

**Fiscal Year 2020 Budget Adjustments for City Council ACTION**

Third Quarter (January 1, 2020 to March 31, 2020)

**General Fund**

<u>Dept. #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
110	Municipal Council		
	Personnel Services	\$0.00	Net effect of a transfer from Non-departmental rollover travel funds and meal costs for City Council and to the City Manager's Office to cover the department's portion of the lease payment for a shared copier.
	Operating Expenses	23,438.81	
	Capital Outlay	0.00	
	Total	<u>23,438.81</u>	
120	City Manager		
	Personnel Services	0.00	Transfer from Municipal Council to cover the department's portion of the lease payment for a shared copier.
	Operating Expenses	3,236.52	
	Capital Outlay	0.00	
	Total	<u>3,236.52</u>	
139	Citizens' Unity Commission		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund the 2020 Census marketing costs.
	Operating Expenses	2,500.00	
	Capital Outlay	0.00	
	Total	<u>2,500.00</u>	
150	Finance Department		
	Personnel Services	31,980.00	Transfer from Retirement and Employee Benefits to fund the part-time salary cost for employee hired to facilitate the implementation of a new accounting standard (GASB 37).
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>31,980.00</u>	
154	City Treasurer		
	Personnel Services	0.00	Transfer from Contingency Reserve to fund the purchase and installation of window partitions at the Commissioner of the Revenue, DMV Select and City Treasurer Offices customer service counters.
	Operating Expenses	8,115.00	
	Capital Outlay	0.00	
	Total	<u>8,115.00</u>	
160	Information Technology		
	Personnel Services	0.00	Net effect of transfers from Public Library and Contingency Reserve and to Police Division, 911 Emergency Communications and Police Division - Animal Control to cover technology purchases.
	Operating Expenses	4,619.12	
	Capital Outlay	(56,615.54)	
	Total	<u>(51,996.42)</u>	
170	Electoral Board		
	Personnel Services	25,000.00	Transfer from Retirement and Employee Benefits and Contingency Reserve to cover payroll and operating expenses associated with conducting the March and June primary elections and the May City Council election.
	Operating Expenses	104,500.00	
	Capital Outlay	0.00	
	Total	<u>129,500.00</u>	

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173	Voter Registrar		
	Personnel Services	0.00	Transfer from Contingency Reserve to cover operating expenses associated with conducting the March primary election.
	Operating Expenses	3,000.00	
	Capital Outlay	0.00	
	Total	<u>3,000.00</u>	
213	Office of the Magistrate		
	Personnel Services	0.00	Transfer from Contingency Reserve remaining funds needed for the purchase and installation of a video intercom system.
	Operating Expenses	0.00	
	Capital Outlay	10,050.00	
	Total	<u>10,050.00</u>	
310	Police Division		
	Personnel Services	96,000.00	Transfer from Retirement and Employee Benefits to fund signing bonuses for new recruits and from Information Technology to cover technology purchases.
	Operating Expenses	0.00	
	Capital Outlay	52,572.98	
	Total	<u>148,572.98</u>	
315	911 Emergency Communications		
	Personnel Services	0.00	Transfer from Information Technology to cover a technology purchase.
	Operating Expenses	0.00	
	Capital Outlay	3,728.58	
	Total	<u>3,728.58</u>	
317	Police Division - Animal Control		
	Personnel Services	0.00	Transfer from Information Technology to cover a technology purchase.
	Operating Expenses	0.00	
	Capital Outlay	1,864.29	
	Total	<u>1,864.29</u>	
571	Human Services - Youth and Young Adult Opportunities		
	Personnel Services	30,000.00	Transfer from Retirement and Employee Benefits to replenish the part-time salary funding utilized for the immediate need of funding the part-time salary and equipping cost for employee hired to collaborate on strategic focus areas, goals and measures for reducing youth violence.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	Total	<u>30,000.00</u>	
720	Public Library		
	Personnel Services	0.00	Transfer to Information Technology to cover a technology purchase.
	Operating Expenses	(4,619.12)	
	Capital Outlay	0.00	
	Total	<u>(4,619.12)</u>	

