



DCJS On-line Grant Management System

Submitted Applications

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Application Details

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495522 - FY'23 Residential Substance Abuse Treatment Grant Program: Planning and Implementation Grants for MAT for Local and Regional Jails

Application Details

Funding Opportunity:

469456-Residential Substance Abuse Treatment (RSAT): Planning Grant for Medicated Assisted Treatment Planning for Local and Regional Jails FY23

Funding Opportunity Due Date: Apr 15, 2022 5:31 PM
Program Area: Residential Substance Abuse Treatment
Status: Submitted
Stage: Final Application

Initial Submit Date: Apr 15, 2022 4:11 PM
Initially Submitted By: Erica McKeithan
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name*: Capt. Erica Middle Name McKeithan Suffix
Salutation First Name Last Name
Title*: Director of Professional Standards, Training, and Adult Intake
Email*: elmckeithan@hampton.gov
Address*: 1928 W Pembroke Avenue

Hampton Virginia 23661 Zip +4
City State/Province Postal Code/Zip

Phone*: 757-926-2540 Ext.
Phone
###-###-####

Fax: 757-727-3368
###-###-####

Organization Information

Federal ID Number*: 546001336

Organization Name*: Hampton



[? <%=if\(allowedAccess\(context, "UtilitiesAccess"\)\) {%> <%/if}%>](#)

Organization Type*: City Government
Unique Entity Identifier (UEI): H43KALPESBP1
SAM Validation: Inactive
SAM Expiration Date:
SAM Type: Restricted
Restricted Expiration Date: 02/07/2023
Organization Website: For example: http://www.dcs.virginia.gov
Address*: City of Hampton
 22 Lincoln Street
 Hampton Virginia 23669 Zip +4
 City State/Province Postal Code/Zip
Phone*: (757) 727-6230 Ext.
 ###-###-####
Fax: ###-###-####
Faith Based Organization*: No
FIPS Code (Only Required for Local Government): 650-Hampton

Face Sheet

Face Sheet

Select the congressional district(s) that will benefit from the program.

Congressional District(s)*: 3rd
 Choose all that apply.

Best Practice?: Yes
 For JJDP programs only.

Select all jurisdiction(s) served; if appropriate, select "STATEWIDE"

Jurisdiction(s) Served*: HAMPTON
 Choose all that apply.

Program Title: Medicated Assisted Treatment Program

Click here to see if you are certified.

Certified Crime Prevention Community?*: Yes

Type of Application*: New

Check the box(s) that best describes the applicant service area.

Community Setting*: Urban

In this space, provide a short description of the project.

Brief Project Overview*:

The Hampton Sheriff's Office is applying for an implementation grant to continue to enhance its substance use treatment and Recovery and support services offered to opioid incarcerated offenders as a means to reduce substance abuse and recidivism.

Project Director

Name: Prefix Erica Middle Name McKeithan Suffix
 First Name Last Name

Title*: Director of Professional Standards, Training, and Intake

Address*: 1928 W. Pembroke Avenue

Address Line 2

Hampton Virginia 23661 +4

City State Zip Code

Phone Number*: 757-727-6767

Fax Number: 757-728-3368

Email Address*: elmckelhan@hampton.gov



<%/if(allowedAccess(context, "UtilitiesAccess")) {%> <%/if}%>

Is the mailing address the same as the physical address?

Mailing Address*: Yes

Mailing Address:

Address Line 2
City State 0 +4
Zip Code

Project Administrator

Name: Prefix Mary Middle Name Bunting Suffix
First Name Last Name

Title*: City Manager

Address*: 8th Floor, City Hall

Lincoln Street
Address Line 2
Hampton Virginia 23669 +4
City State Zip Code

Phone Number*: 757-727-6392

Fax Number: 757-728-3027

Email Address*: mbunting@hampton.gov

Is the mailing address the same as the physical address?

Mailing Address*: Yes

Mailing Address:

Address Line 2
City State 0 +4
Zip Code

Finance Officer

Name: Prefix Karl Middle Name Daughtrey Suffix
First Name Last Name

Title*: Finance Director

Address*: 7th Floor, City Hall

Lincoln Street
Address Line 2
Hampton Virginia 23669 +4
City State Zip Code

Phone Number*: 757-727-6230

Fax Number: 757-727-6262

Email Address*: kdaughtrey@hampton.gov

Is the mailing address the same as the physical address?

