

HAMPTON VA

Grant Proposal Overview

COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED TO THE GRANT ROUTING SHEET BEFORE ROUTING IS INITIATED

Grant Title: FY18 Local Solicitation Edward Byrne Memorial Justice Assistance Grant (JAG) Program

- 1. PRIMARY OR SUB-AWARD:** Application will be submitted to: the agency that is the primary source of funding (City = Primary Awardee); the agency that has received the funds from another awarding agency (City = Sub-Awardee).

If the City is a Sub-Awardee, the agreement between the Primary Awardee and the agency to which the City is making application must be attached to this Overview.

- 2. GRANT AWARD PERIOD:** If awarded, funds are expected to be received: in the current fiscal year only; in the current fiscal year and the future fiscal year(s) of through 2021 _____ or in the future fiscal year(s) of _____.

- 3. PREVIOUS APPLICATIONS:** (Not including the current application) This grant was previously applied for during 2017 _____ fiscal year(s); and was previously awarded during 2017 _____ fiscal year(s).

If previously awarded, provide all prior agenda items numbers and dates of Council approval.

18-0261

4. BACKGROUND/PURPOSE:

The 2018 Justice Assistance Grant (JAG) is an annual grant that is awarded by the federal government based upon a locality's population and crime statistics. JAG funds allow the awarded locality to support a broad range of activities based on their needs and conditions. The Hampton Police Division is eligible to apply for up to 49,340.00 and will be using this funding opportunity to procure equipment for the Forensics Unit, SWAT team, and Police Training Range. No match is required.

5. TYPE OF GRANT EXPECTED TO BE AWARDED:

Cash Amount \$ 49,340.00

Non-Cash (Describe): _____

6. FINANCIAL OBLIGATIONS:

a. **Current Financial Obligations:** This grant will will not **require** matching funds/contributions. If so, please indicate in the space below the amount and whether the match is cash or in-kind, or both.

Required Match – CASH

Required Match – IN KIND

Amount: Cash \$ _____

*Value of In-Kind \$ _____

* Description:

m/a

b. **Future Financial Obligations:** This proposal will will not incur commitments or financial obligations for the City beyond the grant period. If it will, an authority memorandum from the City Manager's Office-Budget Division estimating future matching requirements and the time period must be attached to this Overview.

c. **Resource Obligations:** This proposal will will not require special facilities, equipment and/or services provided by the City. If it will, summarize arrangements in a separate memorandum and attach to this Overview.

7. Sources of Grant and Matching Funds:

Please identify the funding source of your grant and any required or non-required matches.

- For Federal grants, please provide the Federal Catalog Number (CFDA) and the grant number.
- For State grants, the grant number must be supplied.
- All grant matches must be supplied by the submitting department, unless they have historically received a contribution/match from the City's Matching Funds Pool or a special arrangement has been made with the City Manager's Office-Budget Division.
- If another City department, other than the submitting department, will be providing a funding or in-kind match, documentation to that effect must be submitted along with this grant packet.

Federal \$ 49,340.00
Pass Through \$ _____
State \$ _____
Foundation \$ _____
Private \$ _____

Federal Catalog No. 16.738
Federal Grant No. _____
State Grant No. _____

b. Source of Matching Funds* (Please check all that apply.)

Department: _____
 Budget Line-Item: _____ Amount: _____
 Budget Line-Item: _____ Amount: _____
 Budget Line-Item: _____ Amount: _____

**If you are listing a department funding source other than your department, the Budget Division will need written authorization of agreement to withdraw these funds.*

8. Proposed Budget:

	<u>City Department-Match</u>			<u>Other Match(es)</u>	
	Grant Total	Cash	In-Kind	Cash	In-Kind
Personnel Svcs					
Operating Exp.	49,340.00				
Capital Outlay					
Column Totals	49,340.00				

Grand Total: 49,340.00

9. Additional information that will be helpful to reviewers:

HAMPTON VA

Grant Routing Sheet

COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED BEFORE ROUTING IS INITIATED

Date Routing Initiated: 08/14/18 Application Due Date: 08/22/18

Originating Department: Hampton Police Division Department No.: 310

Submitter's Name: Laura Wright for Chief Sult Direct Telephone No. (757) 728-3095

E-mail Address: lawright@hampton.gov

Grant Title: FY18 Local Byrne JAG Program

Other Participating Departments: N/A

updated

BEFORE COMPLETING AN APPLICATION:

1. READ THE GENERAL INSTRUCTIONS. AT (Submitter's Initials)
2. COMPLETE GRANT PROPOSAL OVERVIEW. AT (Submitter's Initials)
3. DEPARTMENT HEAD
ORIGINATING DEPT. Chief T. Sult see attached email 8/14/18
Print Name Signature Date
4. ASSISTANT CITY
MANAGER S. Bond [Signature] 8/14/18
Print Name Signature Date

BEFORE SUBMITTING AN APPLICATION TO THE AWARDING AGENCY:

5. PREPARE INITIAL DOCUMENTATION PACKAGE FOR REVIEW TO INCLUDE (EITHER HARD COPY OR ELECTRONIC): ALL DOCUMENTS RELATED TO THE GRANT, INCLUDING, BUT NOT LIMITED TO INSTRUCTIONS, ATTACHMENTS, EXHIBITS, GRANT DOCUMENTS, PRIMARY GRANT (IF SUBAWARDEE). AT (Submitter's Initials)
6. COMPLETE APPLICATION **EXCEPT** NECESSARY SIGNATURES. AT (Submitter's Initials)
7. BUDGET DIVISION L. Green see attached email 8/14/18
Print Name Signature Date
8. FINANCE DEPARTMENT V. Kmetz [Signature] 8/15/18
Print Name Signature Date
9. CITY ATTORNEY B. Law [Signature] 8/14/18
Print Name Signature Date
10. SIGN and SUBMIT APPLICATION. AT 8/21/18 (Submitter's Initials)

AFTER GRANT AWARDED:

11. ADD AWARD LETTER TO DOCUMENTATION. LW ^{10.4.18} (Submitter's Initials)
12. ORIGINATING DEPT. TERILY SUET [Signature] 28 Nov 18
 (Approval as to Content) Print Name Signature Date
13. RISK MANAGEMENT Joe Sanders See attached email 10.5.18
 Print Name Signature Date
14. HUMAN RESOURCES NA _____
 Print Name Signature Date
15. BUDGET DIVISION Lori Green See attached email 10.11.18
 Print Name Signature Date
16. FINANCE DEPARTMENT Veronica Kmetz See attached email 10.4.18
 Print Name Signature Date
17. CITY ATTORNEY Brandi Law see attached email 10.4.18
 Print Name Signature Date
18. CITY COUNCIL COUNCIL FILE NO.: 18-0384
- CREATE GRANICUS FILE L. Wright [Signature] 11/29/18
 Print Name Signature Date
- ATTACH GRANT DOCUMENTS L. Wright [Signature] 11/30/18
 Print Name Signature Date
- ROUTE FOR APPROVAL L. Wright [Signature] 11/30/18
 Print Name Signature Date
19. ADD SIGNED RESOLUTION TO DOCUMENTATION. _____ (Submitter's Initials)
20. OBTAIN SIGNATURES _____
 Print Name Signature Date
21. ORIGINATING DEPARTMENT TO RETAIN ORIGINAL DOCUMENTATION. _____ (Submitter's Initials)
22. DISSEMINATE ELECTRONIC COPIES TO (INITIAL WHEN DISSEMINATED):
- CITY ATTORNEY: _____ (Submitter's Initials)
 FINANCE: _____ (Submitter's Initials)
 OTHER PARTICIPATING DEPARTMENTS (LIST):
 _____ (Submitter's Initials)
 _____ (Submitter's Initials)

FY18 Byrne - Local
Pre-App Approval - Ch

Trowbridge, Alyson

From: Sult, Chief T.
Sent: Tuesday, August 14, 2018 12:01 PM
To: Trowbridge, Alyson
Cc: Bond, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi; McCrickard, Kerry
Subject: Re: Approvals Needed - FY17 Local Edward Byrne JAG Program

Approved

Terry Sult
Chief of Police
Hampton Police Division
Hampton, Virginia
Sent from my iPhone

On Aug 14, 2018, at 11:42 AM, Trowbridge, Alyson <atrowbridge@hampton.gov> wrote:

Good morning,

The Hampton Police Division is eligible to apply for up to \$49,340.00 under the **FY18 Edward Byrne Memorial Justice Assistance (JAG) Grant with no local match**. Please find a breakdown of the attachments below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – for legal review/Brandi
- Grant Application:
 - Project Identifiers
 - Program Narrative
 - Budget Detail Worksheet
 - Public Disclosure
 - Disclosure of Pending Applications
 - Financial Mgmt & Systems of Internal Controls – for Veronica to fill out remainder (incomplete) + **Karl must sign**
 - Disclosure of Lobbying Activities - for legal review/Brandi **IF APPLICABLE** + City Manager must sign if applicable
 - Certifications by the CEO - for legal review/Brandi + **City Manager must sign**
 - Certifications by the CLO (QTY 2)- for legal review/Brandi + **City Attorney must sign + MUST BE DATED PRIOR TO CM SIGNATURES**
 - Information regarding Communication with DHS/ICE – **Brandi – must fill in blanks**. Once complete, I will PDF prior to submission to federal agency

Please reply to this email authorizing your Department's approval for HPD to proceed with the application.

