

543690 - Operation Ceasefire-Commonwealth Anti-Violence Initiative and Resources (C.A.V.I.A.R)

Application Details

Funding Opportunity:	543197-Operation Ceasefire CY25 26 Continuation
Funding Opportunity Due Date:	Nov 7, 2024 10:15 AM
Program Area:	Operation Ceasefire Grant Fund
Status:	Editing
Stage:	Final Application
Initial Submit Date:	
Initially Submitted By:	
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Name*:	Mrs. Karla Crump Reaves	Suffix
	Salutation First Name Middle Name Last Name	
Title*:	Director	
Email*:	kreaves@hampton.gov	
Address*:	236 N. King Street	
	Hampton Virginia 23669 3522	
	City State/Province Postal Code/Zip Zip +4	
Phone*:	(757) 726-6978	Ext.
	Phone	
	### ### #####	
Fax:	(757) 726-6917	
	### ### #####	

Organization Information

Federal ID Number*:	546001336
Organization Name*:	Hampton, City
Organization Type*:	City Government
Unique Entity Identifier (UEI):	H43KALPESBP1
SAM Validation:	Yes
SAM Expiration Date:	2024-02-15
SAM Exclusion Flag:	
SAM Type:	Restricted

Restricted Expiration Date: 02/20/2025

Organization Website: For example: <http://www.dcjs.virginia.gov>

Address*: City of Hampton
22 Lincoln Street

Hampton Virginia 23669 Zip +4
City State/Province Postal Code/Zip

Phone*: (757) 727-6230 Ext.
###-###-####

Fax: ###-###-####

Faith Based Organization*: No

FIPS Code (Only Required for Local Government): 650-Hampton

Face Sheet

Face Sheet

Select the congressional district(s) that will benefit from the program.

Congressional District(s)*: 3rd
Choose all that apply.

Best Practice?: For JJDP programs only.

Select all jurisdiction(s) served; if appropriate, select "STATEWIDE"

Please leave this option Blank if your jurisdiction is not listed. A blank selection will be considered OTHER

If appropriate, select OUT OF STATE

Jurisdiction(s) Served*: HAMPTON
Choose all that apply.

Program Title: Commonwealth Anti-Violence Initiative and Resources(C.A.V.I.A.R)
Click [here](#) to see if you are certified.

Certified Crime Prevention Community?* Yes

Type of Application*: Continuation of Grant
If Continuation or Revision of a grant,

Grant Number: 504607
If Continuation of a grant,

Performance Statement:
Hampton's Operation Ceasefire demonstrated significant progress in reducing gun violence and fostering community engagement. Through multi-agency approach, the initiative successfully coordinate outreach, intervention, and enforcement efforts.
Check the box(s) that best describes the applicant service area.

Community Setting*: Urban
In this space, provide a short description of the project.

Brief Project Overview*:
The Hampton Commonwealth's Attorney is seeking assistance from the Operation Ceasefire Grant Program to fund a full-time Program Coordinator and funding to support Educating Kids about Gun Violence(EKD), Group Violence Intervention-Call-In(s), and a Youth Support Group. The funding will be utilized to prevent, intervene, and provide enforcement of gun violence in the City of Hampton.

Project Director

Name: Prefix Anton A Bell Suffix
First Name Middle Name Last Name

Title*: Commonwealth's Attorney

Address*: 236 N. King Street

Address Line 2

Hampton Virginia 23669 +4
City State Zip Code

Phone Number*: 757-729-3059

Fax Number:

Email Address*: abell@hampton.gov

Is the mailing address the same as the physical address?

Mailing Address*: Yes

Project Administrator

Name: Prefix Mary Middle Name Bunting Suffix
First Name Last Name

Title*: City Manager

Address*: 22 Lincoln Street 8th Floor

Address Line 2

Hampton Virginia 23669 +4
City State Zip Code

Phone Number*: 757-727-6392

Fax Number:

Email Address*: mbunting@hampton.gov

Is the mailing address the same as the physical address?

