

Commonwealth of Virginia Subaward Application Points of Contact



Virginia Department of Emergency Management
 Grants Management Office
 9711 Farrar Court - Suite 200 Tel: 804-267-7600
 Richmond, VA 23236-3713 Fax: 804-272-2046

Grant Year: FY2021

Federal Program and CFDA #: 97.067

Sub-Grantee

Organization Type (Check Applicable Box)

Subgrantee (Jurisdiction Legal Name):

City of Hampton

- State Agency
- City/County
- College
- Airport
- Authority
- Planning District
- Other: (Please specify)

Sub-recipient (Agency Name):

Legal Address:

22 Lincoln Street
 Hampton, VA 23669

EIN #: 54-6001336

DUNS #: 66019902

Project Title: FY2021 SHSGP Regional Citizen Corps Council Hampton and Poquoson CERT

Total Dollar Amount Requested: \$ 45,000.00

Please Provide all Signatures (as applicable)

By signing this application, I certify (1) to the statements contained in the list of certifications; (2) that the statements herein are true, complete and accurate to the best of my knowledge; and (3) that if awarded I will not undergo any obligations until I have received approval or clearance for any Environmental Historical Preservation (EHP) requirements. (4) that the below representatives are authorized to submit grant management requirements both paper and electronic to VDEM and VDEM's grant management system. I also provide the required assurances and agree to comply with any resulting terms if I obtain an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

**City Manager, County Administrator, State Agency Head, Executive Director or their authorized designee.*

Contact Details:	Chief Administrative Officer *
Name:	Mary B. Bunting
Title:	City Manager
Email:	mbunting@hampton.gov
Telephone:	757-727-6392
Address:	22 Lincoln Street Hampton, VA 23669

* Chief Administrative Officer [signature]	Date
	11/19/2021

ENTER PRIMARY & SECONDARY CONTACT INFORMATION ON THE FOLLOWING PAGES

Commonwealth of Virginia Subaward Application Points of Contact



Virginia Department of Emergency Management

Grants Management Office

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Richmond, VA 23236-3713

Tel: 804-267-7600

Fax: 804-272-2046

ENTER PRIMARY CONTACT INFORMATION FOR YOUR SUBAWARD

PROGRAM/PROJECT MANAGER

PRIMARY CONTACT

Name:	Hui-Shan Walker
Title:	Emergency Management Coordinator
E-mail:	hui-shan.walker@hampton.gov
Telephone:	757-727-1208
Address:	1300 Thomas Street, Rm. 97
	Hampton, VA 23669

FINANCE OFFICER

PRIMARY CONTACT

Name:	Karl Daughtrey
Title:	Finance Director
Organization:	City of Hampton
E-mail:	kdaughtrey@hampton.gov
Telephone:	757-727-6230
Fax:	757-727-6262
Address:	22 Lincoln Street
	Hampton, VA 23669

Commonwealth of Virginia Subaward Application Points of Contact



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 Grants Management Office
 9711 Farrar Court - Suite 200 Tel: 804-267-7600
 Richmond, VA 23236-3713 Fax: 804-272-2046

ENTER SECONDARY CONTACT INFORMATION FOR YOUR SUBAWARD

	PROGRAM/PROJECT MANAGER
	SECONDARY CONTACT
Name:	Mary Holup
Title:	Planner
E-mail:	mary.holup@hampton.gov
Telephone:	757-727-1208
Address:	1300 Thomas Street, Rm. 97
	Hampton, VA 23669
	FINANCE OFFICER
	SECONDARY CONTACT
Name:	Veronica Kmetz
Title:	Accountant
Organization:	City of Hampton
E-mail:	veronica.kmetz@hampton.gov
Telephone:	757-727-6331
Fax:	757-727-6262
Address:	22 Lincoln Street
	Hampton, VA 23669

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence and officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the modification of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of the certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose according. The certification is a material representation of the fact on which reliance was placed when this transaction was made or entered into. Submission of the certification is a prerequisite for making or entering into the transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned state, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence and officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instruction. Submission of this statement is a prerequisite for making or entering into this accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Applicant's Organization

City of Hampton


Printed name and title of authorized representation

Mary B. Bunting

Signature

Date

 11/19/2021

CITY OF HAMPTON
OFFICE OF THE CITY ATTORNEY
Approved as to form and legal sufficiency
Date: 11/18/2021

City Attorney

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

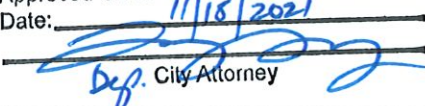
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.


NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

CITY OF HAMPTON
OFFICE OF THE CITY ATTORNEY
Approved as to form and legal sufficiency
Date: 11/18/2021

Dep. City Attorney

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  11/19/2021	TITLE City Manager
APPLICANT ORGANIZATION Mary B. Bunting	DATE SUBMITTED November 17, 2021

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

O.M.B. No. 1660-0025
Expires August 31, 2011

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions and searching existing data sources, gathering and maintaining the data needed and completing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0001). **NOTE: Do not send your completed form to this address.**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

1. LOBBYING

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL "Disclosure of Lobbying Activities" attached

(This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEE OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about-

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the term of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring on the workplace no later than five calendar days after such convictions;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation act of 1973, as amended; or

(2) Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

1300 Thomas Street, Rm. 97

Hampton, VA 23669

Check If there are workplaces on file that are not identified here.

Sections 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a state wide certification.

Project #38: Grant Application - Regional Citizen Corp Project Hampton and Poquoson

Routing in Progress: Application Completion (Step 3 of 8)



Grant Application Summary											
The Grant Application defines all project details including Scope-of-Work, all costs, worksheets, and other required data and documents.											
Title:	Regional Citizen Corp Project Hampton and Poquoson										
Total Project Cost:	\$45,000.00										
Eligible Amount:	\$45,000.00										
Cost Summary:	<table border="0"> <tr> <td>Equipment</td> <td>\$12,000.00</td> </tr> <tr> <td>Organization</td> <td>\$10,000.00</td> </tr> <tr> <td>Planning</td> <td>\$15,000.00</td> </tr> <tr> <td>Training</td> <td>\$8,000.00</td> </tr> <tr> <td colspan="2">Note: these values will only update after the form is saved.</td> </tr> </table>	Equipment	\$12,000.00	Organization	\$10,000.00	Planning	\$15,000.00	Training	\$8,000.00	Note: these values will only update after the form is saved.	
Equipment	\$12,000.00										
Organization	\$10,000.00										
Planning	\$15,000.00										
Training	\$8,000.00										
Note: these values will only update after the form is saved.											
Funding Sources:	Federal - \$45,000.00 State - \$0.00 Local - \$0.00 Edit										
FEMA Obligation Data:	Federal Number - < no value >										

Grant
FY2021 State Homeland Security Grant Program State Homeland Security Grant Program Declared: October 1, 2021 Closed: July 31, 2023 Work Deadline: August 31, 2024 CFDA Number: 97.067

Applicant
Hampton, City of Name (Legal): City of Hampton Location Jurisdiction: Independent City of Hampton Independent City of Hampton Location (Region 5 - Tidewater Region) FIPS: 650-35000-00 FEIN #: 54-6001336 Vendor #: 000046247 DUNS #: 066019902 Type: City Physical/Mailing: 22 Lincoln Street Hampton, VA, 23669

Workflow Summary	
Current Step:	3) Application Completion Description: Applicant completes full application
Last Advanced:	Nov 9, 2021 at 2:34 PM by Lisa Anderson
Last Modified:	Nov 17, 2021 at 8:44 AM by Tracy Hanger

Project
F # S #38 Regional Citizen Corp Project Hampton and Poquoson CERT PE CERT Program Enhancement

Submission: Nov 4, 2021 at 5:07 PM by Rod
Thornhill

Project POP Deadline: August
31, 2024

Eligible: \$0.00

Un-Expended Eligible:
\$45,000.00

Introduction

Summary Information

Grant: FY2021 State Homeland Security Grant Program

Project Type: CERT Program Enhancement

Please indicate whether your Agency intends to participate in this grant award, or whether your Agency will opt-out of participating:

Opt-In

Title: Regional Citizen Corp Project Hampton and Poquoson

Used to help identify the project. Ex: "FY2021 - SHSP - Hampton, City of".

Initiative Status: This project is a new initiative

This application contains Work Activity and Costs in the following areas:

Planning
Training
Equipment
Organization

Hold Ctrl key to select multiple areas.