Mailing Address*: Yes

Mailing Address:

Address Line 2
City State 0 +4
Zip Code

General Conditions and Assurances - Global

General Conditions and Assurances

I certify that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of all other federal and state laws and rules and regulations that apply to this award.

Certification*: Yes

Authorized Official (Project Administrator)*: Erica McKeithan 04/14/2022
First Name Last Name Date

Project Narrative

Demonstration of Need*

The opioid addiction crisis impacted the Hampton Correctional Facilities inmate population as well. The Jail and Annex locations saw a gradual increase in the number of offenders being held on drug related offenses. Numbers increased from 343 in 2016 to 407 in 2017 and 427 in 2018. As a result, the Hampton Sheriff's Office began a campaign to expand upon existing prevention, treatment, and recovery programs. Technical assistance was provided from the Transition from Jail to Community Initiative, which suggested collaboration with community partners who would support our goals. Staff members of the Hampton Sheriff's Office participated in several meetings with Hampton Adult Probation and Parole, the Hampton Re-Entry Council, and Hampton-Newport News Community Services Board to ensure inmates would receive support upon intake and release. Although we offer substance use services in the jail, to include the HNNCSB's sponsored Inner Reflections and Narcotics Anonymous support group, we have not offered supervised in-jail medication assisted treatment (MAT) services. Research has shown that providing MAT to appropriate offenders in jail correlates to the likelihood that the offender will continue in treatment upon release (Residential Substance Abuse (RSAT) Training and Technical Assistance: Prison/Jail Medication Assisted Treatment Manual, 2013, p.3); therefore, reducing crime and recidivism.

Project Description*

The Ready, Set Go program is a re-entry initiative that gets offenders ready for placements into programs by conducting thorough assessments; sets them up for success through evidence based programming; and thereby preparing them to go back into the community as productive citizens. Hampton Sheriff's Office programs staff will meet with new detainees, one on one, to discuss the offender's risks & needs identified during initial screenings in order to create a tailored re-entry plan. Those identified as having a substance abuse disorder will be referred to drug programming during the set phase of the Ready Set Go program and may be considered for medication assisted treatment. We plan to partner with key stakeholders throughout the community to include Hampton Drug Court, the CSB, local methadone clinic probation and parole in regards to the administering of MAT. The Hampton Sheriff's Office will continue to seek consultation from the Opioid Response Network through the Danya Institute to assist with the development and implementation of the MAT program. With the support of these stakeholders, we will be able to ensure continuity of care for offenders who received MAT prior to incarceration and for those wishing to continue after release. The Hampton Sheriff's Office medical staff will be responsible for the administering of medication. Offenders will be referred to CSB and/or Hampton Probation and Parole upon release to maintain treatment while in the community upon release from custody. The stakeholders will also be tasked with notifying the Hampton Sheriff's Office of offenders receiving MAT prior to incarceration.

Service Area Demographic/Target Population*

The Jail and Annex locations saw a gradual increase in the number of offenders being held on drug related offenses. Numbers increased from 343 in 2016 to 407 in 2017 and 427 in 2018. The Hampton Sheriff's Office began a campaign to expand upon existing prevention, treatment, and recovery programs to target the inmate population that are identified as being addicted to opioids.

Sustainment Plan*

The MAT planning committee, consisting of members from the HSO, Hampton-Newport News CSB, Hampton Drug Court, and local methadone clinic meet bi-weekly to create a plan of action for the MAT program. The partners conduct research to determine screenings, evaluations, and assessments that will be utilized during the program. The committee is in the process of developing operational methods for a smooth transition into and out of the program to offer program participants the most effective treatment. Funding will be used in the planning and implementation stage in the event we need to obtain services from NCCHC and contract other consultant services in regards to MAT best practices. Funding will also be used towards any training from an outside source or equipment that may be utilized in the planning phase.

