

Consolidated Annual Performance & Evaluation Report (CAPER)



Prepared By:

**Community Development Department
Housing & Neighborhood Services Division
22 Lincoln Street, 5th floor
Hampton, VA 23669
(757) 727-6140
www.hampton.gov/neighborhoods**

**FY2015-2016
City of Hampton, VA
September, 2016**

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First Program Year CAPER

The CPMP Fifth Consolidated Annual Performance and Evaluation Report (CAPER) includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

EXECUTIVE SUMMARY

The Department of Housing and Urban Development (HUD) provides funding annually to the City of Hampton to “develop viable urban communities, by providing decent housing and a suitable living environment by expanding opportunities, principally for persons of low and moderate income.” Since 1993, the City's Community Development, Housing and Neighborhood Services Division (formally the Neighborhood Office) has administered Hampton's Community Development Block Grant (CDBG) Program. *Note: The Community Development Department was formed in July 2010. It comprises many of the contributing departments charged with achieving the goals outlined in the City's Consolidated Plan. It houses the formerly independent departments of Planning, the Neighborhood Office, Codes Compliance and the Development Services Center (formerly Land Development Services). This department assumes the responsibility of administering the City's housing assistance and community development goals and objectives. The Housing and Neighborhood Services Division has lead responsibility for the administration of the City's Community Development Block Grant activities.* With the identification of neighborhoods as a strategic issue in 1993, Hampton has focused its CDBG and HOME resources to complement other resources in the implementation of the Hampton Neighborhood Initiative. CDBG funds are utilized for a variety of activities which aid in blight removal and benefit low to moderate-income residents of the City. Activities undertaken with these funds include housing acquisition, clearance, rehabilitation, targeted infrastructure projects, housing programs, Section 3 training, and project specific assistance for neighborhood development.

In partnership with the Hampton Redevelopment and Housing Authority (HRHA), the Housing and Neighborhood Services Division has also administered the City's HOME Investment Partnership Program, which currently supports a variety of affordable housing initiatives.

Questions regarding information contained in this document may be directed to:

**The City of Hampton Community Development Department
22 Lincoln Street, 5th Floor Hampton, Virginia 23669**

www.hampton.gov/neighborhoods

The 2015-2016 CAPER provides an assessment of the City’s CDBG and HOME Programs for the period beginning July 1, 2015 and ending June 30, 2016. An overview of the resources available for FY 2015-2016 is as follows:

FY2015-2016 Community Development Block Grant Program	\$1,221,322.00
FY2015-2016 CDBG Program Income	\$25,000
FY2015-2016 HOME Investment Partnership Program	\$350,782.00
FY2015-2016 HOME Program Income	\$315,000
Total Resources Available	\$1,912,104

GENERAL QUESTIONS

Program Year 5 CAPER General Questions response:

1. Assessment of One Year Goals and Objectives

The 2016-2020 Consolidated Plan for Housing & Community Development provides the policy direction for housing and community development in Hampton. It identifies housing, homeless, community and economic development needs and resources, while providing a strategic plan to address those needs in accordance with community priorities. The primary emphasis of the Plan is on improving the housing stock, increasing homeownership, and supporting neighborhood revitalization and stabilization efforts. The City’s goal is to reinforce the strategies identified in the Consolidated Plan to revitalize low to moderate income neighborhoods, eliminate deteriorated properties in all neighborhoods, encourage economic self-sufficiency, and address the affordable housing need of low and moderate-income persons. These priorities and strategies also recognize and support the Hampton Redevelopment and Housing Authority’s (HRHA) public housing and rental assistance programs as well as housing and supportive service programs that meet the needs of special populations. The text describes more completely the accomplishments of the program year and the relationships to the Consolidated Plan goals and objectives in these areas.

Priority Housing and Community Development Needs

The quality of our neighborhoods and the housing stock within them impacts almost every aspect of what we are and what we can be as a city. Healthy neighborhoods are places where people enthusiastically invest their time, money and energy – places where people want to be. Hampton invests in neighborhoods because they support our image, quality of life, tax base,

schools, youth, families and our ability to attract business investments. When residents have well-paying jobs, economic stress and associated social problems are diminished, other indicators such as homeownership increases homeowner's ability to maintain and improve their homes and neighborhoods.

Because the supply of affordable housing is adequate, priority housing needs focus on improving the quality of the existing stock and the neighborhoods in which the housing is located as follows:

- **Priority Rehabilitation Needs** - The trend towards an aging housing stock and limited developable land increases the importance of renovation and reinvestment as a means to promote healthy neighborhoods and quality housing. Because of the age, size and condition of the affordable housing stock in Hampton, there is a great need to rehabilitate or purchase, demolish and redevelop existing, older, affordable units. Units that are of a size and character that is attractive in today's real estate market should be rehabilitated and if necessary upgraded to current standards of size and amenities. Some units are of a size and condition that make rehabilitation an unwise investment of resources. These units should be purchased, demolished and replaced with units of a quality and value that will diversify the housing values in the affordable housing neighborhoods. Low-income elderly homeowners are a priority group for rehabilitation assistance because their incomes are typically "fixed" and job training investments are not a suitable strategy to increase their ability to afford market rate housing.
- **Priority Homeownership Needs** - Affordable, single-family housing stock is gradually converting from homeownership to rental. This trend impacts the stability of the rest of the housing stock in the neighborhood. Creating opportunities to make homeownership possible for qualified renters in Hampton is a need both for qualified renters and for the stability of neighborhoods in which the affordable housing stock is located.
- **Priority Neighborhood Revitalization Needs** - In order to provide decent affordable housing, the neighborhoods in which the housing is located must be stabilized and revitalized. Neighborhoods are economically stable when the housing stock, as a composite, mirrors the average housing values in the region. This encourages private sector investment and reduces the dependence of the neighborhood on scarce local government resources. It is anticipated that changes in household composition will have a significant influence on the type of residential units that are needed to meet the new market demands. Accordingly, the priorities in neighborhood revitalization are to 1) diversify the value of the housing stock in order to achieve a mixed income neighborhood and 2) diversify housing types to meet new market demands. Public investments need to focus on strategies that will encourage the private sector to participate in and sustain the revitalization.
- **Priority Rental Housing Needs** - Available data indicates that there is adequate affordable rental housing to meet the needs in Hampton with the exception of the very low income. Accordingly, the greatest area of need

for rental housing area is again to improve the viability of the neighborhoods in which the rental units are located and to upgrade and improve viable affordable rental projects. Affordable rental housing that is no longer viable from a market perspective should be demolished and the site redeveloped in a manner that brings about a mixed income neighborhood. An issue in connecting affordable rental units to the quality of neighborhoods is to avoid - to the extent possible - the concentration of affordable and subsidized units. In order to address the needs of very low income renters, the city will focus efforts on providing job training to enable the low income renters to improve their income over time. The strategy for assisting elderly households with "fixed" incomes is to actively pursue funding such as tax credits to provide senior housing options.

Priority Homeless Needs

The priority needs for the homeless in Hampton are emergency housing, transitional housing and support services to move homeless persons and families safely out of the cycle of homelessness and back into self-sufficiency.

Priority Special Needs

There is a need for emergency shelter, transitional housing and support services for persons with mental illness, substance abuse and victims of domestic violence. For other special population groups, such as the mentally handicapped and persons with AIDS, there is a need for permanent supportive housing. Special housing with supportive services is also becoming an increasing need for Hampton's increasingly elderly population. At a state level there is a shift from centralized to community based care for mental health. This will require more community based housing and facilities to be located in the region. As these homes are located, it is crucial that there be dispersal throughout the city and the region in order to avoid the problems associated with concentrated special needs housing.

Accomplishments

Community Development Block Grant Housing Activities:

Acquisition

Acquisition helps to stabilize older areas of the City experiencing blight from deteriorated properties or inappropriate land use. The City and HRHA acquire substandard vacant lots and deteriorated vacant houses in support of neighborhood development and homeownership activities. Acquisitions must meet one of the following criteria:

- The lot is currently vacant and below City size standards for new construction of single-family housing. Therefore, it is being acquired to prevent the development of substandard housing that has the potential to lead to neighborhood disinvestment. Further, by acquiring this lot, the interests of the City in the neighborhood will be preserved.
- The lot is currently vacant and located in an area where patterns indicate the property is not likely to be developed in a manner which improves the surrounding neighborhoods. Therefore, the property is being acquired to

prevent development inconsistent with City and neighborhood objectives.

- The lot contains a deteriorated structure that is unlikely to be rehabilitated or redeveloped in a manner consistent with City or neighborhood objectives. Therefore, the property is being acquired to eliminate a current or potential public nuisance as defined by Building Officials and Code Administrators International, Inc. (BOCA) National Property Maintenance Code.
- The lot contains a structure that is likely to sell at a reduced cost and be converted to inferior rental housing with a minimum level of improvement or repair. Therefore, the property is being acquired to eliminate an existing or potential blighting influence on the neighborhood.

Accomplishments:

During this program year, the City and the HRHA acquired one (1) property with CDBG funds. In addition, four (4) properties were purchased with City funds and five (5) with Neighborhood Stabilization Program (NSP) funds. The annual goal for this program was to acquire three (3) blighted units.

Over the course of the year, there were ten (10) Site Acquisition and Review Committee (SARC) meetings held. In these meetings, a total of 75 properties were brought before the committee for discussion. Of these properties, the HRHA was successful in negotiating 45 contracts and closed 37 properties during the program year. There were four (4) builders that submitted applications under the Preferred Builder Program. All were approved. In total there are 13 Preferred Builders.

Demolition/Clearance:

Demolition activities help to stabilize older areas of the City experiencing blight from deteriorated structures. The Codes and Compliance Department administers a contract to demolish deteriorated structures that are:

- Declared public nuisances (City and CDBG funds);
- Acquired blighted structures that are substandard; or,
- Owned by persons who cannot afford the cost of demolition (CDBG funds).

Accomplishments:

During this program year the City of Hampton Property Maintenance Division demolished twenty two (22) deteriorated structures. Of the seventeen structures, four (4) were demolished with CDBG funds and eighteen (18) with City funds. The goal for this program year was to demolish Ten (10) blighted units.

Disposition of Acquired Property:

The City (through the Hampton Redevelopment and housing Authority (HRHA)) has an extensive inventory of vacant property that was acquired to eliminate or prevent neighborhood blight. The City of Hampton in partnership with the HRHA

developed a disposition policy for the redevelopment of these properties in a manner that contributes to long-term neighborhood viability.

Accomplishments:

All properties in the CDBG property inventory were maintained with a combination of CDBG and City funds. City funds were expended to cover the maintenance costs that were no longer CDBG eligible as a result of the HUD Richmond CDBG programmatic change which took effect on July 1, 2004.

The overall goal for this activity was to reduce the CDBG property inventory, and to redevelop ten (10) in-fill sites for affordable housing. During the program year, seven (7) lots were transferred to Habitat for Humanity for the construction of new home; In addition, three (3) homes were rehabbed and sold to a low income buyer utilizing the Neighborhood Stabilization Program (NSP) and HOME Rehab funds; and one (1) home was rehabbed with the use of HOME funds and sold to low income buyers as well. One (1) newly transferred to the Preferred Builders program and (1) lot was developed into a market rate new construction home. The HRHA rehabbed five (5) homes and also sold them to low income buyers with the HOME subsidy and one (1) property were turned into public uses.

Relocation

This activity is to provide relocation assistance to persons displaced by the acquisition activity. Relocation assistance is provided in accordance with the Uniform Relocation Act and Section 104(d) requirements.

Accomplishments:

During this program year there were no properties acquired that would trigger URA or 104(d) using CDBG or HOME funds. All transactions were voluntary sales that were vacant more than 90 days at the initiation of contract negotiations.

Housing Programs

Wheelchair Ramp Program

This program offers assistance to non-ambulatory low- to-moderate income residents in need of wheelchair access to their home. HRHA currently partners with eligible organizations to provide volunteer labor to build wheelchair ramps. HRHA also uses private contractors to build wheelchair ramps, when volunteer labor is not available.



Accomplishments:

HRHA currently partners with eligible organizations to provide volunteer labor to build wheelchair ramps. HRHA also uses private contractors to build wheelchair ramps, when volunteer labor is not feasible. For PY16 the goal was to assist four (4) households and during the program year four (4) households were assisted.



Weatherization and Energy Efficiency Program (WEEP)

This program offers assistance to homeowners by improving their homes through energy efficiency measures. WEEP services can reduce energy bills for a long time. On average, the value of the weatherization improvement to a house is 2.2 times greater than the cost of the improvement itself. Because the energy improvements that make up WEEP services are long lived, the savings add up over time to substantial benefits for weatherization clients and the City of Hampton.

Accomplishments:

For PY16 the goal was to assist four (4) households and during the program year four (4) households were assisted.

Housing Services (Rehabilitation/New construction Administration)

This activity funds the direct project costs related to housing rehabilitation/construction and homeownership activities undertaken by the

Hampton Redevelopment & Housing Authority (HRHA) under the CDBG and HOME programs. Note: The City contracts with the Hampton Redevelopment and Housing Authority on an annual basis to administer the housing programs under the CDBG program and the entire HOME program. This activity covers direct program expenses such as rent for the portion of the facility occupied by CDBG & HOME program staff, staff costs, training, telephones, office supplies, etc. The annual goal for this activity was to provide rehabilitation/construction administration for 21 housing units.

Accomplishments:

The Rehabilitation/New Construction programs proves that workforce housing does not mean cheap housing as we apply good architectural design to each home. HRHA understands that the economic sustainability of Hampton requires a wide range of housing and this program year there was a balanced focus on rehabilitation and new construction projects. For PY16 the goal was two (2) projects and during the program year one (1) rehabilitation project was completed and five (5) new construction projects were completed. One (1) project was sold.

Homebuyer Education

In addition to financial assistance to purchase a home, the HRHA Homebuyer

Center offers a variety of homebuyer education and counseling classes using HUD and VHDA funds. HRHA Homebuyer education programs are tailored to help homebuyers realize the goal of owning a home. These programs include the HRHA Homebuyer Club, HRHA Homebuyer Education Classes and HRHA One-on-One Housing Counseling Programs.

