

Commonwealth of Virginia Subaward Application Points of Contact



Virginia Department of Emergency Management
 Grants Management Office
 9711 Farrar Court - Suite 200 Tel: 804-267-7600
 Richmond, VA 23236-3713 Fax: 804-272-2046

Grant Year: FY 2023

**Federal Program
 and CFDA #:** 97.067

Sub-Grantee

Organization Type (Check Applicable Box)

Subgrantee (Jurisdiction Legal Name):

City of Hampton

- State Agency
- City/County
- College
- Airport
- Authority
- Planning District
- Other: (Please specify)

Sub-recipient (Agency Name):

Legal Address:

22 Lincoln Street
 Hampton, VA 23669

EIN #: 54-6001336

DUNS #: 66019902

Project Title: FY 2023 SHSP Grant Regional Citizen Corps Hampton and Poquoson

Total Dollar Amount Requested: \$ 45,000.00

Please Provide all Signatures (as applicable)

By signing this application, I certify (1) to the statements contained in the list of certifications; (2) that the statements herein are true, complete and accurate to the best of my knowledge; and (3) that if awarded I will not undergo any obligations until I have received approval or clearance for any Environmental Historical Preservation (EHP) requirements. (4) that the below representatives are authorized to submit grant management requirements both paper and electronic to VDEM and VDEM's grant management system. I also provide the required assurances and agree to comply with any resulting terms if I obtain an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

**City Manager, County Administrator, State Agency Head, Executive Director or their authorized designee.*

Contact Details:	Chief Administrative Officer *
Name:	Mary B. Bunting
Title:	City Manager
Email:	mbunting@hampton.gov
Telephone:	757-727-6392
Address:	22 Lincoln Street Hampton, VA 23669

Mary B. Bunting
 * Chief Administrative Officer [signature]

12/13/23
 Date

ENTER PRIMARY & SECONDARY CONTACT INFORMATION ON THE FOLLOWING PAGES

OFFICE OF THE CITY ATTORNEY

Approved as to form and legal sufficiency
 Date: 12/12/2023

[Signature]
 City Attorney

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 Richmond, VA 23236-3713 Fax: 804-272-2046

ENTER PRIMARY CONTACT INFORMATION FOR YOUR SUBAWARD

PROGRAM/PROJECT MANAGER

PRIMARY CONTACT

Name: Gwen Pointer
Title: Deputy Coordinator of Emergency Management
E-mail: gwen.pointer@hampton.gov
Telephone: 757-570-9795
Address: 1300 Thomas Street, Rm. 97
 Hampton, VA 23669

FINANCE OFFICER

PRIMARY CONTACT

Name: Karl Daughtrey
Title: Finance Director
Organization: City of Hampton, VA
E-mail: kdaughtrey@hampton.gov
Telephone: 757-727-6320
Fax: 757-727-6872
Address: 22 Lincoln Street
 Hampton, VA 23669

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 Richmond, VA 23236-3713 Fax: 804-272-2046

ENTER SECONDARY CONTACT INFORMATION FOR YOUR SUBAWARD

PROGRAM/PROJECT MANAGER

SECONDARY CONTACT

Name:	Sara Snowden
Title:	EM Deputy Coordinator
E-mail:	sara.snowden@hampton.gov
Telephone:	757-755-0434
Address:	1300 Thomas Street, Rm. 97
	Hampton, VA 23669

FINANCE OFFICER

SECONDARY CONTACT

Name:	Veronica Kmetz
Title:	Senior Accountant
Organization:	City of Hampton, VA
E-mail:	veronica.kmetz@hampton.gov
Telephone:	757-727-6331
Fax:	757-727-6872
Address:	22 Lincoln Street
	Hampton, VA 23669

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions and searching existing data sources, gathering and maintaining the data needed and completing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0001). **NOTE: Do not send your completed form to this address.**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

1. LOBBYING

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL "Disclosure of Lobbying Activities" attached
(This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEE OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about-

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

- (1) Abide by the term of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring ion the workplace no later than five calendar days after such convictions;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation act of 1973, as amended; or

(2) Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

1300 Thomas St. Rm. 97

Hampton, VA 23669

Check If there are workplaces on file that are not identified here.

Sections 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a state wide certification.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the modification of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of the certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. The certification is a material representation of the fact on which reliance was placed when this transaction was made or entered into. Submission of the certification is a prerequisite for making or entering into the transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned state, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instruction. Submission of this statement is a prerequisite for making or entering into this transaction in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Applicant's Organization

City of Hampton

Printed name and title of authorized representation

Mary B. Bunting

Signature

Mary B. Bunting

Date

12/13/23

CITY OF HAMPTON
 OFFICE OF THE CITY ATTORNEY
 Approved as to form and legal sufficiency
 Date: 12/12/2023
 [Signature] City Attorney

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

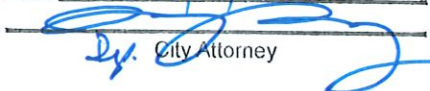
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Hampton	DATE SUBMITTED 12/13/23

Standard Form 424B (Rev. 7-97) Back

CITY OF HAMPTON
OFFICE OF THE CITY ATTORNEY
Approved as to form and legal sufficiency
Date: 12/12/2023

City Attorney

State Homeland Security Program *Regional Citizen Corps HAMPTON + POQUOSON*

Instructions: Please use the following template to prepare your FY23 State Homeland Security Program (SHSP) project proposal form. **This document is for planning purposes only.** You must fill out your information electronically and submit the electronic form at the link below no later than July 17, 2023.

Due at 2023 SHSP Competitive Project Proposal Submission by July 17, 2023 at 5:00 PM.

Completion of the electronic form is estimated to take approximately 30 minutes if you have already gathered all supporting materials and input using the template.

Steps for Completing the Electronic SHSP Application Form:

1. Access the template using the link provided by VDEM.
2. Read the instructions carefully.
3. Use the template to prepare your project proposal.
4. Once you have prepared your application use the link above to access the electronic submission form.
5. Proceed through the electronic form answering all required questions.
6. Once you have completed all the application questions, click the "Submit" button at the end.