Project Timeline

Project Timeline

Completion Dates	Project Goal and Related Objectives	Responsible Person/Organization(s)
Planning phase to include policy development: September 30, 2022 Staff and partner training: February 2023 Implementation of Program for all inmates: June 2023	The Hampton Sheriff's Office (HSO), located in Hampton, Virginia, is seeking a planning and implementation grant to develop a Medicated Assisted Treatment (MAT) program as a part of our Ready, Set, Go Program. During the planning grant awarded to the Hampton Sheriff's Office in fiscal year 2022, The HSO Planning Coordinator, Captain E. McKeithan, held bi-weekly meetings with community partners to include Hampton Drug Court, Hampton Methadone Clinic, and the Hampton and Newport News Community Services Board, to discuss implementation strategies and resources needed to implement these strategies. Meetings are held to discuss and develop the process in which the inmate will be screened, assessed, selected, given treatment, and after care treatment in and outside the facility. The planning committee goal for the implementation grant is to continue planning the services that will be provided to the inmate while incarcerated and to finalize services for continuity. Once the planning committee finalizes the process it is our goal to ensure staff and partners are trained and policy and procedure and ensure staff members received specialized training for their areas of responsibility. Site visits will occur during the planning and implementation process to determine the layout of the program. The goal is to have the MAT program offered at the Jail and Annex facilities to ensure the entire population is offered the treatment program. We will need to identify a functional cellblock at the Jail facility for our male and female population to participate in the program. The planning committee will seek to determine how to continuously obtain these MAT medications during the planning and implementation phase. All partners will compile all aspects of the MAT program during the bi-weekly meeting to obtain a final plan. The planning committee shall seek guidance from the Opioid Response network as it pertains to best practices and program implementation.	Hampton Sheriff's Office, Hampton-Newport News Community Services Board, Hampton Drug Court, local methadone clinic

Lobbying and Disbarment - Global

Street Address
Street Address

City
City

County
County

State
State

Zip Code
Zip Code

No Data for Table

Workplaces and OJP Form 4061/7

Are there workplaces on file that are not identified above?

Workplaces*: Yes

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Has the State elected to complete OJP form 4061/7?

OJP form 4061/7*: No

Lobbying and Disbarment Certification

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Certification*: Yes

Authorized Representative*: Erica McKeithan
First Name Last Name

Director of Professional Standards, Training, and Intake 04/14/2022
Title Date

Goals and Objectives

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Goals and Objectives required by the funding opportunity?*: Yes

Goals and Objectives

Goal Number	Goal	Objective	Activities	Month (In which implementation step occurs)
1	Enhance its substance use treatment and recovery support services offered to oploid incarcerated offenders.	To reduce substance use relapse and to reduce overall jail recidivism.	Work with local stake holder planning committee.	July
2	To ensure inmates addicted to opioids receive support upon intake and release.	Ensure the continuity of care for all offenders while in jail and upon release. Research has shown that providing MAT to appropriate offenders in jail correlates to the likelihood that the offender will continue in treatment upon release.	Work with community partner to develop a plan.	September
3	The planning committee goal for the implementation grant is to continue planning the services that will be provided to the inmate while incarcerated and to finalize services for continuity of care.	Develop and implement MAT program in conjunction with community partners.	Meetings are held to discuss and develop the process in which the inmate will be screened, assessed, selected, given treatment, and after care treatment in and outside the facility.	June
4	Once the planning committee finalize the process it is our goal to ensure staff and partners are trained and policy and procedure and ensure staff members received specialized training for their areas of responsibility.	To trained all staff on MAT processes and procedures for implementation.	HSO medical staff will be trained by NCCHC on MAT and the medications. All staff will be trained on the MAT process.	February
5	The goal is to have the MAT program offered at the Jail and Annex facilities to ensure the entire population is offered the treatment program.	Identify a functional cellblock for our inmate population to participate in the program.	Seek advisement from consultants such as NCCHC, Oploid Response Network, and HSO Command staff to identify program housing.	February

RSAT Project Narrative Form

RSAT

Project Type*: Planning

Project Goals*:

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The City of Hampton, in collaboration with the Hampton Sheriff's Office and the Hampton-Newport News Community Services Board (H-NNCSB), is applying for a planning grant to enhance its substance use treatment and recovery support services offered to opioid incarcerated offenders as a means to reduce substance use relapse and to reduce overall jail recidivism. Opioid dependency and addiction continue to be a major problem in Virginia. According to the Virginia Department of Health, in 2018 the City of Hampton accounted for (18) opioid deaths, for a death rate of 13.4 per of 100,000 residents. Often those who are using illicit opioids are also committing crimes to support their habits and subsequently end up in our local jails. The opioid addiction crisis impacted the Hampton Correctional Facilities inmate population as well. The Jail and Annex locations saw a gradual increase in the number of offenders being held on drug related offenses. Numbers increased from 343 in 2016 to 407 in 2017 and 427 in 2018. As a result, the Hampton Sheriff's Office began a campaign to expand upon existing prevention, treatment, and recovery programs. Technical assistance was provided from the Transition from Jail to Community Initiative, which suggested collaboration with community partners who would support our goals. Staff members of the Hampton Sheriff's Office participated in several meetings with Hampton Adult Probation and Parole, the Hampton Re-Entry Council, and Hampton-Newport News Community Services Board to ensure inmates would receive support upon intake and release. Although we offer substance use services in the jail, to include the HNNCSB's sponsored Inner Reflections and Narcotics Anonymous support group, we have not offered supervised in-jail medication assisted treatment (MAT) services. Research has shown that providing MAT to appropriate offenders in jail correlates to the likelihood that the offender will continue in treatment upon release (Residential Substance Abuse (RSAT) Training and Technical Assistance: Prison/Jail Medication Assisted Treatment Manual, 2013, p.3); therefore, reducing crime and recidivism. The Hampton Sheriff's Office (HSO), located in Hampton, Virginia, is seeking a planning grant to develop a Medicated Assisted Treatment (MAT) program as a part of our Ready, Set, Go Program. The Ready, Set, Go (RSG) Model is the catalyst for behavioral change. Programs will be provided to create a learning environment that will support an inmate's continued success and prepare for their safe and productive reentry into family and community. One of the planning goals is to establish community partners to assist in the facilitation of the program. Community partners will include the Community Services Board (CSB), Hampton Drug Court, and local health providers. During the planning grant awarded to the Hampton Sheriff's Office in fiscal year 2022, The HSO Planning Coordinator, Captain E. McKelthan, held bi-weekly meetings with community partners to include Hampton Drug Court, Hampton Methadone Clinic, and the Hampton and Newport News Community Services Board, to discuss implementation strategies and resources needed to implement these strategies. Meetings are held to discuss and develop the process in which the inmate will be screened, assessed, selected, given treatment, and after care treatment in and outside the facility. Partnering with the Hampton Drug Court assists HSO in identifying possible program participants. CSB provides the in-house program treatment, conducts psychiatric assessment, resources to obtain the needed medication, and facilitate after care for the program participants. HSO is responsible for conducting medical and substance abuse history assessments, drug screenings and administering the medication. During our bi-weekly planning meetings, it has been discussed and is currently in the process drafting the specific duties and responsibilities of all parties. The planning committee goal for the implementation grant is to continue planning the services that will be provided to the inmate while incarcerated and to finalize services for continuity of care. Once the planning committee finalize the process it is our goal to ensure staff and partners are trained and policy and procedure and ensure staff members received specialized training for their areas of responsibility. HSO medical staff will receive a required amount of training by local health care providers and NCCHC on how to treat individuals in our facility in the MAT program. HSO medical staff will also receive training on how to handle the required medication used for the program participants. HSO programs staff will receive training on the operational process of the MAT program and HSO programs role in the process. Training will be provided to all parties involved to ensure they understand each function within the program. Through our partnership with the Hampton-Newport News Community Service Board and the local methadone clinic, we will be able to provide staff with the necessary training for MAT implementation. Site visits will occur during the planning and implementation process to determine the layout of the program. Outside partners will need to visit the correctional facility to view the treatment area and determine how the space can be utilized. The goal is to have the MAT program offered at the Jail and Annex facilities to ensure the entire population is offered the treatment program. The Hampton Community Correctional Facility (Annex) is designed for a podular style treatment program for our male population. We will need to identify a functional cellblock at the Jail facility for our male and female population to participate in the program. In the event the participants may need to be taken outside the facility for treatment, site visits will be conducted to these facilities to ensure best security practices are implemented. Medication that will be used for the MAT program has been identified by the planning committee. The planning committee will seek to determine how to continuously obtain these medications during the planning and implementation phase. The CSB will submit a curriculum for the MAT program as it pertains to the counseling of the inmate participants. The HSO programs staff along with the CSB will determine the eligibility criteria, the number of people that can participate at a time, and how often new groups will start within nine months. The HSO will also determine safety and security procedures for in house distribution of medication to program participants. All partners will compile all aspects of the MAT program during the bi-weekly meeting to obtain a final plan. The planning committee shall seek guidance from the Opioid Response network as it pertains to best practices and program implementation.