Mailing Address*: Yes

Finance Officer

Name: Prefix Karl Middle Name Daughtrey
First Name Last Name

Title*: Finance Director

Address*: 22 Lincoln Street

Address Line 2

Hampton Virginia 23669 +4
City State Zip Code

Phone Number*: 757-727-6230

Fax Number:

Email Address*: kdaughtrey@hampton.gov

Is the mailing address the same as the physical address?

Mailing Address*: Yes

Project Narrative Form

Project Narrative

Demonstration of Need*:

The City of Hampton and the Commonwealth's Attorney's Office of Hampton are continuously dedicated to reducing violence and crime within the community. The Commonwealth's Attorney's Office is committed to addressing the epidemic of gun violence and other violent crime that has taken the lives of many individuals in the City of Hampton.

Therefore, The Commonwealth's Attorney Office is seeking funding to assist in the several components of Operation Ceasefire for the City of Hampton. Hampton, Virginia is a larger medium-sized urban city with a population of 137,746 people and 37 constituent neighborhoods. According to Neighborhoodscout.com, the chances of becoming a victim of either violent or property crime in Hampton, Virginia is 1 in 37.

Most of these individuals involved in violence are disconnected from social support, unemployed, not in school, and have been exposed to trauma - all significant risk factors for being a victim or perpetrator of gun violence.

For example, a study that examined 500 African American youth in Hampton Roads, Virginia found that direct exposure to violence was the best predictor of whether an individual would later engage in gun-related crimes.

While large segments of the population are severely impacted by exposure to violence within their communities, small groups are responsible for the majority of violence. Research from multiple cities across the country suggests that small networks of individuals - sometimes as few as a hundred - are responsible for the majority of homicides and shootings. For example, in Oakland, 0.3% of the city's population was responsible for 85% of the city's homicides. Identifying these networks - specifically the "Trigger Pullers" - responsible for Hampton's firearm violence is crucial in reducing shootings within the city. In Virginia an average of 1,065 people die by guns with a rate of 2.2 deaths per 100,000 people; Virginia has the 34th highest rate of gun-related deaths in the US. Gun violence and violent crime as impacted the Hampton Roads area.

A review of violent crimes in the City of Hampton from 2009 - 2021 identified African American males disproportionately were the victims of violent crimes. Within that same range, 53% of all firearm-related homicide victims were under the age of 25. Victims of violent crimes are more likely than others to engage in violence and reside in communities where violence occurs. Between 2009 - 2019 offender data on firearm-related homicides identifies 67% of all offenders under the age of 25. Youth victimization is not just limited to homicide year over year data evidence black males between 12-25 are disproportionately victimized by gun violence. With a national homicide rate of 5 per 100,000 citizens, Hampton a city of nearly 140,000 has had at least 5 youth or young adult murders since 2010.

According to one of our community partners, the Office of Youth and Young Adult Opportunities fielded a survey created by researchers at Christopher Newport University's Center for Crime, Equity, and Justice Research and Policy (CCEJRP). The survey aimed to better understand community members' perceptions of the causes and effects of crime and safety in the City of Hampton, with the goal of aligning the city's work with community needs. Most surveyed perceived unsupervised youth, drugs, and mental health/well-being as the top three contributors to crime. The survey also identified the considerable gap between individuals knowing and using available community resources as an additional factor. Further, survey respondents shared widespread concerns about gun accessibility for high-risk individuals and crimes occurring at night.

After gaining community and stakeholder input, government officials and city leaders met to determine the causes and sub-causes of gun violence. Participants believed that disproportionate areas of gun violence or "hot spots" and vulnerable individuals inundated with several complex challenges, resulted in increased gun violence. Some additional causes include economic disinvestment, blight, concentrated poverty, family dysfunction, poor conflict resolution, unaddressed trauma, substance abuse, criminal justice system practices, and community desensitization.

The Hampton Commonwealth's Attorney's Office believes Operation Ceasefire funding is necessary to combat gun violence in the City of Hampton. The funding will assist with building much-needed evidence-based initiatives to reduce violence, educate on gun violence, enforce criminal activity in the community and improve mental health for juvenile victims of gun violence and homicide.

Project Description*:

The Commonwealth's Attorney's Office is seeking to utilize the three major components, prevention, intervention, and enforcement components of Operation Ceasefire. Each component will have a specific program(s) to meet the necessary requirements of the grant: Prevention: Junior Commonwealth's Attorneys Summer Program (JCAP) and Educating Kids about Gun Violence (EKG), Intervention: Youth Violence Support Group, and Enforcement: Call-Ins.