HRHA Homebuyer Club Program educates potential homebuyers through a 12 to 16-month course on all facets of homeownership. The goal of the program is to create homeowners who are both responsible citizens and human assets to their community. This program is geared toward clients who are interested in becoming homeowners but lack the education and resources to do so. During the course of the program, clients are offered one-on-one housing counseling to help them clear up financial, credit, and/or income issues that may be hindering them from owning a home. A total of fifteen (15) people attended the homebuyer club in PY16.

HRHA Homebuyer Education Program provides education for homebuyers through an eight hour class session involving lenders, realtors, loan closers and home inspectors. Homebuyer education is provided at HRHA's Homebuyer Center office. Homebuyer education programs are mandatory for those wishing to take advantage of HRHA, VHDA and FHA homebuyer financial programs. In the program year, HRHA held five (5) Homeownership Seminars in Hampton. They were attended by a total of seventy-six (76) prospective homebuyers.

HRHA Housing Counseling Program provides One-on-One counseling to anyone who wants to learn about mortgage products, workforce housing opportunities, foreclosure prevention and financial assistance available through HRHA as well as to discuss their individual financial situation and any issues that could impact their ability to purchase. In PY16, HRHA housing counselors provided one-on-one counseling to seventy-nine (79) clients and helped nine (9) clients realize their goal of homeownership.

HOME Investment Partnership Program Housing Activities:

Homeowner Rehabilitation Assistance

This program offers eligible homeowners grant assistance for a variety of home repair projects along with educational and technical assistance. There are federal program regulations in place that limit the program to eligible clients. One of which is homeowners must be income eligible up to 80% of area median income. For PY16 the goal was to assist four (4) households.

Accomplishments:

During the program year, eight (8) households were assisted.

Homebuyer Assistance

This program provides down payment and closing cost assistance to low income homebuyers purchasing new or rehabilitated homes owned by HRHA. The maximum assistance is \$20,000 or 20% of the sales price of the home. Homebuyers must participate in HRHA's Homebuyer Seminar or Homebuyer Club to qualify. Owning a home remains the dream of most American families. For many, that dream remains out of reach. HRHA's Homebuyer Center provides technical assistance and financial assistance to help make homeownership a reality for many Hampton households who would otherwise be priced out of the market.

Accomplishments:

In this program year, HRHA committed funds to 8 homebuyers. For PY16 the goal was to assist four (4) homebuyers and during the program year nine (9) homebuyers were assisted. Assistance has been provided to 180 homebuyers since the program's inception in 1994.

Acquisition and Rehabilitation



This program promotes the rehabilitation of homes that can be sold to low-to-moderate income households. Funds are used by HRHA to acquire homes that are in need of rehabilitation. In most cases, homes that are acquired are in danger of becoming rental property in neighborhoods with very low homeownership rates. By renovating an existing structure HRHA is able to more quickly return a property to a safe, desirable, productive status. Once these homes are acquired, code deficiencies are addressed and other modifications are made so that the home becomes a contributor to the neighborhood before being sold to a

homeowner. Homebuyer's total income must be at or below 80% of area median income based on household size as prescribed by HUD.

HOME New Construction/Rehabilitation Program

This program provides funding for quality design and construction/rehabilitation for workforce housing. This program proves that workforce housing does not mean cheap housing as we apply good architectural design to each home. HRHA understands that the economic sustainability of Hampton requires a wide range of housing and this program year there was a balanced focus on rehabilitation and new construction projects.

Accomplishments:

For PY16 the goal was to assist four (4) homebuyers and during the program year nine (9) homebuyers were assisted.

HOME Acquisition and Rehabilitation HOME Program

This program promotes the rehabilitation of homes that can be sold to low-to-moderate income households. HOME funds are used by the Authority to acquire homes that are in need of rehabilitation. In most cases, homes that are acquired are in danger of becoming rental property in neighborhoods with very low homeownership rates. By renovating an existing structure HRHA is able to more quickly return a property to a safe, desirable, productive status. Once these homes are acquired, code deficiencies are addressed and other modifications are made so that the home becomes a contributor to the neighborhood before being sold to a homeowner.

Accomplishments:

For PY16 the goal was one (1) project and during the program year three (3) projects were started.

Community Housing Development Organizations (CHDOs)

Hampton promotes the involvement of non-profit CHDO organizations in the development and/or rehabilitation of homes in the City of Hampton. CHDO's are private, nonprofit, community-based service organization whose primary purpose is to provide and develop decent, workforce housing for the community it serves. Applications by interested parties are processed by HRHA for certification in the City of Hampton. This certification indicates that they meet certain HOME Program requirements and therefore are eligible to apply for funding.

HRHA committed HOME funding totaling \$140k to Habitat for Humanity, who is engaged in the development of HOME-assisted or HOME-eligible housing.

Accomplishments:

For PY16 the goal was to complete one (1) housing unit and during the program year four (4) projects were completed.



Neighborhood Stabilization Program Activities

In 2009, the City of Hampton secured Neighborhood Stabilization Program 1 funding through the Virginia Department of Housing and Community Development to acquire and rehabilitate foreclosure properties in the Greater Wythe neighborhood, Old North Hampton neighborhood, and census tracts 104, 103.04, 103.08 and 118.

Acquisition of Properties

The following is a list of 5 properties that have been acquired during the period of July 1, 2015 and ending June 30, 2016.

Table 1.1

	Address	Amt.	Date	Use
1	29 Trial Street	\$73,000	10/28/2015	Rehab
2	8 Sunny Meade Cove	\$117,500	4/8/2016	Rehab
3	1201 Micott Drive	\$100,000	5/17/2016	Rehab
4	4 Moss Ave	\$44,010	5/17/2016	Rehab
5	707 S. Fallon Ct	\$78,000	5/23/2016	Rehab

Disposition of Properties

The following is a list of 3 properties that have been acquired during the period of July 1, 2015 and ending June 30, 2016.

Table 1.2

	Address	Amt.	Date	Use
1	109 McCall Ct	\$108,100	12/26/2015	Rehab
2	203 Woodbury Forrest Dr	\$106,787	12/8/2015	Rehab
3	33 Thomas Nelson Drive	\$152,214	1/26/2016	Rehab

Break down of the CPD formula Grant Funds spent on grant activities for each goal and objective.

If applicable explain why progress was not made towards meeting goals.

The City of Hampton’s overall performance during the 2015-2016 program year was consistent with the 2015-2020 Consolidated Plan for Housing and Community Development. As discussed in a previous narrative, the City met or exceeded the housing goals set for this program year. In addition, funds still remain in several activities which will enable the City to continue meeting its goals. The following table (Table 1.3) provides an overview of the projected and actual accomplishments for each of the housing activities financed with CDBG and HOME resources this reporting period.

Table 1.3: 2015-2016 CDBG and HOME Housing Activity Accomplishments

Activity	2015-2016 Proposed Accomplishments	% Expended (as of 6/30/16)	2015-2016 Actual Accomplishments		Total
			Persons Assisted		
			Low Income (Less than 50% AMI)	Low to Moderate Income (50-80% AMI)	

<i>Community Development Block Grant (CDBG) Program</i>					
Acquisition	Acquisition of 3 properties	85%	--	--	3 blighted units acquired
Housing Programs	Assistance to 8 households	34%	2	4	2 ramps Projects, 4 WEEP Projects
Housing Services	21 housing units	42%	72	126	Rehab admin 25 units; Homebuyer admin 8 units; 177 housing counseling participants
Activity	2015-2016 Proposed Accomplishments	% Expended (as of 6/30/16)	2015-2016 Actual Accomplishments		
			Persons Assisted		Total
			Low Income (Less than 50% AMI)	Low to Moderate Income (50-80% AMI)	
<i>HOME Investment Partnership Program</i>					
Homeowner Rehabilitation	4 housing units	53%	7	5	12 housing rehab grants
Homebuyer Assistance	5 homebuyers	39%	0	8	8 homebuyers assisted
Acquisition & Rehabilitation	1 unit acquired and rehabbed	58%	--	--	3 units –2 for sale; 2 rehab complete; 1 underway
New Housing Construction	2 housing units	0%	--	--	1 home completed, 5 new homes under development

CHDOs	1 housing units	35%	3	0	3 new homes developed by Habitat for Humanity – 3 transferred to homeowners
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Table 1.4

Racial / Ethnic Composition of Persons Assisted	White (not Hispanic Origin)	40
	Black (not Hispanic Origin)	202
	American Indian / Alaskan Native	0
	Hispanic	1
	Asian / Pacific Islander	0
	Other	0
	Total Persons Assisted:	206
Total Female Headed Households Assisted:		150
Families with Children:		100
Elderly Household:		17
Disabled Household:		4

Community Development Block Grant: Community Development Activities

Support Services to Neighborhood Center Programs

A comprehensive listing of the programs and services available to youth in Hampton neighborhoods, through our Community Development Block grant-funded programs, is presented below. The current plan and service delivery model recently completed its ninth year of operation. 2014-2015 CDBG funding was allocated for operational costs and technical assistance to two neighborhood center programs (Newtown Learning Center/The Little England Cultural Center and Y.H. Thomas) that serve primarily low and moderate-income youth. Programs at these locations are in various stages of development and have received assistance based on their capacity to organize, develop programs, supply material resources, and operate their facilities.

Little England Chapel Cultural Complex



Boundaries of service area: Census Tracts 116.00 and 118.00.

Accomplishments:

The goals for this center were as follows:

1. Provide tutoring and enrichment for 60 low to moderate income youth. This goal was accomplished as approximately 120 youth were tutored. (Newtown-120/Little England Cultural Center-40)
 2. Provide adult computer training to the community to improve the lives of 60 adults and seniors. This goal was accomplished with 65 seniors and adults benefiting. (Newtown-40/Little England Cultural Center-27)
 3. Provide character educational training to 9 emotional or challenged students/ members in the community and at large. This was accomplished with 12 youth participating @ Newtown.
-
1. Provide summer enrichment and fun activities to at least 50 youth in the community and at large. This goal was accomplished with 25 participants.

*Includes Both Centers Newtown/Little England
Income Characteristics (Source: 2013 US Census)

- 66% persons below the poverty level
- 22% of adults do not have a high school diploma
- 49% of adults possess a high school diploma
- 41% rental rate
- The majority of homes were built before 1949

Activities Offered (Total Other Participation 3,620) *

- Founder's Day - 30
- Computer Literacy Programs - 20
- Tutoring and Homework Assistance – up to 50
- Thanksgiving Food Drive/ Feed the Needy – 6 families
- Christmas Open House/ Community Outreach – 60
- Book Club (Reading Development Program) – 15
- Newtown Science/ Water Project – 30
- Smart Ones (Autism) Computer Classes – 12
- Senior Nutritional Classes/ Training – 15
- Fit Kids – 30
- VA Cooperation Nutrition – 120 in 4 classes
- Clean and Green – 30
- Hampton History Discovery Project – 30
- Bookmobile – 27
- Summer Playground Camp – 45
- Kids Café – 750 meals served
- Little England Junior Golf – 20

- Teen Center Partnership Beautification – 10
- Little England Youth Leadership Group – 8
- Open adult computer lab (Mondays 10am – 12pm) – 20
- Community outreach and back to school – 150

Hours of Operation

- Monday – Friday 9am – 6pm
- After School Programs: Monday – Friday 2:00pm – 6pm
- Adult computer class: Monday and Thursday 10am – 12pm, Tuesday, 9:00am-12:00pm – Wednesday 9:00am – 1:30pm–

Partners

- New Life Community Development Corporation
- Lydia Group
- Newtown Civic Association
- Memorial Baptist Church, VA
- Denbigh Senior Crafters
- Enterprise Corporation
- Keys To The Future
- Positive Action-Character Education Program
- Summer Youth Employment Program

Other State, Local and Federal Resources Leveraged or Utilized



- Hampton Parks and Recreation
- Hampton City Schools
- Volunteer 1500 Hours
- The Food Bank
- Family Services/
- Hampton/Newport News Criminal Justice Agency
- USDA Food Program

Explanation of CDBG Expenditures

- 1 Director
- 1 Computer Education Specialist
- Materials and Supplies

Use of the Facility

- Senior Citizens taking advantage of Computer Classes
- Newtown Jr. Golf League
- Newtown Civic Association
- City Departments and other Non Profit Organizations Upon Request

Request

- Community At-Large (Rentals)
- Senior Citizens Health Forum
- Yard Sales

Y.H. Thomas Community Center

Boundaries of Neighborhood Center Service Area

- Census track 106.02

Income Characteristics of each Neighborhood (Source: 2013 US Census)

- Median household income is \$25,267
- 35% live below the poverty level
- 25% of the adults have not finished high school
- 82% of the adults have only a high school diploma or equivalent
- The largest proportion of the homes were built in the mid 1960's

Out of School Program and Tutorial Program Demographic Information

The children in the after school program come from a total of 37 families. Based on the HUD income limits for Hampton 75% percent of these families have very low income and 63% of the households are headed by women.

The children who participate in the tutorial program 100% of the families have low income and 92% of the households are headed by women.

List of activities offered at each neighborhood center; total participation 19,512

The primary service area for the Center is the Old North Hampton Community, with programs and activities open to the residents of Hampton. The Community Center is available for use by neighborhood groups, city departments, community partners and other not for project organizations. Activities offered at the Center include the following:

- ELEVATE OUT OF SCHOOL PROGRAM - 8,569
- 50 STRONG - 1,017
- ADULT OPEN GYM (MEN & WOMEN) 1,986
- DIAMONDS (DANCE TEAM) - 518
- FAMILY GAME NIGHT - 66
- FAMILY HOLIDAY CELEBRATION - 50
- HOPE FOR HOLIDAYS - 35
- MLK PROGRAM - 253
- RIVERMONT SCHOOL (BASKETBALL) - 594
- S.E.E.D.S. – 1,017
- SPRING CAMP - 195
- STAND DOWN/HOMELESS/DISABLED - 438
- SUMMER PLAYGROUND - 4,250
- TRUNK OR TREAT - 450
- THANKSGIVING DAY GIVEAWAY - 74

Hours of Operation

- Monday – Friday 9am-6pm with extended hours Monday-Thursday until 8pm for men/women open gym basketball, Y.H. Thomas basketball practice, and faith based basketball.
- Saturday's vary based on programming and Sunday's 4pm-7pm for 50 strong basketball.

