

Fiscal Year 2019 Budget Adjustments for City Council ACTION

Fourth Quarter {April 1, 2019 - June 30, 2019}

General Fund

<u>Dept.#</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
110	Municipal Council		
	Personnel Services	\$13,175.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>13,175.00</u>	
132	Human Resources		
	Personnel Services	47,434.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>47,434.00</u>	
135	Marketing and Outreach		
	Personnel Services	10,285.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>10,285.00</u>	
140	Commissioner of the Revenue		
	Personnel Services	26,065.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end and to Information Technology to fund the annual cost of technology support services.
	Operating Expenses	(35,400.00)	
	Capital Outlay	0.00	
	Total	<u>(9,335.00)</u>	
154	Treasurer's Office		
	Personnel Services	0.00	Transfer to Information Technology to fund the annual cost of technology support services.
	Operating Expenses	(33,928.00)	
	Capital Outlay	0.00	
	Total	<u>(33,928.00)</u>	
156	Consolidated Procurement		
	Personnel Services	2,000.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end and operating expenses, such as advertisements.
	Operating Expenses	500.00	
	Capital Outlay	0.00	
	Total	<u>2,500.00</u>	
160	Information Technology		
	Personnel Services	0.00	Transfer Innovation Funds from Non-departmental to fund Next Generation Broadband Solutions study and from the Commissioner of the Revenue and Treasurer's Office the annual cost of technology support services. Transfer to the Fire and Rescue Division to fund repair costs for a medic laptop and to the Commonwealth's Attorney to fund a technology purchase.
	Operating Expenses	189,328.00	
	Capital Outlay	(6,151.07)	
	Total	<u>183,176.93</u>	

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170	Electoral Board		
	Personnel Services	0.00	Transfer from Contingency Reserve to cover expenses related to the June primary election.
	Operating Expenses	15,850.00	
	Capital Outlay	0.00	
	Total	<u>15,850.00</u>	
173	Voter Registrar		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund higher than anticipated costs of a court ordered mailing.
	Operating Expenses	5,175.61	
	Capital Outlay	0.00	
	Total	<u>5,175.61</u>	
212	General District Court		
	Personnel Services	1,737.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end and from Contingency Reserve to fund the purchase and installation of a filing system.
	Operating Expenses	0.00	
	Capital Outlay	86,650.00	
	Total	<u>88,387.00</u>	
220	Commonwealth's Attorney		
	Personnel Services	5,282.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end and from Information Technology to fund a technology purchase.
	Operating Expenses	4,474.28	
	Capital Outlay	0.00	
	Total	<u>9,756.28</u>	
310	Police Division		
	Personnel Services	83,075.00	Transfer from Retirement and Employee Benefits and Police Division - Animal Control (vacancy savings) to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>83,075.00</u>	
313	City Sheriff - Jail		
	Personnel Services	450,000.00	Transfer from City Sheriff to fund salary costs through fiscal year end and to cover operating expenses, i.e. fixed costs and inmate extraditions.
	Operating Expenses	52,087.00	
	Capital Outlay	0.00	
	Total	<u>502,087.00</u>	
317	Police Division - Animal Control		
	Personnel Services	(41,537.50)	Transfer vacancy savings to the Police Division to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>(41,537.50)</u>	

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320	Fire & Rescue Division		
	Personnel Services	988,796.00	Transfer from Retirement and Employee Benefits to fund salary cost, i.e. overtime, incentive and sustained performance pay through fiscal year end and from Information Technology to fund repair costs for a medic laptop.
	Operating Expenses	1,676.79	
	Capital Outlay	0.00	
	Total	<u>990,472.79</u>	
330	City Sheriff		
	Personnel Services	(450,000.00)	Transfer to City Sheriff - Jail to fund salary costs through fiscal year end and cover operating expenses, i.e. fixed costs and inmate extraditions.
	Operating Expenses	(52,087.00)	
	Capital Outlay	0.00	
	Total	<u>(502,087.00)</u>	
332	Court Service Unit		
	Personnel Services	3,300.00	Transfer from Retirement and Employee Benefits to cover salary costs through fiscal year end and to fund increased juvenile secure detention expenses.
	Operating Expenses	50,000.00	
	Capital Outlay	0.00	
	Total	<u>53,300.00</u>	
460	Public Works - Drainage Maintenance		
	Personnel Services	0.00	Transfer from Public Works - Parking Facilities to cover drainage repair costs.
	Operating Expenses	16,000.00	
	Capital Outlay	0.00	
	Total	<u>16,000.00</u>	
475	Public Works - Facilities Management		
	Personnel Services	0.00	Transfer from Public Works - Parking Facilities to fund drainage repair costs and from Retirement and Employee Benefits to cover utility costs.
	Operating Expenses	233,000.00	
	Capital Outlay	0.00	
	Total	<u>233,000.00</u>	
480	Public Works - Parking Facilities		
	Personnel Services	1,651.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end; to Public Works - Facilities Management to cover utility costs and to Public Works - Drainage Maintenance to cover drainage repair costs.
	Operating Expenses	(49,000.00)	
	Capital Outlay	0.00	
	Total	<u>(47,349.00)</u>	
570	Youth, Education and Family Services		
	Personnel Services	54,753.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>54,753.00</u>	

