

# HAMPTON VA

## Grant Proposal Overview

**\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED TO THE GRANT ROUTING SHEET BEFORE ROUTING IS INITIATED\***

**Grant Title:** FY18 Port Security Grant Program (PSGP)

- 1. PRIMARY OR SUB-AWARD:** Application will be submitted to: ☒ the agency that is the primary source of funding (City = Primary Awardee); ☐ the agency that has received the funds from another awarding agency (City = Sub-Awardee).

If the City is a Sub-Awardee, the agreement between the Primary Awardee and the agency to which the City is making application must be attached to this Overview.

- 2. GRANT AWARD PERIOD:** If awarded, funds are expected to be received: ☐ in the current fiscal year only; ☒ in the current fiscal year and the future fiscal year(s) of through 8/31/2021 or ☐ in the future fiscal year(s) of \_\_\_\_\_.

- 3. PREVIOUS APPLICATIONS:** (Not including the current application) This grant was previously applied for during 2017 fiscal year(s); and was previously awarded during 2017 fiscal year(s).

If previously awarded, provide all prior agenda items numbers and dates of Council approval.

17-0335 ; 11/8/2017

## 4. BACKGROUND/PURPOSE:

The FY 2018 Port Security Grant Program (PSGP) helps in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The focus areas include prevention, protection, mitigation, response, and recovery mission areas with specific focus on addressing the security needs of our Nation's maritime ports.

The PSGP provides funding to port authorities, facility operators, and State and local agencies for activities associated with implementing Area Maritime Security Plans (AMSPs), facility security plans and other port-wide risk management efforts. Funding is to be used for projects in areas such as:

1. Strengthening governance integration
2. Enhancing Maritime Domain Awareness (MDA)
3. Enhancing Improvised Explosive Device (IED) and Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) prevention, protection, response and recovery capabilities within the maritime domain
4. Enhancing cybersecurity capabilities
5. Completing maritime security risk mitigation projects that support port resilience and recovery capabilities
6. Conducting training and exercises; and implementing physical security, to include Transportation Worker Identification Credential (TWIC) projects.

## 5. TYPE OF GRANT EXPECTED TO BE AWARDED:

☒ **Cash Amount** \$ 84,150.00

**Non-Cash (Describe):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 6. FINANCIAL OBLIGATIONS:

a. **Current Financial Obligations:** This grant will ☒ will not ☐ **require** matching funds/contributions. If so, please indicate in the space below the amount and whether the match is cash or in-kind, or both.

☒ **Required Match – CASH**

Amount: Cash \$ 14,850.00

☒ **Required Match – IN KIND**

\*Value of In-Kind \$ 13,200.00

\* Description:

02-310-G32-06010 (cash match); 01-310-291-06008 (in-kind)

b. **Future Financial Obligations:** This proposal will ☐ will not ☒ incur commitments or financial obligations for the City beyond the grant period. If it will, an authority memorandum from the City Manager's Office-Budget Division estimating future matching requirements and the time period must be attached to this Overview.

c. **Resource Obligations:** This proposal will ☐ will not ☒ require special facilities, equipment and/or services provided by the City. If it will, summarize arrangements in a separate memorandum and attach to this Overview.

## 7. Sources of Grant and Matching Funds:

Please identify the funding source of your grant and any required or non-required matches.

- For Federal grants, please provide the Federal Catalog Number (CFDA) and the grant number.
- For State grants, the grant number must be supplied.
- All grant matches must be supplied by the submitting department, unless they have historically received a contribution/match from the City's Matching Funds Pool or a special arrangement has been made with the City Manager's Office-Budget Division.
- If another City department, other than the submitting department, will be providing a funding or in-kind match, documentation to that effect must be submitted along with this grant packet.

