

**Fiscal Year 2022 Budget Adjustments for City Council Action
General Fund (Fund 01)
Year End**

<u>Dept. #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
110	Municipal Council		
	Personnel Services	\$4,962.00	Transfer from Retirement and Employee Benefits to fund salary costs and operating expenses through fiscal year end.
	Operating Expenses	\$607.00	
	Capital Outlay	\$0.00	
	Total	<u>\$5,569.00</u>	
132	Human Resources		
	Personnel Services	\$14,886.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$14,886.00</u>	
134	Independent Auditors		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits to fund additional costs needed for the annual external audit contract.
	Operating Expenses	\$1,007.63	
	Capital Outlay	\$0.00	
	Total	<u>\$1,007.63</u>	
140	Commissioner of the Revenue		
	Personnel Services	\$0.00	Transfer from Transfer to Other Funds to fund operating expenses through fiscal year end.
	Operating Expenses	\$11.75	
	Capital Outlay	\$0.00	
	Total	<u>\$11.75</u>	
160	Information Technology		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits for additional project costs related to the BLETs System.
	Operating Expenses	\$0.00	
	Capital Outlay	\$4,067.00	
	Total	<u>\$4,067.00</u>	
310	Police Division		
	Personnel Services	(\$830,000.00)	Transfer to Retirement and Employee Benefits vacancy savings.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>(\$830,000.00)</u>	

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313	City Sheriff - Jail		
	Personnel Services	\$321,500.00	Transfer from City Sheriff vacancy savings, as approved by the Compensation Board, to fund salary costs through fiscal year end.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$321,500.00</u>	
320	Fire and Rescue Division		
	Personnel Services	\$602,500.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$602,500.00</u>	
325	Emergency Management		
	Personnel Services	\$2,550.00	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>\$2,550.00</u>	
330	City Sheriff		
	Personnel Services	(\$321,500.00)	Transfer to City Sheriff-Jail vacancy savings, as approved by the Compensation Board, to fund salary costs through fiscal year end.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>(\$321,500.00)</u>	
332	Court Service Unit		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits to fund operating expenses through fiscal year end.
	Operating Expenses	\$23,800.00	
	Capital Outlay	\$0.00	
	Total	<u>\$23,800.00</u>	
420	Public Works - Engineering		
	Personnel Services	(\$10,525.00)	Transfer to Public Works - Facilities to fund operating expenses through fiscal year end.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	<u>(\$10,525.00)</u>	

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475	Public Works - Facilities Management		Transfer from Public Works - Engineering, Public Works - Parking Facilities, and Retirement and Employee Benefits to fund salary costs and operating expenses through fiscal year end.
	Personnel Services	\$550.00	
	Operating Expenses	\$22,725.00	
	Capital Outlay	\$10,637.00	
	Total	\$33,912.00	
480	Public Works - Parking Facilities		Transfer to Public Works - Facilities Management to fund operating expenses through fiscal year end.
	Personnel Services	\$0.00	
	Operating Expenses	(\$10,637.00)	
	Capital Outlay	\$0.00	
	Total	(\$10,637.00)	
700	Parks, Recreation and Leisure Services - Parks Division		Transfer to the Recreation Division to cover operating expenses through fiscal year end, and Transfer to Other Funds to cover (1) the purchase of needed equipment in the Equipment Replacement Fund, and (2) cover operating expenses for The Hamptons and Woodlands Golf Courses through fiscal year end.
	Personnel Services	(\$322,568.00)	
	Operating Expenses	(\$160,760.00)	
	Capital Outlay	\$0.00	
	Total	(\$483,328.00)	
710	Parks, Recreation and Leisure Services - Recreation Division		Transfer from Parks Division to fund operating expenses through fiscal year end, and to Transfer to Other Funds to fund operating expenses at The Hamptons Golf Course.
	Personnel Services	(\$413,700.00)	
	Operating Expenses	\$99,528.00	
	Capital Outlay	\$0.00	
	Total	(\$314,172.00)	
840	Departmental Support - Contractual		Transfer to Transfer to Other Funds operating savings to fund the Phoebus Parking project and Community Center Games and Art Rooms project.
	Personnel Services	\$0.00	
	Operating Expenses	(\$455,000.00)	
	Capital Outlay	\$0.00	
	Total	(\$455,000.00)	