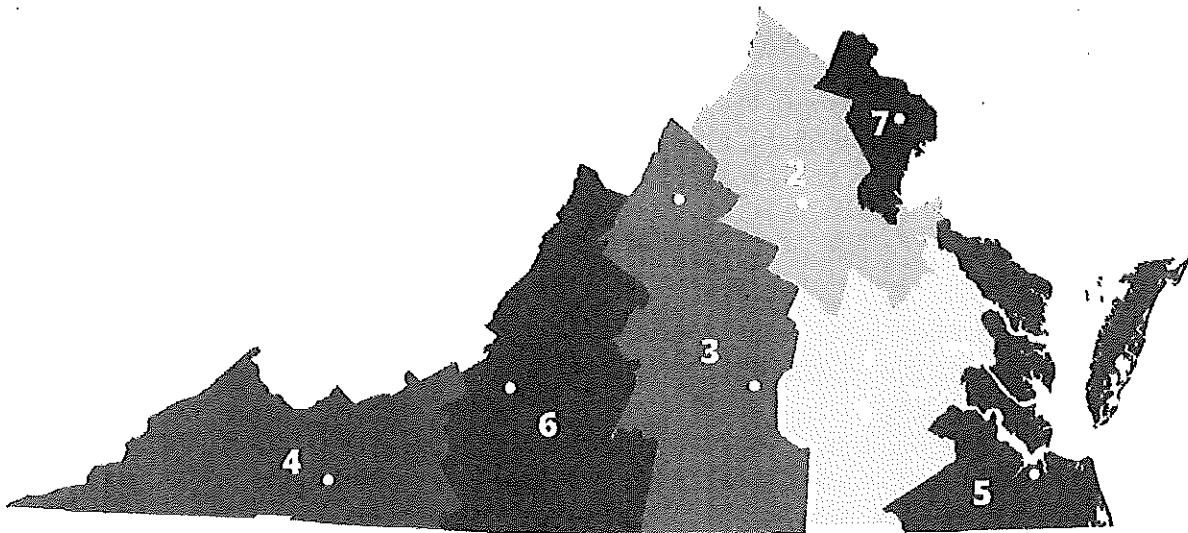
Helpful Tips:

- For your responses to be submitted successfully you must answer all required questions and click the "Submit" button at the end. Failure to click "Submit" will result in the loss of your data.
- Unsubmitted forms will remain active, if not cleared from your browser history, until the submission deadline on July 17, 2023 at 5:00 PM. At that time unsubmitted forms will be auto-submitted as incomplete.
- Upon completion of the survey, an email summary of your responses will be sent to the email you provided. You will also have the option to download a PDF copy of your responses after submission. It is recommended you download the copy as some agency IT protocols will not allow delivery of the automated email.
- Do not fill out this form on your mobile phone or tablet devices as you may experience unexpected results.

Commonwealth of Virginia Regions and VDEM Regional Support Staff

If you have questions, please contact your Chief Regional Coordinator and/or your Region assigned Preparedness Grants Administrator.

	Chief Regional Coordinator	Preparedness Grants Administrator
Region 1	Donna Pletch donna.pletch@vdem.virginia.gov	Shane Ahern shane.ahern@vdem.virginia.gov
Region 2	Alexa Boggs Alexa.boggs@vdem.virginia.gov	Shane Ahern shane.ahern@vdem.virginia.gov
Region 3	Gene Stewart gene.stewart@vdem.virginia.gov	James Turner james.turner@vdem.virginia.gov
Region 4	Justin Haga Justin.haga@vdem.virginia.gov	James Turner james.turner@vdem.virginia.gov
Region 5	Harrison Bresee harrison.bresee@vdem.virginia.gov	Lisa Anderson lisa.anderson@vdem.virginia.gov
Region 6	Mike Guzo mike.guzo@vdem.virginia.gov	James Turner james.turner@vdem.virginia.gov
Region 7	Jake Kezele jake.kezele@vdem.virginia.gov	Shane Ahern shane.ahern@vdem.virginia.gov



Please contact VDEM's Grant Office at vdemgrants@vdem.virginia.gov for grants questions, and contact vahsgp@odu.edu for web submission technical assistance.

Compliance and Certifications of Understanding

Grant recipients allocated funds for FY23 SHSP projects will be required to complete certifications of understanding. Therefore, please review in advance and be prepared to comply with all grant terms outlined in the following:

1. 2023 HSGP Notice of Funding Opportunity (NOFO).
2. 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Grants
3. Preparedness Grants Manual
4. Grant Administrative Guidelines
5. Allowable Equipment List.

Eligible Applicant Project Types and Application Instructions

Eligible applicants (sub-recipients) are local units of government within the Commonwealth (county, city, agency of a local government. A local jurisdiction may act as a host on behalf of an entity, including state agencies, to address critical needs.

- **Note: Election Security Projects** - Local Electoral Boards entering into agreements such as Remediation Acknowledgement with local governments may qualify to submit grant project proposals in support of achieving Locality Election Security Standards.

Competitive Proposal Scoring

All applications will be evaluated based on scoring criteria established at a series of workshops by multi-disciplinary public safety stakeholders across the Commonwealth. The inaugural workshop occurred in 2015. The most recent SHSP stakeholder workshop was held on March 8, 2023. Scoring and weighting criteria changes were made that represent the collective decision making of Workshop participants.

The FY23 SHSP stakeholder strategy is to evaluate proposals for **national priority** designation and **state THIRA** risk areas alignment through the competitive process. Where there is a national priority minimum funding threshold, VDEM will use highest ranking national priority application scores to fund projects to meet these minimum funding thresholds.

National Priority Areas (NPA):

- NPA 1 - Enhancing the Protection of Soft Targets/Crowded Spaces
- NPA 2 - Enhancing Information and Intelligence Sharing
- NPA 3 - Combating Domestic Violent Extremism
- NPA 4 - Enhancing Cybersecurity
- NPA 5 - Enhancing Community Preparedness & Resilience
- NPA 6 - Enhancing Election Security

Grant Ground Rules for FY23:

1. Project applications that meet current year FEMA NOFO national priority areas will be prioritized for funding in the competitive portion of the grant if necessary to meet minimum thresholds. At the time of application, the applicant will be required to identify the primary National Priority area under which the proposal should be considered. In addition, the applicant is encouraged to identify a secondary National Priority category, that may be considered for funding for the proposal, as a secondary consideration, if applicable.¹
2. Applicants for the competitive funding will be required to identify the current state THIRA capability gap the proposal will address and how.
3. VDEM is not accepting applications for UAS vehicles, Boats, and Armored vehicles. Drones (vehicle equipment only) - The required FEMA drone equipment waiver involves the review and approval of related local government privacy policy documents that must be approved in advance by FEMA. This approval process may take over 12 months and creates an unreasonable burden on grant administration. Boat waivers require that FEMA must review and approve boat purchases that will be used to prepare and respond to threats that are a nexus to terrorism. The purchase of armored vehicles moratorium is covered by the Virginia state code - code of Virginia prohibits the purchase of armored vehicles - <https://law.lis.virginia.gov/vacode/title15.2/chapter17/section15.2-1721.1/>.
4. A 3% cap of funds available will be placed on all Community Emergency Response Team (CERT) project awards.
5. After the application due date, all applications will be evaluated for completeness and eligibility early in the vetting process. Applicants will be notified, at that time, if their proposal is determined to be ineligible.
6. Individual projects will be funded at a MINIMUM of \$10K, and a MAXIMUM of \$250K per project.
7. Projects that are divided into multiple proposals are not allowable. Applicants must include all project components in one proposal.
8. State agencies are eligible to partner with local or regional fiduciary agencies on projects but must not function as the fiduciary agent.
9. For local competitive projects, the bottom 40% of lowest scoring projects will be eliminated prior to benefit-cost ranking.
10. Projected project performance period is Oct. 1, 2023-June 30, 2025.

¹ Having a secondary national priority area gives VDEM the flexibility to align the highest scoring projects to national priorities.

Applicant Information		
First Name	Hui-Shan	
Last Name	Walker	
Agency	City of Hampton Office of Emergency Management	
Position Title	EM Coordinator	
Phone Work	757-727-1208	Phone Mobile (Optional)
Email	hui-shan.walker@hampton.gov	

Proposal Information

Provide general information about your proposal in the sections below.