In an effort to reduce crime and violence, early intervention research programs such as the Junior Commonwealth's Attorney Summer Program (JCAP) work to strengthen crime prevention and educational outreach. This is a free opportunity to allow students a chance to engage and interact with criminal justice professionals such as judges, attorneys, and law enforcement. Students will participate in an exciting and engaging curriculum to include courtroom observations and field trips to the Supreme Court, Hampton Police Department, Virginia State Capitol, Hampton Courts, and Office of the Attorney General. This one-week summer enrichment program for youth introduces students to the criminal justice system in a safe and non-confrontational environment. Inclusive to students from all walks of life, the mission of JCAP is to build transformative relationships while educating and engaging youth in a variety of crime prevention topics including conflict management, gun violence, gang prevention, neighborhood safety, substance abuse prevention, dating violence awareness and prevention, and internet safety.

Educating Kids about Gun Violence (EKG): The Educating Kids about Gun Violence (EKG) program was developed in response to high levels of gun violence in an urban inner-city through a partnership between the county prosecutor's office, law enforcement, and a Level I Trauma Center in Indiana. The Hampton Operation Ceasefire will adopt the existing model of EKG and implementation, coordination and planning will be conducted by the Program Coordinator. The Program Coordinator and selected participants will receive training and utilize the existing curriculum and other tools of the Fayetteville Operation Ceasefire Program. Those trained on this curriculum will include the Operation Ceasefire Program Coordinator, Commonwealth's Attorneys, Hampton Police Officers, medical personnel, and other individuals from partnering agencies who may qualify to offer the instruction. This program will be conducted in Hampton City Schools and the community. EKG will be presented multiple times during each quarter to students, parents, and the community.

Intervention: Youth Violence Support Group (YVSG) In Hampton, youth and young adults are overwhelmingly the targets and perpetrators of violence. Victims and witnesses fear retaliation for cooperation and routinely report being hesitant or unwilling to testify in court. Court cases

notwithstanding many victims and witnesses underreport their victimization out of concern for safety and a belief that cases will not be prosecuted to their satisfaction. As such a segment of the population does not benefit from victim services and has unaddressed traumas. Acknowledging these challenges as a disconnect between the public and the available services we aim to increase engagement and impact with a Youth Support Group.

Group Violence Intervention-Call Ins and/or Custom Notification. According to the National Network For Safe Communities at John Jay College, the Group Violence Intervention (GVI) reduces homicide and gun violence, minimizes harm to communities by replacing enforcement with deterrence, and foster a strong relationship between law enforcement and the community. Operation Ceasefire funding will allow the Commonwealth's Attorney's Office provide Call Ins and Custom Notifications to meet resource partners and law enforcement officers face to face. Offenders attend call-ins by "invitation-only". If an offender gets an invitation it means they are already on local, state, and federal radars.

Service Area/ Target Population:

The Hampton Operation Ceasefire program will serve several populations in Hampton. The Junior Commonwealth's Attorneys Summer Program will provide prevention strategies to Hampton City, private, and homeschooled students. This will include students who are from various socioeconomic backgrounds and those who are deemed at risk of being offenders or becoming victims of crime. Next, the Educating Kids about Gun Violence(EKG) program will serve as another prevention strategy and be presented with the approved curriculum to students in high school and to the general public including parents and citizens of the community. The third population to be served utilizing the intervention strategy will be youth and young adults between the ages of 12-25, who have witnessed violence and/or are crime victims will be enrolled in our Youth Support Group. Lastly, the fourth population to be served are those involved in gangs and criminally active groups who are identified through a multi-agency partnership. Those identified become the targets of a three-pronged approach: law enforcement, the threat of enhanced prosecution, and access to social services.

Sustainment Plan:

The Commonwealth's Attorney's Office is a well-established organization whose sole responsibility is to prosecute criminal cases for the city of Hampton. The successes of this office are a direct result of the forward-thinking leadership through the years that recognized the needs of those who were victimized by violent crime in this community. In 1984, the Commonwealth's Attorney's office was one of the first in Virginia to establish the Victim Witness Assistance Program with funding through the Department of Criminal Justice Services and the City of Hampton.