If you have any additional questions, please let me know.

Alyson Trowbridge
Project & Grant Coordinator
Office of the Chief of Police

FY18 Local Byrne JAG
Pre-App Approvals - ACM

Trowbridge, Alyson

From: Bond, Steven
Sent: Tuesday, August 14, 2018 1:45 PM
To: Trowbridge, Alyson; Sult, Chief T.; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi
Cc: McCrickard, Kerry
Subject: RE: Approvals Needed - FY17 Local Edward Byrne JAG Program

Approved

Steven D. Bond, Esq.
Assistant City Manager
City of Hampton, VA
Phone: 757-727-6392
Fax: 757-728-3037

From: Trowbridge, Alyson
Sent: Tuesday, August 14, 2018 11:42 AM
To: Sult, Chief T. <tsult@hampton.gov>; Bond, Steven <sbond@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Trowbridge, Alyson <atrowbridge@hampton.gov>; McCrickard, Kerry <kmccrickard@hampton.gov>
Subject: Approvals Needed - FY17 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division is eligible to apply for up to \$49,340.00 under the FY18 Edward Byrne Memorial Justice Assistance (JAG) Grant **with no local match**. Please find a breakdown of the attachments below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – for legal review/Brandi
- Grant Application:
 - Project Identifiers
 - Program Narrative
 - Budget Detail Worksheet
 - Public Disclosure
 - Disclosure of Pending Applications
 - Financial Mgmt & Systems of Internal Controls – for Veronica to fill out remainder (incomplete) + **Karl must sign**
 - Disclosure of Lobbying Activities - for legal review/Brandi **IF APPLICABLE** + City Manager must sign if applicable
 - Certifications by the CEO - for legal review/Brandi + **City Manager must sign**
 - Certifications by the CLO (QTY 2)- for legal review/Brandi + **City Attorney must sign + MUST BE DATED PRIOR TO CM SIGNATURES**
 - Information regarding Communication with DHS/ICE – **Brandi – must fill in blanks**. Once complete, I will PDF prior to submission to federal agency

Please reply to this email authorizing your Department's approval for HPD to proceed with the application.

FY18 Byrne - Local
Pre-App Approval - BUDGE

Trowbridge, Alyson

From: Green, Lori
Sent: Tuesday, August 14, 2018 12:00 PM
To: Trowbridge, Alyson; Sult, Chief T.; Bond, Steven; DeProfio, Brian; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi
Cc: Green, Lori; McCrickard, Kerry
Subject: RE: Approvals Needed - FY17 Local Edward Byrne JAG Program

The **Budget Division** approves of the FY17 Local Edward Byrne JAG Program grant in the amount of \$49,340 with no local cash match required.

From: Trowbridge, Alyson
Sent: Tuesday, August 14, 2018 11:42 AM
To: Sult, Chief T. <tsult@hampton.gov>; Bond, Steven <sbond@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Trowbridge, Alyson <atrowbridge@hampton.gov>; McCrickard, Kerry <kmccrickard@hampton.gov>
Subject: Approvals Needed - FY17 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division is eligible to apply for up to \$49,340.00 under the **FY18 Edward Byrne Memorial Justice Assistance (JAG) Grant with no local match**. Please find a breakdown of the attachments below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – for legal review/Brandi
- Grant Application:
 - Project Identifiers
 - Program Narrative
 - Budget Detail Worksheet
 - Public Disclosure
 - Disclosure of Pending Applications
 - Financial Mgmt & Systems of Internal Controls – for Veronica to fill out remainder (incomplete) + **Karl must sign**
 - Disclosure of Lobbying Activities - for legal review/Brandi **IF APPLICABLE** + City Manager must sign if applicable
 - Certifications by the CEO - for legal review/Brandi + **City Manager must sign**
 - Certifications by the CLO (QTY 2)- for legal review/Brandi + **City Attorney must sign + MUST BE DATED PRIOR TO CM SIGNATURES**
 - Information regarding Communication with DHS/ICE – **Brandi – must fill in blanks**. Once complete, I will PDF prior to submission to federal agency

Please reply to this email authorizing your Department's approval for HPD to proceed with the application.

If you have any additional questions, please let me know.