Project Description: Hampton & Poquoson will sustain & expand their Citizen Corps programs, using economies of scale to hold joint CERT & CART classes & purchase supplies. This grant supports four (4) CERT basic courses, advanced courses, Pet CPR, CERT rodeo and attendance at the National CERT Conference, National Hurricane Conference and other professional conferences.

Outreach programs will be conducted during National Preparedness Month & other community events. OEM will hand out preparedness information & recruit volunteers.

The activities listed above will allow the cities to grow volunteer programs & conduct outreach. (ResponseID: R_eWf9zmHZdiSafDP)

Provide a brief, but detailed, description of the Project.

Primary Contact:

Hui-Shan Walker - Emergency Management Coordinator

[Edit](#)

Email Address: hui-shan.walker@hampton.gov

Phone: 757-727-1208

Alternate Contact:

Mary Houlp - Emergency Planner

[Edit](#)

Organization: City of Hampton

Email Address: mary.holup@hampton.gov

Phone: 757-727-1208

Chief Administrative Officer:

MARY BUNTING - CITY MANAGER

[Edit](#)

Email Address: MBUNTING@HAMPTON.GOV

Phone: 757-727-6392

Finance Officer:

Select One

Requested Applicant Updates

Fill out the below fields only if the current values are incorrect or missing. - ([View Applicant](#))

State Tax Number:

54-6001336

Current State Tax Number value:

Federal Tax Number:

54-6001336

Current Federal Tax Number value:

FEIN:

54-6001336

Current Federal Employer Identification Number value: 54-6001336

DUNS:

066019902

Current DUNS value: 066019902

Proposal Information

Is this Project Shareable?

Yes

Is this Project Deployable?

Yes

Applicant Region Description:

Established in 1610, Hampton is one of America's oldest cities with a proud and rich history. The City of Poquoson was founded in 1975 and is the oldest continuously named city in Virginia. Hampton & Poquoson are adjacent localities along the Chesapeake Bay and have miles of shoreline, which contributes to over half of Hampton being located in a Category 1 or 2 surge zone and most of Poquoson being located in a Category 1 storm surge zone.

Demographics: Hampton is 52 square miles with a population of 137,436 and Poquoson is 16 square miles with a population of 12,157. Nine percent (9%) of families in Hampton live below the poverty level. Eleven percent (11%) of the population is over 65 years of age in Hampton and fifteen percent (15%) of the population is classified as having disability status. Fifteen percent (15%) of Poquoson's population is over 65 years of age and eleven percent (11%) percent of the population is classified as having disability status.

Hampton & Poquoson have a history of excellent outreach to their citizenry. Both Offices of Emergency Management have consistently conducted over 30 outreach events each year.

One of Hampton's most successful outreach initiatives is Safe & Clean Community. It was implemented in 2013 to target areas that had a high crime rate and high gang activity. Targeting these areas with over 7,000 brochures on preparedness information and interaction with city employees has led to cleaner and safer neighbors in these 9 districts.

Name the localities, agencies, partners, etc. to include population, sq. miles, population density, any population influx due to tourism, education, or other attractions, regional governance, and other factors.

Number of Localities Supported by this Project:

2

Are you submitting this proposal on behalf of a single locality, or multiple localities?

Multiple Localities

Please provide the name of the Fiduciary Agent:

City of Hampton

Select the VDEM region your project is in and/or designate if you are applying on behalf of a regional authority or state agency. Institutes of higher education please select your VDEM region:

Identify what hazard(s) this project mitigates as identified in the THIRA/SPR:

Select the primary Mission Area that this project addresses:

Select the primary Core Capabilities that this project proposal addresses:

FEMA Community Lifeline:

Region 5 - Tidewater

Note: State agencies are eligible to partner with local or regional fiduciary agencies on projects but must not function as the fiduciary agent.

This project addresses Virginia's THIRA item and Hampton Roads' THIRA item of a Category 3 Hurricane hitting the Hampton Roads area by creating a more prepared citizenry through training classes and outreach. It also addresses Virginia's THIRA item of a Natural Pandemic occurring by establishing a group of trained citizens to assess the community impact and possibly assist neighbors that would be affected by a Pandemic. Virginia's THIRA items of Flood and of a Winter Storm dumping 24 or more inches on Hampton Roads would also be supported by a prepared citizenry.

