

1 Ordinance to Amend and Re-Enact Chapter 2, Entitled “Administration”, of the Code of
2 the City of Hampton, Article XIV, “Procurement Office, “ by amending Section 2-324 and
3 Section 2-326 to comply with New Federal Grant Procurement Standards.

4 **BE IT ORDAINED** by the City Council of Hampton, Virginia, that Section 2-324 and
5 Section 2-326 of Chapter 2, Article XIV, Division 1 of the Code of the City of Hampton,
6 Virginia, be amended to read as follows:

7

8 ARTICLE XIV. - PROCUREMENT OFFICE

9 DIVISION 1. - GENERALLY

10

11 Sec. 2-324. - Applicability of, and compliance with, article.

12 *(k) For a sole source procurement transaction involving the expenditure of federal*
13 *assistance or grant funds, the item must either only be available from a single*
14 *source; if it is a case of an emergency as defined in section 2-328; the federal*
15 *awarding agency expressly authorizes noncompetitive proposals, or after*
16 *solicitation competition is determined to be inadequate.*

17

18 Sec. 2-326. - Competitive bidding requirements.

19 a. For procurements not exceeding five thousand dollars (\$5,000.00) city
20 departments shall solicit *at least two (2)* price quotes and at least one (1)
21 quote shall be solicited from a minority-owned or woman-owned business
22 enterprise, whenever feasible. Quotes may be obtained either orally or in
23 writing.

24

25

26

27

28

29 .