

**Fiscal Year 2024 Budget Adjustments for City Council ACTION**

General Fund

Fourth Quarter (April 1, 2024 to June 30, 2024)

<b>Dept #</b>	<b>Department</b>	<b>Amount</b>	<b>Explanation</b>
110	Municipal Council		
	Personnel Services	\$20,389.00	Transfer from Retirement and Employee Benefits to cover salary cost and Contingency Reserve to fund increased operating expenses.
	Operating Expenses	16,900.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>37,289.00</u>	
120	City Manager		
	Personnel Services	0.00	Transfer from Internal Audit to cover training and travel expenses.
	Operating Expenses	800.13	
	Capital Outlay	0.00	
	<b>Total</b>	<u>800.13</u>	
130	City Attorney		
	Personnel Services	130,418.00	Transfer from Retirement and Employee Benefits to cover salary costs and contractual obligations.
	Operating Expenses	13,489.48	
	Capital Outlay	0.00	
	<b>Total</b>	<u>143,907.48</u>	
132	Human Resources		
	Personnel Services	22,197.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>22,197.00</u>	
135	Marketing and Outreach		
	Personnel Services	36,102.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>36,102.00</u>	
139	Office of Diversity, Equity and Inclusion		
	Personnel Services	17,071.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>17,071.00</u>	

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<b>Dept #</b>	<b>Department</b>	<b>Amount</b>	<b>Explanation</b>
140	Commissioner of the Revenue		
	Personnel Services	31,743.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>31,743.00</u>	
145	Assessor of Real Estate		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund training costs.
	Operating Expenses	10,000.00	
	Capital Outlay	0.00	
	Total	<u>10,000.00</u>	
158	Internal Audit		
	Personnel Services	14,097.00	Net effect of a transfer from Retirement and Employee Benefits to cover salary costs and to City Manager to fund training and travel costs.
	Operating Expenses	(800.13)	
	Capital Outlay	0.00	
	Total	<u>13,296.87</u>	
170	Electoral Board		
	Personnel Services	40,000.00	Transfer from Contingency Reserve to fund salary costs and operating expenses related to the June primary election.
	Operating Expenses	55,000.00	
	Capital Outlay	0.00	
	Total	<u>95,000.00</u>	
210	Circuit Court		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund a technology purchase and mechanical equipment for secured areas.
	Operating Expenses	0.00	
	Capital Outlay	42,000.00	
	Total	<u>42,000.00</u>	
212	General District Court		
	Personnel Services	7,642.73	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>7,642.73</u>	

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Dept #	Department	Amount	Explanation
216	Clerk of the Circuit Court		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund a technology purchase.
	Operating Expenses	0.00	
	Capital Outlay	<u>12,500.00</u>	
	Total	12,500.00	
310	Police Division		
	Personnel Services	1,403,793.00	Transfer from Retirement and Employee Benefits to cover salary costs and Contingency Reserve to fund the removal of an abandoned sea vessel.
	Operating Expenses	1,800.00	
	Capital Outlay	<u>0.00</u>	
	Total	1,405,593.00	
313	Sheriff - Jail		
	Personnel Services	295,172.00	Transfer vacancy savings from City Sheriff, as approved by the Compensation Board, to fund salary costs and various operating expenses i.e., inmate food services; volunteer, Corrections/Nurse Week; temporary employment contractual obligations for medical services, etc.
	Operating Expenses	411,000.00	
	Capital Outlay	<u>0.00</u>	
	Total	706,172.00	
315	911 Emergency Communications		
	Personnel Services	120,498.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	<u>0.00</u>	
	Total	120,498.00	
320	Fire and Rescue Division		
	Personnel Services	4,160,586.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	<u>0.00</u>	
	Total	4,160,586.00	
330	City Sheriff		
	Personnel Services	(706,172.00)	Transfer vacancy savings to Sheriff - Jail, as approved by the Compensation Board, to fund salary costs and various operating expenses i.e., inmate food services; volunteer, Corrections/Nurse Week; temporary employment contractual obligations for medical services, etc.
	Operating Expenses	0.00	
	Capital Outlay	<u>0.00</u>	
	Total	(706,172.00)	

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**Fourth Quarter (April 1, 2024 to June 30, 2024)**

<b>Dept #</b>	<b>Department</b>	<b>Amount</b>	<b>Explanation</b>
410	Public Works - Administration		
	Personnel Services	26,881.00	Net effect of a transfer from Public Works - Streets and Roads to cover salary costs and to Public Works - Engineering to fund operating expenses.
	Operating Expenses	(37.22)	
	Capital Outlay	0.00	
	<b>Total</b>	<u>26,843.78</u>	
420	Public Works - Engineering		
	Personnel Services	0.00	Transfer from Public Works - Administration to fund operating expenses.
	Operating Expenses	37.22	
	Capital Outlay	0.00	
	<b>Total</b>	<u>37.22</u>	
440	Public Works - Streets and Roads		
	Personnel Services	(30,021.00)	Transfer vacancy savings to Public Works - Parking Facilities and Public Works - Administration to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>(30,021.00)</u>	
460	Public Works - Drainage Maintenance		
	Personnel Services	0.00	Transfer from Retirement and Employee Benefits to fund operating expenses.
	Operating Expenses	125,000.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>125,000.00</u>	
480	Public Works - Parking Facilities		
	Personnel Services	3,140.00	Transfer from Public Works - Streets and Roads to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>3,140.00</u>	
570	Human Services - Youth, Education and Family Services		
	Personnel Services	124,732.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>124,732.00</u>	