**Federal** \$ 84,150.00  
**Pass Through** \$ \_\_\_\_\_  
**State** \$ \_\_\_\_\_  
**Foundation** \$ \_\_\_\_\_  
**Private** \$ \_\_\_\_\_

**Federal Catalog No.** 97.056  
**Federal Grant No.** \_\_\_\_\_  
**State Grant No.** \_\_\_\_\_

**b. Source of Matching Funds\*** (Please check all that apply.)

**Department:** Hampton Police Division

**Budget Line-Item:** 02-310-G32-06010

**Amount:** 14,850.00

**Budget Line-Item:** 01-310-291-06008

**Amount:** 13,200.00

**Budget Line-Item:** \_\_\_\_\_

**Amount:** \_\_\_\_\_

*\*If you are listing a department funding source other than your department, the Budget Division will need written authorization of agreement to withdraw these funds.*

**8. Proposed Budget:**

|                | <u>City Department-Match</u> |             |                | <u>Other Match(es)</u> |                |
|----------------|------------------------------|-------------|----------------|------------------------|----------------|
|                | <u>Grant Total</u>           | <u>Cash</u> | <u>In-Kind</u> | <u>Cash</u>            | <u>In-Kind</u> |
| Personnel Svcs |                              |             |                |                        |                |
| Operating Exp. | \$84,150.00                  | \$14,850.00 | \$13,200.00    |                        |                |
| Capital Outlay |                              |             |                |                        |                |
| Column Totals  | \$84,150.00                  | \$14,850.00 | \$13,200.00    |                        |                |

**Grand Total:** \$112,200.00

**9. Additional information that will be helpful to reviewers:**

Funding will be used to re-power an existing Marine Patrol Vessel (MP4) that is inoperable due to the age of the motors and failing onboard electronics . These items have been put into the Capital Improvement Budget several times and have not yet been approved. With a federal grant award, HPD would be able to put this vessel back into operation to use for maritime purposes. Equipment to refurbish this existing boat includes (2) new motors and an electronics package that includes a chart plotter, side scan sonar, thermal night vision camera, a marine vessel spotlight, and marine vessel VHF (very high frequency) radios, as well as installation services. Replacing this vessel outright would cost in excess of \$300,000.00 so this sustainment project would greatly reduce the fiscal impact to the City and Hampton Police Division, should the project be funded by this federal grant.

# HAMPTON VA

## Grant Routing Sheet

**\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED BEFORE ROUTING IS INITIATED\***

Date Routing Initiated: 6/13/18 Application Due Date: 6/20/18

Originating Department: Hampton Police Division Department No.: 310


Submitter's Name: Laura Wright for Chief Sult Direct Telephone No. (757) 728-3095

E-mail Address: lawright@hampton.gov



Grant Title: FY18 Port Security Grant Program (PSGP)

Other Participating Departments: \_\_\_\_\_

### BEFORE COMPLETING AN APPLICATION:

- |   |                                    |   |                        |
|---|------------------------------------|---|------------------------|
| 1. READ THE GENERAL INSTRUCTIONS.       | <u>AT</u>                          | (Submitter's Initials)  |                        |
| 2. COMPLETE GRANT PROPOSAL OVERVIEW.    | <u>AT</u>                          | (Submitter's Initials)  |                        |
| 3. DEPARTMENT HEAD<br>ORIGINATING DEPT. | <u>Chief T. Sult</u><br>Print Name | <br>Signature | <u>6/18/18</u><br>Date |
| 4. ASSISTANT CITY<br>MANAGER            | <u>S. Bond</u><br>Print Name       | <u>see attached email</u><br>Signature  | <u>6/18/18</u><br>Date |

### BEFORE SUBMITTING AN APPLICATION TO THE AWARDING AGENCY:

- |   |                               |  |                        |
|---|-------------------------------|--|------------------------|
| 5. PREPARE INITIAL DOCUMENTATION PACKAGE FOR REVIEW TO INCLUDE (EITHER HARD COPY OR ELECTRONIC): ALL DOCUMENTS RELATED TO THE GRANT, INCLUDING, BUT NOT LIMITED TO INSTRUCTIONS, ATTACHMENTS, EXHIBITS, GRANT DOCUMENTS, PRIMARY GRANT (IF SUBAWARDEE). | <u>AT</u>                     | (Submitter's Initials)   |                        |
| 6. COMPLETE APPLICATION <b>EXCEPT</b> NECESSARY SIGNATURES.   | <u>AT</u>                     | (Submitter's Initials)   |                        |
| 7. BUDGET DIVISION  | <u>L. Green</u><br>Print Name | <u>see attached email</u><br>Signature   | <u>6/18/18</u><br>Date |
| 8. FINANCE DEPARTMENT   | <u>V. Kmetz</u><br>Print Name | <br>Signature | <u>6/14/18</u><br>Date |
| 9. CITY ATTORNEY  | <u>B. Law</u><br>Print Name   | <br>Signature | <u>6/14/18</u><br>Date |
| 10. SIGN and SUBMIT APPLICATION.  | <u>AT</u>                     | (Submitter's Initials)   | <u>6/18/18</u>         |

