

# HAMPTON VA

## Grant Proposal Overview

**\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED TO THE GRANT ROUTING SHEET BEFORE ROUTING IS INITIATED\***

**Grant Title:** FY2018 Homeland Security Grant Program - State Homeland Security Program (SHSP)

1. **PRIMARY OR SUB-AWARD:** Application will be submitted to:  the agency that is the primary source of funding (City = Primary Awardee);  the agency that has received the funds from another awarding agency (City = Sub-Awardee).

If the City is a Sub-Awardee, the agreement between the Primary Awardee and the agency to which the City is making application must be attached to this Overview.

2. **GRANT AWARD PERIOD:** If awarded, funds are expected to be received:  in the current fiscal year only;  in the current fiscal year and the future fiscal year(s) of through 2021 \_\_\_\_\_ or  in the future fiscal year(s) of \_\_\_\_\_.

3. **PREVIOUS APPLICATIONS:** (Not including the current application) This grant was previously applied for during \_\_\_\_\_ fiscal year(s); and was previously awarded during \_\_\_\_\_ fiscal year(s).

If previously awarded, provide all prior agenda items numbers and dates of Council approval.

#### 4. BACKGROUND/PURPOSE:

The Homeland Security Grant Program (HSGP) is comprised of three grant programs: State Homeland Security Program (SHSP), Urban Area Security Initiative (UASI), and Operation Stonegarden (OPSG). Together, these grant programs fund a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

State Homeland Security Program (SHSP): The SHSP assists state, tribal, territorial, and local preparedness activities that address high-priority preparedness gaps across all core capabilities that support terrorism preparedness. All supported investments are based on capability targets and gaps identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and assessed in the State Preparedness Report (SPR).

The Hampton Police Division seeks to apply for the SHSP which is a pass-through grant via the Virginia Department of Emergency Management (VDEM).

**5. TYPE OF GRANT EXPECTED TO BE AWARDED:**

Cash Amount \$ 64,000.00

Non-Cash (Describe): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. FINANCIAL OBLIGATIONS:**

a. **Current Financial Obligations:** This grant will  will not  **require** matching funds/contributions. If so, please indicate in the space below the amount and whether the match is cash or in-kind, or both.

**Required Match – CASH**

Amount: Cash \$ \_\_\_\_\_

**Required Match – IN KIND**

\*Value of In-Kind \$ \_\_\_\_\_

\* Description:

n/a

b. **Future Financial Obligations:** This proposal will  will not  incur commitments or financial obligations for the City beyond the grant period. If it will, an authority memorandum from the City Manager's Office-Budget Division estimating future matching requirements and the time period must be attached to this Overview.

c. **Resource Obligations:** This proposal will  will not  require special facilities, equipment and/or services provided by the City. If it will, summarize arrangements in a separate memorandum and attach to this Overview.

**7. Sources of Grant and Matching Funds:**

Please identify the funding source of your grant and any required or non-required matches.

- For Federal grants, please provide the Federal Catalog Number (CFDA) and the grant number.
- For State grants, the grant number must be supplied.
- All grant matches must be supplied by the submitting department, unless they have historically received a contribution/match from the City's Matching Funds Pool or a special arrangement has been made with the City Manager's Office-Budget Division.
- If another City department, other than the submitting department, will be providing a funding or in-kind match, documentation to that effect must be submitted along with this grant packet.

Federal \$ \_\_\_\_\_

Pass Through \$ 64,000.00

State \$ \_\_\_\_\_

Foundation \$ \_\_\_\_\_

Private \$ \_\_\_\_\_

Federal Catalog No. \_\_\_\_\_

Federal Grant No. Not Yet Available

State Grant No. \_\_\_\_\_

**b. Source of Matching Funds\*** (Please check all that apply.)

Department: n/a  
 Budget Line-Item: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Budget Line-Item: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Budget Line-Item: \_\_\_\_\_ Amount: \_\_\_\_\_

*\*If you are listing a department funding source other than your department, the Budget Division will need written authorization of agreement to withdraw these funds.*

**8. Proposed Budget:**

	<u>City Department-Match</u>			<u>Other Match(es)</u>	
	Grant Total	Cash	In-Kind	Cash	In-Kind
Personnel Svcs	\$0.00				
Operating Exp.	\$64,000.00				
Capital Outlay	\$0.00				
<b>Column Totals</b>	<b>\$64,000.00</b>				

**Grand Total:** \$64,000.00

**9. Additional information that will be helpful to reviewers:**

SHSP Grant Projects are due to VDEM by May 23rd. This project will help to support the Hampton Roads Region as a whole as part of established mutual-aid agreements, to include (in addition to Hampton): Norfolk, Virginia Beach, Portsmouth, Suffolk, Chesapeake, Newport News, Poquoson, Williamsburg, York and James City Counties. Additional cities/counties will be provided assistance through the use of the grant equipment as requested. Currently, no other jurisdiction possesses this equipment which will assist with threat mitigation to the waterways, search and rescue, and underwater security.

