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PSC Coordinator  
(804) 416-6201

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Board Administrative  
Assistant  
(804) 416-6197

January 25, 2019

Dear Hampton PSAP:

I am pleased to advise you that the Virginia 9-1-1 Services Board has approved your FY20 PSAP Education Program (Individual PEP) grant request. You have been awarded \$3,000 for 9-1-1 and GIS education and training opportunities, Grant ID 63. Funding for this grant award will be available beginning July 1, 2019.

The Grant Payment Reimbursement Process is described in the [PSAP Grant Guidelines](#). Payment will be made on a reimbursement basis only for allowable costs. All funding requests must be submitted on the [PEP Grant Payment Request Form](#). In order for the form to be processed, invoice(s) that support the amount requested should be attached to the form when it is submitted. All invoices must be submitted within 30 calendar days of the end of the education/training event and dated after July 1, 2019. Finally, grant payment requests will be held until all required reports are received. This includes annual True-ups, or any other documents required by the Board.

If you have any questions, please do not hesitate to contact your Regional Coordinator or me via email.

Congratulations on your grant award!

Sincerely,

A handwritten signature in cursive script that reads "Lisa Nicholson".

Lisa Nicholson  
Public Safety Program Manager