Is this project sharable?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Is this project deployable?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Project Type – Select a project type.	Project Type (Select One)
Emerging Threats	
Focused Planning with Nexus to Terrorism Preparedness	
Foreign Language/American Sign Language Interpretation for Disasters	
Hazmat (Local Non-State Special Operations Teams)	
IMT (Local Non-State Special Operations Teams)	
Interoperability	
Law Enforcement	
Local and Tribal Capacity Assessments	
Mass Care and Transportation	
Protection of Critical Infrastructure and Supply Chain Integrity	
Radio Cache (Local Non-State Special Operations Teams)	
Response Equipment with Nexus to Terrorism Preparedness	
Technical Rescue (Local Non-State Special Operations Teams)	
Training and Exercises with Nexus to Terrorism Preparedness	X
Other	
If Other, describe in five words or less.	

Proposal Title - Please use text ONLY. No special characters or numbers. There is a 50-character limit including spaces.
Regional Citizen Corps Project Hampton and Poquoson

Proposal Description - Please provide a summary of your project and how your project addresses the project type selected in 100 words or less.
This project furthers the National Priority Area of Enhancing Community Preparedness/Readiness as well as the national/state priority of Combating Domestic Violent Extremism, while also directly addressing systemic preparedness inequities in at risk and underserved communities. Training and outreach events will provide participants

Proposal Description - Please provide a summary of your project and how your project addresses the project type selected in 100 words or less.

the knowledge and supplies needed to prepare for, survive and recover from multiple hazards such as acts of domestic extremism and terrorism, severe weather events, civil disturbances and cyberattacks.

Hampton & Poquoson will utilize economies of scale to provide basic CERT classes, advanced courses, STOP the Bleed training, terrorism awareness trainings, purchase supplies and attendance to training classes and/or conferences.

Applicant Region Description - Identify and Describe the Applicant Region (name the localities, agencies, partners, etc. to include population, sq. miles, population density, any population influx due to tourism, education, or other attractions, regional governance, and other factors).

Established in 1610, Hampton is one of America's oldest cities with a proud and rich history. The City of Poquoson was founded in 1975 and is the oldest continuously named city in Virginia. Hampton & Poquoson are adjacent localities along the Chesapeake Bay and have miles of shoreline, which contributes to over half of Hampton being located in a Category 1 or 2 surge zone and most of Poquoson being located in a Category 1 storm surge zone.

Demographics: Hampton is 52 square miles with a population of 137,436 and Poquoson is 16 square miles with a population of 12,157. Over fifteen percent (15%) of families in Hampton live below the poverty level, with 57% not meeting the ALICE threshold, denoting that a large segment of the population subsists below the cost of living, and likely, paycheck to paycheck. Over fifteen percent (15.3%) of the population is over 65 years of age in Hampton and fifteen percent (15%) of the population is classified as having disability status. Fifteen percent (15%) of Poquoson's population is over 65 years of age and eleven percent (11%) percent of the population is classified as having disability status.

Hampton & Poquoson have a history of excellent outreach to their citizenry. Both Offices of Emergency Management have consistently conducted over multiple outreach events each year.

The City of Poquoson borders the City of Hampton which is immediately adjacent, by water, to the largest naval base in the world, a shipbuilding facility which serves as the sole designer, builder and refueler of U.S. Navy aircraft carriers and as one of two providers of U.S. Navy submarines. The region is also home to 23 Department of Defense facilities as well as shipping ports which handle 16%, by weight, of all east coast foreign trade. The region is connected by numerous bridges and tunnels, including the Hampton Roads Bridge tunnel which links Hampton to the City of Norfolk. The area bridges and tunnels support flow of goods and services that are vital to the east coast of the United States.

The City of Poquoson and City of Hampton both operate under the council-manager form of government with an elected City Council, which in turn elects a Mayor and Vice-Mayor. Council appoints the City Manager who manages city operations. Along with sixteen other jurisdictions in the region, Hampton is supported by the Hampton Roads Planning District

Applicant Region Description - Identify and Describe the Applicant Region (name the localities, agencies, partners, etc. to include population, sq. miles, population density, any population influx due to tourism, education, or other attractions, regional governance, and other factors).

Commission, which encourages and facilitates local government cooperation and state-local cooperation in addressing, on a regional basis, problems of greater than local significance.

Indicate the **number of localities** supported by this project.

Two (2)

Please indicate whether you are submitting the proposal on behalf of a **single locality or multiple localities**.

Multiple Localities

Locality - If submitting on behalf of a single locality please provide the name of the locality

Fiduciary Agent - If submitting on behalf of multiple localities please provide the name of the fiduciary agent.

City of Hampton

Select the **VDEM region** your project is in and designate if you are applying on behalf of a **regional authority** or **state agency**. Please note that state agencies are eligible to partner with local or regional fiduciary agencies on projects but must not function as the fiduciary agent.

VDEM Region	Region 5 - Tidewater
Regional Authority	
State Agency	

Identify the **primary mission area** that this project addresses and the relevant core capabilities.

Primary Mission Area: Choose an item.

Core Capabilities: Select only those under the selected primary mission area.

Prevention

- Forensics and Attribution
- Intelligence and Information Sharing
- Interdiction and Disruption
- Operational Coordination
- Planning
- Public Information and Warning
- Screening, Search, and Detection

Protection

<input type="checkbox"/> Access Control and Identity Verification
<input type="checkbox"/> Cybersecurity
<input type="checkbox"/> Intelligence and Information Sharing
<input type="checkbox"/> Interdiction and Disruption
<input type="checkbox"/> Operational Coordination
<input type="checkbox"/> Physical Protective Measures
<input type="checkbox"/> Planning
<input type="checkbox"/> Public Information and Warning
<input type="checkbox"/> Risk Management for Protection Programs and Activities
<input type="checkbox"/> Screening, Search and Detection
<input type="checkbox"/> Supply Chain Integrity and Security
Mitigation
<input checked="" type="checkbox"/> Community Resilience
<input type="checkbox"/> Long-Term Vulnerability Reduction
<input type="checkbox"/> Operational Coordination
<input type="checkbox"/> Planning
<input type="checkbox"/> Public Information and Warning
<input type="checkbox"/> Risk and Disaster Resilience Assessment
<input type="checkbox"/> Threats and Hazard Identification
Response
<input type="checkbox"/> Critical Transportation
<input type="checkbox"/> Environmental Response/Health and Safety
<input type="checkbox"/> Fatality Management Services
<input type="checkbox"/> Fire Management Suppression
<input type="checkbox"/> Infrastructure Systems
<input type="checkbox"/> Logistics and Supply Chain Management
<input type="checkbox"/> Mass Care Services
<input type="checkbox"/> Mass Search and Rescue Operations
<input type="checkbox"/> On-Scene Security Protection and Law Enforcement
<input type="checkbox"/> Operational Communications
<input type="checkbox"/> Operational Coordination
<input type="checkbox"/> Planning
<input type="checkbox"/> Public Health, Healthcare, and Medical Services
<input type="checkbox"/> Public Information and Warning
<input type="checkbox"/> Situational Assessment
Recovery
<input type="checkbox"/> Economic Recovery
<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Systems

<input type="checkbox"/> Natural and Cultural Resources
<input type="checkbox"/> Operational Coordination
<input type="checkbox"/> Planning
<input type="checkbox"/> Public Information and Warning

Scoring Criteria

In the following sections, you will be asked questions that specifically address seven scoring criteria. Please address ALL components of a criterion, as well as reference the document and page number(s) related to any supporting document that you provide addressing your criterion explanation.