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Fourth Quarter {April 1, 2019 - June 30, 2019}

General Fund

<u>Dept.#</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
571	Office of Youth and Young Adult Opportunities		
	Personnel Services	48,862.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>48,862.00</u>	
700	Parks, Recreation and Leisure Services - Parks Division		
	Personnel Services	0.00	Transfer to Parks, Recreation and Leisure Services - Recreation Division to cover operating expenses such as office supplies, summer program costs and special events (Blackbeard Festival).
	Operating Expenses	(188,420.00)	
	Capital Outlay	(3,634.00)	
	Total	<u>(192,054.00)</u>	
710	Parks, Recreation and Leisure Services - Recreation Division		
	Personnel Services	0.00	Transfer from Parks, Recreation and Leisure Services - Parks Division to cover operating expenses, such as office supplies, summer program costs and special events (Blackbeard Festival).
	Operating Expenses	192,054.00	
	Capital Outlay	0.00	
	Total	<u>192,054.00</u>	
716	Hampton History Museum		
	Personnel Services	22,417.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>22,417.00</u>	
720	Public Library		
	Personnel Services	8,870.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>8,870.00</u>	
805	Community Development		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund a technology purchase.
	Operating Expenses	0.00	
	Capital Outlay	36,000.00	
	Total	<u>36,000.00</u>	
810	Economic Development		
	Personnel Services	0.00	Transfer from Contingency Reserve to cover contracted professional services for NASA Aeronautics Support Team.
	Operating Expenses	5,595.00	
	Capital Outlay	0.00	
	Total	<u>5,595.00</u>	

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General Fund

<u>Dept.#</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
825	Virginia Cooperative Extension Services		
	Personnel Services	630.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	0.00	
	Capital Outlay	<u>0.00</u>	
	Total	630.00	
830	Convention and Visitor Bureau		
	Personnel Services	26,830.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end and from Non-departmental to fund the planning of events for the 2019 Commemorative Commission.
	Operating Expenses	19,977.41	
	Capital Outlay	<u>0.00</u>	
	Total	46,807.41	
900	Non-departmental		
	Personnel Services	0.00	Transfer from Contingency Reserve to cover facilitation expenses related to High Performance Organization training; transfer to Information Technology to fund Next Generation Broadband Solutions study; and to Convention and Visitor Bureau for planning of events for the 2019 Commemorative Commission.
	Operating Expenses	(113,977.41)	
	Capital Outlay	<u>0.00</u>	
	Total	(113,977.41)	
905	Retirement and Employee Benefits		
	Personnel Services	(1,554,124.50)	Transfer to various City departments to fund salary costs through fiscal year end, to Court Services Unit to fund increased juvenile secure detention expenses; and to Public Works - Facilities Management to cover utility costs.
	Operating Expenses	0.00	
	Capital Outlay	<u>0.00</u>	
	Total	(1,554,124.50)	
930	Contingency Reserve		
	Personnel Services	0.00	Transfer to the Voter Registrar and Electoral Board to fund the cost of a court ordered mailing and expenses for the June Primary Election; to the General District Court to purchase and install a filing system; to Community Development to fund a technology purchase; to Economic Development to cover contracted professional services for NASA Aeronautics Support Team; and to Non-departmental to cover facilitation expenses related to High Performance Organization training.
	Operating Expenses	(175,270.61)	
	Capital Outlay	<u>0.00</u>	
	Total	(175,270.61)	
	Grand Total:	<u><u>0.00</u></u>	

Fiscal Year 2019 Budget Adjustments for City Council ACTION
Fourth Quarter {April 1, 2019 - June 30, 2019}
Capital Projects Fund

<u>Project</u>	<u>Amount</u>	<u>Comments</u>
Transfer From:		
Neighborhood Curb and Gutter	\$ (198,794.50)	Transfer to War Memorial Stadium Outfall to fund maintenance expenses.
Contingency Reserve	(31,231.00)	Transfer to Thomas Nelson Community College Improvements to complete FY19 Council Approved contribution and to Jail Study to cover increased cost due to expanded scope of study.
Fiber Optic Community - Big Bethel	(38,200.00)	Transfer unused capital funds to Joint Land Use City Match to fund required Office of Economic Adjustment local grant match.
Total:	\$ (230,025.50)	
 Transfer To:		
War Memorial Stadium Outfall	198,794.50	Transfer from Neighborhood Curb and Gutter to fund maintenance expenses.
Thomas Nelson Community College Improvements	1.00	Transfer from Contingency Reserve to complete FY19 Council Approved contribution to Thomas Nelson Community College.
Jail Study	31,230.00	Transfer from Contingency Reserve to cover increased cost of expanded scope of study for the jail.
Joint Land Use Study City Match	38,200.00	Transfer from Fiber Optic Community - Big Bethel to fund required Office of Economic Adjustment local grant match.
Total:	230,025.50	
Grand Total:	0.00	