In addition, the project supports SPR item Community Resilience Core Capability - establishing and promoting local mechanisms, such as Citizen Corps Councils, for the whole community participation in development and review of jurisdictional emergency management plans (preparedness, mitigation, response, recovery) by continuing the Hampton and Poquoson's Citizen Corps programs.

Response

Mass Care Services

Mass Search and Rescue Operations

Operational Coordination

Planning

Public Health, Healthcare, and Medical Services

Public Information and Warning

Situational Assessment

Safety and Security

Project Criteria

In the following sections you will be asked questions that specifically address the peer review criteria. Questions appear in the order of importance to public safety stakeholders. Regional criteria include risk, benefit, vetted regionalism, and resource sharing. Please address all components of a criterion, as well as reference the document and page number(s) for supporting document that address criterion explanation.

Risk Characterization Description:

Virginia's THIRA lists the threat of a Category 3 Hurricane striking Hampton Roads. This investment can lessen the impact on the population by getting information out to residents which will allow them to prepare for a major hurricane. This grant will also train volunteers to conduct basic search and rescue and medical care for residents so they can safely respond in their neighborhoods in the event that City resources are unable to reach them for an extended period of time. Volunteers could also assist with outreach and response during Pandemic Events, Floods and Winter Storms which are also listed under Virginia's THIRA, as well. This investment will also help meet the Virginia's THIRA Category 3 Hurricanes Public Information and Warning Core Capability goal by getting out accurate information to all residents through door-to-door outreach conducted by CERT.

This projects supports the Hampton Roads THIRA functional areas of Public Information and Warning and Community Resilience - Community Outreach. The Hampton Roads region has agreed that Citizen Corps would be a regional priority. This project supports CERT and CART which are two Citizen Corps programs.

This investment supports the following Emergency Support Functions in Hampton's and Poquoson's Emergency Operations Plans:
Emergency Management-5, Mass Care-6, Public Health and Medical Services-8, Public Safety and Security-13, External Affairs -15, and Volunteer and Donations Management-17.

Additionally, the outreach and training that is conducted through OEM, OEM volunteers, and other departments has been shown to be effective in reducing gang activity and crimes in Hampton's nine (9) Safe and Clean districts.

Describe how the project links to known/emerging risk with a nexus to terrorism. Describe how the project fits state, region, local, and tribal priorities and/or established documented risk. Provide documentation as appropriate. (e.g. THIRA, Risk Assessments, Emergency Operations Plan, etc.). Describe how the project addresses risk in terms of threat, vulnerability and consequence.

Threat:

Based on data researched and compiled for the Hampton Roads Hazard Mitigation Plan, the natural hazards which pose the greatest risk to the Hampton & Poquoson are hurricanes, flooding, wind events, and tornadoes.

Hampton also has several high value terrorist targets, such as the Hampton Roads Bridge Tunnel, NASA, and Joint Base Langley Eustis. The police departments and emergency management are constantly reaching out to these partners to make sure there are not encountering any prevention or preparedness issues. Hampton and Poquoson Police Departments receive reports from the Virginia Fusion Center on a continual basis providing updated information on potential threats of all kinds to the region including terrorist activities.

Over the last few years Hampton has seen a rise in gang activity, which has led to multiple incidents of violence culminating in the shooting of two toddlers in two different incidents on the same street from stray gun fire. After this incident, the City started our Safe and Clean program which has relied on volunteers to reach out to residents of the nine (9) districts and promote prevention and preparedness activities, of which CERT & CART are two of the programs. Since the inception of Safe and Clean, the crime rate in the districts has gone down; however, we are now noticing a rise in gang activities in adjacent neighborhoods and are looking at expanding Safe and Clean to new areas.

The United States Air Force is planning to relocate an F-22 Squadron to Joint Base Langley Eustis in the summer of 2021 increasing the amount of air traffic and training flights over Poquoson and Hampton. In addition, the threat of domestic violent extremism from environmentalists and other groups opposed to military activities, the potential for civil unrest and workplace violence have increased the potential threat for mass casualties.

Describe the threat in the applicant region. Explain the proposal's nexus to terrorism, gangs, and/or violent criminal activity. Example: FBI reports that a state sponsored hacker is attempting to break into computers controlling transportation systems.

Vulnerability:

Due to the advanced aviation and technological research that is conducted at Joint Base Langley Eustis and NASA Research Center in Hampton, these facilities are targets for attacks. We have found that there is great interest at both facilities for CERT training. Many of our new CERT members are military personnel. While they received other types of training, they have found CERT training to be particularly useful in day to day incidents like a sudden loss of power or kitchen fires.

