

HAMPTON VA

Grant Routing Sheet

COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED BEFORE ROUTING IS INITIATED

Date Routing Initiated: 6/27/2022 Application Due Date: 6/10/2022

Originating Department: Parks, Recreation & Leisure Services Department No.: _____

Submitter's Name: Nicole Dennis Direct Telephone No. (757) 825-4676

E-mail Address: ndennis@hampton.gov

Grant Title: USDA Summer Food Service Program

Other Participating Departments: _____

BEFORE COMPLETING AN APPLICATION:

- | | | | | |
|---|-------------------------------------|------------------------------------|------------------------|--|
| 1. READ THE GENERAL INSTRUCTIONS. | <u>ND</u> | (Submitter's Initials) | | |
| 2. COMPLETE GRANT PROPOSAL OVERVIEW. | <u>ND</u> | (Submitter's Initials) | | |
| 3. DEPARTMENT HEAD
ORIGINATING DEPT. | <u>David McCauley</u>
Print Name | <u>Approved-Email</u>
Signature | <u>6/28/22</u>
Date | |
| 4. ASSISTANT CITY
MANAGER | <u>Brian Deprofio</u>
Print Name | _____
Signature | _____
Date | |

BEFORE SUBMITTING AN APPLICATION TO THE AWARDING AGENCY:

- | | | | | |
|---|-----------------------------------|------------------------------------|---|--|
| 5. PREPARE INITIAL DOCUMENTATION PACKAGE FOR REVIEW TO INCLUDE (EITHER HARD COPY OR ELECTRONIC): ALL DOCUMENTS RELATED TO THE GRANT, INCLUDING, BUT NOT LIMITED TO INSTRUCTIONS, ATTACHMENTS, EXHIBITS, GRANT DOCUMENTS, PRIMARY GRANT (IF SUBAWARDEE). | <u>ND</u> | (Submitter's Initials) | | |
| 6. COMPLETE APPLICATION EXCEPT NECESSARY SIGNATURES. | <u>ND</u> | (Submitter's Initials) | | |
| 7. CITY ATTORNEY | <u>Angela King</u>
Print Name | <u>Approved-Email</u>
Signature | <u>7/8/22</u>
Date | |
| 8. BUDGET DIVISION | <u>Lori Green</u>
Print Name | _____
Signature | _____
Date | |
| 9. HUMAN RESOURCES | <u>Nicole Clark</u>
Print Name | <u>Approved-Email</u>
Signature | <u>7/8/22</u>
<u>6/28/22</u>
Date | |

10. FINANCE DEPARTMENT

Veronica Kmetz

Print Name

Approved-Email
Signature

7/8/22
6/29/22
Date

11. RISK MANAGEMENT

Patti Parker

Print Name

Approved-Email
Signature

7/8/22
Date

AFTER GRANT IS AWARDED:

- ✓ After the grant award has been received, and if there no changes to the application or condition(s), the grant may now be placed in Granicus for City Council action.
- ✓ Reference "Quick Tips for Submitting Grants - City Council Agenda"



If there are **ANY** changes to **ANY** component of the grant, consult with your department's City Attorney for advice on whether to re-route the grant for second approval or continue with the placement of the grant on the Council agenda.



Grant Proposal Overview

COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED TO THE GRANT ROUTING SHEET BEFORE ROUTING IS INITIATED

Grant Title: USDA Summer Food Service Program 2022

- 1. PRIMARY OR SUB-AWARD:** Application will be submitted to: the agency that is the primary source of funding (City = Primary Awardee); the agency that has received the funds from another awarding agency (City = Sub-Awardee).

If the City is a Sub-Awardee, the agreement between the Primary Awardee and the agency to which the City is making application must be attached to this Overview.

- 2. GRANT AWARD PERIOD:** If awarded, funds are expected to be received: in the current fiscal year only; in the current fiscal year and the future fiscal year(s) of _____ or in the future fiscal year(s) of 2023.

