



Crown Castle  
701 13th Street NW  
Suite 810  
Washington, DC 20005

January 17, 2024

**Via Express Delivery**

City of Hampton  
Katherine K. Glass  
Clerk of Council  
Eighth Floor, City Hall  
22 Lincoln Street  
Hampton, VA 23669

**RE: Bid for Wireless Franchise of Crown Castle Fiber LLC**

Dear Ms. Glass,

On behalf of Crown Castle Fiber LLC ("Crown Castle"), please accept this letter as a formal response to the City of Hampton, Virginia's request to receive and open bids for the adoption of an ordinance granting a franchise to successful bidder(s) to occupy and use public streets and public rights-of-way in the City of Hampton for providing wireless services.

By means of this response, Crown Castle requests a Franchise Agreement with the City, namely, a non-exclusive revocable license to construct, install, maintain, manage, locate, move, operate, place, protect, reconstruct, reinstall, relocate, remove and replace Wireless Facilities, Utility Poles and Company Poles and related facilities for the provision of Wireless Services in, on, over, under and through the public streets and public rights-of-way in the City of Hampton, in conformance with the City's Code of Ordinances and Virginia law. The franchise agreement would be for a term of ten (10) years, with three (3) automatic renewals of additional five-year (5) terms. This agreement would govern Crown Castle's existing facilities in the City's right-of-way, as well as applications for additional structures in the future. Upon acceptance of Crown Castle's bid, we will provide the executed agreement, required certificates of insurance and bonds, and other information, as necessary, to the City of Hampton.

Crown Castle respectfully requests that the City Council read our bid at the bid opening on January 24, 2024.

Sincerely,

*Marina Sansom*

Marina Sansom  
Government Relations Counsel  
[marina.sansom@crowncastle.com](mailto:marina.sansom@crowncastle.com)  
(771) 218-1682

The pathway to possible.  
CrownCastle.com