Hampton is extremely vulnerable to flooding and hurricanes. Its storm surge map indicates that over 3/4 of the city could experience flooding in the event of a Category 4 Hurricane. Over half of the city would experience flooding in the event of a Category 3 Hurricane. Poquoson is more affected by flooding with over 3/4 of the city located in 100 year floodplain and Category 1 storm surge zone.

This project addresses these vulnerabilities by creating a trained, informed, and prepared citizenry through CERT & CART training, in addition to public outreach. The disaster response skills citizens learn in CERT lessens the Cities' vulnerability for loss of life in the aftermath of a catastrophic incident when professional first responders may not be immediately available. Citizens receiving CERT Terrorism training have a heightened sensitivity of behaviors potentially related to terrorism and knowledge to report suspicious activities. These classes reduce both Cities overall vulnerability.

Describe the vulnerability that this proposal addresses. Example: Transportation control systems are susceptible to cyber attack from external threat.

Consequence:

If this project is not funded, our outreach programs in disaster preparedness and safety will be significantly hindered. In FY 2019 Hampton and Poquoson's Citizen Corps reached a wide range of citizens through participating in public outreach events, CERT training, and CART training. In FY 2021 CERT members have served in various positions at our vaccination POD to include serving as scribes and assisting with transportation of clients in the vaccination clinic. If we do not receive grant funding this year we would be unable to offer most of these trainings due to equipment not being replenished, inability to pay trainers to teach courses, and inability produce needed handouts for outreach.

Describe the consequences of not funding the project. Example: The region conducted a cyber risk assessment and determined that an attack on one or more transportation control systems would cost the region \$800 million in damage and the economy. In addition, there would be significant dread from public not accustomed to this type of event.

Benefit:

This project will benefit the jurisdictions by continuing to provide training and outreach in Hampton and Poquoson that is open to the rest of the region and state. Continuing to support these programs Emergency Management will be able to conduct outreach in areas that have a high rate of crime and gang activity through Hamptons Safe and Clean program. The Poquoson CERT program is active in the community providing preparedness education and service at community events. This project also engages city staff and non-profit organization staff that might not work together other than on a disaster in these courses so the CERT and CART volunteers can meet them before hand and create a relationship that will serve all parties well during a disaster.

Describe how the project benefits the jurisdiction, region and State. Describe the project benefit to your community, region, staff and other stakeholders.

Vetted Regionalism:

The City Managers for Hampton and Poquoson are in full support of this application and have provided support letters. Hampton Roads All Hazards Advisory Committee (HRAHAC) has also provided a letter of support. The objective of the Hampton Roads AHAC is to promote the inter-jurisdictional and inter-agency coordination of emergency management issues and to foster emergency preparedness in the Hampton Roads area. HRAHAC members include many groups – local governments, health departments, private companies, military branches and more - all with the common thread of effective emergency preparedness capability.

Identify capability gaps addressed by the project. Describe how the project addresses the capability gaps. Provide letters of concurrence from jurisdictions identified in the scope criteria below (may be multiple letters or single letter with multiple signatures).

Scope:

This grant is for Hampton and Poquoson and both are mentioned in the grant. This project will help support both jurisdictions Citizen Corps programs equally. Interaction will take place through joint CERT and CART classes and outreach. Our CERT members will also support other localities' CERT programs in the region and state as needed.

Identify specific jurisdiction(s), the impact to the jurisdiction(s) & how the interaction occurs.

Resources Sharing:

All items submitted in this grant are supported by both communities. This is a 50/50 grant. Half of the class offerings and activities will be held in each city or in partnership with each other. Items that are purchased will be shared between the two jurisdictions. Hampton will be the fiduciary agent but all other aspects of this grant will be fully supported by both jurisdictions. All activities are open to all other jurisdictions for their residents to attend, but primary focus will be Hampton and Poquoson residents.

Describe how the project has a credible plan to share resources. Provide documentation as appropriate (e.g. MOUs, contracts, etc.) that demonstrates collaboration and/or agreement from multiple jurisdictions, and/or multiple regions, and/or multiple disciplines (fire, police, emergency medical services).

