



Application for
Use Permit

OFFICE USE ONLY
Date Received _____

Complete this application in its entirety and submit pages 4 and 5 along with the required materials (including any required supplements) as listed on page 2 to the address below:

City of Hampton
Community Development Department, Planning Division
22 Lincoln Street, 5th Floor
Hampton, Virginia 23669

Case Number: UP 26-00003

1. PROPERTY INFORMATION

Address or Location 100 Blackburn Lane

LRSN 5000208 Zoning District R11

Current Land Use residential land church commercial

Proposed Land Use private school

The proposed use will be in: ☒ an existing building ☐ a new addition ☐ a new building

2. PROPERTY OWNER INFORMATION (an individual or a legal entity may be listed as owner)

Owner's Name Faith Baptist Church

Address 100 Blackburn Ln City Hampton State VA Zip 23666

Phone 757 749 9005 Email amyweskeew@gmail.com

3. APPLICANT INFORMATION (if different from owner)

Applicant's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

4. APPLICANT AGENT INFORMATION (if different from applicant)

Agent's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

5. CERTIFICATION FOR LEGAL ENTITY PROPERTY OWNERS

Complete this section only if the property owner is **not** an individual but rather a legal entity such as a corporation, trust, LLC, partnership, diocese, etc. as specified in Step 2 above.

"I hereby submit that I am legally authorized to execute this application on behalf of the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), title(s), signature(s), and date(s) of authorized representative(s) of the legal entity (attach additional page if necessary):

Name of Legal Entity Faith Baptist Church

Signed by:

Name (printed) Thomas J. Croke, Its (title) Trustee

Signature Thomas J. Croke Date 6-30-26

Name (printed) Stanley A. Prichard, Its (title) Trustee

Signature Stanley Prichard Date 6-30-26

Name (printed) _____, Its (title) _____

Signature _____ Date _____

6. CERTIFICATION FOR INDIVIDUAL PROPERTY OWNERS

Complete this section only if the property owner is an individual or individuals. N/A

"I hereby submit that I am the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), signature(s), and date(s) of owner(s) (attach additional page if necessary):

Name (printed) _____

Signature _____ Date _____

Name (printed) _____

Signature _____ Date _____

OFFICE USE ONLY

☐ Application Form

☐ Narrative Statement

☐ Supplemental Form (if required)

☐ Application Fee

☐ Survey Plat

☐ Additional materials (if required)



Supplemental Information for School

Complete this supplement in its entirety and submit with the completed Use Permit application form to the address below:

City of Hampton
Community Development Department, Planning Division
22 Lincoln Street, 5th Floor
Hampton, Virginia 23669

OFFICE USE ONLY
Date Received:

Case Number: UP 2026 - 0003

1. LOT INFORMATION

Lot Width 373 Lot Depth 576 Total Lot Area (ac. or sq. ft.) 5.07

Current Number of On-site Parking Spaces 75 Proposed Number of On-site Parking Spaces 71
Area to be Fenced (ac. or sq. ft.) N/A Fence Height 6ft Fence Type aluminum ornamental

- ☐ Please attach a conceptual site plan showing the layout of uses, parking, landscaping and screening.
- ☐ Please attach a sketch showing drop-off area and circulation to, from and within the parking area.

2. BUILDING INFORMATION

Square Footage 9282 Stories 1 Number of Classrooms 6 Number of Offices 5

- ☐ Please attach a floor plan of the school with all rooms labeled as to their use and square footage
- ☐ Please attach an architectural elevation drawing of the school building

3. OPERATIONAL INFORMATION

Number of Students 90 Age Range of Students 3-12 Number of Employees 8-10

Hours of Operation: Mon 6-6 Tue 6-6 Wed 6-6 Thu 6-6

Fri 6-6 Sat n/a Sun n/a

Method of Transportation parent drop off; public school drop off; van

Percent of Students Using Each Method of Transportation parent drop off 60% public school bus 20%. Van 20%

4. LICENSING

Name of State Licensing Agency Va Department of Education

Proposal: A religious exempt private school residing within the established church "Faith Baptist Church" 100 Blackburn Lane, Hampton, Va 23666.

The brick church has 71 parking spaces. The square footage of the building is 9,282 with a kitchen, a fellowship hall, a sanctuary, 5 bathrooms and 5 classrooms. The school will use 5,440 square feet. Parents will park in a parking spot and sign children in/out at the door 6am to 8am each morning and 3pm to 6pm each evening Monday through Friday. Staff will park in designated spaces at the end of the lot as marked. The proposed center will service up to 90 children ages 3 to 12. The number of staff will be 6-8. The occupancy 124. The school program operates as a ministry aligned program that supports the mission and outreach of Faith Baptist Church by providing faith based schooling services to the community. We have added a proposed playground area to the survey to be built within the year of approval in the area shown. It will be fenced with aluminum ornamental 6 ft tall fencing and have a locked gate. (91X54ft)

The church grants the school the right to use the designated areas for the purpose of operating a school consistent with the mission of the church.

The school program will operate in a manner consistent with the faith based values and general mission of the church.

The school will be religious exempt as established by the VDOE.