- 3. PREVIOUS APPLICATIONS:** (Not including the current application) This grant was previously applied for during 2019, 2020, 2021 & 2022 fiscal year(s); and was previously awarded during 2022 fiscal year(s).

If previously awarded, provide all prior agenda items numbers and dates of Council approval.

18-0228/2018, 19-0257/2019, 20-0200/2020 & 21-0229/2021

4. BACKGROUND/PURPOSE:

The City of Hampton Department of Parks, Recreation & Leisure Services have served as a Sponsor for SFSP SINCE 1969. The City has obtained SFSP funds to continue feeding students under the age of 18 years who attends any organized summer programs that are educational, cultural and recreational. The objective of SFSP is to ensure that during the summer, children are able to continue receiving the same high quality and nourishing meals that are provided during the school year through the National School Lunch Program. Generally, fifty percent of participating children qualify for free or reduced priced meals under the National Summer Lunch Program.

5. TYPE OF GRANT EXPECTED TO BE AWARDED:

Cash Amount \$ \$184,472.09

Non-Cash (Describe): _____

6. FINANCIAL OBLIGATIONS:

a. **Current Financial Obligations:** This grant will will not **require** matching funds/contributions. If so, please indicate in the space below the amount and whether the match is cash or in-kind, or both.

Required Match – CASH

Required Match – IN KIND

Amount: Cash \$ _____

*Value of In-Kind \$ _____

* Description:

b. **Future Financial Obligations:** This proposal will will not incur commitments or financial obligations for the City beyond the grant period. If it will, an authority memorandum from the City Manager's Office-Budget Division estimating future matching requirements and the time period must be attached to this Overview.

c. **Resource Obligations:** This proposal will will not require special facilities, equipment and/or services provided by the City. If it will, summarize arrangements in a separate memorandum and attach to this Overview.

7. Sources of Grant and Matching Funds:

Please identify the funding source of your grant and any required or non-required matches.

- For Federal grants, please provide the Federal Catalog Number (CFDA) and the grant number.
- For State grants, the grant number must be supplied.
- All grant matches must be supplied by the submitting department, unless they have historically received a contribution/match from the City's Matching Funds Pool or a special arrangement has been made with the City Manager's Office-Budget Division.
- If another City department, other than the submitting department, will be providing a funding or in-kind match, documentation to that effect must be submitted along with this grant packet.

Federal \$ 184,472.09
Pass Through \$ _____
State \$ _____
Foundation \$ _____
Private \$ _____

Federal Catalog No. _____
Federal Grant No. _____
State Grant No. _____

b. Source of Matching Funds* (Please check all that apply.)

Department: _____
 Budget Line-Item: _____ Amount: _____
 Budget Line-Item: _____ Amount: _____
 Budget Line-Item: _____ Amount: _____

**If you are listing a department funding source other than your department, the Budget Division will need written authorization of agreement to withdraw these funds.*

8. Proposed Budget:

	Grant Total	City Department-Match		Other Match(es)	
		Cash	In-Kind	Cash	In-Kind
Personnel Svcs	\$9,528.25				
Operating Exp.	\$174,943.84				
Capital Outlay					
Column Totals	\$184,472.09				

Grand Total: \$184,472.09

9. Additional information that will be helpful to reviewers:

The USDA Summer Food Service Program only operates during the summer months; it is design to serve youth and teens that are eligible for the National School Lunch Program during the school year. We anticipate that more than 1,500 students will participate in the Summer Food Service Program on a daily base; which represents more than 34,180 meals plus 32,945 supplements/snacks to be served. As the summer season progress daily participation at "host sites" traditionally decrease due to different factors such as family vacations or-students enrolling in programs outside of the USDA parameters. The above factors along with many different scenarios, may cause initial meal/snack projections to be less, towards the conclusion of Summer Food Service Program. Currently, The City of Hampton School Service Division, has more than 15,000 youth/ teen who qualifies for either free or reduced lunches under he National School Lunch Program. The City of Hampton Parks, Recreation & Leisure Service Department sponsored approximately 27 youth/teen servicing Agencies during the 2021-2022 year. The direct cost of the Summer Food Service Program is 100% funded by USDA. The Parks, Recreation & Leisure Services Department supplements the grant through coordination and indirect program cost. Parks, Recreation & Leisures Department will operate summer programs and the Summer Food Service Program, June 22- August 26, 2022.

