

GrantApplication - 2024 - SHSP - Hampton, City of

Routing in Progress: Create a Grant Application (Step 1 of 7)



Grant Application Summary

The Grant Application defines all project details including Scope-of-Work, all costs, worksheets, and other required data and documents.

Title:	2024 - SHSP - Hampton, City of		
Total Project Cost:	\$11,843.00		
Total Awarded Amount:	\$11,843.00		
Cost Summary:	Equipment	\$9,843.00	
	Training	\$2,000.00	
	Note: these values will only update after the form is saved.		
Funding Sources:	Federal - \$0.00		
	State - \$0.00		
	Local - \$0.00		
	Edit		
FEMA Obligation Data:	Federal Number - < no value >		

Workflow Summary

Grant

2024 State Homeland Security Grant

State Homeland Security Grant Program

Start Date: October 1, 2024

CFDA Number: 97.067

Applicant

Hampton, City of

Name (Legal): City of Hampton

Location Jurisdiction: Independent City of Hampton Independent City of Hampton Location (Region 5 - Tidewater Region)

UEI: H43KALPESBP1

FIPS: 650-35000-00

State #: 2152

FEIN #: 54-6001336

Vendor # (Applicant): 0000046247

DUNS #: 066019902 Type: City

Physical/Mailing: 22 Lincoln Street Hampton, VA, 23669-3522

Current Step: 1) Create a Grant Application
Description: Applicant creates and submits Application to VDEM

Recipients: Applicant - Full Access

Submission: Oct 25, 2024 at 3:00 PM by Ginger Brooks

Introduction

Summary Information

Grant: 2024 State Homeland Security Grant

Project Type: CERT Program Enhancement

Please indicate whether your Agency intends to participate in this grant award, or whether your Agency will opt-out of participating:

Opt-In

Proposal Title: 2024 - SHSP - Hampton, City of

Please use text ONLY. No special characters or numbers.

Initiative Status: This project is part of an ongoing initiative

Project Description: This project enables Peninsula Community Emergency Response Team volunteers to help their communities prepare for, survive, and recover from multiple hazards including acts of terrorism and other disasters. This project supports ongoing locality-based CERT training and equipment. In addition, the project fosters regional collaboration between individual teams through joint training and exercises and shared resources.

The Cities of Hampton, Poquoson, Newport News and Williamsburg and Counties of James City County and York will all utilize economies of scale to train and equip their own CERT volunteers while increasing the ability of teams to function cohesively as needed for regional response.

Please provide a summary of your project and how your project addresses the project type selected in 1000 characters or less.

Primary Contact:

Hui-Shan Walker - Interim Asst City Manager/EM Coordinator

[Edit](#)

Email Address: hui-shan.walker@hampton.gov

Phone: 757-727-1208

Alternate Contact:

Sara Snowden - Deputy Coordinator

[Edit](#)

Organization: City of Hampton

Email Address: sara.snowden@hampton.gov

Phone: 757-727-1208

Chief Administrative Officer:

MARY BUNTING - CITY MANAGER

[Edit](#)

Email Address: MBUNTING@HAMPTON.GOV

Phone: 757-727-6392

Finance Officer:

Karl Daughtrey - Director of Finance

[Edit](#)

Email Address: kdaughtrey@hampton.gov

Phone: 757-727-6230

Requested Applicant Updates

Fill out the below fields only if the current values are incorrect or missing. - ([View Applicant](#))

State Tax Number:

Current State Tax Number value:

Federal Tax Number:

54-6001336

Current Federal Tax Number value:

FEIN:

54-6001336

Current Federal Employer Identification Number value: 54-6001336

Unique Entity Identifier (UEI):

H43KALPESBP1

Current UEI value: H43KALPESBP1

Proposal Information

Is this Project Shareable?

Yes

Is this Project Deployable?