Sign in sheets, membership, participant information, partners

- Sign in sheets are here at the facility and are kept electronically and in binders separated by month and year.
- We do not require membership
- Participants complete waivers and registrations for programs and forms are kept at the community center
- **Partners**
 - Y.H. Thomas Athletic Association
 - My Life, My Legacy
 - Old North Hampton Community Organization
 - Hampton Parks and Recreation
 - In-SYNC Partnerships
 - Kevin Swann Ministries
 - Kevin Owens/Academic Athletics
 - Inspiring Minds Youth Development Center
 - Food Bank of the Virginia Peninsula
 - Hampton Police and Fire Training
 - Hampton City Schools
 - Lighthouse Outreach
 - Community Builders Network
 - Alternatives, Inc.
 - Hampton Redevelopment and Housing Authority
 - Girls, Inc.
 - Hampton Family YMCA
 - The Urban League of Hampton Roads
 - Virginia Lady Vikings

Other State, Local and Federal resources leveraged or utilized

- Approximately 4,693 hours of volunteer service hours to support the above mentioned programs.
- Virginia Foundation for Healthy Youth for Too Good For Drug Program Implementation



CDBG expenditures

- 1 Neighborhood Resource Coordinator
- 1 Program Leader (FT)

Uses the Facility and How Often/Meetings

- Girls Inc. (Daily)
- Inspiring Minds (Daily)
- Urban League of Hampton Roads (Daily)

- Y.H. Thomas Athletic Association (monthly)
- City Departments and other Non Profit
- Organizations Upon Request

The S.E.E.D's (Strengthening Educational Experiences to create Dynamic Students) event held at Y.H. Thomas Community Center continues to be an invaluable resource for our students and their families. The total number of attendees for this fiscal year was 1,017 (821 Family Members and 254 Vendors, Presenters and volunteers). This was a free event had various information booths (community agencies) as well as interactive session on parenting skills, good eating habits, financial management and literacy in the home. Over 770 book bags filled with all the necessary school supplies students needed for the school year were given to students at no cost.

Additionally, the Y.H. Thomas Community Center continues to a be a volunteer friendly neighborhood center, logging over approximately 4,693 hours of volunteer support for events, programs, and building maintenance. The community center had approximately 19,512 visitors this past fiscal year.

Additional resources leveraged include:

The Hampton Parks and Recreation and Y.H. Thomas Community Center applied for and received a 3 year grant from Virginia Foundation for Healthy Youth totaling \$138,282. This grant funds program facilitators and supplies for the Too Good For Drugs program implementation at after school programs across the city. The Board of Directors raises funds to supplement program expenses and provides snacks for the out of school program and other special event programming for the community.

The Center staff work with the Old North Hampton Community Organization and Y.H. Thomas Athletic Association to leverage resources and partner to implement programs and activities at the community center. Old North Hampton Community organization has applied for and received \$6,000 in 2015 to support the S.E.E.D.S. Community Resource Fair.

2. Describe the manner in which the recipient would change its program as a result of experiences

During the 2015-2016 Program Year, no changes to the objectives of the Community Development Block Grant (CDBG) Program have occurred. The City did publish a series of Change of Use advertisements in the Daily Press with the goal of closing out open CDBG funded Acquisition activities.

3. Summary of Impediments to Fair Housing Choice

Fair Housing law prohibits discrimination in access to accommodation or services on the grounds of race, ethnicity, religion, gender and/or disability. Overt

housing discrimination, bias and disparate lending practices are not evident in Hampton and the professional real estate organizations take the lead in training and oversight to ensure that the laws are understood and followed. The issues that could inhibit fair housing choice are (1) lack of information on access to housing resources, and (2) assistance if a fair housing violation has occurred.

The Hampton Roads Community Housing Resources Board (HRCHRB), which included the City of Hampton and the other six entitlement cities in the Hampton Roads region (Chesapeake, Newport News, Norfolk, Portsmouth, Suffolk and Virginia Beach), was responsible for the latest update of the Analysis of Impediments.

The HRCHRB, in conjunction with the Virginia Beach Procurement Department, issued a request for proposals (RFP) for the HUD required five (5) year update of the Analysis of Impediments to Fair Housing choice. Although the update process lingered over several years it was completed in November of 2011.

The selected vendor was the same vendor that produced the previous Fair Housing Analysis. The final Analysis of Impediments to Fair Housing Choice was delivered to the Hampton Roads Community Housing Resources Board in December 2011 and was included in the City's 2012-2013 Action Plan. Observations by the consultant that could be potential impediments to fair housing choice identified in the most recent analysis are noted below.

- Lack of comprehensive fair housing policy that addresses integration;
- Shortage of larger affordable housing units;
- Lower homeownership rates for minorities;
- Shortage of accessible housing available for persons with disabilities;
- Inadequate inclusion of limited English speaking persons in federally funded services;
- Compliance of City's zoning ordinance with Fair Housing Act;
- Mortgage loan denials and how minorities were affected;
- Foreclosures and how minorities were affected.

The City and HRHA continue to support fair housing issues on a regional basis through participation in the HRCHRB. Both local funding and staff participation help support this organization. The HRCHRB works closely with local, state and federal agencies to promote awareness of fair housing issues in Hampton Roads and helps coordinate and disseminate information to assist each locality with its fair housing plan.

The City also continued participation in the Hampton Roads Housing Consortium (HRHC), which brings together representatives from government, private sector, and various non-profit organizations interested in affordable housing issues ranging from special needs housing to homeownership.

The City of Hampton continued to fund and support the Fair Housing Outreach and Housing Counseling efforts through the Hampton Redevelopment and

Housing Authority. Fair Housing concerns and complaints are received and serviced through the City Community Development Office and HRHA.

Special needs housing is addressed in the Greater Virginia Peninsula Homelessness Consortium (GVPHC,) formerly the Greater Virginia Peninsula Continuum of Care, and meetings are attended by City & HRHA staff. The GVPHC delineates priorities to alleviate homelessness by various not for profit organizations and agencies that work with special needs populations, such as the Hampton-Newport News Community Services Board, who serves people with behavioral and substance use disorders, and ACCESS, who serves people with HIV/AIDS.

HRHA continues to monitor implementation and compliance with the affirmative marketing plan for HOME-assisted rental projects of five or more units. Marketing practices for such projects include providing notices to the HRHA facilities, newspaper advertising, and furnishing flyers to agencies serving low-income residents. In addition, Fair Housing and Equal Housing Opportunity posters were provided to owners of such projects. Such action helps expand housing choice among a larger number of citizens within Hampton.

The City was involved in the following actions associated with the HRCHRB resulting in the listed impacts to affirmatively further fair housing, not only within Hampton but regionally as well.

- Action: Continued staff and financial support of the Hampton Roads Community Housing Resources Board (HRCHRB).
 - Impact: Provides a more powerful regional voice to fair housing issues in Hampton Roads and will serve to heighten citizen awareness in the area.
 - Action: Produced and distributed Fair Housing Handbooks translated in Spanish through the HRCHRB.
 - Impact: Helps to expand non-English speaking citizen awareness in the Hampton Roads region of fair housing issues and who to contact if there are problems or complaints.
 - Action: Sponsored, through HRCHRB, at least four (4) additional seminars that included information on fair housing, Landlord/Tenant Act information, accessibility and reasonable accommodations/modifications.
 - Impact: Educated numerous professionals in Fair Housing issues.
 - Action: Sponsored, through the HRCHRB, annual Fair Housing Seminars in Builders Association which examine issues relating to the Landlord Tenant Act and fair conjunction with the Tidewater Builders Association and Peninsula Housing and housing issues.
 - Impact: Educated numerous rental unit managers, which will improve overall fairness to citizens who seek housing.
 - Action: Participated in Hampton Roads Housing Consortium (HRHC) and discussions on livable communities in the region.
-

Impact: Allowed HRCHRB members and others in the region to be aware of and open to more universal design features when developing affordable housing.

Action: Facilitated hoarding and fair housing seminar in Hampton Roads region.

Impact: Informed and educated fair housing officials in region that hoarding is a condition to be addressed and considered in dealing with tenants or homeowners.

Action: HRCHRB determined that six of the major cities in the Hampton Roads Region continue to have a representative on the Hampton Roads Transit (HRT) Commission Board, which meets monthly. Meeting materials are made public via website access thus giving citizens and the HRCHRB the opportunity to stay up to date on the latest changes/improvements HRT has to offer. HRCHRB will continue to keep updated on HRT actions.

Impact: The localities will be able to maintain or improve efforts by the public transportation agency in the region to assure routes and services exist throughout all neighborhoods within the cities, thus benefitting lower income areas and any of the protected classes, including disabled citizens.

Hampton Redevelopment and Housing Authority

During the program year, the City of Hampton partnered with the HRHA and the Virginia Fair Housing Office to provide training opportunities to ensure that residents were aware of their rights and responsibilities under the Fair Housing Act.

HRHA continues periodic affordable housing awareness community meetings that provided information to citizens in Hampton neighborhoods regarding affordable housing programs offered to low and moderate income citizens throughout the city.

The City participated in the Greater Virginia Peninsula Homelessness Consortium (GVPHC,) formerly Continuum of Care Housing Task Force group.

The City also issued a Fair Housing month proclamation in April 2016 during HUD recognized Fair Housing Month.

Citizens' Unity Commission (CUC)

The Citizens' Unity Commission (CUC) is a Commission of the City of Hampton with twenty members appointed by City Council. The Commissioners reflect the racial, ethnic, and geographic composition of the city.

The mission of the CUC is to:

- Increase public awareness about diversity issues and concerns.
- Promote the value of racial respect, understanding and harmony.
- Work to create a dialogue among cultural and racial groups.
- Work to dispel myths and misperceptions about various groups.
- Identify and monitor trends that impact diversity issues.
- Provide forums and programs to address citizen's concerns around diversity issues.

The Commission has developed a program that allows interaction among diverse groups and offers opportunities for honest dialogue. Its programs and activities address safety, judicial equity and intercultural communication. The Citizens Unity Commission also offers the Hampton Diversity College which is an eight-week course of multi-media, inter-active diversity education.

Equal Opportunity Compliance and Consolidated Procurement Office

The City's Equal Opportunity Compliance Officer is responsible for ensuring compliance with the Americans with Disabilities Act (ADA) in terms of making city programs, activities and services accessible to the disabled. He also identifies and eliminates practices that tend to have an unlawful adverse impact on protected population groups. The Equal Opportunity Compliance Officer also receives formal complaints and follows litigation in the furtherance of equality.

The Consolidated Procurement Office also plays an important role in outreaching to minority and women owned business enterprises by maintaining a centralized computer inventory of certified minority and women owned business enterprises. The inventory sorts businesses by services, products, business size and ownership by women and/or minorities. Minority and women owned businesses are identified for inclusion in the City's inventory through: 1) referrals from third parties such as the Virginia Office of Minority Business Enterprise or the U.S. Small Business Administration Programs; 2) direct requests from minority and women owned businesses; 3) previous successful experiences with the City; and, 4) affirmative outreach efforts sponsored by the City.

The Hampton City Council adopted a resolution approving the City of Hampton Minority and Women-Owned Business Program Plan. The City Manager reports the City's progress with respect to meeting the goals outlined in the plan to the Purchasing and Procurement Oversight Committee (PPOC) on at least a quarterly basis, and reports to City Council on at least a semiannual basis.

Economic Development Department: Minority and Woman Owned Business Programs

In partnership with the Purchasing and Procurement Oversight Committee

(PPOC) and City leaders; the Minority Business Program staff work to increase opportunities for minority and women owned businesses within the city's procurement activities. The City has implemented strategies for removal of barriers that might impede minority and woman-owned business participation in the least restrictive manner.

The City of Hampton Small Business Directory is a resource for city and school staffers to utilize when securing quotes for small purchases and for contractors to use when seeking small businesses sub-contractors. The City Directory has over 400 state certified and city registered vendors offering various goods and services from engineering to janitorial services and more.

Minority Business Program staff have supported many outreach efforts to educate and inform local small businesses about the City program and business incentives.



Hampton Redevelopment and Housing Authority (HRHA) also affirmatively furthers fair housing in the programs administered with HRHA and is committed to fairness and equal opportunities for individuals and groups covered

by the Fair Housing Act. In cooperation with HRHA, the City is continually making a conscientious effort to secure small minority owned housing rehabilitation construction firms to participate in the City's housing rehabilitation programs. HRHA has incorporated a Fair Housing Rights and Responsibilities component into the Homebuyer Workshops, and a more aggressive marketing campaign of existing programs offered by the City and HRHA has been instituted.

4. Obstacles to Meeting Underserved Needs

The primary obstacle to meeting underserved needs is the limited funding resources available to address identified priorities. The City of Hampton is in a challenging financial position. Revenue has been relatively flat since the beginning of the 2008-2011 recession. Business growth has been moribund and property values have not significantly improved. As a result, sales tax, business tax and property tax revenue are all flat or below 2007 levels. All this has impacted the City's ability to address needs on a level that is supportive. In addition, the breadth of this impact has been further exacerbated by city, state and federal unfunded mandates.

Another obstacle to meeting the needs of the underserved is the gap in what households can afford to pay for housing and the price of housing. Hampton has a significant affordable housing stock, yet the income level for some household types, such as single parent, elderly, disabled, or others of limited economic means, is often insufficient to afford even the lowest of the market-rate units.

Intensifying the impact of limited available funding is the current increase in local home foreclosures, increased unemployment, increased homelessness and risk

of homelessness, and the need for increased supportive services for the growing population that is negatively affected by the economy and finds itself with fewer resources. As a result of the general economic status and a depleted tax base, the City of Hampton has experienced reductions in general funds and non-federal revenues that has left even fewer resources available to address growing needs.

The City of Hampton will continue to partner with other public agencies and nonprofit organizations, where feasible, to leverage resources and maximize outcomes in housing and community development.