Bullock, Tamara

From: Kmetz, Veronica
Sent: Monday, June 27, 2022 3:39 PM
To: Bullock, Tamara; McCauley, David; DeProfio, Brian; King, Angela; Green, Lori; Parker, Patricia; Clark, Nicole
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Finance approves.

Thanks.

Veronica A. Kmetz
Finance Department
Phone: 757-727-6331



From: Bullock, Tamara <tamara.bullock@hampton.gov>
Sent: Monday, June 27, 2022 3:21 PM
To: McCauley, David <david.mccauley@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; King, Angela <angela.king@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>
Subject: PRLS USDA SFSP 2022 Grant Approval Request
Importance: High

Good Afternoon,

Once again this year the PRLS Department has been approved to operate the USDA Summer Food Service Program through the VA Department of Education. Attached is the Grant Routing Form, Grant Proposal Form and this year's application. Please review for approval. We are seeking to get this on Council's next agenda (6/30 deadline). If you have any questions, please let me know.

Thank you in advance for your review.

Tamara Bullock, MPA, CPRP | Business Services Administrator | Parks, Recreation & Leisure Services | O: 757-727-8319



Bullock, Tamara

From: Clark, Nicole
Sent: Tuesday, June 28, 2022 9:11 PM
To: Bullock, Tamara; McCauley, David; DeProfio, Brian; King, Angela; Green, Lori; Kmetz, Veronica; Parker, Patricia
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Human Resources approves.

Nicole M. Clark MSHRM, SPHR, IPMA-SCP, SHRM-SCP
Director
City of Hampton
22 Lincoln Street
Hampton, Virginia 23669
P: 757-727-6522 F:757-727-6449



From: Bullock, Tamara <tamara.bullock@hampton.gov>
Sent: Monday, June 27, 2022 3:21 PM
To: McCauley, David <david.mccauley@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; King, Angela <angela.king@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>
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Thank you in advance for your review.

Tamara Bullock, MPA, CPRP | Business Services Administrator | Parks, Recreation & Leisure Services | O: 757-727-8319



Bullock, Tamara

From: McCauley, David
Sent: Tuesday, June 28, 2022 9:19 PM
To: Bullock, Tamara
Subject: Re: PRLS USDA SFSP 2022 Grant Approval Request

Approved

Sent from my iPhone

On Jun 28, 2022, at 9:16 PM, Bullock, Tamara <tamara.bullock@hampton.gov> wrote:

Dave

I forgot to remind you earlier, can you please send an approval.

Tamara Bullock, MPA, CPRP
Business Services Administrator
Hampton Parks, Recreation & Leisure Services
757-727-8319

Begin forwarded message:

From: "Clark, Nicole" <nmclark@hampton.gov>
Date: June 28, 2022 at 9:11:00 PM EDT
To: "Bullock, Tamara" <tamara.bullock@hampton.gov>, "McCauley, David" <david.mccauley@hampton.gov>, "DeProfio, Brian" <bdeprofio@hampton.gov>, "King, Angela" <angela.king@hampton.gov>, "Green, Lori" <lgreen@hampton.gov>, "Kmetz, Veronica" <veronica.kmetz@hampton.gov>, "Parker, Patricia" <pparker@hampton.gov>
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Human Resources approves.

Nicole M. Clark MSHRM, SPHR, IPMA-SCP, SHRM-SCP
Director
City of Hampton
22 Lincoln Street
Hampton, Virginia 23669
P: 757-727-6522 F:757-727-6449



From: Bullock, Tamara <tamara.bullock@hampton.gov>
Sent: Monday, June 27, 2022 3:21 PM
To: McCauley, David <david.mccauley@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; King, Angela <angela.king@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Parker,

Bullock, Tamara

From: King, Angela
Sent: Friday, July 08, 2022 3:01 PM
To: Bullock, Tamara; DeProffio, Brian; Green, Lori; Parker, Patricia
Cc: McCauley, David; Kmetz, Veronica; Clark, Nicole
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Thank you! Legal approves.