Yes

Applicant Region Description:

The Lower Virginia Peninsula is made up of the independent cities of Hampton, Newport News, Poquoson and Williamsburg as well as James City County and York County. It is bounded to the north by the York River, to the northeast by the Chesapeake Bay where it empties to the Atlantic Ocean, to the south by the James River, and to the southeast by the Hampton Roads Bay Bridge Tunnel. These municipalities are part of the Hampton Roads Metropolitan Statistical Area, comprising nearly 740 square miles, with a combined population of over 500,000 and an average population density of 675 people/ square mile. The population of the Peninsula is seasonally impacted by tourism, bolstered by Busch Gardens, Water Country USA, the Jamestown Settlement, Yorktown Victory Center, Colonial Williamsburg, Mariner s Museum, Buckroe Beach, and Fort Monroe. The permanent population is also augmented by several significant Institutions of Higher Education to include: William & Mary in Williamsburg, Christopher Newport University in Newport News and Hampton University and Virginia Peninsula Community College in Hampton. All aspects of the demographic, economic, housing, social, and risk/hazard characteristics of the Peninsula are influenced by the massive military presence, with Joint Base Langley/Eustis located in Hampton and Newport News; Camp Peary, Coast Guard Training Center Yorktown and Naval Weapons Station Yorktown/Cheatham Annex based in York County, with some of these facilities extending into James City County.

Each of the localities represented on the Peninsula operates using a City Manager/City Council or County Administrator/Board of Supervisors style of government and are participant members of the Hampton Roads Planning District Commission (HRPDC). Interoperability and regional cooperation between the communities is fostered not only through the HRPDC, but also via robust mutual aid agreements and cooperative Chief Administrative Officer, Police Department, Fire Department and Emergency Management associations and committees. Industry leaders on the Peninsula, with over 1,000 employees each, include: Huntington Ingalls Shipyard, Canon Manufacturing, Riverside Regional Healthcare System, Sentara Healthcare System, and Ferguson Enterprises. The region is also supported by military and technological support businesses such as Howmet Aerospace and the Thomas Jefferson National Accelerator Facility.

The Peninsula is the birthplace of Colonial America, home to Jamestown and Hampton, the first permanent and continually occupied settlements; Williamsburg, founded as the original capital of the Virginia Colony; Yorktown, the location of the decisive battle of the Revolutionary War;

Hampton, the site of the first free public school in the nation, and Fort Monroe, the site of the first landing of enslaved Africans in America as well as the site where the first men were removed from slavery, by the government, during the Civil War. Firsts on the Peninsula are not limited to colonial history, the NASA Langley Research Center is located in Hampton and is the site where the first astronauts trained, and it remains one of the premier national centers for aviation research. The region is supported by numerous shopping, entertainment and sports venues to include the Boo Williams Sportsplex, the Hampton Coliseum, and the Hampton Roads Convention Center.

Transportation in the region is supported by the Newport News/Williamsburg Airport, the Newport News Marine Terminal, Newport News Amtrak Station, and the CSX and Norfolk Southern rail systems. Interstate 64 and State Routes 17, 143 and 60 provide the primary means of accessing and exiting the Peninsula. The geography of the region makes it uniquely susceptible to hazards given the inherent difficulty of planning and executing an expedient evacuation, which further highlights the need for Peninsula localities to promote resilience and self-sufficiency in all communities.

Name the localities, agencies, partners, etc. to include population, sq. miles, population density, any population influx due to tourism, education, or other attractions, regional governance, and other factors.

Number of Localities

Supported by this Project:

6

Are you submitting this proposal on behalf of a single locality, or multiple localities?

Multiple Localities

Please provide the name of the Fiduciary Agent:

City of Hampton

Select the VDEM region your project is in and/or designate if you are applying on behalf of a regional authority or state agency. Institutes of higher education please select your VDEM region:

Region 5 - Tidewater

Note: State agencies are eligible to partner with local or regional fiduciary agencies on projects but must not function as the fiduciary agent.

Select the primary Mission Area that this project addresses:

Response

Select the primary Core Capabilities for the selected mission area:

Operational Coordination

Project Criteria

In the following sections you will be asked questions that specifically address the peer review criteria. Questions appear in the order of importance to public safety stakeholders. Regional criteria include risk, benefit, vetted regionalism, and resource sharing. Please address all components of a criterion, as well as reference the document and page number(s) for supporting document that address criterion explanation.

Risk Characterization
Description:

The 2023 State THIRA highlights the threat of complex coordinated attacks due to terrorism and demonstrates the widespread impacts and human toll requiring interventions including mass care and search and rescue.

Describe how the project links to known/emerging risk with a nexus to terrorism. Describe how the project fits state, region, local, and tribal priorities and/or established documented risk. Provide documentation as appropriate. (e.g. THIRA, Risk Assessments, Emergency Operations Plan, etc.). Describe how the project addresses risk in terms of threat, vulnerability and consequence.

