

Fiscal Year 2025 Budget Adjustments for City Council ACTION

Third Quarter (January 1, 2025- March 31, 2025)

General Fund

<u>Dept #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
110	Municipal Council		
	Personnel Services	\$4,214.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$15,000.00	performance bonus and Contingency Reserve to cover expenses
	Capital Outlay	\$0.00	related to on-boarding of new Council members.
	Total	<u>\$19,214.00</u>	
120	City Manager		
	Personnel Services	\$16,115.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$16,115.00</u>	
130	City Attorney		
	Personnel Services	\$14,115.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus and Contingency Reserve to fund the
	Capital Outlay	\$21,848.00	replacement costs for office furniture.
	Total	<u>\$35,963.00</u>	
132	Human Resources		
	Personnel Services	\$11,267.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$11,267.00</u>	
135	Marketing and Outreach		
	Personnel Services	\$5,657.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$5,657.00</u>	
139	Office of Diversity, Equity and Inclusion		
	Personnel Services	\$1,228.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$1,228.00</u>	
140	Commissioner of the Revenue		
	Personnel Services	\$14,543.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$14,543.00</u>	
145	Assessor of Real Estate		
	Personnel Services	\$11,684.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$11,684.00</u>	

150	Finance			
	Personnel Services	\$11,199.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$11,199.00</u>		
154	City Treasurer			
	Personnel Services	\$17,021.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$17,021.00</u>		
156	Consolidated Procurement			
	Personnel Services	\$4,578.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$4,578.00</u>		
158	Internal Audit			
	Personnel Services	\$2,363.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$2,363.00</u>		
160	Information Technology			
	Personnel Services	\$19,065.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus and to Police Division, 911 Emergency	
	Capital Outlay	(\$58,165.85)	Communications and Hampton Animal Response Team to fund	
	Total	<u>(\$39,100.85)</u>	technology purchase.	
168	311 Citizen Contact Center			
	Personnel Services	\$5,724.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$5,724.00</u>		
170	Electoral Board			
	Personnel Services	\$50,000.00	Transfer from Voter Registrar to fund personnel services and	
	Operating Expenses	\$10,000.00	operating expenses for mailing absentee ballots and election	
	Capital Outlay	\$0.00	equipment e.i., voting booths, privacy screens, voting signs etc.	
	Total	<u>\$60,000.00</u>		
173	Voter Registrar			
	Personnel Services	(\$56,203.00)	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$50,000.00	performance bonus; Contingency Reserve to fund operating	
	Capital Outlay	\$0.00	expenses for mailing absentee ballots and to the Electoral Board to	
	Total	<u>(\$6,203.00)</u>	fund personnel and election equipment i.e., voting booths, privacy	
			screens, voting signs etc.	
210	Circuit Court			
	Personnel Services	\$3,110.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$3,110.00</u>		

212	General District Court		
	Personnel Services	\$873.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$10,000.00	performance bonus and Contingency Reserve to fund legal fees for
	Capital Outlay	\$0.00	the indigent.
	Total	<u>\$10,873.00</u>	
216	Clerk of the Circuit Court		
	Personnel Services	\$12,044.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$12,044.00</u>	
220	Commonwealth's Attorney		
	Personnel Services	\$32,653.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$32,653.00</u>	
310	Police Division		
	Personnel Services	\$261,027.00	Transfer from Retirement and Employee Benefits to fund high
	Operating Expenses	\$0.00	performance bonus and Information Technology to fund technology
	Capital Outlay	\$52,572.98	purchases.
	Total	<u>\$313,599.98</u>	
313	City Sheriff - Jail		
	Personnel Services	\$75,438.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$75,438.00</u>	
315	911 Emergency Communications		
	Personnel Services	\$26,257.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus and Information Technology to fund technology
	Capital Outlay	\$3,728.58	purchases.
	Total	<u>\$29,985.58</u>	
317	Hampton Animal Response Team		
	Personnel Services	\$3,777.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus and Information Technology to fund technology
	Capital Outlay	\$1,864.29	purchases.
	Total	<u>\$5,641.29</u>	
320	Fire and Rescue Division		
	Personnel Services	\$233,807.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$233,807.00</u>	
325	Emergency Management		
	Personnel Services	\$3,762.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$3,762.00</u>	

