

Project Budget Narrative 2016

1. Personnel
 - a. Funds are being requested for the continuation of one position that includes one full time prosecutor. This prosecutor works exclusively with VSTOP victims and witnesses.
 - i. Shukita Massey, Assistant Commonwealth's Attorney, \$64,801 per year (federal funds) for a full time prosecutor.
 - ii. Sherri Sivacek, Legal Secretary, \$21,400, in-kind match.
 - iii. Training funds in-kind match in the amount of \$200.

The continued funding of these two positions will allow the Hampton Commonwealth's Attorney Office to maintain effective prosecution of violent misdemeanor and felony offenses against women in the City of Hampton through a coordinated effort between prosecutors, law enforcement, and victim advocates. The City of Hampton and the Hampton Commonwealth's Attorney have dedicated significant resources and staff to combat violence against women. The full time VSTOP prosecutor is dedicated to prosecute only domestic violence cases, and also oversees the participants in the prosecution of all domestic violence cases, to include support staff, law enforcement and victim advocates. The legal secretary assists the prosecutor with the management of case files, compiling statistics, and works closely with the victims and witnesses involved in the prosecution. We will continue to work to improve our services to ensure that women in the City of Hampton who are victims of domestic violence will receive the best possible support and prosecutorial effort.

- b. Fringe Benefits – all fringe benefits for these positions will be paid by the locality (city of Hampton).

*Our total request for Personnel funding is \$64,801 from Federal/DCJS and \$21,600 from in-kind match for personnel (**\$21,400**) and Training (**\$200**), for a total of \$86,401.

2. Consultants – no funding is requested.
3. Travel and Subsistence for Project Personnel
 - a. Local Mileage – No funding is requested since DCJS training is accomplished by tele-conferences.
 - b. Non-Local Miles – no funding is requested.
 - c. Subsistence – no funding is requested. Any lodging or mileage expenses will be assumed by the Commonwealth's Attorney Office budget.
 - d. Air or other fares – no funding is requested.
4. Equipment – no funding is requested.
5. Supplies
 - a. Office Supplies – no funding is requested.
 - b. Internet/Email Service – no funding is requested.

- c. Training – **\$200** is being requested as an in-kind expense for the attorney to attend domestic violence training sponsored by DCJS or other state agencies or coalitions. In the event of any additional training is determined to be necessary for the attorney, the Commonwealth’s Attorney Office budget will provide for the expenses.
- 6. Indirect Cost – no funding is requested.
- 7. Cash Funds – none.

Grand Total:	\$	86,401	
	\$	64,801	DCJS Funds
	\$	21,600	In-kind funds