Angela King
Assistant City Attorney II
City of Hampton
22 Lincoln Street
Hampton, VA 23669
P: (757) 727-6754
F: (757) 727-6144
angela.king@hampton.gov



CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is legally privileged, confidential and/or otherwise legally exempt from disclosure. If you are not an intended recipient, you are not authorized to read, print, use, copy, disclose or disseminate this message or any part of the information contained in this message. If you have received this communication in error, please notify the sender immediately by email and destroy all copies of this message and any attachments. Unintended transmission shall not constitute waiver of the attorney-client or any other privilege.

From: Bullock, Tamara <tamara.bullock@hampton.gov>
Sent: Friday, July 8, 2022 2:46 PM
To: DeProffio, Brian <bdeproffio@hampton.gov>; King, Angela <angela.king@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Parker, Patricia <pparker@hampton.gov>
Cc: McCauley, David <david.mccauley@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Good Afternoon,

Previously, the attached grant application for PRLS USDA SFSP was routed for approval. And approvals were received from Dave, Veronica & Nicole. However, Angela noted a few changes so we updated the following.

- #1 (which box), #3 (is the # for 2018 correct), #5 (what is the amount), #6(b) (which box), #6(c) (which box), and #7 (which line should be filled out)

Attached is the updated Proposal and previous approvals. Can you please review the grant Proposal for approval. We are seeking to get this on Council's next agenda (7/29 deadline-8/10 meeting). If you have any questions, please let me know.

Thanks in advance for your review.

Tamara Bullock, MPA, CPRP | Business Services Administrator | **Parks, Recreation & Leisure Services** | O: 757-727-8319

Bullock, Tamara

From: Parker, Patricia
Sent: Friday, July 08, 2022 4:06 PM
To: Bullock, Tamara; DeProfio, Brian; King, Angela; Green, Lori
Cc: McCauley, David; Kmetz, Veronica; Clark, Nicole
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Risk approves. Thank you!

Patricia L. Parker, ARM
Risk Manager
City of Hampton
Department of Risk Management
(757) 727-6386



CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is legally privileged, confidential and/or exempt from disclosure under applicable law. If you are not an intended recipient, you may not review, use, copy, disclose or distribute this message or any of the information contained in this message to anyone. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of this message and any attachments. City of Hampton and Hampton City Schools may monitor e-mail messages to and from the City of Hampton/Hampton City Schools network. Unintended transmission shall not constitute waiver of any privilege or confidentiality protected under federal statutes, the Virginia Freedom of Information Act or any applicable laws.

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Thanks in advance for your review.

Bullock, Tamara

From: Clark, Nicole
Sent: Friday, July 08, 2022 4:06 PM
To: Bullock, Tamara; DeProfio, Brian; King, Angela; Green, Lori; Parker, Patricia
Cc: McCauley, David; Kmetz, Veronica
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Human Resources approves.

Nicole M. Clark MSHRM, SPHR, IPMA-SCP, SHRM-SCP
Director
City of Hampton
22 Lincoln Street
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Bullock, Tamara

From: Kmetz, Veronica
Sent: Friday, July 08, 2022 4:08 PM
To: Bullock, Tamara; DeProfio, Brian; King, Angela; Green, Lori; Parker, Patricia
Cc: McCauley, David; Clark, Nicole
Subject: RE: PRLS USDA SFSP 2022 Grant Approval Request

Finance approves.

Thanks.

Veronica A. Kmetz
Finance Department
Phone: 757-727-6331



From: Bullock, Tamara <tamara.bullock@hampton.gov>
Sent: Friday, July 8, 2022 2:46 PM
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Cc: McCauley, David <david.mccauley@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>
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Bullock, Tamara

From: Green, Lori
Sent: Monday, July 25, 2022 2:32 PM
To: Bullock, Tamara
Cc: DeProfio, Brian; McCauley, David
Subject: Re: PRLS USDA SFSP 2022 Grant Approval Request
Attachments: image003.png; image001.png; image005.png; image006.png; PRLS USDA SFSP Grant Application.REV.tb.pdf

Good afternoon Tamara,

The Budget Division approves of this grant application as no match, cash or in-kind, is required. Has your department been awarded the grant? Grant applications are not placed on the Council agenda, only grant awards.

