

**MEMORANDUM**

**TO:** Hampton Planning Commission

**FROM:** Mike Hayes, AICP  
Planning & Zoning Administration Division Manager

**DATE:** November 9, 2023

**SUBJECT:** November 2023 Planning Commission Meeting

This month, the Commission will meet at 3:00PM for the work session in the Community Development Department Conference Room and 3:30PM in City Council Chambers for the regular session.

With respect to the work session, there are no planned staff briefings. If the Planning Commission has any clarifying questions about the agenda items, staff would be happy to answer them during the work session.

The regular meeting agenda includes a briefing by the City's Budget Division on the Capital Improvement Plan. This is a fairly high level overview of the 5 year plan, which is built on key, relatively large investments to move City Council's strategic priorities forward.

The agenda also includes five land use applications and the Youth Planner report. All of the land use cases are in the Coliseum Central area of the city. There is a rezoning and use permit application related to a multifamily proposal at the former Colonial Downs off track betting site, 1909 Commerce Drive, a use permit requesting an extended stay hotel at the corner of Hartford Road and Marcella Road, and rezoning and use permit applications by Riverside Hospital to bring a mental health/substance abuse facility into conformance and add a new vestibule.

With respect to the Youth Planner report, Hellena Folkerts, the Junior Youth Planner, will be giving her first presentation before the Planning Commission. We all welcome her to the Planning family.

At its October meeting, Hampton City Council took the following action:

- Deferred five (5) short-term rental applications to the February 28<sup>th</sup> meeting
- Deferred the use permit for converting retail space to multifamily residences to the January 10<sup>th</sup> meeting

If you have questions about the package or particular items, feel free to reach out to me at 757.728.5244 or [mdhayes@hampton.gov](mailto:mdhayes@hampton.gov).