Threat:

According to the Virginia Fusion Center's Virginia Threat Assessment (April 2022), independent lone actors are one of the greatest current threats due to their potential for extreme damage to the Commonwealth and the challenge of detection and mitigation prior to targeted attacks. In addition, other consistent threats remain an elevated concern including homegrown/domestic violent extremists (anti-government/anti-authority and racially/ethnically motivated) as well as those motivated foreign terrorist organizations. Per the Fusion Center, the perception of political and social injustices combined with Virginia's critical infrastructure, military presence, and highly populated metropolitan areas may motivate extremists and criminal groups to conduct violent and/or illicit activities within the Commonwealth.

The Center for Strategic and International Studies indicates that the greatest risk comes from right-wing extremism involving groups that target African American historical monuments, HBCUs, and predominantly African American churches, all of which can be found within the Virginia Peninsula.

The 2023 Hampton Roads Stakeholder Preparedness Review (SPR) and the Regional Coordination Exercise (Cordillera, 2024) highlight explosive devices as major threats to the region, with complex coordinated attacks of critical infrastructure such as the Hampton Roads Bridge Tunnel, Monitor-Merrimac Bridge Tunnel and schools demonstrating the potential for catastrophic impacts. Such attacks are likely to result in mass casualties/fatalities as well as widespread needs for response operations.

Describe the threat in the applicant region. Explain the project's nexus to terrorism, gangs, and/or violent criminal activity. Example: FBI reports that a state sponsored hacker is attempting to break into computers controlling transportation systems.

Vulnerability:

Due to multiple high value targets for terrorist activity, the Peninsula is susceptible to attacks resulting in large numbers of casualties/fatalities. Effective coordination in catastrophic events requires partners such as CERT to be educated and equipped in advance in order to be integrated into the local and regional response and respond to direction from first responders and other personnel.

Soft targets susceptible to terrorism include large event venues and attractions such as the Hampton Coliseum, Hampton Roads Convention Center, Busch Gardens, public beaches, as well as the historic triangle (Yorktown, Williamsburg and Jamestown) area which host an average of 1.5 million visitors annually.

The Peninsula is home to critical transportation infrastructure including the Hampton Roads Bridge Tunnel (HRBT) which is both a major transportation/commerce route and a critical waterway for deployment of United States Navy vessels and the Huntington Ingalls Newport News Shipyard, one of the nation's major naval shipbuilding sites. The HRBT is the oldest tunnel on I-64 in Hampton Roads. It connects the Virginia Peninsula to the South Hampton Roads cities including Norfolk and Virginia Beach. According to VDOT, nearly three million vehicles use it each month. It carries more than 100,000 vehicles a day during the tourist season. During heavy traffic and current HRBT construction, many motorists use the Monitor-Merrimac Bridge Tunnel (MMBT) on I-664 instead. The MMBT is a four-lane, dual-tunnel system connects the Virginia Peninsula to the South Hampton Roads cities including Suffolk, Portsmouth and Chesapeake. While the MMBT typically has about half of the traffic volume of the Hampton Roads Bridge-Tunnel each day, volume has increased considerably during the multi-year HRBT expansion project.

The Peninsula is a strategic military area with multiple installations being potential targets of foreign and domestic terrorism. Many military members and their dependents live and work off post and could also be impacted by Peninsula incidents along with the civilian populations.

Due to the human toll of terrorism, multiple tasks may overwhelm local and regional resources and require additional support including mass care (sheltering, feeding, hydration, pets, and resource distribution), and search and rescue. The 2023 Virginia THIRA for the State of Virginia highlights significant capability gaps in the areas of mass care and search and rescue (Executive

Summary, pages 12 & 13). The 2023 Hampton Roads SPR identifies mass care and search and rescue as high priorities (Executive Summary, pages 12 & 13) but exposes remaining gaps in the region's capabilities. This project aims to narrow this gap by training and equipping CERT programs to supplement existing capabilities across the Peninsula.

Describe the vulnerability that this project addresses. Example: Transportation control systems are susceptible to cyber attack from external threat.

Consequence:

Failure to fund this program may result in the inability of Peninsula localities to maintain CERT program continuity and/or growth. Local CERT programs within the participating localities are likely to be hampered in their abilities to maintain readiness, promote community preparedness and resilience, issue standard supplies to new volunteers, or maintain response supply caches of response equipment. The ability of volunteers to supplement local personnel to address capability gaps identified by both the state and regional SPR and THIRA will be diminished, resulting in increased response costs for localities and the region.