LEGEND:

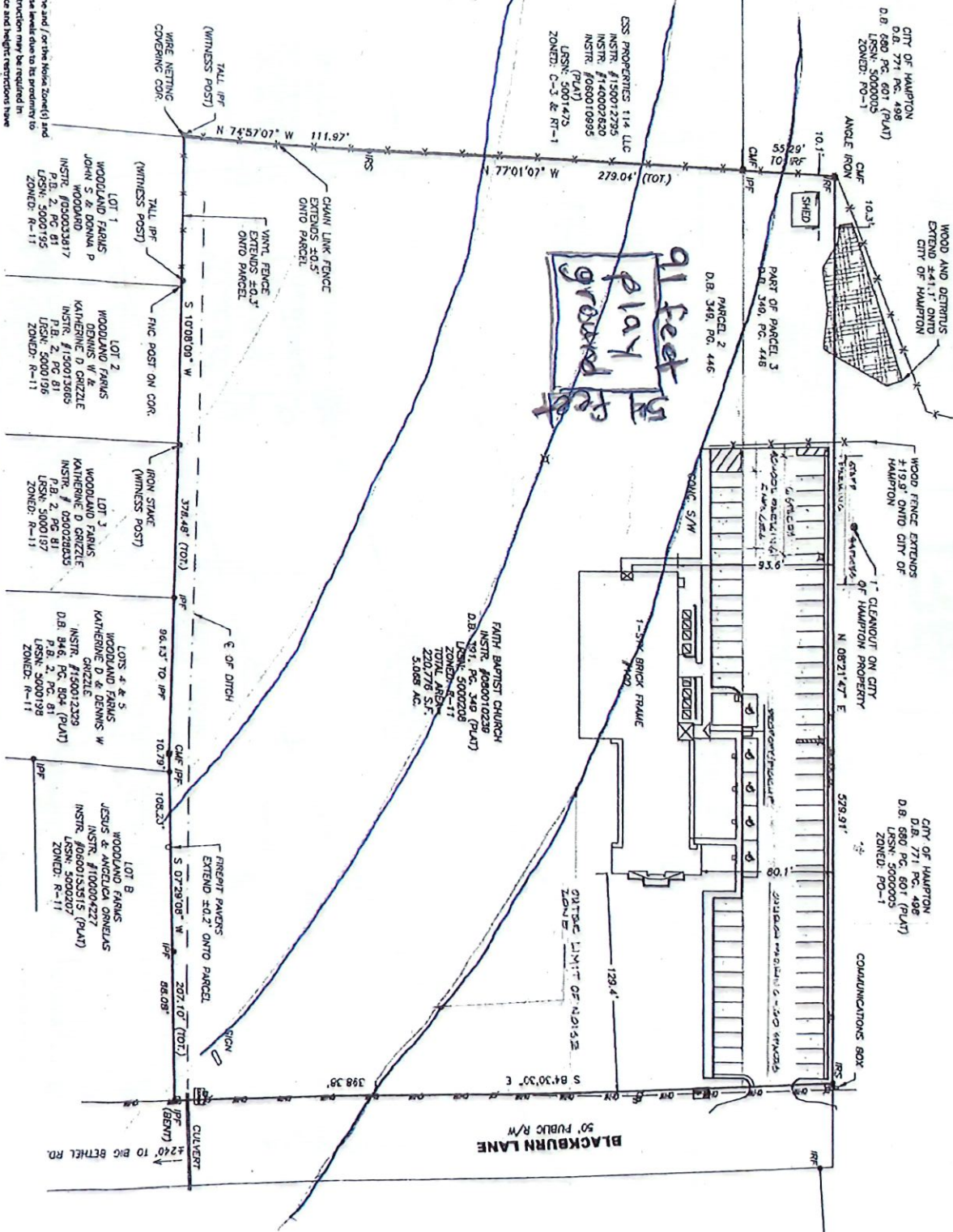
- X LIGHT POLE
- UTILITY POLE
- OVERHEAD WIRE
- COMMUNICATIONS BOX
- ELECTRICAL TRANSFORMER
- MAIL BOX
- MAIL UNIT
- SIGN
- IPF = IRON PIPE FOUND
- IRF = IRON ROD FOUND
- CMF = CONCRETE MOVEMENT FOUND
- IRS = IRON ROD SET

GENERAL NOTES

1. THIS PLAT WAS PRODUCED WITHOUT THE BENEFIT OF A TITLE REPORT AND REFLECTS ONLY THOSE ENCUMBRANCES, EASEMENTS AND SETBACKS AS SHOWN ON RECORDED DEEDS AND PLATS.
2. WETLANDS, IF ANY, WERE NOT RESEARCHED OR LOCATED FOR THIS PLAT. THEREFORE, THE PLAT IS NOT INTENDED TO LOCATE UNDERGROUND UTILITIES.
3. PARCEL LIES IN FIRM ZONE "X" ACCORDING TO COMMUNITY PLAN.
4. \$15,527,000, DATED MAY 16, 2015. THIS BOUNDARY SURVEY WAS COMPLETED UNDER THE DIRECT AND RESPONSIBLE CHARGE OF WILLIAM S. FELTS, FROM AN ACTUAL GROUND SURVEY MADE UNDER MY SUPERVISION. THAT THE DATA WAS OBTAINED FROM A TOTAL STATION AND THAT THIS PLAT OR MAP MEETS MINIMUM ACCURACY STANDARDS UNLESS OTHERWISE NOTED.

VA STATE PLANE
SOUTH ZONE
(NAD 83)

NOTES:
This site lies within the Airport Accident Potential Zone and / or the Noise Zone(s) and may be subject to aircraft accidents and/or above average noise levels due to its proximity to airport operations. Noise attenuation measures for new construction may be required in accordance with the Airport Noise Attenuation and Safety Ordinance and height restrictions have been imposed in accordance with the Hampton City Zoning Ordinance.



91 feet
play
ground



DATE: 06/08/2026
DRAWN BY: JMT
PROJECT NO.: 26-306
FILE NAME: 26-306.DWG

BOUNDARY SURVEY OF
FAITH BAPTIST CHURCH
100 BLACKBURN LANE
FOR
FRIENDS OF JESUS LEARNING CENTER
CITY OF HAMPTON MAGRUDER DISTRICT VIRGINIA