330	City Sheriff			
	Personnel Services	\$21,335.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$21,335.00</u>		
332	Court Services Unit			
	Personnel Services	\$2,368.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$2,368.00</u>		
410	Public Works - Administration			
	Personnel Services	\$2,790.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$2,790.00</u>		
420	Public Works - Engineering			
	Personnel Services	\$8,305.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$84,213.00	performance bonus and Contingency Reserve to fund the Traffic	
	Capital Outlay	\$0.00	Optimization Study.	
	Total	<u>\$92,518.00</u>		
430	Public Works - Traffic Engineering			
	Personnel Services	\$10,097.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$10,097.00</u>		
440	Public Works - Streets and Roads			
	Personnel Services	\$13,435.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$13,435.00</u>		
460	Public Works - Drainage Maintenance			
	Personnel Services	\$9,046.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$9,046.00</u>		
475	Public Works - Facilities Management			
	Personnel Services	\$17,624.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$17,624.00</u>		
480	Public Works - Parking Facilities			
	Personnel Services	\$361.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus.	
	Capital Outlay	\$0.00		
	Total	<u>\$361.00</u>		
520	Human Services - Social Services			
	Personnel Services	\$105,242.00	Transfer from Retirement and Employee Benefits to fund the high	
	Operating Expenses	\$0.00	performance bonus	
	Capital Outlay	\$0.00		
	Total	<u>\$105,242.00</u>		

570	Human Services - Youth, Education and Family Services		
	Personnel Services	\$38,275.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$38,275.00</u>	
571	Office of Youth and Young Adult Opportunities		
	Personnel Services	\$7,836.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$7,836.00</u>	
700	Parks, Recreation and Leisure Services - Parks Division		
	Personnel Services	\$24,385.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$24,385.00</u>	
710	Parks, Recreation and Leisure Services - Recreation Division		
	Personnel Services	\$41,737.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$41,737.00</u>	
716	Hampton History Museum		
	Personnel Services	\$3,737.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$3,737.00</u>	
720	Public library		
	Personnel Services	\$17,892.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$17,892.00</u>	
805	Community Development		
	Personnel Services	\$37,327.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$43,000.00	performance bonus and Contingency Reserve to fund the community
	Capital Outlay	\$0.00	engagement operating expenses.
	Total	<u>\$80,327.00</u>	
810	Economic Development		
	Personnel Services	\$10,770.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$10,770.00</u>	
830	Convention and Visitor Bureau		
	Personnel Services	\$10,321.00	Transfer from Retirement and Employee Benefits to fund the high
	Operating Expenses	\$0.00	performance bonus.
	Capital Outlay	\$0.00	
	Total	<u>\$10,321.00</u>	
835	Contributions to Outside Agencies		
	Personnel Services	\$0.00	Transfer from Departmental Support-Contractual to align budget
	Operating Expenses	\$42,000.00	expenditure purposes.
	Capital Outlay	\$0.00	
	Total	<u>\$42,000.00</u>	

840	Departmental Support - Contractual			
	Personnel Services	\$0.00	Transfer to Contribution to Outside Agencies to align budget	
	Operating Expenses	(\$42,000.00)	expenditure purposes.	
	Capital Outlay	\$0.00		
	Total	<u>(\$42,000.00)</u>		
905	Retirement and Employee Benefits			
	Personnel Services	(\$1,178,201.00)	Transfer to various City departments to fund the high performance	
	Operating Expenses	\$0.00	bonus, also to the Voter Registrar to fund operating expenses for	
	Capital Outlay	\$0.00	election cycles.	
	Total	<u>(\$1,178,201.00)</u>		
930	Contingency Reserve			
	Personnel Services	\$0.00	Transfer to Municipal Council to cover expenses for on-boarding of	
	Operating Expenses	(\$224,061.00)	new Council members; the City Attorney to fund the replacement	
	Capital Outlay	\$0.00	costs office furniture; General District Court to fund legal fees for	
	Total	<u>(\$224,061.00)</u>	indigent; Public Works- Engineering to fund the Traffic Optimization	
			Study and, to Community Development to fund the community	
			engagement operating expenses.	
	GRAND TOTAL:	<u>\$0.00</u>		

Fiscal Year 2025 Budget Adjustments for City Council ACTION
Third Quarter (January 1, 2025 to March 31, 2025)
Capital Budget (Projects) Fund

<u>Project Name</u>	<u>Amount</u>	<u>Explanation</u>
Transfer from:		
Contingency	-\$114,267.00	Transfer to City-wide traffic signal retiming project due to revised costs estimates
Total:	<u>(\$114,267.00)</u>	
Transfer to:		
City-wide Traffic Signal Retiming Project	\$114,267.00	Transfer from Contingency to fund the City's match for City-wide traffic signal retiming project due to revised costs estimates
Total:	<u>\$114,267.00</u>	
GRAND TOTAL:	<u><u>\$0.00</u></u>	