**AFTER GRANT AWARDED:**

11. ADD AWARD LETTER TO DOCUMENTATION.

LW 11-26-18 (Submitter's Initials)

12. ORIGINATING DEPT.  
(Approval as to Content)

TERRY SWIT  
Print Name

[Signature]  
Signature

11/29/18  
Date

13. RISK MANAGEMENT

P. Parker  
Print Name

See attached email  
Signature

11/26/18  
Date

14. HUMAN RESOURCES

N. Clark  
Print Name

See attached email  
Signature

11/26/18  
Date

15. BUDGET DIVISION

L. Green  
Print Name

See attached email  
Signature

11/27/18  
Date

16. FINANCE DEPARTMENT

V. Kners  
Print Name

See attached email  
Signature

11-26-18  
Date

17. CITY ATTORNEY

B. Law  
Print Name

See attached email  
Signature

11/26/18  
Date

18. CITY COUNCIL

COUNCIL FILE NO.: 18-0378

CREATE GRANICUS FILE

L. Wright  
Print Name

[Signature]  
Signature

11-28-18  
Date

ATTACH GRANT DOCUMENTS

L. Wright  
Print Name

[Signature]  
Signature

11-28-18  
Date

ROUTE FOR APPROVAL

L. Wright  
Print Name

[Signature]  
Signature

11-28-18  
Date

19. ADD SIGNED RESOLUTION TO DOCUMENTATION.

\_\_\_\_ (Submitter's Initials)

20. OBTAIN SIGNATURES

\_\_\_\_  
Print Name

\_\_\_\_  
Signature

\_\_\_\_  
Date

21. ORIGINATING DEPARTMENT TO RETAIN ORIGINAL DOCUMENTATION.

\_\_\_\_ (Submitter's Initials)

22. DISSEMINATE ELECTRONIC COPIES TO (INITIAL WHEN DISSEMINATED):

CITY ATTORNEY:

\_\_\_\_ (Submitter's Initials)

FINANCE:

\_\_\_\_ (Submitter's Initials)

OTHER PARTICIPATING DEPARTMENTS (LIST):

\_\_\_\_ (Submitter's Initials)

\_\_\_\_ (Submitter's Initials)

Award Approvals  
Budget

Wright, Ptl L.

**From:** Green, Lori  
**Sent:** Tuesday, November 27, 2018 10:01 AM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY18 Port Security Grant

Hello,

The Budget Division approves of the FY18 Port Security Grant as the required cash and in-kind match will be satisfied with HPD resources in Fund 01 and Fund 02.

Thank you.  
Lori Green

---

**From:** Wright, Ptl L. <lawright@hampton.gov>  
**Sent:** Monday, November 26, 2018 2:38 PM  
**To:** Sanders, Joe <jsanders@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>  
**Cc:** Sult, Chief T. <tsult@hampton.gov>; Wright, Ptl L. <lawright@hampton.gov>  
**Subject:** Approvals Needed - URGENT - FY18 Port Security Grant

Good morning, All

**PER DHS/FEMA – THE INCLUDED ATTACHMENTS ARE DESIGNATED SSI (SENSITIVE SECURITY INFORMATION) WHICH IS A CONTROL DESIGNATION TO PROTECT TRANSPORTATION SECURITY RELATED INFORMATION. THESE DOCUMENTS ARE NOT TO BE RELEASED TO ANYONE WITHOUT A NEED TO KNOW AND ARE NOT PUBLIC FACING DOCUMENTS.**

The Hampton Police Division has been **awarded** a Department of Homeland Security Port Security Grant in the amount of **\$84,150.00 federal funding** with **\$28,050.00 required match** (see attachments).

Due to time constraints, this needs to be approved ASAP in order to process this in time to submit council documents by this Friday for addition to the 12/12 meeting.

I apologize for the short notice.

Ptl. Laura Wright  
Hampton Police Division



Award Approvals  
Legal

Wright, Ptl L.

---

**From:** Law, Brandi  
**Sent:** Monday, November 26, 2018 4:38 PM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY18 Port Security Grant

I approve.