Thank you

On Jul 25, 2022, at 12:51 PM, Bullock, Tamara <tamara.bullock@hampton.gov> wrote:

Good Afternoon,

I hope you are having a great Monday! Previously the USDA SFSP Grant Application was routed for approval to enter into Granicus for Council's approval. Can you please review the attachment with the updates listed below for approval to enter into Granicus? We have received all other approvals to include, Dave, Legal, Finance, HR & Risk. If there is another routing method that I should follow, please let me know. There is a noon deadline for this Friday for Council's Agenda.

Thanks in advance.

Tamara Bullock, MPA, CPRP | Business Services Administrator | Parks, Recreation & Leisure Services |
O: 757-727-8319

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Cc: McCauley, David <david.mccauley@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>
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O: 757-727-8319

2021 - 2022 Application Packet

4136	Status: Active	Packet Submitted Date:	05/19/2022
Hampton Parks And Recreation		Packet Approved Date:	05/24/2022
22 Lincoln Street 5th Floor, City Hall		Packet Original Approval Date:	05/24/2022
Hampton, VA 23669		Packet Status:	Approved

Action	Form Name	Latest Version	Status
Details	✔ Management Plan	Original	Approved
View Revise	✔ Sponsor Application	Original	Approved
Details	➔ Food Production Facility List (3)		
Details	Site Field Trip List		
View Revise	✔ Budget Detail	Original	Approved
Details	✔ Checklist Summary (5)		
View	Application Packet Notes for Sponsor		
Details	Attachment List (6)		

Site Applications	Approved	Pending	Return for Correction	Denied	Withdrawn/ Closed	Error	Total Applications
Summer Food Service Program	13	4	0	0	0	0	17

[Show Packet History](#)

SFSP Sponsor Application For School Year: 2021 - 2022

4136 Status: Active
Hampton Parks And Recreation
 22 Lincoln Street 5th Floor, City Hall
 Hampton, VA 23669

Code	Warning Description
201264	Since you received \$750,000 or more in TOTAL federal funds, you must complete the Annual Audit request form located under the Applications menu.

Version: Original

Sponsor Type

1. Type of Agency: Government Agency
 2. Type of SFSP Organization: Unit of Government

Street Address

3. Address Line 1: 22 Lincoln Street 5th Floor, City Hall
 Address Line 2:
 4. City: Hampton
 5. State: VA Zip: 23669

Mailing Address

6. Address Line 1: 22 Lincoln Street 5th Floor, City Hall
 Address Line 2:
 7. City: Hampton
 8. State: VA Zip: 23669

Summer Food Service Contact

- | | Salutation | First Name | M.I. | Last Name |
|--------------------|----------------|---------------------|------|-----------|
| 9. Name: | | Nicole | | Dennis |
| 10. Email Address: | | ndennis@hampton.gov | | |
| 11. Phone: | (757) 727-6648 | Ext: 6648 | Fax: | |
| 12. Title: | Administrator | | | |

Director for Government Agency

- | | Salutation | First Name | M.I. | Last Name |
|--------------------|----------------|----------------------------|------|----------------|
| 13. Name: | Mr. | David | J | McCauley |
| 14. Email Address: | | david.mccauley@hampton.gov | | |
| 15. Phone: | (757) 727-6474 | Ext: 6474 | Fax: | (757) 727-8313 |
| 16. Title: | Director | | | |

Reimbursement Claims Official

- | | Salutation | First Name | M.I. | Last Name |
|--------------------|--------------------------|---------------------|------|----------------|
| 17. Name: | Ms. | Nicole | E | Dennis |
| 18. Date of Birth: | 04/12/1975 (mm/dd/yyyy) | | | |
| 19. Email Address: | | ndennis@hampton.gov | | |
| 20. Phone: | (757) 825-4805 | Ext: 4805 | Fax: | (757) 825-4806 |
| 21. Title: | Community Center Manager | | | |