Alyson Trowbridge

FY18 Local Byrne JAG
Pre-App Approvals - Finana

Trowbridge, Alyson

From: Kmetz, Veronica
Sent: Wednesday, August 15, 2018 10:47 AM
To: Trowbridge, Alyson; Sult, Chief T.; Bond, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Law, Brandi
Cc: McCrickard, Kerry
Subject: RE: Approvals Needed - FY17 Local Edward Byrne JAG Program

Aly,

Finance signs off on this.

Thanks.

Veronica A. Kmetz
Finance Department
Phone: 757-727-6331
HAMPTON VA

From: Trowbridge, Alyson
Sent: Tuesday, August 14, 2018 11:42 AM
To: Sult, Chief T.; Bond, Steven; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi
Cc: Trowbridge, Alyson; McCrickard, Kerry
Subject: Approvals Needed - FY17 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division is eligible to apply for up to \$49,340.00 under the FY18 Edward Byrne Memorial Justice Assistance (JAG) Grant **with no local match**. Please find a breakdown of the attachments below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – for legal review/Brandi
- Grant Application:
 - Project Identifiers
 - Program Narrative
 - Budget Detail Worksheet
 - Public Disclosure
 - Disclosure of Pending Applications
 - Financial Mgmt & Systems of Internal Controls – for Veronica to fill out remainder (incomplete) + **Karl must sign**
 - Disclosure of Lobbying Activities - for legal review/Brandi **IF APPLICABLE** + City Manager must sign if applicable
 - Certifications by the CEO - for legal review/Brandi + **City Manager must sign**
 - Certifications by the CLO (QTY 2)- for legal review/Brandi + **City Attorney must sign + MUST BE DATED PRIOR TO CM SIGNATURES**
 - Information regarding Communication with DHS/ICE – **Brandi – must fill in blanks**. Once complete, I will PDF prior to submission to federal agency

FY18 Local Byrne
Pre-App Approval - Legal

Trowbridge, Alyson

From: Law, Brandi
Sent: Tuesday, August 14, 2018 3:11 PM
To: Trowbridge, Alyson; Sult, Chief T.; Bond, Steven
Cc: McCrickard, Kerry
Subject: RE: Approvals Needed - FY17 Local Edward Byrne JAG Program
Attachments: FFY18 ByrneJAG_HPDP_DHS-ICE Response (002).docx; POL731.doc

Aly,

I approve and also attach the completed DHS / ICE form and the relevant HPD policy. When everyone else has approved, please let me know and I will get Cheran to sign the Certifications.

We do not have any applicable lobbying activities to disclose.

Brandi

From: Trowbridge, Alyson
Sent: Tuesday, August 14, 2018 11:42 AM
To: Sult, Chief T. <tsult@hampton.gov>; Bond, Steven <sbond@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Trowbridge, Alyson <atrowbridge@hampton.gov>; McCrickard, Kerry <kmccrickard@hampton.gov>
Subject: Approvals Needed - FY17 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division is eligible to apply for up to \$49,340.00 under the FY18 Edward Byrne Memorial Justice Assistance (JAG) Grant **with no local match**. Please find a breakdown of the attachments below:

- Grant Proposal Overview
- Grant Routing Form
- Solicitation Announcement – for legal review/Brandi
- Grant Application:
 - Project Identifiers
 - Program Narrative
 - Budget Detail Worksheet
 - Public Disclosure
 - Disclosure of Pending Applications
 - Financial Mgmt & Systems of Internal Controls – for Veronica to fill out remainder (incomplete) + **Karl must sign**
 - Disclosure of Lobbying Activities - for legal review/Brandi **IF APPLICABLE** + City Manager must sign if applicable
 - Certifications by the CEO - for legal review/Brandi + **City Manager must sign**
 - Certifications by the CLO (QTY 2)- for legal review/Brandi + **City Attorney must sign + MUST BE DATED PRIOR TO CM SIGNATURES**
 - Information regarding Communication with DHS/ICE – **Brandi – must fill in blanks**. Once complete, I will PDF prior to submission to federal agency

FY18 Byrne JAG Award -
Approve

RISK HGT

Wright, Ptl L.

From: Sanders, Joe
Sent: Friday, October 05, 2018 3:00 PM
To: Wright, Ptl L.
Subject: Grant Routing Form_FY18 Byrne JAG_HPDP.pdf
Attachments: Grant Routing Form_FY18 Byrne JAG_HPDP.pdf

Risk Is OK with this

Joe

Joe Sanders
Risk Manager
City of Hampton Virginia
757-727-6473
jsanders@hampton.gov

HAMPTON VA

FY18 Byrne JAG Award.
approval
BUDGET

Wright, Ptl L.