Through other VOCA-funded grants, the office has implemented additional programming benefiting victims and the community such as the Rapid Engagement and Support in the Event of Trauma (R.E.S.E.T.) program and a Homicide Survivors Support Group. In addition, the Commonwealth's Attorney's Office receives and manages several other DCJS-administered grants including the Virginia Sexual and Domestic Violence, VSTOP, Operation Ceasefire, Operation Ceasefire Prosecutorial, and Witness Protection. Some of the past grant opportunities that the office received include the Byrne Justice Assistance, American Rescue Plan Act and Coronavirus Emergency Supplemental Funding grants.

The Commonwealth's Attorney's grants management team oversees grants and assists with the implementation of new programming created by the office. The team is comprised of the Director and Assistant Director of Victim Services who collectively have over 50 years of experience with the Hampton office. They both have extensive knowledge of program management, grant writing, supervision, and technical and training capabilities that benefit the execution of programming in the office. The team ensures that all grants remain in compliance of grant requirements including the timely submission of progress reports. The Program Coordinator will report to the grants management team to ensure that all grant requirements are successfully met.

The Hampton Commonwealth's Attorney's Office has continued to demonstrate a commitment to being fiscally responsible for over \$1.4 million in grant funding and are more than capable of developing and enhancing new program objectives for the proposed project.

Lobbying and Debarment - Global

Performance Sites

Street Address	City	County	State	Zip Code
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No Data for Table

Workplaces and OJP Form 4061/7

Are there workplaces on file that are not identified above?

Workplaces*: No

Lobbying and Debarment Certification

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Certification*:

Project Administrator*:

First Name Last Name

Title Date

Goals and Objectives - GLOBAL

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Goals and Objectives required by the funding opportunity?*: Yes

Goals and Objectives

Row Number	Goal Number	Goal	Objective	Activities	Month (in which implementation step occurs)
Row 1	1	Strengthen capacity and coordination of violence prevention efforts.	Build upon existing partnerships with city agencies and community partners working to decrease gun violence. Build and implement prevention, intervention, and enforcement programming.	The Program Coordinator will attend meetings with city agencies and the community meetings that relates to gun violence and prevention. The Program Coordinator will conduct outreach to build relationships with criminal justice partners and community,	January
Row 2	2	Provide programming to support children, youth and their families.	Improve the knowledge of gun violence and its impact on children, youth, and their families.	The Program Coordinator will present Educating Kids About Gun Violence to Hampton City high school students, Junior Commonwealth's Attorney summer participants, community members and stakeholders.	August, January, September
Row 3	3	Promote healing by helping individuals and families heal from violence and trauma.	Promote trauma healing and support to youth who experience violence as a victim or a witness.	Implement a support group geared toward youth who have experienced violence or have witnessed violence. Research incident reports and receive and review referrals for youth who are victims of crime and/or have witnessed a violent act.	January
Row 4	4	Prevent gun violence, including homicides and non-fatal shootings through strategic and timely coordinated efforts.	Reduce incidences of violence through targeted efforts.	Call-In and Custom Notification strategy. Provide outreach about Call-In strategy Attend weekly, monthly, or bi-monthly meetings with partnering agencies	
Row 5					
Row 6					
Row 7					
Row 8					
Row 9					
Row 10					

Personnel and Employee Fringe Benefits - Percentage Calculated

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Is Personnel being requested?: Yes

Personnel

Employee Name	Position Title	Position	Total Hours Per Week (if applicable)	Total Hours Per Year	Total Annual Salary (grant-funded plus other sources)	Total Salary Amount Requested from Grant	Percent being requested	Number of Grant-Funded Hours (hours per year)	Grant-Funded Full Time Equivalent (?FTE?)	New Position?	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Personnel Total
Keyanna Young	Program Coordinator	Full Time	40	2080	\$0.00	\$56,650.00	0.00%	0	0	No	\$0.00	\$56,650.00	\$0.00	\$0.00	\$0.00	\$56,650.00
			40	2080	\$0.00	\$56,650.00		0	0.00		\$0.00	\$56,650.00	\$0.00	\$0.00	\$0.00	\$56,650.00