National Priority Areas (NPA) Scoring Criterion		
National Priorities		
If applicable: 1) Select a primary national priority area the project addresses. 2) Select a secondary national priority that the project addresses. ² (Optional) 3) Provide a detailed description of how the project addresses the national priority area(s).	Primary National Priority - Select One	Secondary National Priority - (Optional) Select One
NPA 1 - Enhancing the Protection of Soft Targets/Crowded Spaces		
NPA 2 - Enhancing Information and Intelligence Sharing		
NPA 3 - Combating Domestic Violent Extremism		X
NPA 4 - Enhancing Cybersecurity		
NPA 5 - Enhancing Community Preparedness & Resilience	X	
NPA 6 - Enhancing Election Security		
The project does not address an NPA		
National Priority Area(s) Description		
This project furthers the National Priority Area of Enhancing Community Preparedness/Readiness as well as the national/state priority of Combating Domestic Violent Extremism, while also directly addressing systemic preparedness inequities in at risk and underserved communities. Training and outreach events will provide participants the knowledge and supplies needed to prepare for, survive and recover from multiple hazards such as acts of domestic extremism and terrorism, severe weather events, civil disturbances and cyberattacks.		
Hampton & Poquoson will utilize economies of scale to provide basic CERT classes, advanced courses, STOP the Bleed training, terrorism awareness trainings, purchase supplies and attendance to training classes and/or conferences.		

State THIRA Risk Scoring Criterion

State THIRA Risk

Describe how the project:

- 1) links to known/emerging threats with a nexus to terrorism as identified and referenced in the state THIRA (Step One, FEMA CPG 201 3rd Edition), and
- 2) addresses risk in terms of
 - a. threat,
 - b. vulnerability, and

² Having a secondary national priority area gives VDEM the flexibility to align the highest scoring projects to national priorities.

State THIRA Risk Scoring Criterion

c. consequence.

Note:

- Additional local or regional assessments may be included.
- Please contact vdemgrant@vdem.virginia.gov to request state THIRA resource information or log into EM Grants to access a download of state THIRA reference documentation.
- Please see Appendix A for supplemental information.

State THIRA Risk Characterization Description - Describe how the project links to known/emerging threats with a nexus to terrorism as identified and referenced in the State THIRA (Step One, FEMA CPG 201 3rd Edition).

As evaluated in the Commonwealth of Virginia THIRA, multiple iterations of the Hampton Roads Mitigation Plan and historical record, the Hampton Roads region, and the City of Hampton and City of Poquoson, are at moderate to high risk from the hazards documented herein. Both cities have been subjected to significant damage and disruption of services from weather related hazards, which are documented as posing the greatest risk to both cities in the form of hurricanes/tropical storms, flooding, wind events and tornados – per the Hampton Roads Regional Mitigation Plan.

The City of Hampton is also at heightened risk for domestic and foreign terrorist attacks. Reports from the Center for Strategic and International Studies indicate that right-wing extremists currently pose the greatest risk to the United States. Hampton's rich African American history, its home to top ranked HBCU, Hampton University, and its large number of predominantly African American churches increase its overall risk. Similarly, its proximity to high value terrorist targets such as the Hampton Roads Bridge Tunnel, NASA, and Joint Base Langley Eustis – as well as other regional military and Homeland Security assets – increase Hampton's risk of being a target of terrorism.

As part of the Hampton Roads Metropolitan Area, the City of Hampton is not only at direct risk of gang, youth, and violent crime – but also is surrounded by localities with violent crime issues that spill across jurisdictional boundaries. Systemic inequities and social vulnerability place a significant segment of the city's population at greater risk to the impacts of these threats.

Furthermore, according to the Virginia Fusion Center's Virginia Threat Assessment (April 2023), independent lone actors are one of the greatest current threats due to their potential for extreme damage to the Commonwealth and the challenge of detection and mitigation prior to targeted attacks. In addition, other consistent threats remain an elevated concern including homegrown/domestic violent extremists (anti-government/anti-authority and racially/ethnically motivated) as well as those motivated foreign terrorist organizations. Per the Fusion Center, "the perception of political and social injustices combined with Virginia's critical infrastructure, military presence, and highly populated metropolitan areas may motivate extremists and criminal groups to conduct violent and/or illicit activities within the Commonwealth."

Mass shootings (defined as 4 or more victims, not including the shooter) are occurring with alarming frequency throughout the nation with more than 646 events documented in 2022, including 17 in Virginia and 6 in Hampton Roads (Gun Violence Archive). We continue to witness/experience violence and injuries- in the workplace, at schools, in churches, on the

State THIRA Risk Scoring Criterion

highway, and in other public places where residents should be able to gather with the expectation of safety. VDEM Region V has experienced several high-profile mass shootings requiring extensive multidisciplinary collaboration and garnering national attention with the most recent incident occurring November 2022.

Threat - Describe the threat in the applicant region. Explain the projects nexus to terrorism, gangs, and/or violent criminal activity. Example: FBI reports that a state sponsored hacker is attempting to break into computers controlling transportation systems.

Hampton also has several high value terrorist targets, such as the Hampton Roads Bridge Tunnel, NASA, and Joint Base Langley Eustis. The police departments and emergency management are constantly reaching out to these partners to make sure there are not encountering any prevention or preparedness issues. Hampton and Poquoson Police Departments receive reports from the Virginia Fusion Center on a continual basis providing updated information on potential threats of all kinds to the region including terrorist activities.

Over the last few years Hampton has seen a rise in gang activity, which has led to multiple incidents of violence culminating in the shooting of two toddlers in two different incidents on the same street from stray gun fire. After this incident, the City started our Safe and Clean program which has relied on volunteers to reach out to residents of the nine (9) districts and promote prevention and preparedness activities, of which CERT is one of the programs. Since the inception of Safe and Clean, the crime rate in the districts has gone down; however, we are now noticing a rise in gang activities in adjacent neighborhoods and are looking at expanding Safe and Clean to new areas.

Furthermore, based on data researched and compiled for the Hampton Roads Hazard Mitigation Plan, the natural hazards which pose the greatest risk to the Hampton & Poquoson are hurricanes, flooding, wind events, and tornadoes. CERT training to our citizens helps to build resiliency into our communities.

Vulnerability - Describe the vulnerability that this project addresses. Example: Transportation control systems are susceptible to cyber-attack from external threat.

Due to the advanced aviation and technological research that is conducted at Joint Base Langley Eustis and NASA Research Center in Hampton, these facilities are targets for attacks. The Hampton Roads Bridge Tunnel is a key transportation infrastructure in the region and a main evacuation route that is extremely vulnerable and if inaccessible would cause significant transportation issues.