5. Leveraging Resources

The City of Hampton has been successful in obtaining other public and private resources to address the needs identified in the 2013-2014 Consolidated Housing and Community Development Action Plan. While it is hard to assign a monetary value for several of the resources leveraged (i.e., volunteer hours at neighborhood centers, etc.), Hampton was able to leverage over \$2,000,000 in local and state resources and community service agencies to compliment CDBG and HOME-funded programs during the 2013-2014 program year. (See below)

Summary of Other Resources Leveraged

Housing Programs

The HRHA was able to leverage \$53,000 in volunteer hours for three homes completed by one of Hampton's certified CHDO organizations

Support Services to Neighborhood Center Programs

The Hampton Parks and Recreation and Y.H. Thomas Community Center applied for and received a 3 year grant from Virginia Foundation for Healthy Youth totaling \$138,282. This grant funds program facilitators and supplies for positive action program implementation at after school programs across the city. In addition, \$500,000 in Capital Funds for park enhancements and \$6,000 in Community Event Grants through city funds were supplied.

Curb Appeal Matching Grants

The Curb Appeal Matching Grant program is one bright spot that provides matching grants of up to \$5,000 or 50% of the total costs of improvement (whichever is less) to improve the exterior of properties located in Hampton Housing Venture neighborhoods.

These incentives are available to all single-family and duplex residential property owners (owner-occupied and investor) regardless of income. Grants are available for short-term curb appeal projects that can be completed within 6 months and are consistent with the Curb Appeal Guidelines. A minimum of \$250 will be invested in each property, and only one Curb Appeal Matching Grant will be awarded per property. Eligible projects must include one or more of the following elements:

- Architectural Details – Addition, Repair and/or Restoration

- Exterior Paint and/or Façade Cleaning
- Doors and Shutters – Addition, Repair and/or Replacement
- Landscaping
- Decorative Entrance Features (i.e., entrance lighting, mailboxes, house numbers, etc.)
- Decorative Fencing
- Other (evaluated on a case-by-case basis)

This program is offered to residents of the target neighborhoods regardless of income.

The program resulted in a total of 49 grants (\$194,377) awarded in targeted areas located in the following neighborhoods:

- Olde Hampton – 8 grants
- Pasture Point – 8 grants
- Sussex – 11 grants
- Buckroe – 18 grants

Home Repair Blitz –

As a result of the partnership among the City of Hampton, Habitat for Humanity and the Hampton Redevelopment & Housing Authority, staff was able to host two Home Repair Blitzes during the program year – two blitzes were held – Briarfield Court area (Fall 2015) and Westwood Avenue (Spring 2016). While no Federal funds were invested in the blitzes, the City was able to leverage local funds and volunteer labor to help fix and improve forty (40) homes to elderly and low-income homeowners.

Over 450 volunteers assisted with both events for a total value of \$79,900 in donated labor and \$22,000 in donated supplies and materials.

How HUD Funds Obtained Leveraged Other Resources

In addition to the previous narrative, the City also allocated \$676,623 in local funds to the community service agencies that provide services for special needs populations:

2015 Funding to Outside Agencies

Table 1.5

Organization	Amount	Description
Center for Child and Family Services	\$16,974	Enhances the quality of life for families through professional counseling, education and support services
Children's Hospital of the Kings Daughter (CHKD) Child Abuse Center	\$20,581	Services to Hampton children and their families through the intervention of various community agencies.
Downtown Hampton Child Development Center	\$100,809	Appropriate preschool program for children ages three to five years whose parents are pursuing self-sufficiency.
Foodbank of the Virginia Peninsula	\$30,729	Provides emergency food assistance to Hampton residents through a variety of programs.
The Denbigh House	\$15,500	An innovative vocational rehabilitation program for
Hampton Ecumenical Lodging and Provisions (H.E.L.P.)	\$54,793	Service organization supplying emergency and transitional shelters, primary/preventive health care, food and financial assistance
Insight Enterprises	\$26,190	Provides services and programs to persons with disabilities enabling them to become independent.
Office of Human Affairs (OHA)	\$50,000	Implements programs that foster self-sufficiency through educational, social, physical and economic
Peninsula Agency on Aging (PAA)	\$45,848	Provides assistance to older citizens who desire to stay in their homes and communities.
Star Achievers Academy	\$10,291	A partnership between the business and educational communities.
Transitions	\$59,508	A sole provider of comprehensive domestic violence services for victims in Hampton, Newport news and Poquoson, and a co- service provider for York County.
Total:	\$676,623	

Matching Requirements

Hampton is meeting this year's matching requirement by carrying forward \$1,179,819.56 in excess matching funds from the previous fiscal year and using \$53,000 in volunteer labor hours for three (3) homes completed by one

of Hampton's certified CHDO organization using HOME CHDO funds.

MANAGING PROCESS

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Compliance Requirements

The City administers the Community Development Block Grant (CDBG) and HOME Investment Partnership Program in a manner that complies with all local, state, and federal rules and regulations. The City is routinely monitored by the U.S. Department of Housing and Urban Development (HUD) to ensure that the City is complying with the CDBG and HOME program regulations.

Staff of the City's Community Development Department was involved in all aspects of the planning process of the FY 2015-2016 Consolidated Plan and Consolidated Annual Performance and Evaluation Report (CAPER). Duly advertised public meetings were held to review program accomplishments and describe the competitive application process for individuals and sub-recipients seeking CDBG and HOME assistance. Such meetings began normally in December, and conclude with the completion of a draft Action Plan which was again advertised and made available for citizen review and comment at public meetings prior to consideration and approval by the City Council.

This coordination also includes the involvement of City Council representatives, the city manager's office, and the Planning Commission, the Neighborhood Commission and the Hampton Redevelopment and Housing Authority board.

The City continued to work collaboratively with HRHA in implementing programs during program year 2015-2016. City staff provided thorough oversight of CDBG, HOME and related federally assisted programs. Such coordination is supplemented by routine program monitoring and financial review, scheduled and unscheduled periodic reviews of financial records of both CDBG and HOME programs' sub-recipients. City staff is familiar with the HUD website and regularly reviews IDIS reports and other HUD reports to remain compliant.

Citizen feedback is one critical measure in terms of evaluating the service portfolio. All of the services the City provides are funded based on citizen input. This, among other public outreach initiatives, includes the CDBG and HOME planning process. The information compiled as a result of citizen input is reflected in the decision-making process for activities funded through the CDBG and HOME programs.

CITIZEN PARTICIPATION

1. Provide a summary of citizen comments.

The draft CAPER for FY 2016 was made public for citizens, organizations, non-profits, as well as other stakeholders beginning on August 26, 2016 and ending on September 28, 2016. The draft was available for review at all Hampton Public libraries, City Hall – Community Development Department (5th floor), and on the City’s website at Hampton.gov/neighborhoods. The public comment period and public hearing were advertised in the Daily Press newspaper on September 15, 2016 and September 22, 2016.

The public hearing took place September 28, 2016 at the City Council Meeting.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan.

For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

For the past 15 years, Hampton has engaged in grass roots citizen participation at the neighborhood level through outreach, organizing, planning and building partnerships - as contrasted with formal public hearings. In the development of the Consolidated Plan and Annual Action Plan, priority is given to decisions made and input offered through consistent citizen engagement that occurs within the Neighborhood Initiative, including staff attendance at civic association meetings, the Neighborhood Commission, community outreach meetings, and neighborhood planning processes. This year, City worked to update its Citizen Participation Plan to ensure that all interested citizens have an opportunity to participate in the process for developing the Consolidated Plan, Annual Action Plans and Performance Reports.

In addition to these efforts, a public hearing will be held to review the CDBG and HOME Programs performance and obtain the views of citizens on housing and community development needs. The public hearing will be held as part of the Hampton City Council Meeting on Wednesday, September 28, 2016 at 6:30 p.m. in City Council Chambers on the 8th floor of City Hall (22 Lincoln Street).

INSTITUTIONAL STRUCTURE

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Overcoming Gaps

The Community Development Department of the City of Hampton is responsible for managing the vast network of public agencies, private service providers and local nonprofit organizations through which it carried out the Consolidated Plan. This department has had the lead responsibility of coordinating the development of the CP and the development and timely implementation of each annual action plan and CAPER. All City departments work under the policies approved by Hampton City Council and under the direction of the city manager.

In the internal administration of housing assistance and community development, the City of Hampton uses a collaborative process that focuses on neighborhoods, citizen services, public safety, housing and homelessness issues through a series of inter disciplinary organizational teams. The City of Hampton has recently undergone reorganization in order to streamline service delivery in those areas which contribute toward the adopted housing assistance and community development goals. Many of the contributing departments charged with achieving these goals were merged into a new department called Community Development. This department houses the formerly independent departments of Planning, the Neighborhood Office, Codes Compliance, and the Development Services Center (formerly Land Development Services). This new set of merged departments has assumed the frontline responsibility of administering the City's housing assistance and community development goals and objectives. The Housing and Neighborhood Services Division is responsible for administration of the City's Community Development Block Grant and HOME Investment Partnership Program activities. The Community Development Department has continued to work closely with its partners such as the Hampton Redevelopment and Housing Authority, Police, Fire, Parks and Recreation, Economic Development and Public Works. The larger integration of the Community Development Department activities with city departments, as well as other partner organizations, is coordinated through the Economic Vitality Cluster headed by an Assistant City Manager.

Other interdepartmental work teams which assist in accomplishing the housing assistance and community development activities include the Site Acquisition Review Committee which selects blighted property for acquisition and monitors reuse of the property for consistency with the neighborhood plans and HUD regulations. The Property Maintenance Division of the Community Development Department administers the blighted structures clearance program which is funded by CDBG and the Capital Budget. The Department of Parks and Recreation provides CDBG funded staff support to neighborhood center programs that serve primarily low and moderate income populations. The Economic Development Department is responsible for job retention and creation strategies, training, workforce development programs and Virginia Enterprise Zones. The Enterprise Zone programs direct new investment and job preferences into low and moderate income areas which are part of the Consolidated Plan's

anti-poverty strategy.

The Hampton Redevelopment and Housing Authority (HRHA) is the lead local agency for housing. The City and HRHA coordinate housing policies and plans. The City contracts with the HRHA on an annual basis to administer the entire HOME program and the housing activities funded under the CDBG Program. The HRHA Board of Commissioners is a community-based board appointed by City Council. The HRHA Board establishes program guidelines for housing activities funded by CDBG and HOME, including the approval of rehabilitation loans, down payment assistance loans, and funding to Community Housing Development Organizations (CHDOs).

HRHA is also responsible for operating and maintaining public housing and operating the Housing Choice Voucher Program in Hampton. HRHA also owns and operates nonsubsidized affordable rental housing in Hampton, assisted in part with CDBG and HOME funding. HRHA also promotes homeownership for qualified public housing residents through self-sufficiency, housing counseling and working with other non-profit housing providers in providing affordable housing. HRHA works with financial institutions, including banks, on financing of affordable housing activities.

The Hampton Neighborhood Initiative and the Neighborhood Strategic Plan guide the community development policy direction for the Consolidated Plan and action plans and are the responsibilities of the Neighborhood Commission. The Neighborhood Commission is a 21-member body appointed by City Council with representation from neighborhood districts, institutions and businesses, schools, city government and youth.

The Neighborhood Commission reviewed the Consolidated Plan for consistency with the Neighborhood Initiative and the Community Plan. In addition, the Commission approves the Neighborhood Development Fund grant policies and projects. This grant program provides funding to neighborhood-serving organizations to implement neighborhood-based physical improvement projects.

Nonprofit providers are an integral part of the delivery of housing programs and services in Hampton, particularly for the homeless and other special populations. Hampton partners with the Hampton-Newport News Community Services Board, Transitions Family Violence Services, CANDII and others. The City, through its General Fund, assists some of these non-profits with their operational costs; CDBG and HOME funds have been used to assist with capital costs.

The Hampton Roads Planning District Commission (HRPDC), one of 21 Planning District Commissions in the Commonwealth of Virginia, is a regional organization representing this area's sixteen local governments. The purpose of the Planning District Commissions, as set out in the Code of Virginia, Section 15.2-4207 is "...to encourage and facilitate local government cooperation and state-local cooperation in addressing, on a regional basis, problems of greater than local significance." The HRPDC serves as a resource of technical expertise to its

member local governments. It provides assistance on local and regional issues pertaining to economics, physical and environmental Planning, and Transportation. The HRPDC staff also serves as the support staff for the Hampton Roads Metropolitan Planning Organization, which is responsible for transportation planning and decision making in the region. As a Virginia Planning District, the HRPDC is also the Affiliate Data Center for our region; providing economic, environmental, transportation, census, and other relevant information to businesses, organizations and citizens.

MONITORING

- 1. Describe how and the frequency with which you monitored your activities.***
- 2. Describe the results of your monitoring including any improvements.***

Monitoring Activities

The City of Hampton has established a comprehensive set of standards and procedures to evaluate its own performance in meeting the goals and objectives outlined in the Consolidated Plan and the Action Plans, as well as the performance of CDBG and HOME sub recipients.

Administrative Monitoring

The City reports its performance in the annual Comprehensive Annual Performance and Evaluation Report (CAPER). The CAPER contains a summary of program year accomplishments, the status of activities taken to fulfill the strategic plan component of the Consolidated Plan, and an evaluation of progress made to address identified priority needs and objectives during the program year. One key part of the CAPER is the Integrated Disbursement and Information System (IDIS) Reports section. IDIS is a HUD-initiated financial and programmatic grants information management system, driven through a federal central processing unit system located in Washington, D.C., but connected nationally online. The system is a mandatory reporting instrument consistently used by the City. The City's IDIS reports show, in great detail, how the City's CDBG and HOME funds were spent to meet its stated goals and objectives.

Sub-recipient Monitoring

The City maintains a high standard in compliance and monitoring for CDBG and HOME sub-recipients. Although the Community Development Department is responsible for managing the day-to-day operations of the City's CDBG and HOME programs and ensures that funds are used in accordance with program requirements, the monitoring of sub-recipients is a joint effort between the Community Development Department and the Internal Audit Department. The

primary goals of monitoring sub recipients are: (1) to ensure production and accountability; (2) to ensure compliance with CDBG and HOME requirements; (3) to evaluate organizational and project performance, and, (4) to offer technical assistance to sub recipients.