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<u>Dept. #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
900	Non-Departmental		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits to cover operating expenses through fiscal year end.
	Operating Expenses	\$133,236.00	
	Capital Outlay	\$0.00	
	Total	\$133,236.00	
905	Retirement and Employee Benefits		Net effect of vacancy savings transferred from various departments and a transfer to various departments to fund salary costs through fiscal year end. Transfer to Municipal Council to cover operating expenses through fiscal year end; to Commissioner of the Revenue to cover operating expenses through fiscal year end; to Finance Department additional funds needed for the annual external audit contract; to Information Technology additional project costs related to the BLETS system; to Court Services Unit to cover operating expenses through fiscal year end; to Public Works – Facilities Management to cover utility and other operating expenses through fiscal year end; to Non-departmental to cover operating expenses through fiscal year end; and to Transfer to Other Funds (1) the City’s portion of additional meal and sales tax (2+2) collected for the Hampton Roads Convention Center and (2) transfer FY22 year end savings to the Equipment Replacement Fund.
	Personnel Services	(\$2,227,178.83)	
	Operating Expenses	(\$4,161,103.00)	
	Capital Outlay	\$0.00	
	Total	(\$6,388,281.83)	

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<u>Dept. #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
910	Transfer to Other Funds		
	Personnel Services	\$0.00	Transfer from Parks Division and Recreation Division to cover operating expenses in The Hamptons and Woodlands Golf Course Funds through fiscal year end; from Retirement and Employee Benefits the City's portion of additional meal and sales tax (2+2) collected for the Hampton Roads Convention Center; and to the Commissioner of the Revenue to fund operating expenses through fiscal year end. The following transfers were made from various sources of FY22 end of year savings: (1) from Departmental Support – Contractual and Interest and Other Debt Cost funding for previously approved capital projects; (2) from Retirement and Employee Benefits to the Equipment Replacement Fund and the Risk Management Fund in anticipation of future expenditure obligations; and (3) from the Parks Division to cover the replacement cost of light equipment, the purchase of which will be facilitated through the Equipment Replacement Fund.
	Operating Expenses	\$11,170,404.45	
	Capital Outlay	\$0.00	
	Total	\$11,170,404.45	
925	Interest and Other Debt Cost		
	Personnel Services	\$0.00	Transfer to Transfer to Other Funds FY22 debt service savings for capital projects.
	Operating Expenses	\$0.00	
	Capital Outlay	(\$3,500,000.00)	
	Total	(\$3,500,000.00)	
	Grand Total	\$0.00	

**Fiscal Year 2022 Year End Budget Adjustments for City Council Action
Non-General Fund**

Capital Projects (Budget) Fund (Fund 20)

Increase Revenue:	<u>Amount</u>	<u>Explanation</u>
Transfer from the General Fund	\$3,955,000.00	Transfer FY22 savings to the Capital Projects (Budget) Fund to fund Council approved projects.
Total:	<u><u>\$3,955,000.00</u></u>	
 Appropriate to:		
Strategic Properties	\$1,000,268.00	Transfer to fund the acquisition of properties throughout the City to further Master Plan recommendations for revitalization.
Pembroke Complex Demolition	\$845,000.00	Transfer to fund demolition costs.
War Memorial Stadium Locker Rooms	\$500,000.00	Transfer to fund renovation expenses.
Parking Lot Maintenance	\$490,000.00	Transfer to fund the repair and maintenance of City-owned parking lots.
Phoebus Parking	\$260,000.00	Transfer to fund the development of donated property into a new parking lot.
Infill Housing Plan Books	\$250,000.00	Transfer to fund work associated with the development of of infill housing plans.
Community Center Game Rooms and Art Rooms Enhancement	\$195,000.00	Transfer to fund the cost of upgrading game and art rooms equipment with additional video gaming capabilities and other recreational opportunities.
Vehicles for Newly Added Code Inspector Positions	\$175,000.00	Transfer to fund the cost of vehicles for five Code Inspector positions added for FY23.
Fleet Facilities Repair	\$131,002.00	Transfer to fund the necessary repairs identified to include a new roof and electrical and mechanical upgrades.
Guardrail Replacement	\$108,730.00	Transfer to fund repair costs for damaged and deteriorating guardrails in various parts of the City.
Total:	<u><u>\$3,955,000.00</u></u>	

