

AFTER GRANT AWARDED:

11. ADD AWARD LETTER TO DOCUMENTATION. SJW (Submitter's Initials)
12. ORIGINATING DEPT. Synethia White
 (Approval as to Content) _____
 Print Name Signature Date
13. RISK MANAGEMENT Joe Sanders

 Print Name Signature Date 9-8-2017
14. HUMAN RESOURCES _____
 Print Name Signature Date
15. BUDGET DIVISION Lori Green

 Print Name Signature Date
16. FINANCE DEPARTMENT _____
 Print Name Signature Date
17. CITY ATTORNEY Brandi Law

 Print Name Signature Date 9-12-17
18. CITY COUNCIL COUNCIL FILE NO.: _____
- CREATE GRANICUS FILE _____
 Print Name Signature Date
- ATTACH GRANT DOCUMENTS _____
 Print Name Signature Date
- ROUTE FOR APPROVAL _____
 Print Name Signature Date
19. ADD SIGNED RESOLUTION TO DOCUMENTATION. _____ (Submitter's Initials)
20. OBTAIN SIGNATURES _____
 Print Name Signature Date
21. ORIGINATING DEPARTMENT TO RETAIN ORIGINAL DOCUMENTATION. _____ (Submitter's Initials)
22. DISSEMINATE ELECTRONIC COPIES TO (INITIAL WHEN DISSEMINATED):
- CITY ATTORNEY: _____ (Submitter's Initials)
 FINANCE: _____ (Submitter's Initials)
 OTHER PARTICIPATING DEPARTMENTS (LIST):
 _____ (Submitter's Initials)
 _____ (Submitter's Initials)

White, Synethia

From: Clark, Nicole
Sent: Monday, September 11, 2017 12:06 PM
To: White, Synethia
Subject: RE: Grant Routing Sheet 9/12 Deadline

Good Morning Synethia,

I don't have any concerns with the grant.

Nicole M. Clark, MSHRM, SPHR, IPMA-SCP, SHRM-SCP

Director of Human Resources

City of Hampton

22 Lincoln Street

Hampton, Virginia 23669

757.727.6522 phone

757.727.6449 fax

HAMPTON VA

From: White, Synethia
Sent: Monday, September 11, 2017 11:35 AM
To: Clark, Nicole
Subject: FW: Grant Routing Sheet 9/12 Deadline

Good morning Nicole,
Do you have any concerns with the grant?
Thank you,
Synethia

Synethia White | Program Manager | Youth Violence Prevention | O: 757-727-2730

www.hampton.gov/youthviolence

HAMPTON VA

From: Daughtrey, Karl
Sent: Friday, September 08, 2017 6:57 PM
To: White, Synethia <swhite@hampton.gov>; Bond, Steven <sbond@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>
Subject: RE: Grant Routing Sheet 9/12 Deadline

I don't have any issues with this grant.

Karl

From: White, Synethia

Sent: Thursday, August 31, 2017 10:14 AM

To: Bond, Steven <sbond@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>

Subject: Grant Routing Sheet 9/12 Deadline

Good morning,

Our office applied for a continuation grant from the VA Department of Criminal Justice Services in November of 2016 for a Title II Grant that had an original award period of 1/1/16-12/31/16. We received the award letter in January of 2017 that we would receive funding to cover the 1/1/17-12/31/17 award period.

Even though the award took place before the new review and routing process was implemented your review and signature are required before I enter the information in Granicus. I would like to enter this item in Granicus before the September 27th agenda deadline which is September 15th. I have attached the application and award letter for your review. The grant is only for supplies (books) to implement the Botvin Life Skills Program, no match is required, and there are no personnel expenses supported by the grant. These funds are federal pass through dollars.

Please let me know if I can come to your office for signature Friday September 8th, Monday September 11th, or Tuesday September 12th before 11am. If another time works for you please let me know.

Thank you,

Synethia

Synethia White | Program Manager | Youth Violence Prevention | O: 757-727-2730

www.hampton.gov/youthviolence

HAMPTON VA

White, Synethia

From: Bond, Steven
Sent: Friday, September 08, 2017 4:24 PM
To: DeProfio, Brian; White, Synethia
Cc: Sanders, Joe; Clark, Nicole; Daughtrey, Karl; Law, Brandi
Subject: RE: Grant Routing Sheet 9/12 Deadline

I am okay as well. If you need a physical signature I will be available the same time as Brian so you don't have to make multiple trips.

Steven D. Bond, Esq.
Assistant City Manager
City of Hampton, VA
Phone: 757-727-6392
Fax: 757-728-3037

From: DeProfio, Brian
Sent: Friday, September 08, 2017 4:22 PM
To: White, Synethia <swhite@hampton.gov>
Cc: Bond, Steven <sbond@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Subject: RE: Grant Routing Sheet 9/12 Deadline

This e-mail can constitute my signing off on the routing form. If you want me to sign it personally, Monday between 12-2pm looks like a break in my calendar. Thanks!

From: White, Synethia
Sent: Friday, September 08, 2017 4:20 PM
To: DeProfio, Brian
Cc: Bond, Steven; Sanders, Joe; Clark, Nicole; Daughtrey, Karl; Law, Brandi
Subject: RE: Grant Routing Sheet 9/12 Deadline

Thank you,
If you do not have any additional questions and have not already shared your availability to sign the routing form please let me know when you are available to do so.
Have a great weekend,
Synethia

Synethia White | Program Manager | Youth Violence Prevention | O: 757-727-2730
www.hampton.gov/youthviolence

HAMPTON VA

From: DeProfio, Brian
Sent: Friday, September 08, 2017 4:17 PM
To: White, Synethia <swhite@hampton.gov>
Cc: Bond, Steven <sbond@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; Clark, Nicole

<nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Subject: RE: Grant Routing Sheet 9/12 Deadline

I am fine based on the understanding from our conversation that this does not create an enforceable ongoing funding obligation in future years. Thanks!

From: White, Synethia
Sent: Tuesday, September 05, 2017 6:23 PM
To: DeProfio, Brian
Cc: Bond, Steven; Sanders, Joe; Clark, Nicole; Daughtrey, Karl; Law, Brandi
Subject: Re: Grant Routing Sheet 9/12 Deadline

Good evening,
Proposing a sustainability plan is a part of most grant applications. That was also our proposed plan for the original award period. This is not a new program and a statement of some sort is required. That proposal is the safest, we have secured no cost training and we can ask with no required guarantee to cover funding for some workbooks with no obligation.
Thank you

Synethia White
Program Manager
Youth Violence Prevention
757.727.2730

On Sep 5, 2017, at 5:48 PM, DeProfio, Brian <bdeprofio@hampton.gov> wrote:

The sustainability plan is a provision on page 7 of the application. If this is a new program, it seems to me that it is asking us to cover these costs in the future.

Sent from my iPad

On Sep 5, 2017, at 5:37 PM, "White, Synethia" <swhite@hampton.gov> wrote:

Good evening,
I do not fully understand your question. Please clarify if you are referring to personnel, materials or continued implementation.
Thank you,
Synethia

Synethia White
Program Manager
Youth Violence Prevention
757.727.2730

On Sep 5, 2017, at 5:22 PM, DeProfio, Brian <bdeprofio@hampton.gov> wrote:

Dear Synethia,

What is the the level of commitment associated with the sustainment plan provision?

Thanks,
Brian