Capability Linkage:

This project supports Public Information and Warning, Community Resilience, and Whole Community by providing residents with preparedness information. It makes the whole community more prepared by conducting outreach and providing training to all residents. Citizens receiving CERT Terrorism training have a heightened sensitivity of behaviors potentially related to terrorism and knowledge to report suspicious activities.

This grant is geared towards the whole community as information is disseminated by residents' participation in Citizen Corps programs as well as our outreach events. The City of Hampton has various formats of outreach materials to reach the whole community including those with functional needs.

This grant also supports the Mass Care Services Core Capabilities by supporting our Community Animal Response Team program, which assists with sheltering animals in our disaster shelters. It also supports Health and Medical Services Core Capabilities by utilization of non-medical volunteers for staffing in vaccination PODS and mass care shelters.

It supports the preparedness goal of involving the whole community and making the whole community more prepared by conducting outreach and providing training to all residents.

Describe how the project links to core capabilities and preparedness goals with a nexus to terrorism.

Sustainment:

This project sustains CERT, CART, and outreach programs in Hampton and Poquoson.

Outcomes from previous projects:

Hampton has held multiple CERT basic courses, advanced trainings, a CERT leadership meeting, Pet First Aid & CPR class, and a CART leadership team meeting. Both CERT and CART participated in a functional/access needs shelter exercise in June 2017. The Office of Emergency Management conducted multiple outreach events. Hampton hosted a Teen CERT course on May 4, 2019. Members completed an Emergency Companion Pet Sheltering class in August, 2019.

Poquoson has held CERT Basic Courses, advanced trainings, exercises, and CERT leadership meetings as well as multiple outreach events. Basic training classes were not held in 2020 due to the COVID-19 pandemic.

The first Eastern Virginia CERT Rodeo was held in Hampton on March 3, 2018 and included seven jurisdictions. Approximately 150 CERT volunteers participated. The second Eastern Virginia CERT Rodeo was held in Hampton on March 3, 2019 with seven teams participating in the event. Unfortunately our last planned CERT Rodeo in March, 2020 was postponed due to the Coronavirus outbreak and the need to promote social distancing and extra sanitation at the host site.

Does this project sustain or enhance a current project or is it a new project? If the project is new, how will any equipment, licenses, training and other features be maintained and upgraded after the period of performance? If this is sustainment of a current project, what were the outcomes of the previous period(s) of performance?

Whole of Community:

Hampton and Poquoson's Citizen Corps programs are geared for the whole community. There is a place for everyone to help and in order to support this effort, this grant includes a request to hire sign language interpreters for CERT and CART classes, if needed. Hampton has a very vibrant deaf community and we would like to continue to include them in our Citizen Corps programs. In a 2016 Hampton CERT class, one of the students asked for and received a braille CERT book. Both cities have the goal of providing preparedness information to all that would like to participate. To this end, Hampton also has several large print and brail handouts that they bring to outreach events.

Both localities reach out to our private companies for support of resources and to help promote our training opportunities. We also both work closely with the area volunteer organizations, VOADS, as well as the Police & Fire Citizen Academies. In addition, Hampton utilizes Marketing, Inc., its public information office, to publicize information about preparedness and training opportunities. The Poquoson CERT program is active in community events such as holiday events and festivals. Poquoson CERT volunteers supported the mass vaccination center staffed jointly by the City of Hampton and the City of Poquoson.

Does the project address for example - Public-Private Partnerships, State-Local Partnerships, access, and functional needs?

Project Management:

This program will be managed by Hampton's Emergency Management (OEM) Deputy Coordinator (DC) who is the program manager for OEM volunteers. There are leadership teams for CERT in Hampton & Poquoson & they provide input on the projects & timeline for each of the projects & then submit them to the DC. If there is any discrepancy with a timeline for a project, the group lead and the DC will meet to discuss any obstacles and identify a solution for the problem. All equipment is cross-referenced with the Authorized Equipment List before submission. Overall grants compliance is handled by the DC.

Interpreters can be provided for classes, if needed, throughout the year & therefore are not mentioned in each section.

Oct. 1, 2021- Mar. 31, 2022- 1 CERT basic & 1 Advanced CERT. Purchase CERT and CART supplies for the upcoming year. Provide Stop the Bleed training.

April 1- June 30, 2022 - 1 CERT basic & 1 Advanced CERT. Conduct Hurricane Preparedness Week outreach. CART Meetings and Trainings. Conduct CERT Rodeo. Conduct CERT refresher training for first aid and cribbing.

