

Fiscal Year 2016 Budget Adjustments for City Council ACTION

Fourth Quarter {April 1, 2016 - June 30, 2016}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
311 Call Center		
Personal Services	\$13,315.78	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	13,315.78	
911 Call Center		
Personal Services	12,325.03	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	12,325.03	
Assessor of Real Estate		
Personal Services	801.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	801.00	
City Manager		
Personal Services	0.00	
Operating Expenses	10,800.00	Transfer from Contingency Reserve to fund the consultant cost of a two-day City Council
Capital Outlay	0.00	Retreat.
Total	10,800.00	
City Sheriff		
Personal Services	(100,000.43)	Transfer to Sheriff-Jail to fund salary costs and operating expenses through fiscal year end.
Operating Expenses	(200,000.00)	
Capital Outlay	0.00	
Total	(300,000.43)	
Commonwealth Attorney		
Personal Services	15,750.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	15,750.00	
Consolidated Procurement		
Personal Services	20,178.83	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	20,178.83	

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<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Contingency Reserve		Transfer to the District Court-JDR to fund the purchase of chairs for the courtrooms and a conference room; to Departmental Support-Contractual to complete the 4th quarter payment to the Regional Animal Shelter; to Emergency Management supplemental funding for the Surry Grant; to the Electoral Board to cover operating expenses resulting from a special election cycle held in June; to Transfer to Other Funds to cover year end operating expenses for the Hampton Roads Convention Center; to the Youth Violence Prevention Unit the contribution from the Hampton City School for youth violence prevention efforts and to the City Manager's Office to fund the cost of a facilitator for the City Council Retreat.
Personal Services	0.00	
Operating Expenses	(522,302.60)	
Capital Outlay	0.00	
Total	<u>(522,302.60)</u>	
Dept. Support-Contractual		
Personal Services	0.00	Net effect of a transfer from Contingency Reserve to complete the 4th quarter payment to the Regional Animal Shelter and a transfer to Transfer to Other Funds revenue proceeds from the Blackbeards Festival held in fiscal year 2015 which was transferred to the Virginia Air and Space Center. The transfer was approved by the City Council in FY15, but not booked in FY15 before the books were closed. Therefore the transaction needs to pass through FY16 in order to reflect the FY15 action.
Operating Expenses	1,718.10	
Capital Outlay	0.00	
Total	<u>1,718.10</u>	
Dept. Support-Grant		
Personal Services	14,070.00	Transfer from Retirement and Employee Benefits to cover the salary adjustment for grant funded victim witness staff.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>14,070.00</u>	
District Court -JDR		
Personal Services	0.00	Transfer from Contingency Reserve to fund the purchase of replacement chairs for the JDR courtrooms and a conference room.
Operating Expenses	0.00	
Capital Outlay	43,215.00	
Total	<u>43,215.00</u>	
Electoral Board		
Personal Services	1,160.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end, and from Contingency Reserve to cover operating expenses through fiscal year end resulting from a special election cycle held in June.
Operating Expenses	4,000.00	
Capital Outlay	0.00	
Total	<u>5,160.00</u>	
Emergency Management		
Personal Services	0.00	Transfer from Contingency Reserve supplemental funding awarded for the Surry Grant.
Operating Expenses	0.00	
Capital Outlay	1,100.00	
Total	<u>1,100.00</u>	

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Fire and Rescue Division		
Personal Services	184,815.45	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	184,815.45	
Hampton History Museum		
Personal Services	0.00	Transfer to Recreation to fund Special Events.
Operating Expenses	(3,110.00)	
Capital Outlay	0.00	
Total	(3,110.00)	
Human Resources		
Personal Services	11,745.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	11,745.00	
Municipal Council		
Personal Services	0.00	Transfer from Contingency Reserve to fund operating expenses through fiscal year end.
Operating Expenses	17,000.00	
Capital Outlay	0.00	
Total	17,000.00	
Parks Division		
Personal Services	42,000.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	42,000.00	
Public Works: Administration		
Personal Services	10,068.44	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	10,068.44	
Public Works: Engineering		
Personal Services	21,169.46	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	21,169.46	