During monitoring, City staff must do three primary things: (1) identify aspects where the funding recipient is performing well, and areas of weak performance, (2) assess the recipient's compliance with program requirements and determine whether the recipient's records are adequate to document compliance, and (3) monitor compliance at the project, program, beneficiary and financial levels. In addition, the Community Development Department and Internal Audit Department staff evaluates the sub-recipient's performance in the following areas:

- Activity funding
- Compliance with the terms of the CDBG and HOME Sub recipient Agreement, which established their responsibilities in administering the funds,
- Compliance with CDBG and HOME program requirements, and
- Compliance with Uniform Administrative Requirements

Effective monitoring is not a one-time event, but an ongoing process of planning, implementation, communication and follow-up. Therefore, the City's monitoring activities are distributed throughout the year. City staff strives to conduct an official monitoring of each funding recipient at least one time per program year.

1. Self Evaluation

The City of Hampton's overall performance during the 2014-2015 program year was consistent with the 2012-2015 Consolidated Plan for Housing and Community Development. As discussed in a previous section, the City met or exceeded a majority of the housing goals set for this program year, and funds still remain in several activities which will enable the City to continue meeting its goals. In addition to funds received under the CDBG and HOME programs, the City and HRHA have also effectively leveraged an additional \$1.2 million in other local and state resources to address strategic housing and community development concerns.

Tables 1.1 and 1.2 provide an overview of the projected and actual accomplishments for each of the housing activities financed with CDBG, HOME and NSP resources this reporting period. They also show how the City of Hampton provides decent housing and a suitable living environment and expanded economic opportunity principally to low and moderate income persons (Table 1.3).

LEAD-BASED PAINT

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Energy efficiency improvements and lead-based paint hazards are addressed as part of all residential rehabilitation projects undertaken with federal funds. A cooperative effort between the Department of Health pediatric, environmental health staff, and the City Department of Codes Compliance addresses the risk of lead-based poisoning in children. The environmental health staff conducts home and property assessments, and the Codes Compliance Department enforces abatement actions to remove lead-based paint from the property. A locally produced pamphlet is also distributed by Health Department staff.

In addition, every child under the age of 6 that is in the care of the Hampton Health Department receives a yearly screening for the presence of lead. If elevated lead levels are found, then additional testing is completed. A LPN then follows the child's progress in accordance with the State protocols regarding elevated lead levels (education, follow-up, home visits, etc.). The LPN also does education on the sources of lead in the home, etc. On occasion, private doctors report cases of elevated lead levels in children to the Hampton Health Department. When this occurs, the LPN follows the same procedures as with Health Department clients. The Health Department keeps statistics on the number of Health Department and private doctor's patients (if reported) with elevated lead levels. Although staff could not release the number of elevated lead cases without authorization, they did indicate that elevated lead levels in children has not been a big issue in Hampton.

Hampton also has an active and coordinated program to identify and to address lead-based paint as part of the rehabilitation program administered by the HRHA. Loan applicants are provided with the lead-based paint pamphlet, "Protect Your Family from LEAD in Your Home" prepared by the Environmental Protection Agency. Applicants for rehabilitation loans are required to sign a "Notification - Watch Out for Lead-Based Paint Poisoning" at the close of on-going rehabilitation activities. Housing projects involving the rehabilitation of structures built prior to 1978 are tested for lead-based paint and, when present, required abatement procedures are followed. COMP Grant funds have been utilized to test for and abate lead-based paint hazards in public housing units. CDBG funds will continue to address lead-based paint abatement in residential rehabilitation activities.

HOUSING NEEDS

1. Describe Actions taken during the last year to foster and maintain affordable housing.

According to the data presented in the Housing Market Analysis of the CP, the supply of affordable housing in Hampton continues to be adequate. Therefore, the City's priority needs focus on improving the quality of the existing housing stock for both renters and owners and enhancing the viability of the

neighborhoods in which the housing is located.

During the 2015-2016 fiscal year reporting period, the City of Hampton and the Hampton Redevelopment and Housing Authority (HRHA) utilized CDBG and HOME funds for the continuation of residential rehabilitation activities that assist low to moderate-income homebuyers as well as existing low-income homeowners. See pages four through sixteen of this report for detailed information regarding the City's CDBG and HOME funded housing program accomplishments.

SPECIFIC HOUSING OBJECTIVES

- 1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.***
- 2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.***
- 3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.***

Acquisition (CDBG)

Acquisition helps to stabilize older areas of the City experiencing blight from deteriorated properties, public nuisance, or inappropriate land use. The City and HRHA acquire substandard vacant lots and deteriorated vacant houses or commercial properties in support of neighborhood development and homeownership activities.

All acquisitions are reviewed and approved by the Site Acquisition Committee (SARC), an interdepartmental committee comprised of HRHA staff and several City departments. Acquisitions must meet one of the following criteria:

The lot is currently vacant and below City size standards for new construction of single-family housing. Therefore, it is being acquired to prevent the development of substandard housing that has the potential to lead to neighborhood disinvestment.

Further, by acquiring this lot, the interests of the City and the neighborhood will be preserved.

The lot is currently vacant and located in an area where patterns indicate the property is not likely to be developed in a manner which improves the surrounding neighborhood(s). Therefore, the property is being acquired to prevent development inconsistent with City and neighborhood objectives. The lot contains a deteriorated structure that is unlikely to be rehabilitated or redeveloped in a manner consistent with City or neighborhood

objectives. Therefore, the property is being acquired to eliminate a current or potential public nuisance as defined by BOCA® National Property Maintenance Code.

The lot contains a structure that is likely to sell at a reduced cost and be converted to inferior rental housing with a minimum level of improvement or repair. Therefore, the property is being acquired to eliminate an existing or potential blighting influence on the neighborhood.

Funding: \$146,518

Annual Goal: Acquire 1 blighted property.

Note: While funds have been allocated to support the acquisition of blighted property, emphasis will be placed on reducing the CDBG Property inventory in a manner which achieves a CDBG National Objective.

Disposition (CDBG)

The City, through the Hampton Redevelopment and Housing Authority, has an extensive inventory of vacant property that was acquired to eliminate or prevent neighborhood blight. Funds are used to maintain property that was acquired with CDBG funds and to pay legal disposition costs. HRHA staff maintains the property inventory to ensure that property acquired with CDBG funds will be disposed of in a manner that contributes to long-term neighborhood viability, as well as HUD regulations. All disposition requests are reviewed and approved by the Site Acquisition Committee (SARC), an interdepartmental committee comprised of HRHA staff and several City departments.

Funding: \$50,000

Annual Goal: Maintain all the property in the CDBG Property Inventory. Reduce the CDBG Property Inventory through the redevelopment of 6 in-fill sites for affordable housing.

Housing Programs (CDBG)

CDBG funds will be used to support the material costs associated with the Exterior Improvement Program, Wheelchair Ramp Program, Emergency Repair Grant Program, and Weatherization & Energy Efficiency Program.

Exterior Improvement Program - This program provides materials for low-to-moderate income owner-occupants to paint their home and provides volunteer labor for applicants who qualify as very low income by HUD standards, i.e., at or below 100% of the area median income.

Priority is given to applicants cited for violations by the Property Maintenance Division. The maximum Exterior Repair Grant is \$10,000 (forgiven at 20% per year over 5 years).

Emergency Grant Program - This program funds emergency repairs for very low-income owner-occupants. An applicant's total income must be at or below 30% of the area median income based on household size as prescribed by HUD. The maximum emergency grant is \$10,000 (forgiven at 20% per year over 5 years).

Wheelchair Ramp Program - This program provides materials to build

wheelchair ramps for non-ambulatory residents whose income is at or below 100% of the area median income based on household size as described by HUD. Applicants may own or rent the home. Renters must provide a letter of approval from their landlord.

Applicants are required to provide a medical statement on letterhead describing their condition.

Weatherization & Energy Efficiency Program – This is a continuation of a pilot program that was started with Stimulus Funds. This program provides weatherization and energy efficiency upgrades up to a maximum of \$25,000 (forgiven at 20% per year over 5 years).

Funding: \$160,000 (\$80,000 CDBG Entitlement and \$80,000 transferred from CDBG Revolving Loan Fund)

Annual Goal: 8 units (all four programs)

Housing Services (Rehabilitation Administration) (CDBG)

This activity funds the direct project costs related to housing rehabilitation and homeownership activities undertaken by the Hampton Redevelopment & Housing Authority (HRHA) under the CDBG and HOME programs. Note: The City contracts with the Hampton Redevelopment and Housing Authority on an annual basis to administer the housing programs under the CDBG program and the entire HOME program.

This activity funds the following staff positions: HRHA Community Development Director (prorated), Real Estate Manager, Housing Rehabilitation and Construction Program Specialist, Housing Programs & Financial Education Counselor, and Housing Counselor. It also covers program expenses such as rent for the portion of the facility occupied by CDBG & HOME program staff, telephones, office supplies, etc.

Proposed accomplishments include the following:

Homeowner Rehabilitation Program – 4 units

CHDO Set Aside – 1 units

Homebuyer Assistance – 5 units

Acquisition/Rehabilitation - 1 unit

New Construction - 2 units

Housing Programs (Exterior Improvements, Wheelchair Ramp, Emergency Repair Grant, Weatherization & Energy Efficiency) – 8 Units

Funding: \$262,642

Annual Goal: 21 housing units

Homeowner Rehabilitation Grant Program (HOME)

This program promotes the rehabilitation of homes currently owned by low-to-moderate income households. Funds are provided to low-to-moderate income owner-occupants for housing rehabilitation to correct code deficiencies and other improvements. Applicant's total income must

be at 80% of median income based on household size as prescribed by HUD. The maximum HOME Grant is \$25,000 in non-Hampton Housing Venture areas. A lien is placed on the property and is forgiven if the occupant lives in the house for 5 years (treated as a grant earned at a rate of 20% per year). This program provides up to \$50,000 in Hampton Housing Venture neighborhoods.

Funding: \$91,635

Annual Goal: 4 housing units

Homebuyer Assistance (HOME)

This program provides down payment and closing cost assistance to low and moderate-income first time homebuyers purchasing new construction or rehabilitated homes. The maximum assistance is the lesser of \$20,000 or 20% of the sales price of the home. The exact amount is based on need. To be eligible for assistance potential Homebuyers must participate in a VHOA certified Homebuyer Seminar and/or HRHA's Homebuyer Club Program.

Funding: \$105,000

Annual Goal: 5 households

Housing Acquisition & Rehabilitation (HOME)

The HRHA acquires and rehabilitates deteriorated properties for resale to homebuyers in an effort to remove blight, stabilize neighborhoods and provide homeownership opportunities.

Funding: \$200,000

Annual Goal: 1 housing unit

New Construction/Rehabilitation (HOME)

The goal of the program is to increase the quality of housing available to low and moderate income households. The Housing Authority Board approved the program which provides up to a \$50,000 development subsidy to increase the quality of housing construction and rehabilitation.

Funding: \$100,000

Annual Goal: 2 housing units

Community Housing Development Organizations (CHDO)

Set-Aside (HOME)

HRHA accepts applications from agencies interested in acquiring, developing and sponsoring affordable housing. HRHA staff assists applicants in becoming certified as a CHDO by the City of Hampton. A non-profit organization must be certified as a CHDO in order to be eligible for funding. As required by the HOME regulations, 15% of the City's HOME grant has been set-aside to support the affordable housing activities of CHDOs. Priority in CHDO funding is given to CHDO's that meet the housing needs of special populations.

Funding: \$56,327
Annual Goal: 1 housing units

PUBLIC HOUSING STRATEGY

1. Describe actions taken during the last year to improve public housing and resident initiatives.

The Capital Fund Program is an entitlement grant program administered by the Department of Housing and Urban Development (HUD). Funds are provided annually to housing authorities on a formula basis to make capital improvements and to upgrade the management and operations of existing public housing developments. To receive funds, the Hampton Redevelopment & Housing Authority (HRHA) submits a grant package to HUD for special project requests. Based on the availability of funds and the number of public housing units in the housing stock, HUD uses a formula to determine the amount of the grant. These funds are the principal resource to support modernization and improvement projects for the public housing complexes in Hampton.

The Hampton Redevelopment and Housing Authority (HRHA) is required, as part of the Capital Fund Program, to develop an overall needs assessment of modernization, restoration, and revitalization. This on-going evaluation is projected over a five-year period and updated annually. In addition, the HRHA is required to carry out a general survey of each development listing major work categories to be addressed to ensure the long-term viability of the project. In this survey, only physical improvement items of a capital nature are considered. Additional information regarding modernization for these units is included in the Hampton Redevelopment & Housing Authority's Public Housing Agency Plan.

During the program year, the HRHA received HUD funding commitments to demolish and dispose of 275 units of public housing units located at the Lincoln Park public housing development. Built in 1969, the 275 unit development is the most physically distressed site in the HRHA federal portfolio, with aged systems and infrastructure. As part of a Fair Housing efforts and initiatives, HRHA held workshops and provided direct assistance to Lincoln Park residents to prepare them for the relocation out of public housing. These workshops and assistance focused on how to apply for an apartment; education on the housing choice voucher program and home maintenance.

North Phoebus Townhouses, Lincoln Park and Lincoln Towers

HRHA owns and manages the following public housing developments to provide low/moderate income families with affordable housing: North Phoebus Townhouses (100 units) and scattered-site single-family homes (12 units). Unit sizes range from one bedroom to five bedrooms. Participants have a choice of paying the lesser of 30% of income for rent or the flat rent based upon the apartment size. Lincoln Park (formerly 163 units), Lincoln Towers (formerly 112

units) were vacated during the program year.

Langley Village

HRHA owns and manages the public housing development, which provides 146 units of public housing to low/moderate income elderly persons. Unit sizes range from one to two bedrooms. Participants have a choice of paying the lesser of 30% of income for rent and utilities or the flat rent based upon the apartment size.

Foot Patrols

HRHA contracts with the City of Hampton's Police department to provide foot patrols over and above what would normally be provided by the police department. HRHA and the Hampton Police Department coordinate a schedule for officers working in pairs in HRHA public housing communities. Officers provide daily reports to staff. Foot patrol officers have been responsible for apprehending several suspects wanted on felony charges.

