



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

The Honorable Jackson H. Miller  
Director

Tracy Louise Winn Banks, Esq.  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

July 17, 2024

Mary Bunting  
City Manager  
22 Lincoln Street, 8th Floor  
Hampton, Virginia 23669

RE: Hampton Victim Witness Program

Dear Mary Bunting:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **25-O1029VW22** and was approved for a total award of **\$402,934**, funded in part through Award Numbers **2022-15POVC-22-GG-00681-ASSI, 2022-15POVC-22-GG-00681-ASSI, 2023-15POVC-23-GG-00472-ASSI**. The project period is **7/1/2024** through **6/30/2025**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. Additionally, if you cannot access your grant in OGMS, your application may be under negotiation. Please check your email and/or spam for OGMS correspondence and follow up with your DCJS Grant Monitor.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to [grantsmgmt@dcjs.virginia.gov](mailto:grantsmgmt@dcjs.virginia.gov). If you have questions, contact your DCJS Grant Monitor **Dione Bassett** at **804 965 4019** or via email at [dione.bassett@dcjs.virginia.gov](mailto:dione.bassett@dcjs.virginia.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson Miller".

Jackson Miller

## STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219

<b>Victim Witness Grant Program (Final)</b>
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Subgrantee:	Hampton		
DCJS Grant Number:	25-O1029VW22	UEI Number:	H43KALPESBP1
Grant Start Date:	7/1/2024	Grant End Date:	6/30/2025
Federal Grant Number:	2022-15POVC-22-GG-00681-ASSI, 2022-15POVC-22-GG-00681-ASSI, 2023-15POVC-23-GG-00472-ASSI		
Federal Awardee:	OVC		
Federal Catalog Number:	16.588		
Project Description:	To provide direct services for crime victims.		
Federal Start Date:	7/1/2024		

Federal Funds:	<b>\$246,744</b>
General Funds:	<b>\$0</b>
Special Funds:	<b><u>\$156,190</u></b>
Total Budget:	<b>\$402,934</b>
Indirect Cost Rate: _____% <b>*If applicable</b>	

Project Director	Project Administrator	Finance Officer
Karla Reaves Victim Witness Program Director 236 North King Street Hampton, Virginia 23669 757-726-6978 kreaves@hampton.gov	Mary Bunting City Manager 22 Lincoln Street, 8th Floor Hampton, Virginia 23669 757-727-6392 mbunting@hampton.gov	Karla Daughtrey Finance Director 22 Lincoln Street Hampton, Virginia 23669 757-727-6320 kdaughtrey@hampton.gov

**\*Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: \_\_\_\_\_  
 Authorized Official (Project Administrator)

Title: \_\_\_\_\_

Date: \_\_\_\_\_