Hampton and Poquoson are both extremely vulnerable to flooding and hurricanes. Its storm surge map indicates that over 3/4 of the city could experience flooding in the event of a Category 4 Hurricane. Over half of both cities would experience flooding in the event of a Category 3 Hurricane. Poquoson is more affected by flooding with over 3/4 of the city located in 100 year floodplain and Category 1 storm surge zone.

Hampton's socially vulnerable neighborhoods, as verified in the VDEM commissioned Deloitte study and the CDC Social Vulnerability Index, are at even greater risk of severe impact from natural and manmade disasters. These neighborhoods are at great risk from

State THIRA Risk Scoring Criterion

hurricanes, tropical storms and flooding, and are less likely to be able to recover from such events. Project neighborhoods, to include schools, churches, and businesses, are also vulnerable to domestic violent extremism and terrorist attacks and are less likely to have received training on how to respond during such incidents. Despite public information and education campaigns, underserved residents are less likely to respond to those campaigns when they do not have the financial or other resources to act upon recommendations.

This project addresses these vulnerabilities by creating a trained, informed, and prepared citizenry through CERT training, preparedness public outreach events, terrorism training for the public and Stop the Bleed training. The disaster response skills citizens learn in CERT lessens the cities' vulnerability for loss of life in the aftermath of a catastrophic incident when professional first responders may not be immediately available. Citizens receiving terrorism awareness training to include what to do in a mass shooting event and other terrorism trainings have a heightened sensitivity of behaviors potentially related to terrorism and knowledge to report suspicious activities. These classes reduce both cities overall vulnerability.

Consequence - Describe the consequences of not funding the project. Example: The region conducted a cyber-risk assessment and determined that an attack on one or more transportation control systems would cost the region \$800 million in damage and the economy. In addition, there would be significant dread from public not accustomed to this type of event.

If this project is not funded, our outreach programs in disaster preparedness and safety, terrorism awareness and volunteer recruitment and retention will be significantly hindered. Hampton and Poquoson's Emergency Management teams and CERT volunteers reach a wide range of citizens through participating in public outreach events and CERT trainings. If we do not receive grant funding this year we would be unable to offer most of these trainings due to equipment not being replenished, inability to pay trainers to teach courses, and inability produce needed handouts for outreach/trainings.

Benefit Scoring Criterion

Benefit

Describe how the project benefits:

- 1) the jurisdiction, region, and/or State, and
- 2) the community, region, staff, and/or other stakeholders.

This project will benefit the jurisdictions by continuing to provide training and outreach in Hampton and Poquoson that is open to the rest of the region and state. Continuing to support these programs Emergency Management will be able to conduct outreach in areas that have a high rate of crime and gang activity through Hampton's Safe and Clean program. It will also strongly benefit our socially vulnerable neighborhoods by providing educational opportunities along with the supplies to mitigate against future domestic terrorism/mass shooting events and natural disasters. The Poquoson CERT program is active in the community providing preparedness education and service at community events. This project also engages city staff and non-profit organization staff that might not work together other than on a disaster in these courses/trainings so the CERT volunteers can meet them before hand and create a relationship that will serve all parties well during a disaster/emergency.

Vetted (capability gap(s)) and Resource Sharing Scoring Criterion

Vetted (capability gap(s)) and Resource Sharing

Provide:

- 1) identification of the capability gap(s) that the project addresses,
- 2) a detailed description of how the project addresses the gap(s),
- 3) letters of concurrence from the jurisdiction(s) identified in the scope criterion below, and,
- 4) a plan to share resources, including documentation (e.g., MOUs, contracts, etc.) that demonstrate(s) collaboration and/or agreement from multiple jurisdictions, and/or multiple regions, and/or multiple disciplines (fire, police, emergency medical services).

Note: Supporting documents, such as letters of concurrence and/or corroborating evidence may be uploaded as a single PDF file (see instructions in the Supporting Documents section below).

The Core Capabilities that CERT programs, community outreach and terrorism awareness trainings address are:

- Mass Care Services – Trained staff can efficiently and effectively provide timely support in Family Assistance Centers after mass shooting incidents.
- Community Resilience – Residents who take CERT classes (basic and advanced), terrorism awareness training and Stop the Bleed classes are more prepared to respond and recover from natural or manmade disasters thereby creating a more resilient community.
- Public Information – Through continued public education and outreach we can ensure that our communities are better prepared to prevent, respond to and recover from natural disasters or acts of domestic terrorism.
- Public Health, Healthcare and Emergency Medical Services- Through CERT medical operations training and Stop the Bleed training volunteers and citizens can rapidly respond to an emergency/mass shooting and triage and begin immediate care until 1st responders arrive.

The City Managers for Hampton and Poquoson are in full support of this application and have provided support letters. Also, the Hampton Roads All Hazards Advisory Committee (HRAHAC) has also provided a letter of support. The objective of the HRAHAC is to promote the inter-jurisdictional and inter-agency coordination of emergency management issues and to foster emergency preparedness in the Hampton Roads area. HRAHAC members include many groups – local governments, health departments, private companies, military branches and more - all with the common thread of effective emergency preparedness capability.

Scope Scoring Criterion

Scope

Identify:

- 1) specific jurisdiction(s) within the project geographical scope area, the impact to the jurisdiction(s), and how the interactions occur, and

Scope Scoring Criterion	
2) a minimum of three and up to a maximum of five project scope tasks with a description for each scope task detailing goals, deliverables, and resources needed (See Appendix B for scope task examples).	
Scope Jurisdiction(s) – Identify specific jurisdiction(s) within the project geographical scope area, the impact to the jurisdiction(s), and how the interactions occur.	
This grant is for Hampton and Poquoson and both are mentioned in the grant. This project will help support both jurisdictions Citizen Corps programs and outreach. Interaction will take place through individual/joint CERT classes, terrorism awareness and Stop the Bleed training. Both localities CERT members/trained volunteers will also support other localities' CERT programs in the region and state as needed.	
Scope Tasks - Identify a minimum of three and up to a maximum of five project scope tasks with a description for each scope task detailing goals, deliverables, and resources needed (See Appendix B for scope task examples).	
Task 1	<ul style="list-style-type: none"> • Goal: Implement Volunteer Training Plan • Deliverable: Document Training for Staff According to Plan • Resources Needed: Staffing Support -Contractual or Overtime Costs
Task 2	<ul style="list-style-type: none"> • Goal: Provide Terrorism Awareness Trainings for Volunteers and Public • Deliverable: Training Series and Updated Outreach Materials to include emphasis on terrorism • Resources Needed: Trainers and Marketing Outreach Materials
Task 3	<ul style="list-style-type: none"> • Goal: Provide Stop the Bleed Trainings for Volunteers and Public • Deliverable: Training Series • Resources Needed: Trainers, supplies and Marketing Outreach Materials
Task 4	
Task 5	

Project Management Scoring Criterion
Project Management
Describe:
<ol style="list-style-type: none"> 1) how the project will be managed, 2) how contracts will be managed, 3) how accountability to timelines and grant rules will be monitored and deficiencies corrected, and 4) the timeline and milestones from grant award to completion.

