

**CONTRACT RENEWAL AGREEMENT****Contract Number:** 705BJ632554-A**Renewal Number:** 1**Issued By:** COMMONWEALTH OF VIRGINIA  
Virginia Department of Health  
Office of Family Health Services  
Division of Child and Family Health  
109 Governor Street, 9th Floor  
Richmond, Virginia 23219**Contractor:** City of Hampton  
100 Old Hampton Lane  
Hampton, Virginia 23669**Commodity:** Maternal, Infant and Early Childhood Home Visiting Program

This Renewal Agreement is entered into pursuant to the renewal section of the contract. The period of performance is hereby renewed from September 30, 2020 through September 29, 2021.

Amount of Renewal: \$406,486.00

See attached Scope of Services and Budget.

**FEDERAL REQUIREMENTS FOR SUBRECIPIENT CONTRACTS**

<input type="checkbox"/>	Contractor is a Vendor	Information Below <b>Does Apply</b>
<input checked="" type="checkbox"/>	Contractor is a Sub-Recipient	

**FEDERAL AWARD INFORMATION:** Sub-Recipient of federal awards must be informed of the catalog of Federal Domestic Assistance (CFDA) number, grant name and number, grant year and federal awarding agency. This information will become part of the Contract.

Sub-Award Organization DUNS: 363345997  
 Federal Award Identification Number: X10MC33615  
 Federal Award Date: 9/30/2019 – 9/29/2021  
 Amount of Sub-Award: \$406,486.00  
 Sub-Award Obligation/Action Date: 9/30/2020 – 9/29/2021  
 Total Amount of Federal Award: \$7,808,455.00  
 Name of Federal Grantor: HRSA  
 CFDA Number & Name: 93.870 – Maternal, Infant and Early Childhood Home Visiting Program  
 Research & Development: ☐ Yes ☒ No

Except as provided herein, all terms and conditions of Contract Number 705BJ632554-A, as heretofore changed, remained unchanged and in full force and effect.

## CITY OF HAMPTON

## VIRGINIA DEPARTMENT OF HEALTH

By: <i>Mary B. Bunker</i>	By: <i>Steven VonCanon</i>
Print or Type Name: <i>Mary B. Bunker</i> <i>City Manager</i>	Print or Type Name: <i>Steven VonCanon</i>
Title: <i>City Manager</i>	Title: Chief Procurement Officer
Date: <i>9-11-2020</i>	Date: 9/17/2020   10:37:38 AM EDT
EIN#: <i>54 - 600 1336</i>	
DUNS#: <i>066 019902</i>	

Please check the box below:

Do you receive more than \$750,000 in federal funds?

☒ Yes☐ No

**CITY OF HAMPTON**  
**OFFICE OF THE CITY ATTORNEY**  
 Approved as to form and legal sufficiency  
 Date: *9/11/2020*  
 Name: *[Signature]*  
 Title: *Asst. City Attorney*

## Maternal, Infant, Early Childhood Home Visiting (MIECHV) Program

### Scope of Services (FY 2021)

Contractor	City of Hampton	
Contract Amount	\$ 406,486	
Contract Period	September 30, 2020 through September 29, 2021	
Scope of Service	Description	Deliverable
A. Service Delivery: Evidence-Based Home Visiting (EBHV) Model services	<ol style="list-style-type: none"> <li>1) Provide Parents As Teachers program services to 110 families in the City of Hampton in accordance with Model standards for program implementation               <ol style="list-style-type: none"> <li>a) Local programs are required to meet and maintain 85% to 100% caseload capacity when no exceptions exist. For those programs that have been on improvement plans to meet caseload capacity in FY2020-2021 and are not able to maintain capacity, the Virginia Department of Health (VDH) may withdraw funding from the local agency. The state MIECHV team will work with the program to provide technical assistance in order to meet HRSA caseload requirements.</li> <li>b) If, after implementing an improvement plan, the program cannot maintain 85% caseload capacity, then the local agency may be placed on probation and evaluated for continued funding.</li> <li>c) These are the only allowable reasons a Site may fall below the 85% threshold                   <ol style="list-style-type: none"> <li>i) Vacant Home Visitor position(s)</li> <li>ii) Home Visitor on extended leave</li> <li>iii) New Home Visitor with &lt;6 months- 1 year employment</li> <li>iv) Demonstrated high percentage (&gt;75%) of families on caseload requiring and routinely receiving weekly visits</li> </ol> </li> </ol> </li> <li>2) Inform VDH/MIECHV of changes in project staffing, significant issues impacting implementation on a monthly basis.</li> <li>3) Maintain all required standards for Model affiliation.</li> <li>4) Remain in good standing with the state model office;               <ol style="list-style-type: none"> <li>a) Actively engage in quality assurance and credentialing activities;</li> <li>b) Work cooperatively with technical assistance consultants.</li> </ol> </li> <li>5) Submit copies of program annual reports and/or model accreditation reports to VDH.</li> </ol>	<ol style="list-style-type: none"> <li>1) The Parents As Teachers program in City of Hampton will use MIECHV funds to serve 110 families, defined as the caseload capacity, or the number of families the program can serve at any given point in time based on the number of full time home visitor employees (FTE).</li> </ol>



## Maternal, Infant, Early Childhood Home Visiting (MIECHV) Program

### Scope of Services (FY 2021)

<p><b>B. Data/ Evaluation</b></p>	<ol style="list-style-type: none"> <li>1) Implement the MIECHV approved client consent process for data sharing with Departments of Health and Social Services.</li> <li>2) The grantee is expected to work with VDH on an ongoing basis throughout the grant period to meet the federal grant requirements for defined performance measures for each benchmark area to support program accountability and future ongoing quality improvement.               <ol style="list-style-type: none"> <li>a) Collect data required in the format required and document encounters in the MIECHV data system within 72 hours of the contact.</li> <li>b) Ensure all MIECHV staff receive training in the importance of data collection and reporting.</li> <li>c) Monitor data entry on MIECHV data forms and in the MIECHV data system on at least a monthly basis to assure accuracy and quality.</li> </ol> </li> <li>3) Submit MIECHV monthly and quarterly reports to the VDH state office and EBHV Model consultants by established deadlines.</li> <li>4) Report required benchmark data on quarterly report               <ul style="list-style-type: none"> <li>• unduplicated number of established MOA/MOUs during the reporting period</li> <li>• unduplicated number of local agencies with which the home visiting provider has a clear point of contact during the reporting period.</li> </ul> </li> <li>5) Participate in national evaluation activities required for MIECHV funded projects. The MIHOPE project, led by the Administration for Children and Families in collaboration with the Health Resources and Services Administration, is the legislatively mandated national evaluation of the Home Visiting program. This evaluation will provide information about the effectiveness of the MIECHV program in improving outcomes for children and families.</li> </ol>	
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