Section 8 and Housing Voucher Program

The Hampton Redevelopment and Housing Authority administers 2,821 Housing Choice Vouchers and 75 Mainstream (for persons with disabilities) Vouchers to assist families with rent and utilities in privately owned rental housing. In addition, the Authority has 325 Veterans Assisted Supportive Housing (VASH) vouchers. Participants pay an average of 30% to 40% of adjusted gross income for rent and utilities. Rental assistance is provided to Extremely Low/Very Low income families at 30% or 50% of median income. The Authority receives subsidy from HUD to pay the remainder of rent.

Section 8 Homeownership Program

HRHA administers the Section 8 Housing Choice Voucher Homeownership Program. Twenty-one Housing Choice Vouchers have been set aside to provide homeownership opportunities to Section 8 participants enrolled in the Family Self-Sufficiency Program.

Public Housing Resident Initiatives

The mission of HRHA's service programs is to "present opportunities to residents of Authority-owned housing and other program participants to maintain/achieve self-sufficiency and independence". The Authority provides linkages to education, training and employment through partnerships with local service providers. Elderly and disabled residents have access to on-site staff to facilitate their referral to appropriate services.

Family Self-Sufficiency Program

HRHA offers public housing and Section 8 residents an opportunity to participate in the Family Self-Sufficiency (FSS) Program, which coordinates supportive services and collaborates with other community programs to provide career training and education, job readiness training and employment services, and 1st time homebuyer education and opportunities. The HRHA Family Self-Sufficiency staff provides participants with the necessary support to successfully transition off public assistance.

BARRIERS TO AFFORDABLE HOUSING

1. *Describe actions taken during the last year to eliminate barriers to affordable housing.*

The City adopted the 2012-2013 Analysis of Impediments to Fair Housing Choice. It is currently in the process of updating its Analysis of Impediments to Fair Housing Choice (AI) in cooperation with HRCHRB. Once the update is completed, the document will include several action items that will potentially affect funding priorities and strategies. In the interim, the City will continue upgrading the existing affordable housing stock and promoting neighborhood revitalization.

There remains an adequate supply of affordable housing in Hampton. However, much of this stock is aging and in substandard condition. With a full understanding of the local demographic and housing landscape described in the Housing Needs and Housing Market Analysis sections of the CP and the extent to which affordable housing is necessary for community vitality, the City of Hampton has expended considerable effort during the last five years to enhance the quality of affordable housing and improve the viability of neighborhoods. However, an assortment of factors beyond the control of the city has affected the local housing market, including outside forces, inherent barriers and changing circumstances.

Affordable housing barriers for low- and moderate-income residents living in Hampton are the result of a combination of factors including market barriers, physical barriers and a lack of services to certain areas and populations. In particular, these barriers include (but are not limited to) the following items.

- **Market barriers:** The Hampton Roads region has been largely excluded from this decade's housing boom and subsequent bust, as evidenced in the Housing Market Analysis section of the CP. The market's isolation from the large-scale housing crisis hollowing out cities across the country has protected it from a large spike in foreclosure rates. However, the City of Hampton continues to have, on the average, lower housing values than elsewhere in the region. Lower housing values and market rent rates make multi-family development less economically feasible for investors who need to achieve adequate rentals to retire debt and create a reasonable return. In the end, higher-end housing that could help loosen the market cannot be economically built, and lower-cost development cannot occur without subsidy.
- **Lack of developable land:** The City of Hampton is built-out, with only a few developable parcels remaining. This limits the City's housing development activity primarily to the reuse, recycling or redevelopment of what remains.

- **Potential housing discrimination:** As demonstrated in the Housing Needs section of the CP, Hampton has experienced a rapid and dramatic expansion of diversity during the last 20 years. This demographic shift has created the potential for housing discrimination on the basis of race or origin, which limits fair and affordable housing options for minority households. The potential for limitations on fair housing is being fully analyzed as part of the development of this year's AI.

The City's policy responses to each of the potential barriers identified above, especially those regarding fair housing, will be updated as part of the Hampton Roads Regional Analysis of Impediments to Fair Housing Choice still being assembled at the time of conclusion of this fiscal year. The report will combine demographic and housing market information with a review of city laws, regulations and administrative policies, procedures and practices affecting the location, availability and accessibility of housing, along with the public and private conditions affecting housing choice.

Several of the public policies that negatively impact affordable housing in Hampton are not under the control of City government. Nonetheless, the City is an active and supportive partner to area nonprofit housing developers and other organizations involved in the creation of affordable housing opportunities for local residents. In addition to a willingness to work with developers, the City implements several programs and initiatives to address existing barriers to affordable housing that can be supported through the use of federal funds. During the next four years this will include the acquisition, demolition and rehabilitation of abandoned and deteriorated structures, accessibility improvements to existing structures, homeownership assistance and new construction coordinated through CHDOs.

HOME/ AMERICAN DREAM DOWN PAYMENT INITIATIVE (ADDI)

- 1. *Assessment of Relationship of HOME Funds to Goals and Objectives***
- 2. *HOME Match Report***
- 3. *HOME MBE and WBE Report***
- 4. *Assessments***

Program Year 5 CAPER HOME/ADDI response:

All ADDI funds were exhausted in PY 2009; therefore no new disbursements have been made. Should the program receive funds in a future allocation, disbursements will resume at that time using existing policy and regulations.

Based on the goals identified in the Consolidated Plan and the HOME Program regulatory provisions, the City's HOME funds for FY 2014-2015 were allocated in the following manner:

Table 1.6

Category	Activity	Amt. Budgeted	Expended	Percent Expended
New Homeownership- The acquisition and rehabilitation of existing homes. The construction and down payment assistance for new homes for sale to low-income first-time homebuyers.	Acquisition & Rehab	\$200,000	\$25,000	13%
	New Home Const.	\$100,000	\$80,000	80%
	CHDO Homeownership	\$56,327	\$52,617.30	93%
Homeownership Preservation Rehabilitation loan assistance to existing low-income homeowners.	Homeowner Rehab	\$91,635	\$88,086.50	96%
Homebuyer Assistance	Homebuyer Assist.	\$100,000	\$85,000	85%
Administration		\$37,551	\$37,341	99%

HRHA has no HOME funded rental units. The City of Hampton Building Inspections conducts inspections of HVAC, plumbing, electrical as well as final building inspections until completion of projects. Upon construction completion, a Certificate of Occupancy is required prior to occupancy.

The City of Hampton and HRHA promote the participation of minority and women owned business enterprises (MBE/WBE) in the HOME Program. Of the nine contractors currently qualified to bid on HOME-assisted rehabilitation projects facilitated by HRHA, 3 are minority-owned business and 3 are woman-owned businesses.

In an effort to further enhance MBE/WBE participation, HRHA distributes marketing materials which inform minority and women owned businesses of the contracts available through the HOME Program, the City's CDBG and other related Federally-funded programs. These materials are distributed through a network of public and private organizations operating in the city. The City of Hampton and HRHA, through the City Procurement Department, facilitates small and minority business development workshops which feature business experts from the Hampton Roads Small Business Development Center, local universities and banks. Information about upcoming workshops and business opportunities are presented in area trade journals, on the City website and to local small, minority and women-owned businesses.

HOMELESS NEEDS

- 1. Identify actions taken to address needs of homeless persons.**
- 2. Identify actions to help homeless persons make the transition to permanent housing and independent living.**
- 3. Identify new Federal resources obtained from Homeless SuperNOFA.**

Program Year 5 CAPER Homeless Needs response:

The City of Hampton is an active member of the Greater Virginia Homelessness Consortium (GVPHC) a coalition of public and private organizations that maintain a current and viable process to address quality of life issues and provide services and resources to the most vulnerable households and individuals across the six (6) jurisdictions of Hampton, Newport News, Poquoson, Williamsburg, and the counties of James City and York. The GVPHC coordinates housing and services funding for homeless families and individuals, prioritizing projects that demonstrate a commitment to housing first, performance and system-wide collaboration and growth. The housing and services coordinated by the GVPHC are diverse and work to meet the needs of all populations including the chronically homeless, victims of domestic violence, persons with HIV/AIDS, mental illness, substance abuse disorders, and veterans.

The 2016 Point in Time Count was conducted across the 6 jurisdictions that comprise the Greater Virginia Peninsula Homelessness Consortium (GVPHC), including the cities of Hampton, Newport News, Poquoson, Williamsburg, and the counties of James City and York. The Point in Time Count fulfilled the requirements of the US Department of Housing and Urban Development (HUD), and occurred on the evening of January 28, 2015 (sheltered) and the morning of January 29, 2015 (unsheltered).

The survey identifies respondents based on first and last name, or initials, and date of birth to develop a unique client identifier to eliminate duplicates. The survey also consists of additional questions to identify subpopulations, including veterans and HIV- positive persons, and those who have experienced domestic violence, mental illness, or substance abuse. Persons are identified as chronically homeless if they have a disability and have been homeless more than one year or at least four times in the last three years. This report also includes a new population category: parenting and unaccompanied youth households. Youth households include those 25 years of age and younger who are parents of children under the age of 18, or are unaccompanied by a parent or guardian.

Overall, 520 persons were identified as being homeless in Hampton, Newport News, James City County, Poquoson, Williamsburg and York County during the 2016 Count, identical to 520 counted in January 2015. The sheltered count for the Greater Virginia Peninsula decreased from the previous year due in part to the extreme weather conditions experienced on the night of the 2015 Count;

the GVPHC has launched the regional Housing Crisis Hotline as the Continuum of Care's (CoC) centralized intake, improving the CoC implementation of diversion at the front door. A contributing factor is the increased use of rapid rehousing, shortening the length of time persons are homeless, while providing case management to improve housing stability.

Moving from Transition to Permanent Housing and Independent Living

The GVPHC implements a Housing First approach, conducting outreach and receiving referrals directly from the PATH team, Service Coordination and Assessment Network (SCAAN) and emergency and winter shelter programs for placement directly into Permanent Supportive Housing programs, or permanent housing utilizing Rapid Re- Housing resources. Persons experiencing homelessness currently have options for shelter placement in three of the six jurisdictions. Shelter options include: Menchville House Emergency Shelter, LINK Veterans Emergency Shelter, Peninsula Rescue Mission and LINK of HR PORT winter shelter. Upon entry into shelter, all clients undergo a housing barriers assessment to determine needs and identify barriers to stable housing placements. Outreach workers are instructed to immediately notify the appropriate jurisdiction when an unsheltered household with dependent children is identified to ensure that the household is promptly assessed for housing and services. Each seasonal winter shelter has its respective Department of Human Services (DHS) at each shelter nightly to conduct comprehensive intakes for any families with children that enter. Shelter providers, including those securing placements in hotel/motels, are active participants in the GVPHC coordinated assessment and referral committee, the Service Coordination and Assessment Network (SCAAN), and attend bi- weekly meetings to present all active shelter placements. SCAAN then works to develop a coordinated plan for each household through the identification and connection to compulsory services, all in an effort to quickly exit households from shelters to Permanent Housing.

The GVPHC current has 152 permanent supportive housing beds (excluding HUD- VASH) of which, 60 beds are designated for the chronically homeless (CH) and 88 percent of the estimated 24 turnover beds in permanent supportive housing are prioritized for the chronically homeless. Many of the current CH beds are managed by the Hampton-Newport News Community Services Board (HNNCSB), which offers a continuum of intense wrap-around services for each individual, all in an effort to ensure housing stability among the CH population. In FY2013 the HNNCSB recently secured state funding through the Virginia Housing Trust fund to increase permanent supportive housing units for the homeless, including CH individuals.

The GVPHC also secured \$335,256 under the FY2015 Virginia Department of Housing and Community Development, Virginia Homeless Solution Program (VHSP) to provide rapid re-housing (RRH) assistance for homeless persons. The program follows the core components of RRH and provides participants with assistance with rent, housing location and case management. Case

management services are defined as the provision of services to address all barriers to a client's obtaining and/or maintaining housing. These services may include coordination of care, linkage, advocacy and referral assistance provided in partnership with a client, family members, law enforcement personnel, community agencies and other supports as defined or needed by the client. This collaboration of services is to provide a continuum of care for persons that utilize services inclusive of, but not limited to mental health, substance abuse, prevention or other services to support the client in self-sufficiency and community tenure.

The GVPHC also works closely with the Office of Human Affairs (OHA) as one of the areas newly awarded Support Services for Veterans (SSVF) recipients to provide rapid rehousing and prevention resources to veteran households with dependent children. The GVPHC members have accessed all possible RRH funds in order to assist as many homeless families as possible. In addition to the existing Programs funded by the state (ESG and HSG) and SSVF, the Hampton-NNCSB was awarded a Housing Trust Fund award that will also provide RRH to households with children and disabilities.

New Federal Resources

The GVPHC prepares and submits to HUD the Virginia Peninsula Continuum of Care Statement for homeless assistance funds. The FY2016 the GVPHC was awarded \$1,915,780 in Continuum of Care funds, with \$1,435,156 in funding for permanent housing programs for the homeless.

Additionally, in 2013, the GVPHC received \$150,000 over a three year period from the Peninsula Community Foundation to create the GVPHC Regional Housing Crisis Hotline, which serves as the region's coordinated assessment and referral system in compliance with the HEARTH Act. The Hotline launched in September 2014 and functions as part of the rapid exit response to individuals and families facing homelessness.

1. Homeless SuperNOFA

Not Applicable.

SPECIFIC HOMELESS PREVENTION ELEMENTS

1. Identify actions taken to prevent homelessness.

The GVPHC secured \$276,961 in Prevention funds under the FY2015 Virginia Department of Housing and Community Development, Virginia Homeless Solution Program (VHSP). VHSP prevention funds are managed by the City of Hampton and assist over 100 households annually across the Virginia Peninsula. Request for prevention assistance largely outnumber the amount of client aid available to the program.

Prevention funds aid in the diversion of households seeking homeless services from shelter and reduces the number of individuals and families that become homeless. All referrals for prevention assistance are made via the GVPHC Regional Housing Crisis hotline, and eligible participants are referred to area Department of Human Services for prevention assistance. Prevention funds are used to provide case management and housing stabilization services, and rental and utility assistance.