Monitoring Contact

	Salutation	First Name	M.I.	Last Name
22. Name:	Mrs.	Karen		Stowers
23. Date of Birth:	07/21/1957 (mm/dd/yyyy)			
24. Email Address:	karen.stowers@hampton.gov			
25. Phone:	(757) 727-1160	Ext: 1160	Fax:	(757) 727-1602
26. Title:	Food Program Director			

Alternate Contact

	Salutation	First Name	M.I.	Last Name
27. Name:	Mrs.	Tamara		Bullock
28. Date of Birth:	09/25/1974 (mm/dd/yyyy)			
29. Email Address:	Tamara.bullock@hampton.gov			
30. Phone:	(757) 727-8319	Ext:	Fax:	(757) 727-8314
31. Title:	Business Administrator			

Training

32. Name of person conducting training for administrative personnel: Nicole Dennis
 Dates of administrative personnel training: 4/12/2022

33. Name of person conducting training for site personnel: Karen Stowers
 Dates of site personnel training: 4/12/2022

Ethnicity Data

Provide the ethnic makeup of the participants served by the Sponsor's service area.

34. Geographic Area (enter percentages):

To obtain the racial/ethnic data for your geographical area please click [HERE](#)

Hispanic or Latino:	6.10 %
Non-Hispanic or Latino:	93.90 %

Racial Data

Provide the racial makeup of the participants served by the Sponsor's service area.

35. Geographic Area (enter percentages):

To obtain the racial/ethnic data for your geographical area please click [HERE](#)

American Indian or Alaskan Native:	0.40 %
Asian:	2.30 %
Black or African American:	50.20 %
Native Hawaiian or Pacific Islander:	0.20 %
White:	40.20 %

36. Describe efforts to assure that minority populations have equal opportunity to participate in the program.

Presentation of information to City Schools, Libraries, churches and Day Care facilities.

37. Describe efforts to contact minority and grassroots organizations about the opportunity to participate in the program.

Distribute information by social media, Hampton City Schools, Libraries, churches and Day Care, Also send letters by way of internal Hampton City School Director to all students. We will utilize local newspapers and media companies to distribute information.

General Questions

38. Will the Sponsor be requesting Advance Payments? Yes No
39. Does this Sponsor wish to receive USDA Foods? (Eligibility is determined by State agency.) Yes No
40. Does your agency provide year round public services to the community(ies) other than operating the SFSP? Yes No

If **Yes**, then list the services provided: Kids Cafe, Hampton Food Bank

If **No**, which of the following circumstance applies?

If **Other**, please describe.

41. Was your organization ever terminated or determined to have been seriously deficient in its operation of the SFSP or any other Child Nutrition Program? Yes No
42. Describe the method used to secure corrective action if problems are observed at a site, including plans and timeframes for follow up and an explanation of when a site would be closed.

On site training will be conducted for locations that have issues and daily monitoring by staff to ensure compliance. Sites that are continually inconsistent with the following standards over two weeks of monitoring will be changes/removed of personnel or maybe shut down.

43. Has the Sponsor expended \$750,000 or more in TOTAL federal funds for any programs administered? Yes No
44. List any federal agency providing financial support to your agency or enter "None".

Audit report attached or sent by email, Community Block Grant (CDBG), Entitlement Grant (HUD) and Grassroot Mini Grants

Certification

45. I hereby certify that neither the Sponsor nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

I certify under penalty of perjury that the information on these application forms is true and correct, and that I will immediately report to the state agency any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of federal funds. The state agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of the Sponsor, I hereby agree to comply with all state and federal laws and regulations governing the Child Nutrition Programs administered by the state agency. In accordance with Federal law and U.S. Department of Agriculture policy, this Sponsor does not discriminate on the basis of race, color, national origin, sex, age or disability. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

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