Employee Fringe Benefits

									Requested Employee Fringe Benefits Total	If Other, Please Describe	Federal Funds	State Funds	Special Funds	Cash Match	In- Kind Match	En
Employee Name	FICA	Retirement	Group Life	Health Insurance	Workers? Comp	Unemployment	Disability	Other								En
Keyanna Young	\$4,334.00	\$10,814.00	\$759.00	\$18,276.00	\$0.00	\$0.00	\$283.00	\$0.00	\$34,466.00		\$0.00	\$34,466.00	\$0.00	\$0.00	\$0.00	\$34,466.00
	\$4,334.00	\$10,814.00	\$759.00	\$18,276.00	\$0.00	\$0.00	\$283.00	\$0.00	\$34,466.00		\$0.00	\$34,466.00	\$0.00	\$0.00	\$0.00	\$34,466.00

Position and Justification

Employee Name	Description of Position	Justification for Position
Keyanna Young	The Program Coordinator develop and present educational programs and learning activities to provide information about public safety, crime prevention, and Operation Ceasefire to various audiences. This position plan and conduct Call-In and Custom Notifications, manage and maintain strong relationships with diverse stakeholders of Group Violence Intervention(GVI), and coordinate the day-to-day operations of Operation Ceasefire Program to include planning community outreach activities on gun violence, organizing the Youth Violence Support Group, Educating Kids about Gun Violence(EKG) Program and Junior Commonwealth's Attorneys Office.	With an increase in gun violence, crime rate, and the number of victims/witnesses in the City of Hampton, this position is essential to the goals of this grant to be a more robust, more viable network for serving the community and decreasing gun violence. A dedicated Program Coordinator ensures that each component of Operation Ceasefire will be planned, implemented, and executed with successful outcomes. This position will be an integral part of the City of Hampton and Hampton Commonwealth's Attorney's Office and is essential to the work performed.

Personnel and Employee Fringe Benefits Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$91,116.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Personnel/Fringe Total

TOTAL:	\$91,116.00
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Consultants

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Consultant and/or Consultant Travel being requested?*: Yes

Consultant

Name of Consultant	Consultant Hourly Rate	Total Number of Hours	Total Consultant Cost	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Consultant Total
To Be Hired	\$81.00	144	\$11,664.00	\$0.00	\$11,664.00	\$0.00	\$0.00	\$0.00	\$11,664.00
		144	\$11,664.00	\$0.00	\$11,664.00	\$0.00	\$0.00	\$0.00	\$11,664.00

Consultant Subsistence (lodging + meals) & Travel

Name of Consultant	Number of Nights	Lodging Rate	Total Lodging	Number of Days	Per Diem Rate	Total Meals	Number of Miles	Mileage Rate	Total Travel	Other Subsistence/Travel	Total Other Travel	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Consultant Subsistence & Travel Total
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No Data for Table

Consultant Role Description and Justification

Name of Consultant	Description of Consultant's Role	Justification for Use of Consultant
To Be Hired	Mental Health Counseling Consultant	Counseling sessions for those exposed to violence. This position will provide trauma counseling for those that present the greatest risk of being involved in gun violence, victims, and those experiencing secondary trauma related to violence.

Consultant Subsistence & Travel Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$11,664.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Consultant Subsistence & Travel Total

TOTAL:	\$11,664.00
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Travel

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Is Travel being requested?*: Yes

Local Mileage

Number of Miles	Mileage Rate	Total Local Mileage	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Local Mileage Total
800	0.670	\$536.00	\$0.00	\$536.00	\$0.00	\$0.00	\$0.00	\$536.00
800		\$536.00	\$0.00	\$536.00	\$0.00	\$0.00	\$0.00	\$536.00

Non-Local Mileage

Number of Miles	Mileage Rate	Total	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Non-Local Mileage Total
1000	0.670	\$670.00	\$0.00	\$670.00	\$0.00	\$0.00	\$0.00	\$670.00
1000		\$670.00	\$0.00	\$670.00	\$0.00	\$0.00	\$0.00	\$670.00