# HAMPTON VA

## Grant Routing Sheet

**\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED BEFORE ROUTING IS INITIATED\***

Date Routing Initiated: 5/16/18 Application Due Date: May 23, 2018 (to VDEM)

Originating Department: Hampton Police Division Department No.: 310

Submitter's Name: Laura Wright for Chief Sult Direct Telephone No. (757) 728-3095

E-mail Address: lawright@hampton.gov

Grant Title: FY2018 Homeland Security Grant Program - State Homeland Security Program (SHSP)

Other Participating Departments: n/a

### BEFORE COMPLETING AN APPLICATION:

1. READ THE GENERAL INSTRUCTIONS. AT (Submitter's Initials)
2. COMPLETE GRANT PROPOSAL OVERVIEW. AT (Submitter's Initials)
3. DEPARTMENT HEAD  
ORIGINATING DEPT. Chief T. Sult [Signature] 5.16.18  
Print Name Signature Date
4. ASSISTANT CITY  
MANAGER S. Bond [Signature] 5.16.18  
Print Name Signature Date

### BEFORE SUBMITTING AN APPLICATION TO THE AWARDING AGENCY:

5. PREPARE INITIAL DOCUMENTATION PACKAGE FOR REVIEW TO INCLUDE (EITHER HARD COPY OR ELECTRONIC): ALL DOCUMENTS RELATED TO THE GRANT, INCLUDING, BUT NOT LIMITED TO INSTRUCTIONS, ATTACHMENTS, EXHIBITS, GRANT DOCUMENTS, PRIMARY GRANT (IF SUBAWARDEE). AT (Submitter's Initials)
6. COMPLETE APPLICATION **EXCEPT** NECESSARY SIGNATURES. AT (Submitter's Initials)
7. BUDGET DIVISION L. Green [Signature] 5.16.18  
Print Name Signature Date
8. FINANCE DEPARTMENT V. Kmetz [Signature] 5.16.18  
Print Name Signature Date
9. CITY ATTORNEY B. Law [Signature] 5.16.18  
Print Name Signature Date
10. SIGN and SUBMIT APPLICATION. AT 5.24.18 to VDEM (Submitter's Initials)

up dated

**AFTER GRANT AWARDED:**

11. ADD AWARD LETTER TO DOCUMENTATION. LW <sup>11-28-18</sup> (Submitter's Initials)
12. ORIGINATING DEPT. TERRY SULLY [Signature] 28 NOV 18  
 (Approval as to Content) Print Name Signature Date
13. RISK MANAGEMENT P. Parker see attached email 11-28-18  
 Print Name Signature Date
14. HUMAN RESOURCES P. Clark see attached email 11/28/18  
 Print Name Signature Date
15. BUDGET DIVISION B. De Profio see attached email 11-28-18  
 Print Name Signature Date
16. FINANCE DEPARTMENT Kmetz, V see attached email 11-28-18  
 Print Name Signature Date
17. CITY ATTORNEY B. Law see attached email 11-28-18  
 Print Name Signature Date
18. CITY COUNCIL COUNCIL FILE NO.: 18-0381
- CREATE GRANICUS FILE L. Wright [Signature] 11-28-18  
 Print Name Signature Date
- ATTACH GRANT DOCUMENTS L. Wright [Signature] 11-30-18  
 Print Name Signature Date
- ROUTE FOR APPROVAL L. Wright [Signature] 11-30-18  
 Print Name Signature Date
19. ADD SIGNED RESOLUTION TO DOCUMENTATION. \_\_\_\_\_ (Submitter's Initials)
20. OBTAIN SIGNATURES \_\_\_\_\_  
 Print Name Signature Date
21. ORIGINATING DEPARTMENT TO RETAIN ORIGINAL DOCUMENTATION. \_\_\_\_\_ (Submitter's Initials)
22. DISSEMINATE ELECTRONIC COPIES TO (INITIAL WHEN DISSEMINATED):
- CITY ATTORNEY: \_\_\_\_\_ (Submitter's Initials)  
 FINANCE: \_\_\_\_\_ (Submitter's Initials)  
 OTHER PARTICIPATING DEPARTMENTS (LIST):  
 \_\_\_\_\_ (Submitter's Initials)  
 \_\_\_\_\_ (Submitter's Initials)