From: Green, Lori
Sent: Wednesday, October 17, 2018 2:13 PM
To: Wright, Ptl L.
Subject: RE: Approvals Needed - FY18 Local Edward Byrne JAG Program

The Budget Division approves. Thank-! Lori

From: Wright, Ptl L.
Sent: Thursday, October 04, 2018 2:19 PM
To: Sult, Chief T. <tsult@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Wisniewski, Lt. M. <mwisniewski@hampton.gov>; McCrickard, Kerry <kmccrickard@hampton.gov>
Subject: Approvals Needed - FY18 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division has been awarded FY18's Edward Byrne Memorial Justice Assistance (JAG) Grant in the amount of **\$49,340.00** with **no local match**. The funding will be allocated to purchase Forensics' equipment, optics, lights, and medical supplies for the division's SWAT Unit, and a 4-Wheel drive utility vehicle. As such, I am forwarding the routing sheet for approvals of the award prior to submitting Council documents. This grant will be placed on the council's October 24th agenda.

Please note there is no Human Resources component to this grant

If you have any additional questions, please let me know.

Thank you for your assistance,

Ptl. L. Wright
Hampton Police Division
40 Lincoln St.
Hampton, VA 23669
Mobile: 757-778-5192

FY18 Byrne JAG Award -
Approve
FINANCE

Wright, Ptl L.

From: Kmetz, Veronica
Sent: Thursday, October 04, 2018 2:22 PM
To: Wright, Ptl L.; Sult, Chief T.; Sanders, Joe; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Law, Brandi
Cc: Wisniewski, Lt. M.; McCrickard, Kerry
Subject: RE: Approvals Needed - FY18 Local Edward Byrne JAG Program

Finance signs off on this.

Thanks.

Veronica A. Kmetz
Finance Department
Phone: 757-727-6331
HAMPTON VA

From: Wright, Ptl L.
Sent: Thursday, October 04, 2018 2:19 PM
To: Sult, Chief T.; Sanders, Joe; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Law, Brandi
Cc: Wisniewski, Lt. M.; McCrickard, Kerry
Subject: Approvals Needed - FY18 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division has been awarded FY18's Edward Byrne Memorial Justice Assistance (JAG) Grant in the amount of **\$49,340.00** with **no local match**. The funding will be allocated to purchase Forensics' equipment, optics, lights, and medical supplies for the division's SWAT Unit, and a 4-Wheel drive utility vehicle. As such, I am forwarding the routing sheet for approvals of the award prior to submitting Council documents. This grant will be placed on the council's October 24th agenda.

Please note there is no Human Resources component to this grant

If you have any additional questions, please let me know.

Thank you for your assistance,

Ptl. L. Wright
Hampton Police Division
40 Lincoln St.
Hampton, VA 23669
Mobile: 757-778-5192

FY18 Byrne JAG Award
Approval

CITY ATTORNEY

Wright, Ptl L.

From: Law, Brandi
Sent: Thursday, October 04, 2018 2:32 PM
To: Wright, Ptl L.; Sult, Chief T.; Sanders, Joe; DeProfio, Brian; Green, Lori; Daughtrey, Karl; Green, Jacky; Kmetz, Veronica
Cc: Wisniewski, Lt. M.; McCrickard, Kerry; Ivery, Cheran; Steele, Cheryl
Subject: RE: Approvals Needed - FY18 Local Edward Byrne JAG Program
Categories: FOLLOW UP

City Attorney

I have reviewed and approve this grant. When it goes into Granicus, if it is possible for you to remove me and only include City Attorney Cheran Ivery, that will expedite approval as I will be out of the office next week.

Thanks!
Brandi

From: Wright, Ptl L.
Sent: Thursday, October 04, 2018 2:19 PM
To: Sult, Chief T. <tsult@hampton.gov>; Sanders, Joe <jsanders@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Wisniewski, Lt. M. <mwisniewski@hampton.gov>; McCrickard, Kerry <kmccrickard@hampton.gov>
Subject: Approvals Needed - FY18 Local Edward Byrne JAG Program

Good morning,

The Hampton Police Division has been awarded FY18's Edward Byrne Memorial Justice Assistance (JAG) Grant in the amount of **\$49,340.00** with **no local match**. The funding will be allocated to purchase Forensics' equipment, optics, lights, and medical supplies for the division's SWAT Unit, and a 4-Wheel drive utility vehicle. As such, I am forwarding the routing sheet for approvals of the award prior to submitting Council documents. This grant will be placed on the council's October 24th agenda.

Please note there is no Human Resources component to this grant

If you have any additional questions, please let me know.

Thank you for your assistance,

Ptl. L. Wright
Hampton Police Division
40 Lincoln St.
Hampton, VA 23669
Mobile: 757-778-5192