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835	Civic and Community Support		
	Personnel Services	0.00	Transfer from Departmental Support - Contractual to fund a mid-year emergency allocation to Transitions to support the replacement of kitchen equipment damaged by flooding of the facility.
	Operating Expenses	5,558.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>5,558.00</u>	
840	Departmental Support-Contractual		
	Personnel Services	0.00	Transfer to Civic and Community Support to fund a mid-year emergency allocation to Transitions to support the replacement of kitchen equipment damaged by flooding of the facility.
	Operating Expenses	(5,558.00)	
	Capital Outlay	0.00	
	<b>Total</b>	<u>(5,558.00)</u>	
900	Non-departmental		
	Personnel Services	0.00	Transfer to Municipal Council rollover travel funds and meal costs for City Council.
	Operating Expenses	(26,675.33)	
	Capital Outlay	0.00	
	<b>Total</b>	<u>(26,675.33)</u>	
905	Retirement and Employee Benefits		
	Personnel Services	(182,980.00)	Transfer to Electoral Board to fund the payroll and operating expenses associated with conducting the March and June primary elections and the May City Council election; to Finance Department to fund the part-time salary cost related to the implementation of a new accounting standard (GASB 37); to Police Division to fund signing bonuses for new recruits and to Human Services - Youth and Young Adult Opportunities to replenish the part-time salary funding utilized for the immediate need of funding the part-time salary and equipping cost for employee hired to collaborate on strategic focus areas, goals and measures for reducing youth violence.
	Operating Expenses	0.00	
	Capital Outlay	0.00	
	<b>Total</b>	<u>(182,980.00)</u>	
930	Contingency Reserve		
	Personnel Services	0.00	Transfer to Citizens' Unity Commission to fund the 2020 Census marketing costs; to City Treasurer to fund the purchase and installation of window partitions at the Commissioner of the Revenue, DMV Select and City Treasurer Offices customer service counters; to Electoral Board to cover payroll and operating expenses associated with conducting the March and June primary elections and the May City Council election; to Voter Registrar to cover the operating costs associated with conducting the March primary election; to Information Technology to fund a technology purchase for the Electoral Board; and to the Office of the Magistrate to fund the remaining cost for the purchase and installation of a video intercom system.
	Operating Expenses	(129,715.31)	
	Capital Outlay	0.00	
	<b>Total</b>	<u>(129,715.31)</u>	
	<b>GRAND TOTAL - General Fund</b>	<u><u>\$0.00</u></u>	

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**Capital Projects Fund**

<u>Project</u>	<u>Amount</u>	<u>Explanation</u>
<b>Transfer From:</b>		
Cherry Acres Swale Conversion	(\$387,977.00)	Transfer unused funds to the Neighborhood Stormwater Improvement project to fund future projects.
Contingency Reserve	(116,501.00)	Transfer to Building Maintenance to fund the purchase and installation of video conferencing equipment for the Circuit Court and to complete the funding required for a chiller replacement at the Pembroke Complex
Linear Wetland (Mohawk/Eastmoreland)	(170,556.00)	Transfer unused funds to King Street Wetlands project to cover construction costs.
Neighborhood Stormwater Improvement	(6,070.00)	Transfer to War Memorial Stadium Field Drainage project to fund the cost of a storm pipe extension.
Re-engineering Technology	(237,600.00)	Transfer funds necessary to complete the HITS project
War Memorial Stadium Drainage	(15,000.00)	Transfer residual funds from completed project to War Memorial Stadium Roof.
Total:	<u>(\$933,704.00)</u>	
<b>Transfer To:</b>		
Building Maintenance	\$116,501.00	Transfer from Contingency Reserve to fund the purchase and installation of video conferencing equipment for the Circuit Court and to complete the funding required for a chiller replacement at the Pembroke Complex.
HITS Project	237,600.00	Transfer from Re-engineering Technology to fund the project costs for the City Treasurer and Commissioner of the Revenue software upgrades.
King Street Wetland	170,556.00	Transfer unused funds from the Linear Wetland (Mohawk/Eastmoreland) project to cover construction costs.
Neighborhood Stormwater Improvement	387,977.00	Transfer unused funds from the Cherry Acres Swale Conversion project to fund future projects.
War Memorial Stadium Field Drainage	6,070.00	Transfer from Neighborhood Stormwater Improvement to fund the cost of a storm pipe extension.

War Memorial Stadium Roof

15,000.00

Transfer residual funds from the War Memorial Stadium Drainage project to fund the completion of the entryway pavilion which includes the architectural and engineering fees and construction change orders.

Total: \$933,704.00

Grand Total: \$0.00