Thanks!  
Brandi

---

**From:** Wright, Ptl L.  
**Sent:** Monday, November 26, 2018 2:38 PM  
**To:** Sanders, Joe <[jsanders@hampton.gov](mailto:jsanders@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Lori <[lgreen@hampton.gov](mailto:lgreen@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Cc:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Wright, Ptl L. <[lawwright@hampton.gov](mailto:lawwright@hampton.gov)>  
**Subject:** Approvals Needed - URGENT - FY18 Port Security Grant

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I apologize for the short notice.

Ptl. Laura Wright  
Hampton Police Division  
40 Lincoln St.  
Hampton, VA 23669  
(Desk) 757-728-3095  
(Mobile) 757-778-5192

*Human Approvals*  
*Human Resources*

**Wright, Ptl L.**

---

**From:** Clark, Nicole  
**Sent:** Monday, November 26, 2018 5:10 PM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Dennis, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY18 Port Security Grant

Human Resources approves.

Nicole M. Clark MSHRM, SPHR, IPMA-SCP, SHRM-SCP  
Director of Human Resources  
City of Hampton  
22 Lincoln Street  
Hampton, Virginia 23669  
P: 757-727-6522 F:757-727-6449

**HAMPTON VA**

---

**From:** Wright, Ptl L.  
**Sent:** Monday, November 26, 2018 2:38 PM  
**To:** Sanders, Joe <[jsanders@hampton.gov](mailto:jsanders@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Lori <[lgreen@hampton.gov](mailto:lgreen@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Cc:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Wright, Ptl L. <[lawright@hampton.gov](mailto:lawright@hampton.gov)>  
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I apologize for the short notice.

Ptl. Laura Wright  
Hampton Police Division  
40 Lincoln St.



Award approval

FINANCE

**Wright, Ptl L.**

---

**From:** Kmetz, Veronica  
**Sent:** Monday, November 26, 2018 3:36 PM  
**To:** Wright, Ptl L.; Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Law, Brandi  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY18 Port Security Grant

Finance approves.

**Veronica A. Kmetz**  
Finance Department  
Phone: 757-727-6331  
HAMPTON VA

---

**From:** Wright, Ptl L.  
**Sent:** Monday, November 26, 2018 2:38 PM  
**To:** Sanders, Joe; Parker, Patricia; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.; Wright, Ptl L.  
**Subject:** Approvals Needed - URGENT - FY18 Port Security Grant

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Ptl. Laura Wright  
Hampton Police Division  
40 Lincoln St.  
Hampton, VA 23669  
(Desk) 757-728-3095  
(Mobile) 757-778-5192

Award approval  
**Risk**

**Wright, Ptl L.**

---

**From:** Parker, Patricia  
**Sent:** Monday, November 26, 2018 3:42 PM  
**To:** Wright, Ptl L.; Sanders, Joe; Clark, Nicole; Dennis, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Cc:** Sult, Chief T.  
**Subject:** RE: Approvals Needed - URGENT - FY18 Port Security Grant

Risk Management approves

*Patricia L. Parker, ARM  
Claims Manager  
Risk Management  
(757) 727-6386*

**HAMPTON VA**  
**RISK MANAGEMENT**

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---

**From:** Wright, Ptl L.  
**Sent:** Monday, November 26, 2018 2:38 PM  
**To:** Sanders, Joe <[jsanders@hampton.gov](mailto:jsanders@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Lori <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Cc:** Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Wright, Ptl L. <[lawright@hampton.gov](mailto:lawright@hampton.gov)>  
**Subject:** Approvals Needed - URGENT - FY18 Port Security Grant

Good morning, All

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The Hampton Police Division has been **awarded** a Department of Homeland Security Port Security Grant in the amount of **\$84,150.00 federal funding** with **\$28,050.00 required match** (see attachments).



**Trowbridge, Alyson**

---

**From:** Law, Brandi  
**Sent:** Thursday, June 14, 2018 12:58 PM  
**To:** Kmetz, Veronica; Trowbridge, Alyson; Sult, Chief T.; Bond, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky  
**Cc:** McCrickard, Kerry  
**Subject:** RE: Approvals Needed - FY18 PSGP

Legal approves as well.

