



Old Towne Recovery Services

Po Box: 6477 Newport News Va. 23606
Phone: (757) 506-4690 Fax: (757) 597-7052
Email: oldtownerecoveryservices@gmail.com

To: Community Development Department

City Planner: Porter Stevens

Regarding to the lot residing in the city of Hampton, located at 1619 West Pembroke Avenue. With the intention of consent and non-consent Towing & recovery storage. The lots sole purpose, is for the containment of vehicles until legally released. We have one tow truck operating within or company as of now. With the intentions over the next two-year span growing to three operational towing vehicles. So that we can meet the requirements for the city of Hampton police department. On average, the number of vehicles planned to be stored. Will range from ten to thirty vehicles stored at 1619 West Pembroke Avenue. Business operations are from eight am to five pm Monday through Friday. With twenty-four-hour access for the storage of vehicles. To access 1619 West Pembroke Avenue, you enter thru an ally way between buildings both on your left and right. Continue straight towards the gate, this is where you will be able access the storage lot. What is not occupied by *Old Towne Recovery Services* is owned and operated by *Garrett Motors*.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Swartz', written over a horizontal line.

Owner: David Swartz

10-2-17

Date