Mileage Description and Justification

Type	Description of Mileage	Justification for Mileage
Local Mileage	Mileage would include local grant related travel to meetings with community partners, group sessions with youth in support group, EKG and JCAP programs. There will also be regular staff meetings with Commonwealth's Attorney and grant facilitators, traveling to develop and attend Youth Initiative activities, schools and other grant required activities, necessary to achieving the goals and objective of this grant.	The Program Coordinator will be required to attend meetings with community partners to develop strategies for cohesive working relationships that benefit the overall mission. In addition, the planned initiatives and activities will take place in schools, offices and other venues that will require the Program Coordinator to provide their own transportation to attend and facilitate.
Non-Local Mileage	Non- Local Mileage would include grant related travel to out of area conference.	The Program Coordinator will attend training and conferences to develop strategies for cohesive working relationships that benefit the overall mission. This will enhance the program's ability to meeting project goal. These opportunities will offer access to cutting edge practices, expert-led workshops, and direct engagement with field leaders.

Travel Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$1,206.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Travel Total

TOTAL:	\$1,206.00
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Subsistence/Other Travel Costs

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Subsistence/Other Travel Costs being requested?*: Yes

Subsistence

Event Title	Number of People Attending	Number of Nights	Lodging Rate	Total	Number of Days	Per Diem Rate	Total	Total Subsistence	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Subsistence Total
National Conference on Youth Justice	1	8	\$196.00	\$1,568.00	8	\$92.00	\$736.00	\$2,304.00	\$0.00	\$2,304.00	\$0.00	\$0.00	\$0.00	\$2,304.00
Cities United	1	8	\$196.00	\$1,568.00	8	\$92.00	\$736.00	\$2,304.00	\$0.00	\$2,304.00	\$0.00	\$0.00	\$0.00	\$2,304.00
	2	16		\$3,136.00	16		\$1,472.00	\$4,608.00	\$0.00	\$4,608.00	\$0.00	\$0.00	\$0.00	\$4,608.00

Subsistence Description and Justification

Event	Description of Costs	Justification for Costs
National Conference on Youth Justice	The cost for lodging and per diem is based on U.S. General Services Administration for 2025 with an increase in rates for 2026. Meals 92.00 x4 days=368.00 368.00 x2 years=736.00 Lodging \$196.00 x4 days 784.00 784.00 x2 years 1568	The cost of lodging and per diem is necessary and essential to the Program Coordinator to attend training involving violent crime for the next two years.
Cities United	The cost for lodging and per diem is based on U.S. General Services Administration for 2025 with an increase in rates for 2026. Meals 92.00 x4 days=368.00 368.00 x2 years=736.00 Lodging \$196.00 x4 days 784.00 784.00 x2 years 1568	The cost of lodging and per diem is necessary and essential to the Program Coordinator to attend training involving violent crime for the next two years.

Other Travel Costs

Event Title	Number of People Attending	Number of Airfare Tickets	Airfare Rate	Total Airfare	Other Travel Costs	Total Cost for Air and Other Fares	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Other Travel Costs Total
Cities United	1	1	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00
	1	1		\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00

Other Travel Costs Description and Justification

Event	Description of Other Costs	Justification for Other Costs
Cities United	The cost of the airline ticket is estimated for an economy ticket to Cities United 2025 and 2026 conference. Location TBD. 800 x2 years = 1600.00	The airline ticket purchase is essential for travel required for Cities United as it will enable the Program Coordinator to participate in critical workshops, training sessions, and collaboration meetings, directly aligned with the grant's objectives. Air travel is determined to be the most efficient and cost-effective mode of transportation, ensuring timely participation and maximizing productive engagement within the project's timeframe.

Subsistence/Other Travel Costs Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$6,208.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Subsistence/Other Travel Costs Total

TOTAL:	\$6,208.00
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Equipment

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Is Equipment being requested?*: No

Equipment

Equipment Item	Cost Per Item/Monthly Rate	Total Number of Items/Number of Months	Total Cost	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Equipment Total
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No Data for Table

Equipment Description and Justification

Equipment Item	Description of Equipment	Justification for Equipment
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No Data for Table

Additional Documentation

Description	File Name	Type	Size	Upload Date
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No files attached.

