



# City of Hampton

22 Lincoln Street  
Hampton, VA 23669  
www.hampton.gov

## Council Approved Minutes - Final City Council Work Session

*Mayor Donnie R. Tuck*  
*Vice Mayor Linda D. Curtis*  
*Councilmember Jimmy Gray*  
*Councilmember W.H. "Billy" Hobbs*  
*Councilmember Will Moffett*  
*Councilmember Teresa V. Schmidt*  
*Councilmember Chris Snead*

*STAFF: Mary Bunting, City Manager*  
*Vanessa T. Valldejuli, City Attorney*  
*Katherine K. Glass, CMC, Clerk of Council*

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**Wednesday, November 9, 2016**

**1:00 PM**

**Council Chambers**

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### CALL TO ORDER

Mayor Tuck called the meeting to order at 1:03 p.m. All members of the City Council were present.

**Present** 7 - Vice Mayor Linda D. Curtis, Councilmember Jimmy Gray, Councilmember Billy Hobbs, Councilmember Will Moffett, Councilmember Teresa V. Schmidt, Councilmember Chris Snead, and Mayor Donnie R. Tuck

### DONNIE R. TUCK PRESIDED

### AGENDA

1. [16-0368](#) Strategic Priorities Discussion

**Attachments:** [Summary Memo](#)  
[Project Ranking Sheet](#)  
[Strategic Priorities Update](#)  
[FY 17-21 CIP by Strategic Priority](#)  
[Presentation](#)  
[Supplemental Slide - Buckroe Boardwalk](#)  
[UPDATED Strategic Projects Ranking Sheet](#)  
[Council Rankings](#)

City Manager Mary Bunting noted that this is a continuation of the strategic priorities work that took place at earlier Council meetings. Several items not a part of the original list of projects came up during discussions. She stated that the polling devices used to rank the projects would be the same ones used by the public during

the budget public engagement events. She explained the polling as follows:

Tier 1 is a project that Council wants staff to continue to aggressively advance. This does not necessarily mean that it will be funded in the Capital Improvement Plan (CIP) that will be adopted in the spring. It means the project is worthy of continued consideration and additional information is needed on the item before a final decision is made.

Tier 2 is a project that is supported by Council, but may take longer than the five-year horizon currently being considered in the CIP unless revenue grows faster than projected.

Tier 3 is a project that, while it may be supported by Council, there is an agreement for staff to cease active work on it. There are over thirty projects and there is no way for staff to aggressively pursue all of them simultaneously.

Ms. Bunting stated that staff will take the information provided today and develop a proposal for a sequence of financing for advancing those projects, in addition to gathering additional information desired by Council, such as public input on the aquatics center. The number of projects completed depends on how Council sorts them and how staff can best resolve those projects given the financial resources that can be afforded within existing financial policies.

Ms. Bunting noted that someone had asked if there was a limit to how many projects can be sorted in each tier. Since this is merely a sorting exercise, there is no limit to how many projects a Councilmember can sort into each tier. However, when staff presents funding options, there may be a need to limit the number of projects that can be completed.

Ms. Bunting introduced Mr. Brian DeProfio, Director of Budget and Strategic Initiatives, and Ms. Dacia Hollis, Marketing and Outreach Website Manager, who would be leading the polling exercise.

Councilwoman Snead stated that there may be some projects that fall into Tier 3 because she did not have enough information. She asked if Tier 3 would be revisited. Ms. Bunting stated that if the issue is that Council does not have enough information, but generally likes a project, she recommends putting the project in Tier 1 or Tier 2 because it is not a final decision, but a request for staff to continue to work on it. She noted that there are some projects that would qualify for Tier 3, such as the Martin Luther King and Local Heroes Monument, where funding has already been established. This would mean that Council is satisfied with its current level of funding and does not want to put more money to the project. She reiterated

that before any final decisions are made, additional details will be provided to Council.

Mr. DeProfio reviewed two projects that had not been discussed during the previous meeting. The Buckroe boardwalk rehabilitation, as requested by Councilman Gray, has a current cost estimate of \$550,000. The other project is Kecoughtan Road acquisitions.

Ms. Bunting emphasized that each project has been given a maximum potential cost, but there are different iterations of each project to allow for scaling in cost. She asked Council to focus on the project and its importance, not how much it could potentially cost because that can change when Council is presented with a financial plan.

Following the polling, Ms. Bunting indicated that the City may be able to advance some Tier 2 projects because there was not an abundance of Tier 1 projects. Since most of the projects were sorted into Tier 2, it may be necessary to create subsets of Tier 2. She asked Council to provide staff with any guidance so that CIP options can be presented in December.

Councilwoman Schmidt noted that she had made an incorrect selection on one of the projects. Ms. Bunting asked her to let staff know which project it was so they can key the correct result in later.

Presented by Mary Bunting, City Manager; Brian DeProfio, Director of Budget and Strategic Initiatives; and Dacia Hollis, Website Manager. A polling exercise took place and a copy of the final results is included in the attachments.