July 1- Sept. 30, 2022 - 1 CERT basic & 1 Advanced CERT. Conduct Pet CPR and CART training. Conduct National Preparedness Activities. Attend the National CERT Conference.

Oct. 1 – Dec. 31, 2022 - 1 Advanced CERT and CART Meeting and Trainings.

Jan. 1- Mar. 31, 2023 - Conduct CERT exercise, 1 CERT basic, & 1 Advanced CERT.

Hampton has applied for & received funding for this project for the last 5 years. We have expended 2014 - 2019 funds completing those projects. We are currently working on expending our 2020 funds to support Hampton and Poquoson's CERT Programs and Hampton's CART program.

Explain how the project will be managed; how contracts will be managed; how accountability to timelines and grant rules will be monitored and deficiencies corrected. Provide a timeline from grant award to completion.

For SHSP projects funded in the past three years, were they completed?:

Not Applicable

**Performance Measurement
Plan:**

Hampton and Poquoson OEM's conduct yearly review of all of their outreach events to include all Citizen Corps training and exercises. This is then presented to their City Managers in a year end summary, if requested. OEM actively tracks all volunteers through sign-in sheets at all training and outreach events. All sign-in sheets are turned into OEMs for record-keeping. The events participation numbers are tabulated and entered into an Excel outreach tracking sheet.

Results can be quantified in how many people we reach through training and outreach. If there is a major disaster that allows us the opportunity to call on our Citizen Corps volunteers to assist with disaster related tasks, we can quantify their contribution to the City. We would quantify their contribution by using the prevailing rate for volunteer hours and comparing it to how much we would have been required to hire additional staff or pay overtime for employees to conduct tasks. All outreach programs are also compared to the Core Capabilities Public Information and Warning targets to ensure all applicable targets are addressed.

How will the project's results be evaluated and who will evaluate them? Describe the overall results that the project is expected to accomplish in qualitative and/or quantitative terms. Some descriptions could include performance measures, national standards, and core capabilities.

Project Replication:

This project offers a great way to combine efforts to sustain Citizen Corps programs using economies of scale.

Can the project be easily replicated beyond the initial scope or area of initial concern (e.g. training, planning or some other document asset that can be implemented elsewhere)? If so, please explain.

Costs

Budget Narrative:

Hampton has had a long standing record of completing projects within or under budget. OEM keeps up to date with all grant related funding requests and updates the budget frequently as the project progresses. We also include all budget information in our quarterly reports to VDEM.

In order to accomplish our training objectives Hampton plans on hiring contractors to teach the course and develop exercises for CERT and CART.

Professional Services –

Conduct Basic CERT Classes, Advanced CERT Classes, Stop the Bleed Training, CART Training, CPR Training and/or CERT Rodeo

Total - \$15,000

Part Time Salary –

Perform grant management, CERT and CART development, engagement of CERT and CART members and locality coordination.

Total - \$10,000

Convention and Education – Training

Attendance at National CERT conference, Train the Trainer, Hurricane Conference or other professional conferences, Volunteer Management courses, CART state training courses.

Total - \$8,000

Supplies –

Purchase supplies to support our future CERT and CART classes and current projects.

Total – \$12,000

Overall Total \$45,000

Please provide a short description of the budget for this project and how it relates to the different POETE categories selected for this project.

Other Funding Sources:

There are no other funds identified at this time but we continually research other funding opportunities.

Identify any other potential sources of funding for this project, such as other grants, direct aid, local funds, etc.

Cost Line Items

Please specify all project costs in the below table.

Classification	Description	EHP	Qty	Price	Total
Area					
Planning					
Type					
Establish, Enhance or Evaluate Citizen Corps-related Volunteer Programs	140CC-01-ECCP - Establish, enhance, or evaluate Citizen Corps relate volunteer programs (Deliverables from 3rd Party Providers)	No	1	\$ 15,000.00	\$15,000.00

AEL Code (List)
140CC-01-ECCP-
Establish

Area					
Training					
Type					
Training Workshops and Conferences	120TW-01-TWCO - Fees for attending training workshops and/or conferences	No	1	\$ 8,000.00	\$8,000.00

AEL Code (List)
120TW-01-TWCO-
Fees for attending
training workshops
and/or conferences