Equipment Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$0.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Equipment Total

TOTAL:	\$0.00
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Supplies & Other Expenses

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Supplies & Other Expenses being requested?*: Yes

Supplies & Other Expenses

Supply/Item Requested	Cost Per Item/Monthly Rate	Total Number of Items/Number of Months	Total Cost	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Supplies & Other Expenses Total
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Registration	\$1,000.00	1	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Rental of Venue	\$12,400.00	1	\$12,400.00	\$0.00	\$12,400.00	\$0.00	\$0.00	\$0.00	\$12,400.00
			\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$0.00	\$0.00	\$13,400.00

Supply/Item Requested Description and Justification

Supply/Item	Description of Supply/Item	Justification for Supply/Item
Registration	The registration fees will be utilized to secure participation in the National Conference on Youth Justice and Cities United for 2025 and 2026. National Conference on Youth Justice 200.00 x 2 years= 400 Cities United- 300.00 x 2 years= 600.00	Attending national conferences can provide opportunities for the Program Coordinator to learn from experts, enhance knowledge, and skills related to addressing and preventing violent crime These conference will allow the Program Coordinator to gain insight into best practices, innovative approaches, and successful strategies for tackling violent crime.
Rental of Venue	Venue for community engagement for three separate events to be held at Bowling, Skating facilities and Hampton Roads Convention Center	There will be a bowling and skating activity for youth participating in Operation Ceasefire initiatives. Rental includes venues and rental of skating and bowling shoes for participants. The rental of the Hampton Roads Convention Center will be used to increase awareness and resources regarding gun violence to over 2000+ participants.

Supplies & Other Expenses Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$13,400.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Supplies & Other Expenses Total

TOTAL:	\$13,400.00
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Non-Supplantation

Non-Supplantation

Applicants under this grant program are required to certify to DCJS, that the funding requested in this application does not supplant or replace, in whole or in part, federal, state, or local funds already supporting current program services.

I certify that the grant funds requested under this grant program will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purposes.

Certification*:

Project Administrator*:

First Name
Last Name

Title
Date

Attachments

Attachments Required?

Are additional attachments required by the funding opportunity?*: Yes

Attachments

Description	File Name	Type	Size	Upload Date
Designation Letter	Designation Authority 1 2 2024.pdf	pdf	642 KB	11/05/2024 08:44 AM

Budget

Budget

Budget Categories	Federal	State	Special	Total
Personnel	\$0.00	\$182,232.00	\$0.00	\$182,232.00
Consultant	\$0.00	\$11,664.00	\$0.00	\$11,664.00
Travel	\$0.00	\$1,206.00	\$0.00	\$1,206.00
Subsistence	\$0.00	\$6,208.00	\$0.00	\$6,208.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Other	\$0.00	\$13,400.00	\$0.00	\$13,400.00
Indirect Cost	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$214,710.00	\$0.00	\$214,710.00

Funds From Other Sources

Source	Amount
No Data for Table	

Indirect Costs

Requested

If this is not requested, please indicate that here and mark this form as complete.

Are Indirect Costs being requested?*:

Direct Expenditures

Category	Amount
Salaries and Wages	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Supplies and Other	\$0.00
Consultants/Contractual	\$0.00
Other Expenses (equipment, other)	\$0.00
Total	\$0.00

Tuition Remission

Amount: \$0.00

Contractual

Name	Amount	Excess Amount	Total Amount
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No Data for Table

Equipment and Capital Expenditures

Amount: \$0.00

Other Expenses

Category	Amount
Space/Rental Costs	\$0.00
Scholarships/Fellowships	\$0.00
Participant Support Cost	\$0.00
Patient Care	\$0.00
Total	\$0.00

Expenditure Totals

Total Direct Expenditures (Excluding Match): \$0.00

Total Excluded Expenditures: \$0.00

Base Expenditures: \$0.00

Indirect Cost Rate (from ICRA or DE Minimis 10%): 0.00%

INDIRECT COSTS AMOUNT: \$0.00

DCJS Funds

Federal Funds: \$0.00

State Funds: \$0.00

Special Funds: \$0.00

Match Funds

Cash Match: \$0.00

In-Kind Match: \$0.00

Total

Total: \$0.00

Indirect Cost Agreement:

Authority Certification

Authority Certification

Project Administrator*:

First Name

Last Name

Title

Date

SAM Registration

SAM Registration

Are you registered with SAM.gov?*

Do you have any active Exclusions?