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<b>Dept #</b>	<b>Department</b>	<b>Amount</b>	<b>Explanation</b>
710	Parks, Recreation and Leisure Services - Recreation Division		
	Personnel Services	0.00	Transfer from Retirement and Employee Benefits to fund operating expenses for special events.
	Operating Expenses	68,912.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>68,912.00</u>	
716	Hampton History Museum		
	Personnel Services	82,529.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>82,529.00</u>	
720	Public Library		
	Personnel Services	153,167.00	Transfer from Retirement and Employee Benefits to cover salary costs and Contingency Reserve to fund maintenance supplies.
	Operating Expenses	5,300.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>158,467.00</u>	
830	Convention and Visitor Bureau		
	Personnel Services	14,108.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>14,108.00</u>	
845	Departmental Support - Grants		
	Personnel Services	0.00	Transfer from Retirement and Employee Benefits to fund performance bonus awards for City-funded grant positions.
	Operating Expenses	17,608.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>17,608.00</u>	

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General Fund

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Dept #	Department	Amount	Explanation
905	Retirement and Employee Benefits		
	Personnel Services	(7,196,682.21)	Transfer to various City departments to cover salary costs; to City Attorney to fund contractual obligations; to Public Woks - Drainage Maintenance to fund operating expenses; to Parks, Recreation and Leisure Services - Recreation Division to cover additional operating expenses related to special events; to Departmental Support - Grant to fund performance bonus awards for City-funded grant positions; and to Transfers to Other Funds - Law Library Fund to cover increased operating expenses and to the Hampton Coliseum/Arts Commission/AquaPlex Fund to fund the City's sponsorship for Iverson Classic and additional expenses associated with programmatic activities.
	Operating Expenses	(20,108.40)	
	Capital Outlay	0.00	
	Total	<u>(7,216,790.61)</u>	
910	Transfer to Other Funds		
	Personnel Services	0.00	Transfer from Retirement and Employee Benefits to the Law Library Fund to cover increased operating expenses and to the Hampton Coliseum / Arts Commission / AquaPlex Fund to cover the City's cost for the Iverson Classic and additional expenses associated with programmatic activities.
	Operating Expenses	652,708.40	
	Capital Outlay	0.00	
	Total	<u>652,708.40</u>	
930	Contingency Reserve		
	Personnel Services	0.00	Transfer to the Assessor of Real Estate to fund training costs; to Circuit Court and the Clerk of the Circuit Court to fund replacement costs for technology equipment original to the building; to the Electoral Board to fund salary cost and operating expenses related to the June primary election; to Municipal Council to fund increased operating expenses; to Police Division to fund the removal of an abandoned sea vessel; and, to the Public Library to fund maintenance supplies.
	Operating Expenses	(183,500.00)	
	Capital Outlay	0.00	
	Total	<u>(183,500.00)</u>	
<b>GRAND TOTAL:</b>		<u><u>\$0.00</u></u>	

**Fiscal Year 2024 Budget Adjustments for City Council ACTION**

Capital Budget (Projects) Fund

Fourth Quarter (April 1, 2024 to June 30, 2024)

Project	Amount	Explanation
<b>Transfer from:</b>		
Neighborhood Stormwater	(\$213,789.71)	Transfer to Wythe Fire Station project to fund a stormwater bypass system to prevent flooding and allow construction to continue without interruption and to the MS-4 Activity project additional costs of updating the City's MS-4 Program plan as required by the Virginia Department of Environmental Quality.
Contingency Reserve	(141,889.90)	Transfer to Circuit Court Technology Upgrades to fund the purchase and installation of updated technology i.e., projectors, monitors, microphones, etc. in the courtrooms and to the LaSalle Avenue Corridor Resiliency project to fund the application and associated benefit cost analysis for the Langley Access Protection Project.
Reengineering Technology	(42,000.00)	Transfer to the Innovations LAB to fund the purchase and installation of audio/visual equipment.
	Total: <u>(\$397,679.61)</u>	
<b>Transfer to:</b>		
MS-4 Activity	\$131,492.00	Transfer from Neighborhood Stormwater Improvements to cover additional cost of updating the Municipal Separate Storm Sewer System (MS-4) program as required by the Virginia Department of Environmental Quality.
Circuit Court Technology Upgrades	\$124,214.04	Transfer from Contingency Reserve to fund the purchase and installation of updated technology (projectors, monitors, microphones, etc.) in several of the courtrooms to increase efficiency and permit judge, jurors, litigants and public spectators to hear and understand clearly.
Wythe Fire Station	\$82,297.71	Transfer from Neighborhood Stormwater Improvements to fund the maintenance of the stormwater bypass system to prevent flooding, thus allowing construction to continue without interruption.

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Capital Budget (Projects) Fund

**Fourth Quarter** (April 1, 2024 to June 30, 2024)

<b>Project</b>	<b>Amount</b>	<b>Explanation</b>
Innovations Lab	\$42,000.00	Transfer from Re-Engineering to fund purchase and installation of audio/visual equipment for the new Innovations Lab at the Public Library.
LaSalle Ave Corridor Resiliency	\$17,675.86	Transfer from Contingency Reserve to fund the application and associated benefit cost analysis for the Langley Access Protection Project.
	Total: <u>\$397,679.61</u>	
	<b>GRAND TOTAL:</b> <u><u>\$0.00</u></u>	