Area					
Equipment					
Type					
Non AEL Item	21GN-00-CCEQ - Equipment, Citizen Corps	No	1	\$ 12,000.00	\$12,000.00

AEL Code (List)
21GN-00-CCEQ-
Equipment

Grant Application Total					\$45,000.00
Grand Total					\$45,000.00

Classification	Description	EHP	Qty	Price	Total
Area					
Organization					
Type					
Hiring of Full or Part-Time Staff					
AEL Code (List)	130HF-01-FPCC - Hiring of Full or Part-Time Staff or Contractors for Emergency Management Activities	No	1	\$ 10,000.00	\$10,000.00
130HF-01-FPCC- Hiring of Full or Part-Time Staff or Contractors for Emergency Management Activities					
Grant Application Total					\$45,000.00
Grand Total					\$45,000.00

POETE Elements

The below table shows a summary of the requested amounts for each POETE Element.

Area	Requested Amount
Planning	\$15,000.00
Training	\$8,000.00
Equipment	\$12,000.00
Organization	\$10,000.00
	\$45,000.00

To update the Requested Amount, add or remove cost lines in the Cost Line Items table above, then save the form

Timeline

Project Milestones

In this section describe what will happen from start to completion on this project, during the Grant's Start Date (Oct 1, 2021) and end date (Jul 31, 2023).

Provide up to six milestones, providing a description of what will be completed and by which date. Provide a start and completion date for each milestone.

Task Description	Start Day	End Day
Conduct Basic and Advanced CERT training, Stop the Bleed class and purchase CERT and CART supplies	Oct 1, 2021	Mar 31, 2022
Conduct Basic and Advanced CERT and CART training, conduct Hurricane outreach, conferences	Apr 1, 2022	Jun 30, 2022
Conduct training, Pet CPR and CART training, attend conferences, purchase equipment	Jul 1, 2022	Sep 30, 2022
Conduct CERT training, CERT and CART meetings, attend training, purchase equipment	Oct 1, 2022	Dec 31, 2022
Conduct CERT exercise/training; purchase equipment;	Jan 1, 2023	Mar 31, 2023
Closeout grant	Apr 1, 2023	Jul 31, 2023

LE/NP Information

Law Enforcement / Fusion Center

Does this proposal contribute to Law Enforcement terrorism prevention-oriented planning, organization, training, exercise, or equipment activities?

No

Does this proposal contribute to development and operation of fusion centers?

No

National Priorities

In the table below, please indicate all National Priorities that this proposal contributes to, as well as all Core Capabilities associated to each National Priority that applies to this project. Provide the total dollar amount the project will contribute to the selected National Priority. Only complete this section if your project is deemed a national priority.

Note: The amounts entered here are for tracking purposes only, and does not impact the budget of this project as set up on the Costs tab.

National Priority	Activity	Amount
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Documentation

Please download, complete and upload the below list of required documentation:

Document Name:

Actions:

Acceptance Package Checklist

POC Form

FEMA EHP Screening Form Instructions

FEMA EHP Screening Form

Certification Regarding Lobbying

Grant Assurances

FEMA Form 20-16C

Certifications

Certification 1: Applicant understands that no project can be started (federal and/or matching funds) until an EHP review and approval is received from VDEM. Any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. Applicant must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am

Certification 2: In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS) is a requirement to receive Federal preparedness assistance through grants, contracts, and other activities. By submitting this project, you, and all participating entities, are certifying that your locality/state agency is NIMS compliant.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am

Certification 3: Submission of this project proposal does not guarantee funding, in whole or part, for the project outlined above.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am

Certification 4: Any projects allocated funds will be required to complete a grant application, check all purchases against the Allowable Equipment Lists, and follow the Administrative Guidelines.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am

Certification 5: I have read and comply with federal grant guidance for this program which included the federal grant code regulations (2 CFR-200) - Uniform Guide.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am

Certification 6: I understand all requests (if awarded) to purchase Small Unmanned Aircraft System (SUAS) with FEMA grant funding must also include a description of the policies and procedures in place to safeguard individuals' privacy, civil rights, and civil liberties of the jurisdiction that will purchase, take title to, or otherwise use the SUAS equipment and must be approved by FEMA in advance of purchase.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am

Certification 7: I have followed all administrative processes within my entity to submit this request for funding.
Certified by Tracy Hanger on Nov 16, 2021 12:00 am