Describe the consequences of not funding the project. Example: The region conducted a cyber risk assessment and determined that an attack on one or more transportation control systems would cost the region \$800 million in damage and the economy. In addition, there would be significant dread from public not accustomed to this type of event.

Benefit:

This project will benefit the participating jurisdictions by funding individual CERT training programs. The regional collaboration will enhance the capability of local CERT programs to work together and integrate into a regional response for mass casualty and mass fatality events. CERT programs will also benefit from response equipment/supplies and will be better equipped to respond to widespread disasters both within their community and in the region.

Describe how the project benefits the jurisdiction, region and state. Describe the project benefit to your community, region, staff, and other stakeholders by addressing capability gaps.

Vetted Regionalism/Resource
Sharing:

The city managers/county administrators have signed letters of support for this project. Development of CERT training, exercises, and supplies will foster the ability for the localities to support themselves and each other during an event in one locality.

Identify the region(s) participating in the grant. Describe how the project has a credible plan to share resources. Provide documentation as appropriate (e.g. MOUs's, contracts, etc.) that demonstrates collaboration and/or agreement from multiple regions and/or multiple disciplines (fire, police, emergency and medical services).

Sustainment:

All participating municipalities will continue to maintain their individual CERT programs and Basic training. The Hampton Roads THIRA will include the information related to availability of regional equipment/supplies and local Emergency Operations Plans will be reviewed with their local adoption schedule.

Describe how the project will be sustained. For example, how will any equipment, licenses, training, and other features be maintained and/or upgraded after the period of performance.

Project Management:

- 1) Each participating jurisdiction s Office of Emergency Management/CERT Coordinator will be responsible for managing their own CERT programs, Basic training, and supply purchases within the allotted budget. The Hampton Office of Emergency Management will assume lead responsibility for coordinating with other localities and law enforcement for the development and execution of advanced training and exercise functions of the grant.
- 2) Contracts necessary for this project may include memorandums of understanding/cooperative agreements between jurisdictions on a voluntary basis to allow their CERT volunteers to available to other jurisdictions and the region should resources become overwhelmed. Additional contract/agreement may be required with the exercise site.
- 3) Accountability to the timeline will be monitored by the fiduciary and deficiencies will be corrected via department intervention as identified

Explain how the project will be managed; how contracts will be managed; how accountability to timelines and grant rules will be monitored and deficiencies corrected.

Costs

This application contains
Work Activity and Costs in the
following areas:

Training

Equipment

Hold Ctrl key to select multiple areas then click the Save button.

Budget Narrative:

Personnel Contractual/Overtime
Instructors to conduct Basic CERT training in individual localities, specialized regional training,
and regional exercise(s)
Total - \$2,000.00

Supplies Training
Purchase of CERT backpacks and supplies to be distributed to CERT volunteers within their own
locality following the completion of Basic training
Total - \$9,843.00

In the following section provide a budget narrative and a budget line items request based on the resources required to complete the project using the POETE elements (Planning, Organization, Equipment, Training, Exercise) that the project addresses.

Other Funding Sources:

There are no other funds identified at this time but we will continually research other funding opportunities.

Identify any other potential sources of funding for this project, such as other grants, direct aid, local funds, etc.

Cost Line Items

Please click the Save button before attempting to specify all project costs in the below table.

Classification	Description	EHP	Qty	Price	Total
Area					
<div>Training</div>	<div>Instructors for CERT training</div>	<div>No</div>	<div>1</div>	<div>\$2,000.00</div>	<div>\$2,000.00</div>
Type					
<div>Personnel</div>					
Area					
<div>Equipment</div>					
Type					
<div>Non AEL Item</div>	<div>CERT backpacks and response equipment</div>	<div>No</div>	<div>1</div>	<div>\$9,843.00</div>	<div>\$9,843.00</div>
AEL Code (List)					
<div></div>					
Grant Application Total					<div>\$11,843.00</div>
Grand Total					<div>\$11,843.00</div>

POETE Elements

The below table shows a summary of the requested amounts for each POETE Element.

Area	Requested Amount
Training	\$2,000.00
Equipment	\$9,843.00
	\$11,843.00

To update the Requested Amount, add or remove cost lines in the Cost Line Items table above, then save the form

Scope

Scope Jurisdiction(s):

This project supports the emergency preparedness efforts of the Peninsula jurisdictions (Cites of Hampton, Newport News, Poquoson, Williamsburg and Counties of James City and York). The Hampton Deputy Coordinator of Emergency Management will serve as the lead coordinator to purchase identified supplies, manage the project, and ensure appropriate coordination and collaboration between city/county departments and stakeholders. Each municipality will continue to maintain its own local Community Emergency Management Teams and this project will provide voluntary collaboration for regional training, exercise and equipment resources.