In conjunction with annual CDBG and HOME planning, emphasis is given to collaborative approaches addressing prioritized needs of homeless individuals and families – in particular emphasizing reduced length of time spent homeless and reducing the potential for repetitive homeless episodes – through services coordination and effective housing placement. Such efforts involve participants from businesses, public and private non-profit agencies including, but not limited to LINK, HNNCSB, and ACCESS, Salvation Army, Menchville House, local institutions of higher learning, the local faith community, and local government. The projects prioritized and funded under the **2015-2016** Continuum of Care effort were:

1. Hampton - Newport News Community Services Board and the Newport News Redevelopment and Housing Authority - Peninsula Shelter Plus Care - \$113,422
The Peninsula Shelter Plus Care (S+C) project is a joint endeavor between HNNCSB and the Newport News Redevelopment and Housing Authority. This renewal program serves homeless individuals afflicted with any combination of mental illness, mental retardation, and substance abuse, who are engaged in services and have obtained the majority of their benefits, but still need continuous daily support to live independently. The sixteen (16) participants reside in an HNNCSB owned complex and remain in the project as long as they engage; only vacating the unit when they have completed the program or can obtain other market housing and the program services no longer meet their needs.
2. Hampton-Newport News Community Services Board – Project Onward – \$187,189
This is a renewal project that provides permanent supportive housing serving approximately 14 chronically homeless persons with mental illness and/or substance abuse problems using scattered site housing.
3. AIDS Care Center for Education and Support Services (ACCESS) - CHAP Peninsula - \$290,642
CHAP Peninsula is a renewal project that provides permanent housing for households with at least one person who is living with HIV/AIDS. Permanent supportive housing is provided through a scattered-site model. The project has a capacity of 21 units with a mixture of individuals and families. Participants placed in CHAP Peninsula remain as long as they comply with their lease agreement and program guidelines.

4. LINK of Hampton Roads, Inc., - CANLINK I - \$709,561
This is a renewal project of 65 units designed to provide permanent housing for persons with disabilities. LINK provides permanent housing to homeless persons unable to afford adequate housing due to their inability to work full time as a direct result of deteriorating health, substance abuse or insufficient employment skills. Seventy-five percent (75%) of the units are designated to house chronically homeless individuals.
5. LINK of Hampton Roads, Inc. – CANLINK IV - \$61,059
CANLINK IV is a renewal permanent supportive housing project serving chronically homeless veterans. Clients have one or more disabilities including chronic substance abuse, HIV/AIDS, mental or physical disability in any combination which will preclude the client from obtaining stable affordable housing and on-going supportive services to ensure successful transition out of homelessness.
6. Transitions Family Violence Services – HOME DV - \$72,584
The HOME-DV (Housing Options Minimize the Effects of Domestic Violence) program rapid re-housing (RRH) program specifically targets domestic violence survivors/homeless individuals and families residing the Transitions’ emergency shelter and select outreach clients to provide comprehensive housing stabilization services to include short- and medium-term financial assistance (rental assistance, security and utility deposits) , case management, legal advocacy, housing search and placement, and follow-up support. The programs goal is to quickly re-house and stabilize up to four (4) households annually.
7. Hampton-Newport News Community Service Board, Safe Harbors – \$293,280
The Safe Harbors Project is a combination of the HNNCSB’s three (3) very successful programs into one renewal permanent supportive housing project. This program consists of 22 beds located in scattered site apartments throughout the cities of Hampton and Newport News. The purpose of the project is to provide permanent supportive housing for disabled chronically homeless individuals. All clients served are those with any combination of mental illness, intellectual and developmental disabilities, and substance abuse disorders.
8. Transitions Family Violence Services - NEXT STEP - \$66,490
This is a renewal project designed to assist victims of domestic violence and their children through transitional housing with extensive support services. A reallocation of \$73,700 was approved by HUD to allow for a Rapid-Rehousing project for families served by Transitions as an alternative to transitional housing.
9. ShelterLink Peninsula-Homeless Management Information System (HMIS)

– The Planning Council, Inc. - \$55,172

This is a renewal project managed by an agency experienced in operating a system consistent with HUD’s priority to implement an information management system to generate an unduplicated count of homeless persons within the Virginia Peninsula.

10. Avalon Center for Women and Children (AVALON) Transitional Housing - \$65,682

This is a renewal of a continuing program that provides transitional housing and support services to women and children who are homeless as a result of domestic violence.

EMERGENCY SHELTER GRANTS (ESG)

The City of Hampton does not receive ESG funds.

COMMUNITY DEVELOPMENT

1. Assessment of Relationship of CDBG Funds to Goals & Objectives

Due to the diverse nature of the residents living in Hampton, the City’s non-housing community development needs are varied and disparate, but there are some common elements. There are needs for public infrastructure improvements and neighborhood facility improvements throughout the area. In addition, there are significant social service needs that are not adequately addressed.

Primarily, the City of Hampton is concerned with stabilizing and revitalizing its LMI neighborhoods. A neighborhood where the housing stock as a composite mirrors the average housing values of the region is economically stable and can attract private-sector investment. This arrangement is a sustainable one, in which a neighborhood becomes less dependent on scarce local government resources.

An additional issue is the limited reach of public transit, which makes transportation for those with lower incomes and those without cars a significant problem, ultimately leading to limited access to employment centers, health care centers and other goods and services. There are also economic development needs within the area. However, the limited amount of CDBG resources and the extensive competing demands for these resources severely restricts the number and type of projects that can be undertaken. Beyond these broad categories, there are specific needs within neighborhoods such as economic revitalization, street improvements, streetscape improvements,

sidewalk improvements, removal of architectural barriers and parks and recreation improvements.

2. Changes in Program Objectives

There were no changes in program objectives during FY 16.

3. Assessment of Efforts in Carrying Out Planned Activities

Little England Chapel Cultural Complex

Boundaries of service area: Census Tracts 116.00 and 118.00.

Accomplishments:

The goals for this center were as follows:

1. Provide tutoring and enrichment for 60 low to moderate income youth. This goal was accomplished as approximately 160 youth were tutored. (Newtown-120/Little England Cultural Center-40)
2. Provide adult computer training to the community to improve the lives of 60 adults and seniors. This goal was accomplished with 67 seniors and adults benefiting. (Newtown-40/Little England Cultural Center-27)
3. Provide character educational training to 10 emotional or challenged students/ members in the community and at large. This was accomplished with 15 youth participating @ Newtown.
4. Provide summer enrichment and fun activities to at least 25 youth in the community and at large. This goal was accomplished with 92 participants. (Newtown-60/Little England Cultural Center-32)



*Includes Both Centers
Newtown/Little England

Income Characteristics (Source: 2013 US Census)

- 12.6 persons below the poverty level
- 9.1 Families below the poverty rate
- 11.4% of adults do not have a high school diploma
- 21.8 have Bachelor's Degree or higher –age 25+
- 40.7% rental rate
- The majority of homes were built before 1969
- Medium Household income - \$59,272

- Tutoring Participation Numbers – (Daily Combined Attendance)

Tutoring and Homework Assistance – 11,520-NLC/8400-

LECC – 19,920-Total

Activities Offered (Total Other Participation 3,620) *

Y.H. Thomas Community Center

Income Characteristics of each Neighborhood (Source: 2013 US Census)

- Median household income is \$25,267
- 35% live below the poverty level
- 25% of the adults have not finished high school
- 82% of the adults have only a high school diploma or equivalent
- The largest proportion of the homes were built in the mid 1960's

Out of School Program and Tutorial Program Demographic Information

The children in the after school program come from a total of 37 families. Based on the HUD income limits for Hampton 75% percent of these families have very low income and 63% of the households are headed by women.

The children who participate in the tutorial program 100% of the families have low income and 92% of the households are headed by women.

Accomplishments:

List of activities offered at each neighborhood center; total participation 20,495

The primary service area for the Center is the Old North Hampton Community, with programs and activities open to the residents of Hampton. The Community Center is available for use by neighborhood groups, city departments, community partners and other not for project organizations. Activities offered at the Center include the following:

- 1300 OUT OF SCHOOL PROGRAM – 8,474
- 50 STRONG – 1,017
- ADULT OPEN GYM (MEN & WOMEN) 1,920
- DIAMONDS (DANCE TEAM) - 518
- DINE AND HAVE A GOOD TIME – 75
- HOPE FOR HOLIDAYS - 46
- MLK PROGRAM – 253
- PARENTS AGAINST BULLYING – 109
- PHOEBUS CHEER – 500
- RIVERMONT SCHOOL (BASKETBALL) – 594
- S.E.E.D.S. – 561
- SPRING CAMP – 177
- STAND DOWN/HOMELESS/DISABLED – 350
- SUMMER EMPLOYMENT PROGRAM – 51
- SUMMER PLAYGROUND – 2,158
- TRUNK OR TREAT – 750
- YOUTH GYM – 2,919

- YOUTH MENTAL HEALTH – 23

Hours of Operation

Monday – Friday 9am-6pm with extended hours Monday-Thursday until 8pm for men/women open gym basketball, Y.H. Thomas basketball practice, and faith based basketball.

Saturday's vary based on programming and Sunday's 4pm-7pm for 50 strong basketball.

Membership, participant information, partners

Sign in sheets are kept electronically

We do not require membership

Participants complete waivers and registrations for programs and forms are kept at the community center

Partners

- Y.H. Thomas Athletic Association
- My Life My Legacy
- Old North Hampton Community Organization
- Hampton Parks and Recreation
- In-SYNC Partnerships



- Kevin Swann Ministries
- Kevin Owens/Academic Athletics
- Inspiring Minds Youth Development Center
- Food Bank of the Virginia Peninsula
- Hampton Police and Fire Training.
- Hampton City Schools
- Lighthouse Outreach
- Community Builders Network
- Alternatives, Inc.
- Hampton Redevelopment and Housing Authority
- Girls Inc

- Hampton Family YMCA
- The Urban League of Hampton Roads
- Virginia Lady Vikings

Other State, Local and Federal resources leveraged or utilized

- Approximately 2,800 hours of volunteer service hours to support the above mentioned programs.
- Virginia Foundation for Healthy Youth for Too Good For Drug Program Implementation

Explanation of CDBG expenditures

- 1 Neighborhood Resource Coordinator
- 1 Program Leader (FT)

Documentation Regarding Who Uses the Facility and How Often/Meetings

- Girls Inc. (Daily)

- Inspiring Minds (Daily)
- Urban League of Hampton Roads (Daily)
- Y.H. Thomas Athletic Association (monthly)
- City Departments and other Non Profit Organizations Upon Request

Housing Reinvestment & Grant Administration

Neighborhood Planning provides an opportunity for community members to study their neighborhood and decide how to work together to make it a better place to live, work and play. The process considers physical, social, and civic issues that affect the quality of life in our neighborhoods. Under this activity, neighborhood facilitators provide coaching, facilitation, and technical assistance to neighborhood organizations and individuals involved in planning/outreach, organizing and projects.



This includes: facilitating and recording planning/implementation meetings providing technical support regarding resources, referrals, and general information coaching leaders/team members through planning/implementation process. Priorities and strategies of planning efforts in Buckroe, the North King Street corridor, Newtown, Greater Wythe, Sussex, Old North Hampton, Phoebus, Olde Hampton and Pasture Point have provided valuable guidance to this planning effort. This activity also includes CDBG and HOME grant planning and administration.

Accomplishments:

Staff provided neighborhood facilitation and technical assistance to neighborhood organizations as well as, creating the following partnership and community program for LMI individuals:



Home Repair Blitz – During the program year, two (2) Exterior Improvement projects were approved. Staff continues to partner with other organizations to provide minor exterior repair assistance to low-income and elderly households. The City currently partners with Habitat for Humanity to sponsor a Hampton Home Repair Blitz in various neighborhoods throughout the city. During the program year, two blitzes were held – Cary Fordham area (Fall 2014) and Dunbar Gardens (Spring 2015). While no Federal funds were invested in the blitzes, the City was able to leverage local funds and volunteer labor to help fix and improve thirty-one (31) homes to elderly and low-income homeowners.

4. Funds not used for national objectives.

All funds were used to meet national objectives of the program and overall benefit certification of 70% to low/mod activities was met.

5. Anti-displacement and Relocation (for activities that involve acquisition, relocation or demolition of occupied real property.)

No relocation occurred in FY 2014-2015. Acquisition activity did occur in eligible areas during this program year along with efforts focused on development of older, previously purchased lots. Land purchases for redevelopment and new housing construction addressing related needs in this community will continue to be a component of the revitalization strategy for the City. Considerable care continues to be taken to avoid the purchase of occupied properties.

In its relocation program, although not used this program year, HRHA adheres to established and required procedures. This includes a defined process of data gathering which is initiated with the provision of information brochure to occupants in properties to be acquired as one of the first steps in the acquisition process.

Although no relocation activity was performed this program year, as noted above, the relocation process is triggered by purchase negotiations with owners of occupied properties to be acquired. The receipt of detailed information about the needs of occupants is followed by (1) a General Information Notice to occupants informing them of their rights under URA and stressing that no action should be taken to move, a (2) Notice of eligibility which follows an assessment of the household by the relocation staff and informs households of their rights and assistance under URA and (3) a Ninety (90) day notice which informs the household when they must vacate the property in question.

6. Low/Mod Job Activities

Please see Partnership for Phoebus above in this section.

7. Activities Benefiting Limited Clientele

All activities benefiting limited clientele participants are for individuals presumed to meet the low and moderate-income requirements as defined by HUD. This presumption is based on the providers' location and documented mission/activities in low income census tracts.

8. Description of CDBG Program Income Generated 2014 – 2015

CDBG Program Income Received: \$19,983.82

9. Prior Year Adjustments

There were no adjustments made during FY 2014-2015 for disallowed activities

10. Loans and Other Receivables 2014 – 2015

HOME Program Income Received: \$262,924.07

11. Lump Sum Agreements

There were no lump sum agreements in place during FY 2014-2015

12. Housing Rehabilitation Programs

Wheelchair Ramp Program

This program offers assistance to non-ambulatory low- to-moderate income residents in need of wheelchair access to their home. HRHA currently partners with eligible organizations to provide volunteer labor to build wheelchair ramps. HRHA also uses private contractors to build wheelchair ramps, when volunteer labor is not available.

