



City of Hampton, Virginia

Ordinance - Coded

22 Lincoln Street
Hampton, VA 23669
www.hampton.gov

File Number: 13-0230

Enactment Number: 13-0013

An Ordinance to Amend and Re-enact Chapter 2 of the Code of the City of Hampton, Administration, Article II, City Council, Division 2, Meetings, Section 2-43, Order of Business - Regular Meetings, to Require the Concurrence of Two Members of Council for Addition of Business Items to a Regular Council Meeting Agenda

BE IT ORDAINED by the City Council of Hampton, Virginia, that the Code of the City of Hampton, Virginia be amended and re-enacted to read as follows:

Sec. 2-43 – Order of business – Regular meetings.

At every regular meeting of the council, the order of business shall be as follows:

- (1) Call of the roll.
- (2) Invocation/Pledge of allegiance.
- (3) Consent agenda for the meeting, as prepared by the clerk of the council and to include consideration of the minutes of the previous meeting, ordinances believed to be routine and noncontroversial, and any other items believed by the clerk of the council to be routine and not controversial in nature; provided that, a member of the council may, by request, have any item moved from the consent agenda to the regular business agenda. Removal of an item from the consent agenda by an individual council member shall require 24 hours notice to the city manager, city attorney or clerk of council, or the concurrence of three council members at the meeting. The consent agenda shall be approved in toto by motion and roll call vote.
- (4) Presentations, proclamations and awards.
- (5) Regular business agenda, as prepared by the clerk of the council and to include all public hearing items and general business items of which he has been notified by any of the following persons: the mayor, at least two (2) concurring members of council, the city manager or the city attorney by 12:00 p.m. on each

Friday following the second Wednesday each month, the regular meeting day (i.e., the "regular meeting agenda deadline"). Items submitted after the regular meeting agenda deadline for any given meeting shall be included on the regular agenda only with the approval of the city manager. Members of the general public recognized to speak at public hearings on the regular business agenda or to speak to other matters on the regular business agenda shall be allotted three (3) minutes speaking time, and shall only be permitted to use the city audio-visual equipment during their allotted speaking period after submission of the material to be displayed to the office of the clerk for virus screening and software compatibility no less than two (2) business days prior to the scheduled meeting.

(6) Reports by city manager, city council, staff or committees.

(7) Miscellaneous new business, to include and be limited to the opportunity for members of the council, the city manager and the city attorney to be heard concerning matters relating to the business of the city: No initiative requiring a vote by council, except when subject to a specific time constraint or determined to be an emergency by a majority vote of council, shall be presented on the floor by a council member under new business.

(8) Such order of business shall not be departed from except by the consent of four (4) members of the council.

Adopted at the regular meeting of the City Council of the City of Hampton, Virginia held on June 12, 2013.

Signed by _____ **Date** _____
Molly Joseph Ward, Mayor

Attested by _____ **Date** _____
Katherine K. Glass, CMC
Clerk of the Council