



# City of Hampton, Virginia

## Ordinance - Coded

22 Lincoln Street  
Hampton, VA 23669  
[www.hampton.gov](http://www.hampton.gov)

File Number: 06-0366

Enactment Number: -

**An Ordinance to Amend and Re-Enact Chapter 2, “Administration”, Article II, “City Council”, Division 2, “Meetings”, Section 2-43 of the Code of the City of Hampton, Virginia, entitled, “Order of Business – Regular Meetings.”**

**BE IT ORDAINED**, by the Council of the City of Hampton, Virginia, that Chapter 2, Article II, Division 2, Section 2-43 of the Code of the City of Hampton, Virginia, be amended and re-enacted to read as follows:

**Sec. 2-43. Order of business--Regular meetings.**

At every regular meeting of the council, the order of business shall be as follows:

- (1) Call of the roll.
- (2) Invocation.
- (3) Pledge of allegiance.
- (4) Mayor’s comments.
- (5) Consent agenda for the meeting, as prepared by the clerk of the council and to include consideration of the minutes of the previous meeting, first readings of ordinances believed to be routine and noncontroversial, final readings of ordinances which receive unanimous vote at a previous meeting, requests for bingo and raffle permits and any other items believed by the clerk of the council to be routine and not controversial in nature; provided that, a member of the council may, by request, have any item moved from the consent agenda to the regular business agenda. The consent agenda shall be approved in toto by motion and roll call vote.
- (6) Regular business agenda, as prepared by the clerk of the council and to include all items of which he has been notified by the mayor, members of council, the city manager or the city attorney by 12:00 p.m. on each Friday following the second and fourth Wednesdays, the regular meeting days (i.e., the “regular agenda deadline”). Items submitted after the regular agenda deadline for any given meeting shall be included on the regular agenda only with the approval of the City Manager. Members of the general public recognized to speak at public hearings on the regular business agenda or to speak to other matters on the regular business agenda shall only be permitted to use the city audio-visual equipment during their allotted speaking period after submission of the material to be displayed to the office of the clerk for virus screening and software compatibility no less than two (2) business days prior to the scheduled meeting.

(7) Audiences granted to the general public desiring to address the council. Unless changed by the consent of four (4) members of council, any such address by any member of the general public shall be limited to three (3) minutes without regard to any attempt by others to yield time to the speaker. No person permitted to speak pursuant to this subsection (7) shall be permitted to use electronic audio-visual aids in the presentation without the consent of council, expressed by a majority vote and shall not be permitted to use the city audio-visual equipment unless the material to be displayed has been submitted to the office of the clerk for virus screening and to determine software compatibility at least two (2) business days prior to the meeting.

(8) Miscellaneous new business, to include and be limited to the opportunity for members of the council, the city manager and the city attorney to be heard concerning matters relating to the business of the city. No initiative requiring a vote by council, except when subject to a specific time constraint or determined to be an emergency by a majority vote of council, shall be presented on the floor by a council member under new business.

Such order of business shall not be departed from except by the consent of four (4) members of the council.

(Code 1956, § 2-14; Ord. No. 328; Ord. No. 399; Ord. No. 613, 2-28-79; Code 1964, § 2-16; Ord. No. 745-A, 2-23-83; Ord. No. 1317, 11-14-01)

Adopted at the regular meeting of the City Council of the City of Hampton, Virginia held on July 19, 2006.

**Signed by** \_\_\_\_\_ **Date** \_\_\_\_\_  
Ross A. Kearney, II, Mayor

**Attested by** \_\_\_\_\_ **Date** \_\_\_\_\_  
Katherine K. Glass  
Clerk of the Council