



COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

December 20, 2018

VIA EMAIL ONLY TERESA.WASHINGTON-FRY@DSS.VIRGINIA.GOV

Hampton Department of Human Services
Mrs. Teresa Washington-Fry
1320 LaSalle Avenue
Hampton, Virginia 23669

RE: BEN-19-024: Employment for TANF Participants

Dear Mrs. Fry:

Thank you for submitting your application to provide services under the above referenced Program. The Virginia Department of Social Services (VDSS) received 25 applications requesting over \$8.6 million to support many worthwhile projects. The amount available for distribution was approximately \$4,050,000; an additional \$710,781 is being added for funding.

All requests for funding were reviewed by an evaluation committee composed of Department staff and specially appointed individuals who made recommendations for sub-grant awards. After careful consideration of your request, I am pleased to notify you of the intent to award your agency **\$230,849.60** for your application. This intended sub-grant award requires a **10%** cash or in-kind match. Please note the amount of the sub-grant award is less than the dollar amount requested in your original application.

The information listed below must be received by **December 28, 2018, at 3:00 pm, EST** at the following email address:

Faye.a.palmer@dss.virginia.gov

- written confirmation of your acceptance of this sub-grant award;
- written confirmation that the scope of services will remain the same, **or** written description of any changes in the scope of services that were outlined in the original proposal including the ACTIVITIES/OUTCOMES Form (Attachment A.1);
- a revised budget (Attachment B.1) reflecting the grant funds received as specified above.

Please contact Adrienne D Childress, Adrienne.Childress@dss.virginia.gov if you have questions or need assistance.

Upon receiving the required materials, an agreement will be prepared for the period of January 15, 2019 – June 30, 2020 and sent to you for signature. You will receive fiscal and program reporting forms and instructions for their completion after the agreement is finalized and signed by an authorized representative of your organization and VDSS. No services can be rendered or payment made prior to the finalization of the agreement.

I appreciate your interest and dedication to providing services to Employment for TANF Participants in the Commonwealth. I look forward to a successful year of services to families and children.

Sincerely,

/s/

Adrienne D. Childress
Senior Procurement Officer