Project Management Scoring Criterion

This program will be managed by Hampton's Emergency Management (OEM) Deputy Coordinator (DC) who is the program manager for OEM volunteers. There are leadership teams for CERT in Hampton & Poquoson & they provide input on the projects & timeline for each of the projects & then submit them to the DC. If there is any discrepancy with a timeline for a project, the group lead and the DC will meet to discuss any obstacles and identify a solution for the problem. All equipment is cross-referenced with the Authorized Equipment List before submission. Contracts will be managed according to federal, state and local procurement polices/guidelines. Overall grants compliance is handled by the DC.

Timeline/Milestones

Timeline/Milestones - In the following sections describe what will happen from start to completion (Oct. 1, 2023 – June 30, 2025) Provide up to six milestone dates and description of what will be completed by each date. Provide a start and completion date for each milestone.

	Timelines/Milestone	Start Date	Completion Date
1	Oct. 1, 2023- Mar. 31, 2024 – Complete city internal grant acceptance process for City Council authorization and appropriation. Load funds in budget. Complete procurement process. Hold a Hybrid or in person CERT basic course and an Advanced CERT course. Provide Stop the Bleed training. If needed, interpreters will be available to assist with the basic course and our advanced courses. Purchase CERT supplies for the upcoming year. Hold Terrorism Awareness Trainings for the community.	10/1/23	3/31/24
2	April 1- June 30, 2024 - Hold a Hybrid or in person CERT basic course and and Advanced CERT course. If needed, interpreters will be available to assist with the basic course and our advanced courses. Conduct CERT refresher training for first aid and cribbing. Conduct outreach events during Hurricane Preparedness Week, to include Terrorism Awareness. Work with Safe and Clean committee on outreach opportunities	4/1/24	6/30/24
3	July 1- Sept. 30, 2024 - Hold a hybrid or in person CERT basic course and an Advanced CERT course. If needed, interpreters will be available to assist with the basic course and our advanced courses. Hold bi-monthly CERT leadership meetings. Conduct National Preparedness Activities and participate in National Night Out. Work with Safe and Clean committee on outreach opportunities. Attend National CERT Conference.	7/1/24	9/30/24

Project Management Scoring Criterion			
4	October 1, 2024 – December 31, 2024 Hold a series of Hybrid or in person CERT basic course and an Advanced CERT courses. Provide Stop the Bleed trainings. If needed, interpreters will be available to assist with the basic course and our advanced courses. Hold Terrorism Awareness Trainings for the community.	10/1/24	12/31/24
5	January 1, 2025 – April 30, 2025 Hold a series of Hybrid or in person CERT basic course and an Advanced CERT courses. Provide Stop the Bleed trainings. If needed, interpreters will be available to assist with the basic course and our advanced courses. Hold Terrorism Awareness Trainings for the community.	1/1/25	4/30/25
6	May 1, 2025 – June 30, 2025 Conduct series of Hurricane Preparedness trainings/workshops. If needed, interpreters will be available to assist. Conduct CERT leadership meeting to assess overall program and grant closeout. Continue to hold Terrorism Awareness Trainings for the community.	5/1/25	6/30/25

Sustainment Scoring Criterion	
Sustainment	- Describe how the project will be sustained. For example, how will any equipment, licenses, training, and other features be maintained and/or upgraded after the period of performance.
	The cities of Hampton and Poquoson will continue through their emergency management programs to support the CERT program. They will continue public education and outreach after the period of performance.

Budget

In the following sections you will be asked to provide a budget breakdown and project plan.

BUDGET (FY23 Grant Program)
Total Requested Amount (FY23) – Provide the total requested amount.
\$ 45,000
Budget Narrative - In the following section provide a budget narrative and a budget line items request based on the resources required to complete the project using the POETE elements that the project addresses. All required information (including the budget narrative) must be provided using the cost categories of Personnel, Travel, Supplies, Consultants/Contracts, and Other (Indirect costs should be placed in the other category).
Hampton has had a long standing record of completing projects within or under budget. OEM keeps up to date with all grant related funding requests and updates the budget frequently as the project progresses. We also include all budget information in our quarterly reports to VDEM.
In order to accomplish our training objectives Hampton and Poquoson plan on hiring subject matter experts (i.e. overtime Police and Fire/EMS, Nurses) and volunteers to teach

BUDGET (FY23 Grant Program)

Total Requested Amount (FY23) – Provide the total requested amount.

\$ 45,000

the course and develop exercises for CERT. There will also be a series of Terrorism awareness workshops and Stop the Bleed trainings for the communities.

Personnel - Part Time Salary:

Individual to support program and grant management, CERT and Terrorism Awareness program development, engagement of CERT, Law Enforcement and Fire/EMS Personnel to support programs.

Total - \$10,000

Personnel – Contractual/Overtime

Instructors to conduct Hybrid and Basic CERT Classes, Advanced CERT Classes, Stop the Bleed Training, Terrorism Awareness Trainings

Total - \$23,000

Convention and Education – Training

Attendance at National Training conferences, Train the Trainer, and Volunteer Management courses, Stop the Bleed Trainer Certification classes.

Total - \$6,000

Supplies –

Purchase supplies to support our CERT, Stop the Bleed and terrorism awareness trainings and outreach opportunities. Creating and printing up to date CERT information with focus on terrorism and domestic terrorism. Updated displays for outreach.

Total – \$6,000

Overall Total \$45,000

POETE - Break down the requested amount by POETE elements and budget categories.

Budget Categories	Planning	Organization	Equipment	Training	Exercise	Total
Personnel	\$10,000	\$	\$	\$23,000	\$	\$33,000
Travel	\$	\$	\$	\$6,000	\$	\$ 6,000
Supplies	\$	\$	\$6,000	\$	\$	\$ 6,000
Consultants/Contracts	\$	\$	\$	\$	\$	\$

BUDGET (FY23 Grant Program)						
Total Requested Amount (FY23) – Provide the total requested amount.						
\$ 45,000						
Other	\$	\$	\$	\$	\$	\$
Total	\$10,000	\$	\$ 6,000	\$ 29,000	\$	\$ 45,000

Other Funding Sources - Identify any other potential sources of funding for this project (e.g., other grants, direct aid, local funds, etc.).

There are no other funds identified at this time but we continually research other funding opportunities.

Law Enforcement - Does this project contribute to "law enforcement terrorism prevention-oriented planning, organization, training, exercise, or equipment activities?"

Yes No

Law Enforcement Total - If you selected "Yes", indicate the total dollar amount of the LE contribution.

\$10,000

Fusion Center - Does this proposal contribute to development and operation of fusion centers?

Yes No

Supporting Documentation - If you have documentation to submit in support of this project proposal, please upload your documentation as a single PDF file not exceeding 100MB. Please use the project title as the file name.

Do you have supporting documentation?

Yes No

Supporting Documentation Description – Please provide a brief description of your supporting documentation. At a minimum, include what the documents are, and which evaluation criterion are supported. Further description or reference is optional.

Letters of support

Certification: I understand that:

Certification 1: Applicant understands that no project can be started (federal and/or matching funds) until an EHP review and approval is received from VDEM. Any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater.

