with the health and fitness needs of the Fire Service throughout the United States and Canada. Those successfully passing the certification examination will demonstrate they possess the knowledge and skills required to design and implement fitness programs, improve the wellness and fitness of the uniformed members in their departments, and assist in the physical training of recruits.

The International Association of Fire Fighters (IAFF) is the only agency that provides the training program necessary to become a certified IAFF/IAFC/ACE Peer Fitness Trainer and thus should be considered as "Sole Source". This is the only fitness certification that prepares emergency responders to implement the Wellness Fitness Initiative and the Candidate Physical Ability Test.

Included below are the fees associated with the following services:

- The five-day (Monday – Friday) PFT workshop, to potentially be hosted by Hampton Fire and Rescue/IAFF Local 2450, VA, would be scheduled for an appropriate date that is agreed upon by both Hampton Fire and Rescue/IAFF Local 2450, VA and the IAFF Health & Safety Department. This workshop date cannot be guaranteed until payment has been made. The fee is \$1,000 USD per candidate. Twenty-five (25) candidates (\$25,000 USD) must be paid for to host a

PFT class. If the host facility can accommodate such, up to thirty-two (32) students (\$32,000 USD) are permitted to attend the class. Each student beyond twenty-five (25) remains \$1,000 each. Included within the fee are required PFT pre-course study materials, PFT class fitness equipment, examinations, certificates, and all instructor fees. The course payment does not include funding for continuing education credits (CECs), candidate lodging/meals, or class room rental.

For payment\*, we accept checks, money orders and credit cards (VISA or MasterCard) in US funds and payment\* shall be made payable to the International Association of Fire Fighters (IAFF) and mailed to the following location:

International Association of Fire Fighters  
General Secretary-Treasurer c/o Mr. Thomas Miller  
ATTN: Budget & Finance  
1750 New York Avenue, NW, Suite 300  
Washington, DC 20006-5395  
202-824-8634

\*By submitting payment you are agreeing to the specific terms and conditions under which the IAFF will perform the services. These terms and conditions are found in the online PFT Candidate Information Guide found [here](#).

- Examination scores will be sent to the candidate within 3-4 weeks after the examination. Test scores are confidential therefore, they will not be provided over the phone, fax or e-mail. If the candidate passes the examination, they will receive credentials including an IAFF/IAFC/ACE PFT certificate and identification card within 6-8 weeks after receiving their examination results. You should contact the IAFF if you do not receive either your examination score or credentials within the above timeframes. For additional information, please contact the IAFF Headquarters at 202-737-8484.

Sincerely,

Jason S. Atkin  
International Association of Fire Fighters  
Department of Occupational Health and Safety  
1750 New York Ave., NW  
Washington, DC 20006  
202.824.9313  
202.783.4570 Fax