Thanks,  
Brandi

---

**From:** Kmetz, Veronica  
**Sent:** Thursday, June 14, 2018 12:56 PM  
**To:** Trowbridge, Alyson <[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)>; Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>; Bond, Steven <[sbond@hampton.gov](mailto:sbond@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Lori <[lgreen@hampton.gov](mailto:lgreen@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>  
**Cc:** McCrickard, Kerry <[kmccrickard@hampton.gov](mailto:kmccrickard@hampton.gov)>  
**Subject:** RE: Approvals Needed - FY18 PSGP

Aly,

Finance approves.

Thanks.

**Veronica A. Kmetz**  
Finance Department  
**Phone:** 757-727-6331  
HAMPTON VA

---

**From:** Trowbridge, Alyson  
**Sent:** Thursday, June 14, 2018 11:11 AM  
**To:** Sult, Chief T.; Bond, Steven; Law, Brandi; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica  
**Cc:** Trowbridge, Alyson; McCrickard, Kerry  
**Subject:** Approvals Needed - FY18 PSGP

Good morning,

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The Hampton Police Division seeks to apply for the FY2018 DHS/FEMA Port Security Grant Program Solicitation, **due June 20<sup>th</sup>**. HPD has compiled a project budget of \$112,200.00 with both in-kind and cash match (see attachments). The period of performance is 36 months, after which continuation funding **is not** available.

**Trowbridge, Alyson**

---

**From:** Green, Lori  
**Sent:** Monday, June 18, 2018 9:13 AM  
**To:** Trowbridge, Alyson  
**Subject:** Re: Approvals Needed - FY18 PSGP

Approved

Thank you-!

Ms. L Green  
City Manager's Office-Budget Division  
City of Hampton, VA  
(757) 727-6870

On Jun 18, 2018, at 8:54 AM, Trowbridge, Alyson <[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)> wrote:

Good morning,

I am still waiting on approvals from you all. Please provide your response as soon as possible.

Thank you,

**Alyson Trowbridge**  
Project & Grant Coordinator  
Office of the Chief of Police  
Hampton Police Division  
40 Lincoln Street  
Hampton, VA 23669  
Desk: 757-728-3095  
Mobile: 757-323-0084  
[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)



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---

**From:** Trowbridge, Alyson  
**Sent:** Thursday, June 14, 2018 11:11 AM  
**To:** Sult, Chief T.; Bond, Steven; Law, Brandi; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica  
**Cc:** Trowbridge, Alyson; McCrickard, Kerry  
**Subject:** Approvals Needed - FY18 PSGP

Good morning,



**Trowbridge, Alyson**

---

**From:** Bond, Steven  
**Sent:** Monday, June 18, 2018 9:12 AM  
**To:** Trowbridge, Alyson  
**Cc:** DeProfio, Brian; Green, Lori  
**Subject:** Re: Approvals Needed - FY18 PSGP

Approved

Sent from my iPhone

On Jun 18, 2018, at 8:54 AM, Trowbridge, Alyson <[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)> wrote:

Good morning,

I am still waiting on approvals from you all. Please provide your response as soon as possible.

Thank you,

**Alyson Trowbridge**

Project & Grant Coordinator  
Office of the Chief of Police  
Hampton Police Division  
40 Lincoln Street  
Hampton, VA 23669  
Desk: 757-728-3095  
Mobile: 757-323-0084  
[atrowbridge@hampton.gov](mailto:atrowbridge@hampton.gov)  
<image002.png>

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**From:** Trowbridge, Alyson  
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**Cc:** Trowbridge, Alyson; McCrickard, Kerry  
**Subject:** Approvals Needed - FY18 PSGP

Good morning,

**PER DHS/FEMA – THE INCLUDED ATTACHMENTS ARE DESIGNATED SSI (SENSITIVE SECURITY INFORMATION) WHICH IS A CONTROL DESIGNATION TO PROTECT TRANSPORTATION SECURITY RELATED INFORMATION. THESE DOCUMENTS ARE NOT TO BE RELEASED TO ANYONE WITHOUT A NEED TO KNOW AND ARE NOT PUBLIC FACING DOCUMENTS.**

The Hampton Police Division seeks to apply for the FY2018 DHS/FEMA Port Security Grant Program Solicitation, **due June 20<sup>th</sup>**. HPD has compiled a project budget of \$112,200.00 with both in-kind