Woodlands Golf Course Fund (Fund 41)

Increase Revenue:	<u>Amount</u>	<u>Explanation</u>
Transfer from the General Fund	\$11,977.00	Transfer from the Parks, Recreation and Leisure Services - Parks Division to fund operating expenses through fiscal year end.
Total:	<u><u>\$11,977.00</u></u>	
 Appropriate to:		
Woodlands Golf Course Fund		
Personnel Services	\$0.00	Transfer to fund operating expenses through fiscal year end.
Operating Expenses	\$11,977.00	
Capital Outlay	\$0.00	
Total:	<u><u>\$11,977.00</u></u>	

**Fiscal Year 2022 Year End Budget Adjustments for City Council Action
Non-General Fund**

The Hamptons Golf Course Fund (Fund 42)

Increase Revenue:	<u>Amount</u>	<u>Explanation</u>
Transfer from the General Fund	<u>\$425,211.25</u>	Transfer from the Parks, Recreation and Leisure Services - Parks Division to fund operating expenses through fiscal year end.
Total:	<u>\$425,211.25</u>	

Appropriate to:

The Hamptons Golf Course Fund		
Personnel Services	\$0.00	Transfer to fund operating expenses through fiscal year end.
Operating Expenses	\$425,211.25	
Capital Outlay	\$0.00	
Total:	<u>\$425,211.25</u>	

Hampton Roads Convention Center Fund (Fund 46)

Increase Revenue:	<u>Amount</u>	<u>Explanation</u>
Transfer from the General Fund	<u>\$1,567,916.20</u>	Transfer from Retirement and Employee Benefits the City's portion of additional meal and sales tax (2+2) collected for the Hampton Roads Convention Center
Total:	<u>\$1,567,916.20</u>	

Appropriate to:

Hampton Roads Convention Center Fund		
Personnel Services	\$0.00	Transfer the City's portion of additional meal and sales tax (2+2) collected for the Hampton Roads Convention Center.
Operating Expenses	\$1,567,916.20	
Capital Outlay	\$0.00	
Total:	<u>\$1,567,916.20</u>	

Fleet Services - Equipment Replacement Fund (Fund 60)

Increase Revenue:	<u>Amount</u>	<u>Explanation</u>
Transfer from the General Fund	<u>\$4,360,300.00</u>	Transfer from the Parks, Recreation and Leisure Services Divisions and Retirement and Employee Benefits FY22 savings to fund the purchase of equipment.
Total:	<u>\$4,360,300.00</u>	

Appropriate to:

Fleet Services - Equipment Replacement Fund		
Personnel Services	\$0.00	Transfer to fund the purchase of maintenance and other light equipment for the Parks, Recreation and Leisure Services Division and regularly scheduled equipment replacement.
Operating Expenses	\$4,360,300.00	
Capital Outlay	\$0.00	
Total:	<u>\$4,360,300.00</u>	

**Fiscal Year 2022 Year End Budget Adjustments for City Council Action
Non-General Fund**

Risk Management Fund (Fund 62)

Increase Revenue:	<u>Amount</u>	<u>Explanation</u>
Transfer from the General Fund	<u>\$850,000.00</u>	Transfer from Retirement and Employee Benefits to fund
Total:	<u><u>\$850,000.00</u></u>	anticipated expenditure obligations.

Appropriate to:		
Risk Management Fund		
Personnel Services	\$0.00	Transfer to fund anticipated expenditure obligations.
Operating Expenses	\$850,000.00	
Capital Outlay	<u>\$0.00</u>	
Total:	<u><u>\$850,000.00</u></u>	