

**Fiscal Year 2024 Budget Adjustments for City Council ACTION**

Third Quarter (January 1, 2024 - March 31, 2024)

**General Fund**

<u>Dept. No.</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
110	Municipal Council		
	Personnel Services	\$4,083.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program and from Non-departmental to cover increased operating costs.
	Operating Expenses	\$24,505.79	
	Capital Outlay	\$0.00	
	Total	<u>\$28,588.79</u>	
120	City Manager		
	Personnel Services	\$15,389.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$15,389.00</u>	
130	City Attorney		
	Personnel Services	\$13,527.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$13,527.00</u>	
132	Human Resources		
	Personnel Services	\$10,895.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program; and from Non-departmental and Contingency Reserve to cover costs related to executive recruitment and advertising.
	Operating Expenses	\$44,087.00	
	Capital Outlay	\$0.00	
	Total	<u>\$54,982.00</u>	
135	Marketing and Outreach		
	Personnel Services	\$5,443.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$5,443.00</u>	
139	Office of Diversity, Equity and Inclusion		
	Personnel Services	\$1,055.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$1,055.00</u>	
140	Commissioner of the Revenue		
	Personnel Services	\$13,576.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program and from Contingency Reserve to fund increased contractual costs for a subscription-based service.
	Operating Expenses	\$19,800.00	
	Capital Outlay	\$0.00	
	Total	<u>\$33,376.00</u>	
145	Assessor of Real Estate		
	Personnel Services	\$11,980.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$11,980.00</u>	

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<u>Dept. No.</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
150	Finance		
	Personnel Services	\$19,228.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$19,228.00</u>	
154	City Treasurer		
	Personnel Services	\$16,063.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$16,063.00</u>	
156	Consolidated Procurement		
	Personnel Services	\$8,681.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$8,681.00</u>	
158	Internal Audit		
	Personnel Services	\$1,868.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$1,868.00</u>	
160	Information Technology		
	Personnel Services	\$17,987.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$17,987.00</u>	
168	311 Citizen Contact Center		
	Personnel Services	\$5,359.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$5,359.00</u>	
170	Electoral Board		
	Personnel Services	\$68,000.00	Transfer from Contingency Reserve to cover the cost of the March 2024 Presidential Primary.
	Operating Expenses	\$76,000.00	
	Capital Outlay	\$0.00	
	Total	<u>\$144,000.00</u>	
173	Voter Registrar		
	Personnel Services	\$3,081.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$3,081.00</u>	

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<u>Dept. No.</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
210	Circuit Court		
	Personnel Services	\$3,314.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$3,314.00</u>	
212	General District Court		
	Personnel Services	\$808.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$808.00</u>	
216	Clerk of the Circuit Court		
	Personnel Services	\$10,514.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$10,514.00</u>	
220	Commonwealth's Attorney		
	Personnel Services	\$22,688.21	Net effect of a transfer from Retirement and Employee Benefits to fund the performance bonus program and to Transfer to Other Funds to cover the procurement cost for two (2) vehicles.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>(\$58,726.80)</u>	
	Total	<u>(\$36,038.59)</u>	
310	Police Division		
	Personnel Services	\$232,179.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$232,179.00</u>	
313	City Sheriff - Jail		
	Personnel Services	\$59,504.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$59,504.00</u>	
315	911 Emergency Communications		
	Personnel Services	\$25,816.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$25,816.00</u>	
317	Police Division - Hampton Animal Response Team		
	Personnel Services	\$4,212.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$4,212.00</u>	

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**General Fund**

<u>Dept. No.</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
320	Fire and Rescue Division		
	Personnel Services	\$399,930.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$399,930.00</u>	
325	Emergency Management		
	Personnel Services	\$3,603.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$3,603.00</u>	
330	City Sheriff		
	Personnel Services	\$18,586.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$18,586.00</u>	
410	Public Works - Administration		
	Personnel Services	\$2,125.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$2,125.00</u>	
420	Public Works - Engineering		
	Personnel Services	\$8,335.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$8,335.00</u>	
430	Public Works - Traffic Engineering		
	Personnel Services	\$9,033.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$9,033.00</u>	
440	Public Works - Streets and Roads		
	Personnel Services	\$13,554.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$13,554.00</u>	
460	Public Works - Drainage Maintenance		
	Personnel Services	\$8,461.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$8,461.00</u>	

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**General Fund**

<u>Dept. No.</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
475	Public Works - Facilities Management		
	Personnel Services	\$16,794.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$16,794.00</u>	
480	Public Works - Parking Facilities		
	Personnel Services	\$342.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$342.00</u>	
520	Human Services - Social Services		
	Personnel Services	\$196,354.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$196,354.00</u>	
570	Human Services - Youth, Education and Family Services		
	Personnel Services	\$71,877.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$71,877.00</u>	
571	Office of Youth and Young Adult Opportunities		
	Personnel Services	\$6,296.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$6,296.00</u>	
700	Parks, Recreation and Leisure Services - Parks Division		
	Personnel Services	(\$93,748.00)	Transfer from Retirement and Employee Benefits to fund the performance bonus program and other salary costs; from Non-departmental remaining funds for the annual nutrient program for athletic fields; and, from Contingency Reserve to fund maintenance for the 400th Anniversary statue. These transfers were offset by a transfer of vacancy savings to the Parks Division to cover operating expenses.
	Operating Expenses	\$48,000.00	
	Capital Outlay	\$0.00	
	Total	<u>(\$45,748.00)</u>	
710	Parks, Recreation and Leisure Services - Recreation Division		
	Personnel Services	\$363,590.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program and other salary costs; and, from Parks Division vacancy savings to cover operating expenses.
	Operating Expenses	\$250,000.00	
	Capital Outlay	\$0.00	
	Total	<u>\$613,590.00</u>	

