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COMMONWEALTH OF VIRGINIA
Department of Health

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June 18, 2018

HAMPTON CITY
22 LINCOLN STREET
HAMPTON VA 23669

Dear City/County Administrator:

IMMEDIATE ATTENTION REQUIRED
Please return this report within 30 days

Your locality will be receiving the Fiscal Year 2018 "Four-For-Life" payment for Emergency Medical Services (EMS) in the amount of \$113,929.92. These funds are for the collection period March 1, 2017 through February 28, 2018.

Guidelines for the use of these funds are attached and are available on our website: <http://www.vdh.virginia.gov/content/uploads/sites/23/2016/05/FourForLifeGuidelines.pdf>. Prior to distribution of these funds to the local government, this office must receive your Report of Expenditures on last year's distribution. The total amount that must be reported for last year's distribution is annotated on the enclosed report.

The Four-For-Life program, as amended in 2000, stipulates that four additional dollars be charged and collected at the time of registration of each passenger vehicle, pickup or panel truck. The funds collected, pursuant to Section 46.2-694, Code of Virginia, shall be used only for emergency medical services. The law further states that the Department of Health shall return twenty-six percent (26%) of the registration fees collected to the locality wherein such vehicle is registered to provide funding for:

1. Training of volunteer or salaried emergency medical service personnel of licensed, non-profit emergency medical service agencies; or
2. The purchase of necessary equipment and supplies for licensed, non-profit emergency medical service agencies.

It is important to recognize two clauses in the Four-For-Life legislation: (1) non-supplanting funds and (2) failure to report the use of funds by any local governing body will result in funds being retained. The Assistant Attorney General, at our request has offered the following interpretation for use of the funds. "Any funds received from Section 46.2-694 by a non-state agency cannot be used to match any other funds derived from Section 46.2-694 by that same non-state agency" Simply put, funds returned to localities cannot be used as the matching share of any grants offered using Four-For-Life funds.

*"Each local governing body shall report to the Board of Health on the use of **Four-For-Life** funds, which were returned to it. In any case in which the local governing body grants the funds to a regional emergency medical council to be distributed to licensed, non-profit emergency medical and rescue services, the local governing body shall remain responsible for the proper use of the funds. If, at the end of any fiscal year, a report on the use of **Four-For-Life** funds for that year has not been received from a local governing body, any funds due to that local governing body for the next fiscal year shall be retained until such time as the report has been submitted to the board."*

If you have any questions or need additional information, please do not hesitate to contact Kim Barton, OEMS Accountant, at (804) 888-9100.

Sincerely,



Adam L. Harrell MBA, NRP
Business Manager

Encl.:

- Guidelines for Expenditures of EMS Funds
- Four-For-Life Report of Expenditures Form