Identify specific jurisdiction(s) within the geographical scope area, the impact to the jurisdiction(s), and how the interaction occurs.

Scope Tasks

Identify a minimum of three and up to a maximum of five project scope tasks with a description for each scope detailing goals, deliverables and resources needed.

Scope Task Description	Goals	Deliverables	Resources Needed	
Assessment of CERT needs for each locality	Identify and support individual CERT team needs for Basic training	Assessment of needs with input of each locality and funding determination within the constraints of project budget	Stakeholder time, budgeting for equitable distribution	Edit
Purchase CERT backpacks and response equipment	Equipment/supply procurement	Complete procurement process and purchase	Funding, plan for maintenance and accessibility of cache following training/exercise(s)	Edit

Add Scope Task

Timeline

Project Milestones

In this section, describe what will happen from the Grant's Start Date (Oct 1, 2024) and End Date (Jun 30, 2026). Provide three to six milestone dates and a description of what will be completed by each date. Provide a start and completion date for each milestone.

Milestone	Start Day	End Day
Accept and appropriate award; submit necessary award documents to VDEM; establish internal grant acc	Oct 1, 2024	Jan 31, 2025
Conduct meetings with participating localities to prioritize Basic training and resources needs, det	Jan 1, 2025	Apr 30, 2025
Purchase and inventory CERT supplies in each participating municipality.	May 1, 2025	Dec 31, 2025
Conduct final review of project with all localities.	Jan 2, 2026	Feb 28, 2026
Close out grant.	Mar 1, 2026	Jun 30, 2026

LE/NP Information

Law Enforcement / Fusion Center

Does this project contribute to Law Enforcement terrorism prevention-oriented planning, organization, training, exercise, or equipment activities?

No

Does this project contribute to development and operation of fusion centers?

No

National Priorities

Please indicate the National Priority designation that this project contributes to. Please explain how you believe this project will address the National Priority. Select the 'Not Applicable' option and enter 'Not Applicable' as the explanation if the project is not deemed a national priority.

Note: The amounts entered here are for tracking purposes only, and does not impact the budget of this project as set up on the Costs tab.

	National Priority (Select One)	Amount	Explanation
Primary National Priority (Select One)	FY 2023 NP5: Enhancing Community Preparedness & Resillience	\$ 11,843.00	This project furthers the National Priority Area of Enhancing Community Preparedness & Resilience by fostering regional collaboration between individual Community Emergency Response Teams (CERT) and enhancing volunteer capabilities to support the whole co
Secondary National Priority (Optional)	Select One	\$ 11,843.00	

Documentation

Please download, complete and upload the below list of required documentation:

Document Name:

Actions:

Acceptance Package Checklist

POC Form

FEMA EHP Screening Form Instructions

FEMA EHP Screening Form

Certification Regarding Lobbying

Grant Assurances

FEMA Form 20-16C

Certifications

- ☐ **Certification 1:** Applicant understands that no project can be started (federal and/or matching funds) until an EHP review and approval is received from VDEM. Any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. Applicant must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.
- ☐ **Certification 2:** In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS) is a requirement to receive Federal preparedness assistance through grants, contracts, and other activities. By submitting this project, you, and all participating entities, are certifying that your locality/state agency is NIMS compliant.
- ☐ **Certification 3:** Submission of this project proposal does not guarantee funding, in whole or part, for the project outlined above.
- ☐ **Certification 4:** Any projects allocated funds will be required to complete a grant application, check all purchases against the Allowable Equipment Lists, and follow the Administrative Guidelines.
- ☐ **Certification 5:** I have read and comply with federal grant guidance for this program which included the federal grant code regulations (2 CFR-200) - Uniform Guide.
- ☐ **Certification 6:** I understand all requests (if awarded) to purchase Small Unmanned Aircraft System (SUAS) with FEMA grant funding must also include a description of the policies and procedures in place to safeguard individuals' privacy, civil rights, and civil liberties of the jurisdiction that will purchase, take title to, or otherwise use the SUAS equipment and must be approved by FEMA in advance of purchase.
- ☐ **Certification 7:** I have followed all administrative processes within my entity to submit this request for funding.

Notes & Comments

There are currently no notes.

[Be the first to add one](#)