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**General Fund**

<u>Dept. No.</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
716	Hampton History Museum		
	Personnel Services	\$3,545.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$3,545.00</u>	
720	Public Library		
	Personnel Services	\$16,584.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$16,584.00</u>	
805	Community Development		
	Personnel Services	\$34,811.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$34,811.00</u>	
810	Economic Development		
	Personnel Services	\$20,794.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$20,794.00</u>	
830	Convention and Visitor Bureau		
	Personnel Services	\$9,826.00	Transfer from Retirement and Employee Benefits to fund the performance bonus program.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$9,826.00</u>	
900	Non-Departmental		
	Personnel Services	\$1,470.00	Net effect of a transfer from Retirement and Employee Benefits to fund the performance bonus program and transfers to: Municipal Council to cover various operating expenses; Human Resources to cover recruiting costs; Parks Division to fund the annual nutrient program for athletic fields; and, Transfer to Other Funds to cover increased subscription costs for the Law Library.
	Operating Expenses	(\$50,387.79)	
	Capital Outlay	\$0.00	
	Total	<u>(\$48,917.79)</u>	
905	Retirement and Employee Benefits		
	Personnel Services	(\$2,268,139.00)	Transfer to various departments to fund the performance bonus program; to the Parks and Recreation Divisions to fund salary costs; and, to Transfer to Other Funds to cover various operating activities in the Coliseum/Arts Commission/Aquaplex Fund.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>(\$2,268,139.00)</u>	

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910	Transfer to Other Funds		
	Personnel Services	\$0.00	Transfer from the Commonwealth's Attorney to cover the procurement cost for two (2) vehicles; from Non-departmental to cover increased subscription costs for the Law Library; and from Retirement and Employee Benefits to cover operating activities in the Coliseum/Arts Commission/Aquaplex Fund.
	Operating Expenses	\$465,453.59	
	Capital Outlay	\$0.00	
	Total	<u>\$465,453.59</u>	
930	Contingency Reserve		
	Personnel Services	\$0.00	Transfer to the Commissioner of the Revenue to fund increased contractual costs for a subscription-based service; to the Electoral Board to cover expenses associated with conducting the March 2024 Presidential Primary; to Human Resources to cover the costs related to executive recruitment and advertising; and to Parks Division to fund maintenance for the 400th Anniversary statue.
	Operating Expenses	(\$238,005.00)	
	Capital Outlay	\$0.00	
	Total	<u>(\$238,005.00)</u>	
<b>GRAND TOTAL:</b>		<u><u>\$0.00</u></u>	

**Fiscal Year 2024 Budget Adjustments for City Council ACTION**

Third Quarter (January 1, 2024 - March 31, 2024)

**Capital Budget (Projects) Fund**

<u>Project</u>	<u>Amount</u>	<u>Explanation</u>
<b>Transfer from:</b>		
Contingency Reserve	(\$187,000.00)	Transfer to Cunningham Drive Overpass Illumination Signage to fund the replacement of street and directional signage with illuminated signage and to the Virginia Air and Space Science Center to fund upgrades to the security system.
Neighborhood Stormwater Improvements	(\$77,857.87)	Transfer to Wythe Fire Station to cover additional expenses related to the storm system temporary bypass.
Resilient Hampton Contingency Reserve	(\$14,469.83)	Transfer to Honor Park to fund the cost of additional engineering consultations and to Long Creek Blueway remaining funds needed for the acquisition of underdeveloped, environmentally sensitive land as part of the Resilient Hampton open spaces.
	Total: <u>(\$279,327.70)</u>	
<b>Transfer to:</b>		
Virginia Air and Space Science Center	\$157,000.00	Transfer from Contingency Reserve to fund upgrades to the security system.
Wythe Fire Station	\$77,857.87	Transfer from Neighborhood Stormwater Improvements to cover additional expenses related to the storm system temporary bypass.
Cunningham Drive Overpass Illumination Signage	\$30,000.00	Transfer from Contingency Reserve to fund the replacement of street and directional signage with illuminated signage.
Honor Park	\$11,154.00	Transfer from Resilient Hampton Contingency Reserve to fund the cost of additional engineering consultations.
Long Creek Blueway	\$3,315.83	Transfer from Resilient Hampton Contingency Reserve remaining funds needed for the acquisition of underdeveloped, environmentally sensitive land as part of the Resilient Hampton open spaces.
	Total: <u>\$279,327.70</u>	
	<b>GRAND TOTAL: <u><u>\$0.00</u></u></b>	