**Trowbridge, Alyson**

---

**From:** Law, Brandi  
**Sent:** Friday, May 18, 2018 6:09 PM  
**To:** Trowbridge, Alyson; Sult, Chief T.; Bond, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica  
**Cc:** McCrickard, Kerry  
**Subject:** RE: Approvals Needed - FY18 SHSP HPD Grant

Aly,

I have reviewed and approve this application.

Thanks!  
Brandi

---

**From:** Trowbridge, Alyson  
**Sent:** Wednesday, May 16, 2018 12:29 PM  
**To:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Bond, Steven <[sbond@hampton.gov](mailto:sbond@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Lori <[lgreen@hampton.gov](mailto:lgreen@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>  
**Cc:** Trowbridge, Alyson <[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)>; McCrickard, Kerry <[kmccrickard@hampton.gov](mailto:kmccrickard@hampton.gov)>  
**Subject:** Approvals Needed - FY18 SHSP HPD Grant

Good afternoon,

The Hampton Police Division seeks to apply for the FY2018 FEMA State Homeland Security Program Grant, due to the Virginia Department of Emergency Management (pass-through agency) by May 23<sup>rd</sup>. ***This grant is a pass-through grant and the federal NOFO has not yet been released, therefore, I am attaching 2017's NOFO for review as well as the email from VDEM for this year's solicitation.***

This grant is for up to \$100,000.00 with no match required. **HPD has compiled a project budget of \$64,000.00 with no recurring cost.** The period of performance is 36 months. Hampton Emergency Management has also submitted a separate application.

Please find a breakdown of the documents below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – from FY2017; FY2018 not yet released by FEMA (funding agency), however, VDEM has requested pass-through applications by May 23<sup>rd</sup>.
- Grant Application
- Additional Attachments:
  - Letter of Support – *Port of Virginia; will also be receiving a Letter from VDEM anticipated NLT March 21*
- Email from VDEM announcing grant

Please reply to this email authorizing your Department's approval for HPD to proceed with the application.

Please let me know if you have any questions or concerns upon your review.

Pre-App Approvals - FY18 SHSI  
ACM + Budget

Trowbridge, Alyson

**From:** Bond, Steven  
**Sent:** Wednesday, May 16, 2018 5:50 PM  
**To:** Green, Lori  
**Cc:** Trowbridge, Alyson; Sult, Chief T.; Law, Brandi; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; McCrickard, Kerry  
**Subject:** Re: Approvals Needed - FY18 SHSP HPD Grant

Please allow this email to serve as my approval.

Sent from my iPhone

On May 16, 2018, at 5:01 PM, Green, Lori <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)> wrote:

Hello Aly,

Please allow this e-mail to serve as the Budget Division's approval for the application submission of the FY2018 FEMA State Homeland Security Program Grant, due to the Virginia Department of Emergency Management (pass-through agency) by May 23rd.

Thanks-!  
Lori

---

**From:** Trowbridge, Alyson  
**Sent:** Wednesday, May 16, 2018 12:29 PM  
**To:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Bond, Steven <[sbond@hampton.gov](mailto:sbond@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Lori <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>  
**Cc:** Trowbridge, Alyson <[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)>; McCrickard, Kerry <[kmccrickard@hampton.gov](mailto:kmccrickard@hampton.gov)>  
**Subject:** Approvals Needed - FY18 SHSP HPD Grant

Good afternoon,

The Hampton Police Division seeks to apply for the FY2018 FEMA State Homeland Security Program Grant, due to the Virginia Department of Emergency Management (pass-through agency) by May 23<sup>rd</sup>. *This grant is a pass-through grant and the federal NOFO has not yet been released, therefore, I am attaching 2017's NOFO for review as well as the email from VDEM for this year's solicitation.*

This grant is for up to \$100,000.00 with no match required. **HPD has compiled a project budget of \$64,000.00 with no recurring cost.** The period of performance is 36 months. Hampton Emergency Management has also submitted a separate application.