- Certification 2:** In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS) is a requirement to receive Federal preparedness assistance through grants, contracts, and other activities. By submitting this project proposal, you, and all participating entities, are certifying that your locality/state agency is NIMS compliant.
- Certification 3:** Submission of this project proposal does not guarantee funding, in whole or part, for the project outlined above.
- Certification 4:** Any projects allocated funds will be required to complete a grant application, check all purchases against the Allowable Equipment Lists, and follow the Administrative Guidelines.
- Certification 5:** I have read and comply with federal grant guidance for this program which included the federal grant code regulations (2 CFR-200) - Uniform Guide.
- Certification 6:** I understand all requests (if awarded) to purchase Small Unmanned Aircraft System (SUAS), vessels, and all other equipment requires FEMA prior approval.
- Certification 7:** I have followed all administrative processes within my entity to submit this request for funding.

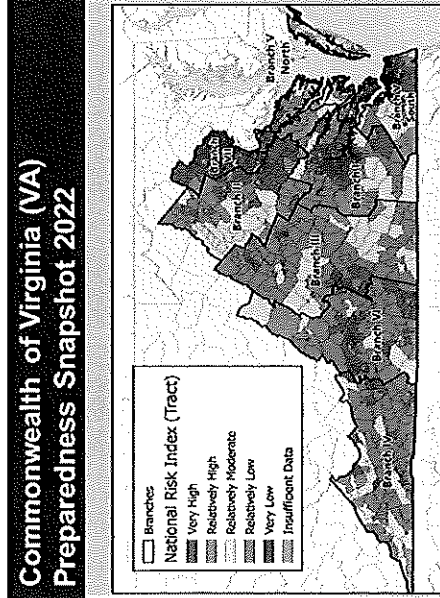
Certification – Print, sign, and date to verify certifications.

Name (Print)	Hui-Shan Walker
Signature	Hui-Shan Walker
Date	7/10/23

Don't forget this information must be entered electronically at 2023 SHSP Competitive Project Proposal Submission by July 17, 2023 at 5:00 PM.

Appendix A

State THIRA Supplements



Virginia's Disaster History

There have been 30 declared federal disasters in VA since 2000. These declarations were approved based on impacts from the following threats/hazards: winter storms, hurricanes, severe storms and flooding, straight-line windstorms, earthquakes, and pandemic (COVID-19).

Below are a list of threats and hazards identified by VA to be reasonably likely and would challenge at least one of the jurisdiction's core capabilities.

- Complex Coordinated Attack
- Nuclear Power Plant
- Radiological Release
- Cybersecurity Incident
- Flood
- Pandemic – COVID-19
- Winter Storm
- Hurricane

The above scenario impact assessments influence the jurisdiction's core capability targets.

Reference VA's THIRA Tear Sheet for scenario details and impact metrics.

Information below was reported in Virginia's THIRA/SPR Post-Assessment	
<p>Most Progress Capabilities</p> <ul style="list-style-type: none"> • Planning • Operational Coordination • Operational Communications 	<p>Greatest Danger Capabilities</p> <ul style="list-style-type: none"> • Cybersecurity • Public Health, Healthcare, and Emergency Services • Infrastructure Systems
<p>Training Courses Difficult to Obtain</p> <ul style="list-style-type: none"> • Mass Fatalities Incident Response • Physical and Cybersecurity for critical infrastructure • Recovery from Disaster: The Local Community Role • Event Security planning for Public Safety professionals 	
Core Capability Support Analysis: Aligned by FEIMA Region 3 Division (source SPR)	
<p>External Affairs</p> <p>Cybersecurity (High Priority): VA noted a gap to formally address and approve private-sector entities requesting additional state resources. VA will create a policy to address gap and will hire a cyber program manager to oversee Cybersecurity plan.</p> <p>Public Information and Warning (Medium Priority): VA reported that transition and accessible services during blue-sky operations are critical. VA will pursue funding options to enhance administrative offices and technology available.</p> <p>Public Health, Healthcare, and Emergency Medical Services (Medium Priority): VA reported there is a shortage of qualified applicants for EMS services and will need to expand search for qualified candidates.</p>	
<p>Recovery</p> <p>Mass Care (Medium Priority): VA's Department of Social Services reports a gap in the process for activating VA's Feeding Task Force. VA will work with stakeholders to create a process to activate task force.</p> <p>Housing (Medium Priority): VA reports that the availability of housing is a major issue within the Commonwealth. Local resource may vary greatly depending on the locality/area affected. VA will work on their Recovery Plan to define transitions between shelters and short-term, interim, and long-term housing. VA additionally reports that they will need to establish SMEs to help identify housing solutions and options for people with AFN.</p>	
<p>Mitigation</p> <p>Long Term Vulnerability Reduction (Medium Priority): VA will update building codes to reflect guidance provided by FEIMA and will work to incorporate guidance at the local level.</p> <p>Physical Protective Measures (Medium Priority): VA reports, "Local jurisdictions do not have the capacity to get to all assessments and have an additional need for personnel support." VA additionally reports a need for a GIS-based tool for all critical infrastructure assessments to sustain/build capability. VA will find ways to assist local jurisdictions and will search for funding opportunities to address gaps.</p> <p>Community Resilience (Low Priority): VDEM Virginia Emergency Support Teams (VEST) reports a lack of coordination with some Commissions, Boards, and Authorities (CBAs) under Virginia's Executive Order 41.</p> <p>VDEM Vest continues to conduct outreach to develop "CBA champions" within organizations to support applicable programs.</p>	
<p>Response</p> <p>Infrastructure (High Priority): VA noted that, "Many jurisdictions lack redundant backup power options to provide critical services and restore infrastructure facility functionality. Stakeholders identified the need for deployable generators to support local jurisdictions and medical, water, and waste-water facilities." Additionally, VA reported that no state exercises have been conducted for power restoration and "the state needs to incorporate more exercises...to identify strengths and areas for improvement in response situations regarding power restoration operations." VA noted that they need more involvement from critical infrastructure partners in emergency management planning, training, and exercising.</p>	

All information is sourced from Virginia's 2022 Threat and Hazard Identification and Risk Assessment (THIRA) and 2022 Stakeholder Preparedness Review (SPR).

Figure 1: Preparedness Snapshot Dashboard

Where Do They Align?