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Fourth Quarter {April 1, 2016 - June 30, 2016}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Public Works: Facilities Management		
Personal Services	56,763.91	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	56,763.91	
Public Works: Parking Facilities		
Personal Services	1,512.16	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	1,512.16	
Recreation Division		
Personal Services	39,036.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end
Operating Expenses	3,110.00	and the from the Hampton History Museum to fund Special Events activities.
Capital Outlay	0.00	
Total	42,146.00	
Retirement and Employee Benefits		
Personal Services	(1,074,113.25)	Transfer to various departments to fund salary costs through fiscal year end; to Youth
Operating Expenses	0.00	Violence Prevention Unit to complete a year end payment for the sole source contractor
Capital Outlay	0.00	working with neighborhoods; and to Departmental Support-Grant to cover salary adjustments
Total	(1,074,113.25)	for grant funded victim witness staff.
Sheriff-Jail		
Personal Services	737,072.82	Transfer from Retirement and Employee Benefits and City Sheriff to fund salary costs and
Operating Expenses	100,000.00	operating expenses through fiscal year end.
Capital Outlay	0.00	
Total	837,072.82	
Transfer to Other Funds		
Personal Services	0.00	Transfer from Retirement and Employee Benefits to the Coliseum to fund salary costs through
Operating Expenses	442,513.50	fiscal year end; from Contingency Reserve to cover year end operating expenses for the
Capital Outlay	0.00	Hampton Roads Convention Center; and from Departmental Support-Contractual revenue
Total	442,513.50	proceeds from the Blackbeards Festival held in fiscal year 2015 which was transferred to the Virginia Air and Space Center. The transfer was approved by the City Council in FY15, but not booked in FY15 before the books were closed. Therefore the transaction needs to pass through FY16 in order to reflect the FY15 action.

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 Fourth Quarter {April 1, 2016 - June 30, 2016}

General Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Youth, Education and Family Services.		
Personal Services	76,084.80	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	<u>0.00</u>	
Total	76,084.80	
Youth Violence Prevention Unit/(ATF)		
Personal Services	6,576.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year
Operating Expenses	11,625.00	end and complete a year-end payment for the sole source contractor working with
Capital Outlay	<u>0.00</u>	neighborhoods; and from Contingency the contribution from the Hampton City Schools for
Total	18,201.00	youth violence prevention efforts.
Grand Total:	<u><u>\$0.00</u></u>	

Fiscal Year 2016 Budget Adjustments for City Council ACTION
 Fourth Quarter {April 1, 2016 - June 30, 2016}
 Non-General Fund

Stormwater Management Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Finance		
Personal Services	1,800.00	Transfer from Non-departmental to cover salary and benefit costs through fiscal year end.
Operating Expenses	1,800.00	
Capital Outlay	<u>0.00</u>	
Total	3,600.00	
Non-departmental		
Personal Services	0.00	Transfer to various departments to fund salary and benefit costs through fiscal year end and to Public Works: Drainage Maintenance to cover operating costs through fiscal year end.
Operating Expenses	(41,600.00)	
Capital Outlay	<u>0.00</u>	
Total	(41,600.00)	
Parks Division		
Personal Services	1,500.00	Transfer from Non-departmental to cover salary and benefit costs through fiscal year end.
Operating Expenses	1,500.00	
Capital Outlay	<u>0.00</u>	
Total	3,000.00	
Public Works: Administration		
Personal Services	(28,000.00)	Transfer to Public Works Street and Roads to fund salary and benefit costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	<u>0.00</u>	
Total	(28,000.00)	
Public Works: Drainage Maintenance		
Personal Services	0.00	Transfer from Non-departmental to cover operating costs through fiscal year end.
Operating Expenses	20,000.00	
Capital Outlay	<u>0.00</u>	
Total	20,000.00	
Public Works: Streets and Roads		
Personal Services	43,000.00	Transfer from Public Works: Administration and Non-departmental to fund salary and benefit costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	<u>0.00</u>	
Total	43,000.00	
Grand Total:	<u><u>0.00</u></u>	

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 Fourth Quarter {April 1, 2016 - June 30, 2016}
 Non-General Fund

Capital Projects Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Contingency Reserve		
Personal Services	0.00	Transfer to Public Works: Engineering to complete the 4th quarter VDOT contribution
Operating Expenses	(17,312.95)	for street maintenance to Fort Monroe Authority.
Capital Outlay	0.00	
Total	<u>(17,312.95)</u>	
Public Works: Engineering		
Personal Services	0.00	Transfer from Contingency Reserve to complete the 4th quarter VDOT contribution
Operating Expenses	0.00	for street maintenance to Fort Monroe Authority.
Capital Outlay	17,312.95	
Total	<u>17,312.95</u>	
Grand Total:	<u><u>\$0.00</u></u>	