Please find a breakdown of the documents below:

- Grant Proposal Overview
- Grant Routing Form



**Trowbridge, Alyson**

---

**From:** Kmetz, Veronica  
**Sent:** Wednesday, May 16, 2018 3:59 PM  
**To:** Trowbridge, Alyson; Sult, Chief T.; Bond, Steven; Law, Brandi; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky  
**Cc:** McCrickard, Kerry  
**Subject:** RE: Approvals Needed - FY18 SHSP HPD Grant

Aly,

Finance signs off on this.

Thanks.

**Veronica A. Kmetz**  
Finance Department  
**Phone: 757-727-6331**  
HAMPTON VA

---

**From:** Trowbridge, Alyson  
**Sent:** Wednesday, May 16, 2018 12:29 PM  
**To:** Sult, Chief T.; Bond, Steven; Law, Brandi; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica  
**Cc:** Trowbridge, Alyson; McCrickard, Kerry  
**Subject:** Approvals Needed - FY18 SHSP HPD Grant

Good afternoon,

The Hampton Police Division seeks to apply for the FY2018 FEMA State Homeland Security Program Grant, due to the Virginia Department of Emergency Management (pass-through agency) by May 23<sup>rd</sup>. *This grant is a pass-through grant and the federal NOFO has not yet been released, therefore, I am attaching 2017's NOFO for review as well as the email from VDEM for this year's solicitation.*

This grant is for up to \$100,000.00 with no match required. **HPD has compiled a project budget of \$64,000.00 with no recurring cost.** The period of performance is 36 months. Hampton Emergency Management has also submitted a separate application.

Please find a breakdown of the documents below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – from FY2017; FY2018 not yet released by FEMA (funding agency), however, VDEM has requested pass-through applications by May 23<sup>rd</sup>.
- Grant Application
- Additional Attachments:
  - Letter of Support – *Port of Virginia; will also be receiving a Letter from VDEM anticipated NLT March 21*
- Email from VDEM announcing grant

Please reply to this email authorizing your Department's approval for HPD to proceed with the application.



Award approvals

Finance

**Wright, Ptl L.**

---

**From:** Kmetz, Veronica  
**Sent:** Wednesday, November 28, 2018 9:48 AM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Law, Brandi  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Finance approves.

**Veronica A. Kmetz**  
Finance Department  
Phone: 757-727-6331

HAMPTON VA

---

**From:** Wright, Ptl L.  
**Sent:** Wednesday, November 28, 2018 9:37 AM  
**To:** Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.; Wright, Ptl L.  
**Subject:** Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Good morning, All.

I am sorry to do this again, it seems these awards are coming rather quickly and back to back.

The Virginia Department of Emergency Management has **awarded** The Hampton Police Division a 2018 State Homeland Security Program Grant in the amount of **\$64,000.00** with **NO MATCH**.

Documents attached:  
Grant Routing Sheet  
Grant Proposal Overview  
Subaward Letter  
DHS Terms and Conditions

Due to time constraints, this needs to be approved ASAP in order to process this in time to submit council documents by this Friday for addition to the 12/12 meeting.

**Ptl. Laura Wright**  
**Hampton Police Division**  
40 Lincoln St.  
Hampton, VA 23669  
(Desk) 757-728-3095

Award Approvals  
Legal

**Wright, Ptl L.**

---

**From:** Law, Brandi  
**Sent:** Wednesday, November 28, 2018 10:26 AM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

I approve.

Thanks!  
Brandi

---

**From:** Wright, Ptl L.  
**Sent:** Wednesday, November 28, 2018 9:37 AM  
**To:** Sanders, Joe <[jsanders@hampton.gov](mailto:jsanders@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Cc:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Wright, Ptl L. <[lawwright@hampton.gov](mailto:lawwright@hampton.gov)>  
**Subject:** Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Good morning, All.

I am sorry to do this again, it seems these awards are coming rather quickly and back to back.

The Virginia Department of Emergency Management has **awarded** The Hampton Police Division a 2018 State Homeland Security Program Grant in the amount of **\$64,000.00** with **NO MATCH**.

Documents attached:  
Grant Routing Sheet  
Grant Proposal Overview  
Subaward Letter  
DHS Terms and Conditions

Due to time constraints, this needs to be approved ASAP in order to process this in time to submit council documents by this Friday for addition to the 12/12 meeting.

Ptl. Laura Wright  
Hampton Police Division  
40 Lincoln St.  
Hampton, VA 23669  
(Desk) 757-728-3095  
(Mobile) 757-778-5192

Award approvals  
RISK

Wright, Ptl L.

