



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

July 13, 2021

Mary B. Bunting
City Manager
City of Hampton
22 Lincoln Street, 8th Floor
Hampton, VA 23669-3522

RE: Residential Substance Abuse Treatment Program

Dear Ms. Bunting:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **22-A8702RS19** and was approved for a total award of **\$45,000**, funded in part through Federal Grants **2018-J2-BX-0020, 2019-J2-BX-0058, and 2020-J2-BX-0042**. The project period is **07/01/2021** through **06/30/2022**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are now referred to as **Conditions and Requirements** and will be posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements> within the next few weeks.

In addition to the general Special Conditions, there may be grant specific Special Conditions related to your Grant Award called Encumbrances. If there are any, you are required to adhere to these conditions via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. If you have not previously done so, you must register in order to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Leslie Egen** at **(804) 314-6461** or via email at leslie.egen@dcjs.virginia.gov.

Encumbrances:

Resubmit face sheet to show totals in State column, not federal and corrected budget total.

Resubmit in-line budget to reflect correct percentages \$45,000 total award. Federal amount will be \$33,750 and match will be \$ 11,250.

Resubmit project description to include more detail on Ready, Set Go program requirements and processes. How will MAT support current program functions; include a more detailed planning timeline to include the who, what, when, how, and why of planning activities to include consultant roll.

Resubmit budget narrative to include more granular detail on budget line items; Consultants, Travel, and Equipment sections: what services consultants will provide such as monthly meetings, how many hours, how many days for the year; what is money in travel and subsistence line for? travel to where? For what reason? how many people? how? mileage? per diem? For how many people? Hotel? Flights? or local mileage? What equipment are you using the money for? How many, what is the justification?

Sincerely,



Shannon Dion

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia

Residential Substance Abuse Treatment Program	
Subgrantee: Hampton	
DUNS Number: 066019902	DCJS Grant Number: 22-A8702RS19
Grant Start Date: 07/01/2021	Grant End Date: 06/30/2022
Federal Grant Number:	2018-J2-BX-0020, 2019-J2-BX-0058, and 2020-J2-BX-0042
Federal Awardee:	BJA
Federal Catalog Number:	16.593
Project Description:	To assist states and locals in developing and implementing substance abuse treatment programs.
Federal Funds:	\$33,750
State General Funds:	\$
State Special Funds:	\$
Agency Match:	<u>\$11,250</u>

Project Director	Project Administrator	Finance Officer
Capt. Erica McKeithan Director of Standards, Trg. & Intake Hampton Sheriff's Office 1928 W. Pembroke Avenue Hampton, VA 23661 (757) 727-6767 elmckeithan@hampton.gov	Ms. Mary B. Bunting City Manager City of Hampton 22 Lincoln Street, 8th Floor Hampton, VA 23669-3522 (757) 727-6392 mbunting@hampton.gov	Mr. Karl Daughtrey Finance Director City of Hampton 22 Lincoln Street, 7th Floor Hampton, VA 23669 (757) 727-6230 kdaughtrey@hampton.gov

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____

Authorized Official (Project Administrator)

Title: _____

Date: _____