2. [16-0382](#) Citizen Satisfaction Survey

Attachments: [Presentation](#)

Ms. Bunting stated that the Citizen Satisfaction Survey is done every other year. This is a scientific, random survey to track how Hampton residents feel about their community and City services. The City has been using Continental Research Associates since the inception of the survey, which allows the City to track and ensure consistent data applications. She introduced Ms. Nanci Glassman, who would be presenting the information to Council.

Ms. Glassman noted that it is not fair to compare one department to another. Certain items are always at the top of the list, to include Emergency Medical Services (EMS), Fire, and Libraries. Streets, traffic, and rain water drainage tend to fall towards the bottom.

Mayor Tuck asked if all 375 households surveyed were able to give responses to researchers on all the questions. Ms. Glassman indicated that the full report lists how many "Don't Know" responses were given for each question. She noted that many people have opinions about things they do not necessarily have first-hand knowledge about.

Referencing Slide #13, Mayor Tuck asked if there were any comments associated with the drop off of satisfaction with the overall appearance of Hampton from 2010 to 2012. Ms. Glassman stated that there is some content in the back of the full report. If a comment or explanation was made about the appearance, it will be in the appendix.

Councilman Moffett asked how many people researchers had to call to get 375 people to respond to an 18-minute survey. Ms. Glassman stated that she did not have the exact number with her. They use a call period of four weeks. Once a sample is drawn, unless a person refuses to participate, a convenient time is arranged for the respondents. She does not believe many people in excess of the 375 people were called.

Councilman Moffett noted that a full cross section of residents is represented. He asked what the generational breakdown was. Ms. Glassman stated that a page on demographics was in the full report, indicating that this was based on an adult census. Ms. Bunting stated that the report was just received by staff today, and a full copy will be given to Council.

Councilwoman Snead gave kudos to the City Manager and City employees for the work that they do, which sometimes goes unnoticed. Ms. Bunting stated that she passed along the results relating to City employee performance to the workforce, and she will share the full report with them as well. She stated that it is the small, everyday things employees do that foster these results.

Presented by Nanci A. Glassman of Continental Research Associates, Inc. In part, the results showed that in 2016 17 of the 18 City services rated above the 80% threshold, 92.3% were satisfied with the overall work performance of City employees, and 93.6% were satisfied with the courtesy of City employees.

3. [16-0383](#) Council Chambers Renovations

Attachments: [Presentation](#)

Ms. Bunting noted that Council Chambers is essentially unchanged since it was first opened in 1976. Questions are often asked by citizens about the age of the facility,

to include both the furnishings and the technology.

Mr. DeProfio presented this item to Council, discussing the background of the Chambers, the issues that need to be addressed, and the project scope.

Mr. DeProfio noted that Council discussed reinstating the technology savings program during the budget process. This would not impact that plan, but would use funding that has accumulated during the recessionary period.

Councilwoman Schmidt noted that she has noticed when places renovate, larger seating is used. She asked if this would affect the capacity of the room.

Mr. DeProfio stated that staff has not begun the design process. If the seating is bigger, it could affect capacity. Staff would look at seating that fits in the space.

Councilwoman Schmidt asked what kind of lighting is being considered.

Mr. DeProfio stated that staff would be looking at having Light Emitting Diode (LED) lighting installed.

Mayor Tuck stated that it would have been nice to see some kind of visual of the anticipated renovations or samples of seating. Mr. DeProfio stated that when the design process is completed, it will be shared with Council.

Ms. Bunting stated that if Council was comfortable with proceeding, specific details will be provided, and an appropriation of funds will be on the December agenda.

Presented by Brian DeProfio, Director of Budget and Strategic Initiatives.

## REGIONAL ISSUES

## NEW BUSINESS

## CLOSED SESSION

4. [16-0387](#) Closed session pursuant to Virginia Code Sections 2.2-3711.A.1, .5, and .7 to discuss the appointments listed on the agenda; to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in Hampton; and to consult with legal counsel employed or retained by the City regarding specific legal matters pertaining to the election of Constitutional Officers and actual litigation requiring the

provision of legal advice by such counsel

At 2:14 p.m., a motion to convene the closed session was made by Vice Mayor Curtis, and seconded by Councilman Moffett, and passed on the following vote:

**Aye:** 7 - Vice Mayor Curtis, Councilmember Gray, Councilmember Hobbs, Councilmember Moffett, Councilmember Schmidt, Councilmember Snead and Mayor Tuck

- 5. [16-0302](#) Consideration of appointments to Hampton Federal Area Development Authority (HFADA)

**Attachments:** [HFADA Recommendation](#)

- 6. [16-0348](#) Consideration of appointments to Citizens Unity Commission (CUC)

**CERTIFICATION**

- 7. [16-0388](#) Resolution Certifying Closed Session

A motion to certify the closed session was made by Councilman Moffett, seconded by Councilman Hobbs, and passed on the following vote:

**Aye:** 7 - Vice Mayor Curtis, Councilmember Gray, Councilmember Hobbs, Councilmember Moffett, Councilmember Schmidt, Councilmember Snead and Mayor Tuck

**ADJOURNMENT**

The meeting adjourned at 3:48 p.m.

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Donnie R. Tuck  
Mayor

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Katherine K. Glass, CMC  
Clerk of Council

Date approved by Council \_\_\_\_\_