THIRA / SPR Identified GAPS

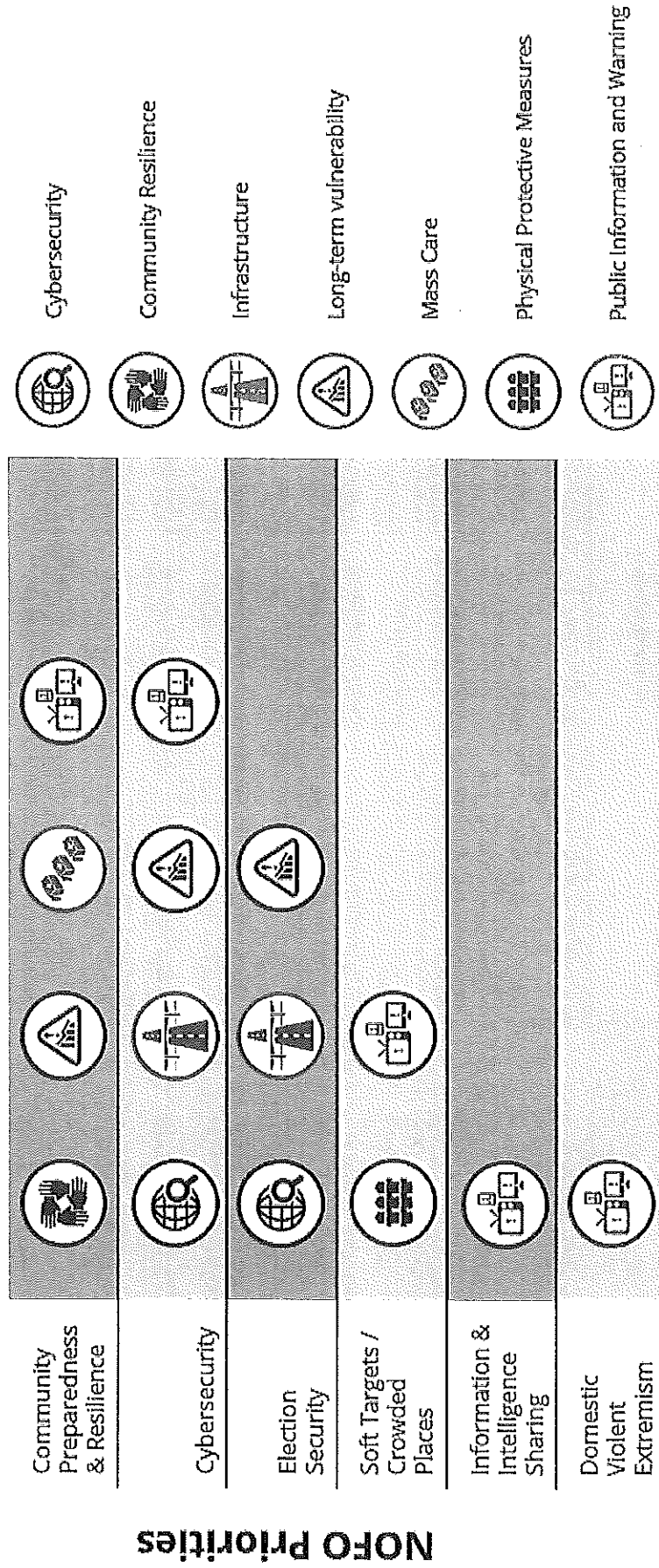


Figure 2: THIRA SPR identified gaps

Appendix B

Scope Task Examples

Program Scope Task Examples Scope Task No.	Description of Task Goal Deliverable Resources Needed
1	<ul style="list-style-type: none">• Goal: Cybersecurity Assessment of Local Entity Systems• Deliverable: Assessment Report• Resources Needed: CISA as Pro Bono Consultant
2	<ul style="list-style-type: none">• Goal: Cybersecurity Contractor Procurement• Deliverable: Use Assessment Report to Write Scope for Procurement and Selection of Contractor• Resources Needed: Funding for Locality IT Staff Position
3	<ul style="list-style-type: none">• Goal: Hire Contractor to Remedy Firewall Weaknesses, Develop Protocols and Staff Training Plan• Deliverable: Hire Contractor – Complete contract work• Resources Needed: Contractual Costs
4	<ul style="list-style-type: none">• Goal: Implement Staff Training Plan• Deliverable: Document Training for Staff According to Plan• Resources Needed: Contractual Costs
5	



June 23, 2023

Mr. Shawn Talmadge
Emergency Management Coordinator
Virginia Department of Emergency Management
9711 Farrar Court, Suite 200
North Chesterfield, VA 23236

Dear Mr. Talmadge:

The Cities of Hampton and Poquoson are submitting a joint 2023 State Homeland Security Grant application, of which I am in full support. This grant application will support the advancement of the Citizen Corps programs in each city. The cities have agreed to hold Basic Community Emergency Response Team (CERT) classes along with advanced training classes for the volunteers. This grant will also provide for the purchase of CERT supplies and equipment for training and public outreach materials. The goal of this grant is to maintain and expand two strong Citizen Corps programs, and continue to provide public education and outreach to both communities.

There will also be a targeted focus on Terrorism Awareness Training with CERT members and the community. Updates to the CERT brochures will promote terrorism awareness and how we can better prepare our communities.

If awarded this grant, the City of Hampton will be the fiduciary agent and will work in coordination with the City of Poquoson's Office of Emergency Management to make sure all timelines and project goals are met. If you have any questions about this grant application please contact Hampton's Emergency Management Coordinator, Hui-Shan walker, at 757-727-1208 or by email at hui-shan.walker@hampton.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary B. Bunting". The signature is fluid and cursive, with a large loop at the end.

Mary B. Bunting
City Manager



CITY OF POQUOSON

OFFICE OF THE CITY MANAGER

500 CITY HALL AVENUE
POQUOSON, VA 23662
(757) 868-3000 TELEPHONE
(757) 868-3101 FAX

June 15, 2023

Mr. Shawn Talmadge
Emergency Management Coordinator
Virginia Department of Emergency Management
9711 Farrar Court, Suite 200
North Chesterfield, VA 23236

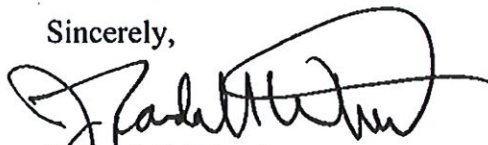
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Sincerely,



J. Randall Wheeler
City Manager



ANDRIA P. MCCLELLAN, CHAIR • DAVID H. JENKINS, VICE-CHAIR • RANDY KEATON, TREASURER
ROBERT A. CRUM, JR., EXECUTIVE DIRECTOR/SECRETARY

MEMBER JURISDICTIONS

June 23, 2023

CHESAPEAKE

FRANKLIN

RE: FY 2021 State Homeland Security Grant Program – Hampton Roads
All Hazards Advisory Committee Regional Support

GLouceSTER

To Whom It May Concern:

HAMPTON

ISLE OF WIGHT

JAMES CITY

NEWPORT NEWS

The Hampton Roads All Hazards Advisory Committee (HRAHAC) has verified that the following project, *Regional Citizen Corp Project Hampton and Poquoson*, is regional in nature and supports it for funding and submission to the FY 2021 State Homeland Security Grant Program. The HRAHAC is a consolidated advisory committee to the Hampton Roads Planning District Commission, representing the 17 jurisdictions of Hampton Roads in addition to several emergency management / homeland security disciplines. We believe this to be a valuable, regional project that adequately addresses capability gaps within Hampton Roads.

NORFOLK

Sincerely,

POQUOSON

PORTSMOUTH

Jim Redick,
Director of Emergency Preparedness and Response, City of Norfolk
HRAHAC Chair

SMITHFIELD

JAS/cm

SOUTHAMPTON

SUFFOLK

SURRY

VIRGINIA BEACH

WILLIAMSBURG

YORK