Accomplishments:

HRHA currently partners with eligible organizations to provide volunteer labor to build wheelchair ramps. HRHA also uses private contractors to build wheelchair ramps, when volunteer labor is not feasible. For PY15 the goal was to assist two (2) households and during the program year two (2) households were assisted.

Weatherization and Energy Efficiency Program (WEEP)

This program offers assistance to homeowners by improving their homes through energy efficiency measures. WEEP services can reduce energy bills for a long time. On average, the value of the weatherization improvement to a house is 2.2 times greater than the cost of the improvement itself. Because the energy improvements that make up WEEP services are long lived, the savings add up over time to substantial benefits for weatherization clients and the City of Hampton.

Accomplishments:

For PY15 the goal was to assist six (6) households and during the program year six (6) households were assisted.

Housing Services (Rehabilitation/New construction Administration)

This activity funds the direct project costs related to housing rehabilitation/construction and homeownership activities undertaken by the

Hampton Redevelopment & Housing Authority (HRHA) under the CDBG and HOME programs. Note: The City contracts with the Hampton Redevelopment and Housing Authority on an annual basis to administer the housing programs under the CDBG program and the entire HOME program. This activity covers direct program expenses such as rent for the portion of the facility occupied by CDBG & HOME program staff, staff costs, training, telephones, office supplies, etc. The annual goal for this activity was to provide rehabilitation/construction administration for 21 housing units.

Accomplishments:

Rehabilitation/New Construction administration was provided for twenty-five (25) housing units. In addition, eighty (80) prospective homebuyers participated in homebuyer education classes/seminars (of which 16 went on to buy a home) and thirty-six (36) prospective homebuyers received pre-purchase one-on-one housing counseling (of which eleven actually purchased a home) offered by the Hampton Redevelopment & Housing Authority. Also,

forty-one (41) current homeowners received home maintenance one-on-one housing counseling offered by HRHA; eight (8) people received rental counseling; six (6) people received homeless prevention counseling; and six (6) people received foreclosure prevention counseling.

13. Neighborhood Revitalization Strategies

Hampton Housing Venture Incentive Initiative

The Hampton Housing Venture Initiative encourages reinvestment in the existing housing stock and increase homeownership in older Hampton neighborhoods which are comprised of Pasture Point, Old Hampton, and Sussex. The program is available to assist existing homeowners and potential homebuyers in Hampton Housing Venture neighborhoods. The different aspects of this initiative include:

- Architectural Design Assistance – Free design assistance to help homeowners with the rehabilitation, expansion and modernization of their homes. This program is open to all homeowners regardless of income.
- Financial Assistance – This program provides the first two years of interest on a home improvement loan provided that the improvements are consistent with the design guidelines developed for the neighborhood. This program is open to all homeowners regardless of income.
- Housing Rehabilitation Grants – These grants are to help homeowners rehabilitate their homes. This program is based on income.

Curb Appeal Matching Grant Program

The Curb Appeal Matching Grant Program provides Curb Appeal Matching Grants of up to \$5,000 or 50% of the total costs of improvement (whichever is less) to improve the exterior of properties located in targeted areas of Hampton. These incentives are available to all single-family and duplex residential property owners (owner-occupied and investor) regardless of income. Grants are available for short-term curb appeal projects that can be completed within 6 months and are consistent with the "Curb Appeal Guidelines and Sussex Style Guide." Eligible projects must include one or more of the following elements:

Architectural Details – Addition, Repair and/or Restoration

Exterior Paint and/or Façade Cleaning

Doors and Shutters – Addition, Repair and/or Replacement

Landscaping

Decorative Entrance Features (i.e., entrance lighting, mailboxes, house numbers, etc.)

Decorative Fencing

A minimum of \$500 will be invested in each property, and only one Curb Appeal Matching Grant will be awarded per property.

Hampton Home Repair Blitz

The Hampton Home Repair Blitz is a collaborative program that brings together over 250 volunteers, numerous community sponsors, and homeowners within targeted neighborhoods to improve the exterior of 15-20 homes all in one day. The Home Repair Blitz began as an effort to meet a need in the community for

minor exterior repairs and to improve the appearance of Hampton's housing stock in concentrated areas at no cost to the homeowner. This program is available to appearance of Hampton's housing stock in concentrated areas at no cost to the homeowner. This program is available to homeowners within targeted neighborhoods that met one of the following qualifications: 62 or older, disabled or low-income. Outside repairs or work needed include: Painting, Powerwashing, Landscaping (Weeding and Mulching), Siding repairs, Gutter repairs, Porch and Deck repairs.

Rental Inspection Program

The City of Hampton believes that all residents, homeowners and renters, should be assured of safe and sanitary housing conditions. As a result the City Council, in line with Commonwealth of Virginia enabling legislation, established a Rental Inspection Ordinance. It is part of the city's Safe and Clean campaign, to ensure the health and welfare of all residents and to ensure stability for Hampton's neighborhoods."

The rental inspection ordinance covers eight districts within the city. These include Hampton Club and Magruder Heights, Holly Homes and Fordham, North Phoebus, Old North Hampton and Langley, Olde Hampton, Shell Road Corridor and South Wythe, South Phoebus and Sussex. The inspection criteria is designed to improve the health, safety and welfare of citizens; ensure safe, decent and sanitary living conditions; prevent or reverse blight; and increase the resale value of the city's housing stock.

There are no fees for the initial inspection, so owners whose properties pass inspection or have minor violations not related to health and safety will pay nothing. There will be a \$100 fee to re-inspect buildings that were found to have major violations. Properties with no major violations or whose owners promptly correct minor violations will not need to be inspected again for 48 months. Properties that have major violations will need to be re-inspected after those are corrected, and again a year later.

The program is funded through the HUD CDBG Program. Most Hampton Roads localities have rental inspection ordinances and districts, including Williamsburg, Norfolk, Portsmouth, Chesapeake and Virginia Beach.

Preferred Builder Program / \$1 Lot Sales Program

The Preferred Builder Program was established by the Housing and Redevelopment Authority to ensure that publicly built redevelopment projects were completed by qualified developers in good standing. Builders may apply to be apart of the program through the HRHA. Approved builders are eligible to participate in development programs such as the \$1 Lot Sales Program that promotes the development of quality affordable housing on properties acquired through CDBG and Home. Consideration has been given to the expansion of the program to include properties acquired using other city resources.

ANTIPOVERTY STRATEGY

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The City of Hampton is committed to eliminating poverty through making housing more affordable, preserving the condition and availability of existing housing stock, and helping citizens build assets of all kinds: human, social, financial, physical and natural. To this end, the City and its community partners have incorporated an integrated system of services and programs to meet the various needs of individuals as they progress toward financial self-sufficiency.

In addition to supporting the initiatives of local organizations that serve low-income residents by providing emergency shelter, transitional housing and social services; the city administers programs that aim to mitigate poverty and the problems associated with it. The City has directly impacted some of poverty's primary causal factors – poor-quality housing, expensive housing, lack of education, unemployment, low income and ill health – by utilizing its resources, including housing stock, social services provided by sub recipients, employment opportunities, public health guidance and the educational system. The multiple aspects of the programs run by the City and its sub recipients, when working in concert, have had the ability to reduce the number of households with incomes below the poverty level.

The City of Hampton's chief anti-poverty objective is to provide families with the opportunity to improve their economic conditions through prevention and intervention investments. Indirectly, almost any initiative that improves the economic base, job skills and health of the community has contributed to anti-poverty efforts, but only strategies directed, at least in part, specifically to that population group will be included as anti-poverty strategies. The City's strategies achieving this include the following:

- Supporting the Healthy Family Partnership. Hampton's key strategy for breaking the cycle of poverty is by providing services as a partnership between the public and private sectors to ensure that every child in Hampton is born healthy and enters school ready to learn.
- Creating new jobs in sectors where pay rates are above minimum-wage rates to increase opportunities for low-income workers to move into higher income ranges. New job creation combined with already low unemployment rates will add significantly to employment prospects in Hampton.
- Providing job training and support as a partnership with other agencies and the private sector. When the number of new jobs increases, employment prospects improve for everyone. An impediment to employment and work progress for many low-income residents is a lack of skills or resources to secure and maintain employment. All agencies involved in anti-poverty strategies and economic development place a high priority on the need for employment training. The emphasis has shifted to include both job skills training, which enable the unemployed and those on welfare to take a job in a specific industry, and general skills

that enable people to maintain employment.

More specifically, the City addressed, and will continue to address, poverty prevention and mitigation through the following activities, none of which are funded with the City's CDBG or HOME allocations.

- The Peninsula Chamber of Commerce has focused on workforce development in response to a need for skills training in the area of timekeeping, personal appearance and interpersonal skills. The Chamber provides a conduit linking business, industry and government needs with the education providers through a School to Work program and its workforce development initiatives.
- The Greater Peninsula Private Industry Council, through funding from the Job Training Partnership Act, offers courses on various job training skills such as secretarial, medical office clerks, security guard, manufacturing and home-building skills such as carpentry, masonry, plumbing, wiring and HVAC.
- The Peninsula Workforce Development Center (PWFDC) is a joint effort of Hampton, Newport News, Poquoson, Williamsburg, James City County, York County and Thomas Nelson Community College (TNCC). It provides employer-driven workforce services designed to prepare the Peninsula's citizens to be productive members of a world-class workforce. PWFDC provides customized training, professional and industry certifications, skill assessments and much more. The One-Stop Career Center provides a comprehensive set of employment, education and training services for employers, employees, job seekers and students.
- The Center for Child and Family Services also provides services that complement Hampton's strategies to prevent poverty. The Center provides counseling and referral services to individuals, families and organizations. It sponsors Consumer Credit Counseling Services of Hampton Roads, which provides debt management, budget counseling, reverse mortgage counseling and representative payee services. In addition, the Center sponsors VisionPoint, a career development program to help prepare youth ages 14-21 for productive adult lives. Youth explore careers, develop employable skills and are linked with adult education following high school.

NON-HOMELESS SPECIAL NEEDS

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Priorities and Specific Objectives

The City of Hampton has continued to serve its special-needs populations, as specifically described in the following section, through a strong regional network of public, private and nonprofit housing and service providers. In particular, the City promoted physically accessible housing through partnerships with nonprofits, appropriate agencies and advisory committees in Hampton.

The Continuum of Care's (CoC's) efforts in coordinating with and/or assisting in the development of local discharge planning policies that ensure persons are not routinely discharged into homelessness, including the streets, shelters, or other McKinney-Vento homeless assistance housing programs is as follows:

Foster Care:

Youth services (also known as the Independent Living Program) assist foster care youths ages 14-21 in developing the skills necessary to make the transition from foster care to independent living. Examples of independent living skills are career exploration, job skills, money management, housing, transportation, and legal issues. Within the CoC, departments of human (social) services coordinate transition plans for each youth aging out of foster care through the age of 21. Service teams meet each month and work with local housing resource agencies to identify housing in connection and proximity to employment and/or education. Key staff within social services ensures these youth are not discharged into homelessness and they report and discuss these issues at ILP meetings with partner agencies, as well as at the monthly Commission on Homelessness meeting.

Health Care:

The Veterans Affairs (VA) Medical Clinic and the Community Services Boards are the only publicly-funded health care facilities within the CoC. The discharge planning for patients treated for mental health is described in detail under that question. Within the CoC, the VA Homeless Outreach Coordinator and Housing Coordinator attend various CoC meetings and actively participate with other service providers to locate housing for those brought to the SCAAN committee, including those being discharged from the VA. The VA has a partnership with The Salvation Army that provides transitional housing for 60 persons. In addition, the VA receives an allotment of HUDVASH vouchers within the CoC and manages a hotline for any veteran in crisis. The CoC implemented a hospice program for veterans in 2008 that provides housing and care for the last six months of their life if they have no other option. The VA is committed to its five year plan to end homelessness among the veteran population and provides regular updates to the CoC on their housing and support programs that work toward this goal.

Mental Health:

Each year the Virginia Department of Behavioral Health and Developmental Services, in coordination with each of the local Community Services Boards (CSBs), develop a Performance Contract. In this, the CSB and the state bind each other to the expectations of Discharge Protocols for Community Services Boards and State Hospitals, available at <http://www.dbhds.virginia.gov/documents/OMH-DischargeProtocols.pdf>. This

protocol holds accountable the state and CSB for planning for housing and residential services upon discharge from state mental health facilities. It also has a specific protocol when discharge to shelter or other temporary housing is unavoidable due to clinical need for release and client preference for discharge to shelter. CSBs provide case managers (liaisons) to begin discharge planning when an individual is admitted to a state facility. Discharge assistance funds are also available for payment for housing and services upon release to assist with avoiding discharge to homelessness.

Corrections:

The Virginia Department of Corrections has worked under a governor's mandate to organize regional Re-entry Councils across the State to improve community collaborations with the Corrections system for persons leaving correctional facilities. The Operating Procedure can be found at:

<http://www.vadoc.state.va.us/about/procedures/documents/800/820-2.pdf>. This document outlines the transition team, their responsibilities around discharge planning for each individual, and how to collaborate for special needs cases when developing a plan for release and/or treatment. Within the CoC, the Probation and Parole representatives from different jurisdictions participate on the GVPHC and special events as requested. They provide updates and resources for agencies struggling to serve ex-offenders as well as collaborate with housing providers for options available to ex-offenders.

All of the City's program offerings that are supported by federal funds were targeted to assist low- and moderate-income individuals, many of whom fall into special needs categories. Special needs populations are targeted in some of the City's planned activities, such as the Section 3 entrepreneurial and employment training for Housing Choice Voucher holders, public housing residents and hundreds of at-risk youth who will benefit from the City's investment in its neighborhood center programs.

The City carried out the following program activities related to special-needs populations:

- **Support Services to Neighborhood Center Programs**
Operational costs and technical assistance to neighborhood center programs at Newtown and Y.H. Thomas Community Center.
- **Wheelchair Ramp Program**
This program provides lumber and other materials for low-to-moderate income residents in need of wheelchair access to their home.

SPECIFIC HOPWA OBJECTIVES

Not Applicable. The City of Hampton is not a HOPWA recipient.

OTHER NARRATIVE

Not Applicable.

APPENDIX
IDIS Report