Search the OIG Exclusions Database for more information: <https://exclusions.oig.hhs.gov/>

***:**

Provide a Screenshot/Documentation from SAM.gov that shows an active registration:

If pending registration approval please explain :

HAMPTON VA

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor Donnie R. Tuck and Members of the Hampton City Council

FROM: Mary B. Bunting, City Manager *Mary B. Bunting*

DATE: January 2, 2024

SUBJECT: Signature Authority for Deeds and Contracts

There is currently a need to update the list of signature designees authorized in my absence. This is to advise you that pursuant to §2-11 and §2-12 of the Code of the City of Hampton, I have authorized Brian DeProfio and Hui-Shan Walker to accept, on behalf of the City of Hampton, deeds conveying real property to the City and execute contracts which have been approved as to Form by the City Attorney or one of her assistants. This designation is effective immediately.

This procedure is used throughout the Commonwealth and is in compliance with the Code of Virginia. It is hoped that the efficiency of the current process will be enhanced. I will, of course, continue to accept deeds and execute contracts on behalf of the City as set forth in §2-11 and §2-12. However, the authorized designees will be able to perform this duty in my absence or unavailability. Attached for your convenience is the previous designee authorization and section codes from the Code of the City of Hampton.

If you have any questions, I am available at your convenience.

Attachments

cc: Steve Bond, Interim City Attorney
Brian DeProfio, Assistant City Manager
Hui-Shan Walker, Interim Assistant City Manager
Jason Mitchell, Director of Public Works
Karl Daughtry, Director of Finance
Lavinia Whitley, Deputy Director of Finance and Purchasing

Sec. 2-11. Acceptance of deeds by city manager or his designee.

The city manager, or his designee, shall have the authority to accept, on behalf of the city, deeds purporting to convey real property to the city which have been approved as to form by the city attorney or one of his assistants.

(Ord. No. 1201, 12-10-97)

Sec. 2-12. Contract execution by city manager or his designee.


Except as otherwise provided by law, Charter or ordinance, the city manager or his designee shall be authorized to make and execute, during the ordinary course of business, within the limitations of the appropriation ordinance for any year, all contracts on behalf of the city and such other contracts as may be authorized by the city council. Such contracts shall be approved as to availability of funds by the director of finance, as to content by the director of the department and as to form and legal sufficiency by the city attorney.

(Ord. No. 1423, 5-24-06)

HAMPTON VA

MEMORANDUM

TO: Mayor Donnie R. Tuck and Members of the Hampton City Council

FROM: Mary B. Bunting, City Manager 

DATE: June 26, 2020

SUBJECT: Signature Authority for Deeds and Contracts

There is currently a need to update the list of signature designees authorized in my absence. This is to advise you that pursuant to §2-11 and §2-12 of the Code of the City of Hampton, I have authorized Steve Bond and Brian DeProfio to accept, on behalf of the City of Hampton, deeds conveying real property to the City and execute contracts which have been approved as to Form by the City Attorney or one of her assistants. This designation is effective immediately.

This procedure is used throughout the Commonwealth and is in compliance with the Code of Virginia. It is hoped that the efficiency of the current process will be enhanced. I will, of course, continue to accept deeds and execute contracts on behalf of the City as set forth in §2-11 and §2-12. However, the authorized designees will be able to perform this duty in my absence or unavailability. Attached for your convenience is the previous designee authorization and section codes from the Code of the City of Hampton.

If you have any questions, I am available at your convenience.

Attachments

cc: Cheran Cordell Ivery, City Attorney
Steve Bond, Assistant City Manager
Brian DeProfio, Assistant City Manager
Jason Mitchell, Director of Public Works
Karl Daughtrey, Director of Finance
Lavinia Whitley, Deputy Director of Finance and Purchasing

Sec. 2-11. - Acceptance of deeds by city manager or his designee.

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(Ord. No. 1423, 5-24-06)