**From:** Parker, Patricia  
**Sent:** Wednesday, November 28, 2018 10:31 AM  
**To:** Wright, Ptl L.; Sanders, Joe; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Risk Management approves.

*Patricia L. Parker, ARM  
Claims Manager  
Risk Management  
(757) 727-6386*

**HAMPTON VA**  
**RISK MANAGEMENT**

CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is legally privileged, confidential and/or exempt from disclosure under applicable law. If you are not an intended recipient, you may not review, use, copy, disclose or distribute this message or any of the information contained in this message to anyone. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of this message and any attachments. City of Hampton and Hampton City Schools may monitor e-mail messages to and from the City of Hampton/Hampton City Schools network. Unintended transmission shall not constitute waiver of any privilege or confidentiality protected under federal statutes, the Virginia Freedom of Information Act or any applicable laws.

**From:** Wright, Ptl L. <lawright@hampton.gov>  
**Sent:** Wednesday, November 28, 2018 9:37 AM  
**To:** Sanders, Joe <jsanders@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>  
**Cc:** Sult, Chief T. <tsult@hampton.gov>; Wright, Ptl L. <lawright@hampton.gov>  
**Subject:** Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Good morning, All.

I am sorry to do this again, it seems these awards are coming rather quickly and back to back.

The Virginia Department of Emergency Management has **awarded** The Hampton Police Division a 2018 State Homeland Security Program Grant in the amount of **\$64,000.00** with **NO MATCH**.

Documents attached:



Award approvals  
Budget

**Wright, Ptl L.**

---

**From:** DeProfio, Brian  
**Sent:** Wednesday, November 28, 2018 12:09 PM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.; Green, Lori  
**Subject:** RE: Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

I approve. In the future, please copy Lori Green since she can approve for Budget too, and usually faster than me. Thanks!

---

**From:** Wright, Ptl L.  
**Sent:** Wednesday, November 28, 2018 9:37 AM  
**To:** Sanders, Joe <[jsanders@hampton.gov](mailto:jsanders@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Cc:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Wright, Ptl L. <[lawright@hampton.gov](mailto:lawright@hampton.gov)>  
**Subject:** Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Good morning, All.

I am sorry to do this again, it seems these awards are coming rather quickly and back to back.

The Virginia Department of Emergency Management has **awarded** The Hampton Police Division a 2018 State Homeland Security Program Grant in the amount of **\$64,000.00** with **NO MATCH**.

Documents attached:  
Grant Routing Sheet  
Grant Proposal Overview  
Subaward Letter  
DHS Terms and Conditions

Due to time constraints, this needs to be approved ASAP in order to process this in time to submit council documents by this Friday for addition to the 12/12 meeting.

Ptl. Laura Wright  
Hampton Police Division  
40 Lincoln St.  
Hampton, VA 23669  
(Desk) 757-728-3095  
(Mobile) 757-778-5192



Award approvals

Human Resources

Wright, Ptl L.

**From:** Clark, Nicole  
**Sent:** Thursday, November 29, 2018 11:34 AM  
**To:** Wright, Ptl L.  
**Cc:** Dennis, Steven  
**Subject:** RE: Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Human Resources approves

Nicole M. Clark MSHRM, SPHR, IPMA-SCP, SHRM-SCP  
Director of Human Resources  
City of Hampton  
22 Lincoln Street  
Hampton, Virginia 23669  
P: 757-727-6522 F:757-727-6449

HAMPTON VA

---

**From:** Wright, Ptl L.  
**Sent:** Wednesday, November 28, 2018 9:37 AM  
**To:** Sanders, Joe <[jsanders@hampton.gov](mailto:jsanders@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Cc:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Wright, Ptl L. <[lawright@hampton.gov](mailto:lawright@hampton.gov)>  
**Subject:** Approvals Needed - URGENT - FY2018 State Homeland Security Program Grant (SHSP)

Good morning, All.

I am sorry to do this again, it seems these awards are coming rather quickly and back to back.

The Virginia Department of Emergency Management has **awarded** The Hampton Police Division a 2018 State Homeland Security Program Grant in the amount of **\$64,000.00** with **NO MATCH**.

Documents attached:  
Grant Routing Sheet  
Grant Proposal Overview  
Subaward Letter  
DHS Terms and Conditions

Due to time constraints, this needs to be approved ASAP in order to process this in time to submit council documents by this Friday for addition to the 12/12 meeting.

Ptl. Laura Wright  
Hampton Police Division