Program Coordination*:

The Hampton Sheriff's Office was approved through the Opioid Response Network to receive consultation services to provide guidance as it pertains to implementing a program. The HSO MAT has required partnership with the Hampton Drug Court. The Hampton Drug Court Coordinator will notify the Circuit Court of those individuals who test positive of drugs, violate the terms of drug court and are sentenced to confinement within the Hampton City Jail. Upon violation or sentencing, the Drug Court Coordinator will contact HSO medical staff informing them that the individual is to be assessed for participation in the MAT program. Upon receipt of new inmates, the HSO will be responsible for conducting the initial intake screenings to be discussed in the Institutional Classification Committee (ICC) meeting. Once the file is reviewed in the ICC meeting, the committee will determine if the inmate shall begin the screening process for the MAT program. Upon the initial screening, inmates already on methadone will continue their continuity of care through the local methadone clinic. For the inmates that are on methadone, the methadone clinic will be responsible for conducting screenings, assessments, evaluations, and counseling. If an inmate has been identified as needing MAT services but is not already prescribed a medication the HSO physician will prescribed suboxone. Inmates that are prescribed suboxone shall be the responsibility of HSO medical staff in coordination with CSB to conduct screenings, assessments, evaluations, counseling, and continuity of care upon release. The HSO in collaboration with the CSB will determine classification eligibility requirements based upon the inmate's sentence length, threat level, and mental and physical screenings. The HSO medical staff will conduct screening to include a urinalysis for substance abuse to determine the risk needed to participate in the MAT program. If the individual is referred based on the medical screening and the individual is willing to participate in the MAT program, they will be referred to a drug counselor provided by the CSB. Once a clear diagnosis is determined, a treatment plan will be completed by HSO medical staff and the CSB. During the program, the CSB will be responsible for all program curriculum, mental and substance abuse counseling, and after care treatment. The medication will be recommended by the CSB and administered by HSO medical staff under a controlled multidisciplinary environment.

Program Sustainability*:

The MAT planning committee, consisting of members from the HSO, Hampton-Newport News CSB, Hampton Drug Court, and local methadone clinic meet bi-weekly to create a plan of action for the MAT program. The partner's conduct research to determine screenings, evaluations, and assessments that will be utilized during the program. The committee is in the process of developing operational methods for a smooth transition into and out of the program to offer

program participants the most effective treatment. Funding will be used in the planning and implementation stage in the event we need to obtain services from NCCHC and contract other consultant services in regards to MAT best practices. Funding will also be used towards any training from an outside source or equipment that may be utilized in the planning phase.

Award Disclosure*:

The HSO currently receiving funding from the Department of Criminal Justice Services for the planning of a MAT program that is scheduled to end June 30, 2022. HSO is seeking to continue the planning and implementation of the MAT program through obtaining this grant award.

Data Collection*:

The MAT planning committee, consisting of members from the HSO, Hampton-Newport News CSB and Hampton Drug Court, meet bi-weekly. The committee will comprise a plan to collect and report performance measures, data, and outcome measures. The CSB will be responsible for documenting performance measures and submitting a report for program participants. The HSO program staff will develop a plan to measure the behavior shown while participating in the program. Medical staff will develop a plan to track the individual's medicine distribution and the individual's reaction to the medication. The CSB will plan to measure the individual's responsiveness to the program, the aftercare responsiveness and recidivism of the certain individual.

Personnel and Employee Fringe Benefits - Percentage Calculated

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Is Personnel being requested?: No

Personnel

Employee Name	Position Title	Position	Total Hours Per Week (if applicable)	Total Hours Per Year	Total Annual Salary (grant-funded plus other sources)	Total Salary Amount Requested from Grant	Percent being requested	Number of Grant-Funded Hours per year	Grant-Funded Full Time Equivalent ("FTE")	New Position?	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Personnel Total
No Data for Table																

Employee Fringe Benefits

Employee Name	FICA	Retirement	Group Life Insurance	Health Insurance	Workers' Comp	Unemployment	Disability	Other	Requested Employee Fringe Benefits Total	If Other, Please Describe	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Employee Fringe Benefits Total
No Data for Table																

Position and Justification

Employee Name	Description of Position	Justification for Position
No Data for Table		

Personnel and Employee Fringe Benefits Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$0.00
Special Funds:	\$0.00
Match Funds	
Cash Match:	\$0.00
In-Kind Match:	\$0.00
Personnel/Fringe Total	
TOTAL:	\$0.00

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Consultant and/or Consultant Travel being requested?*: Yes

Consultant

Name of Consultant	Consultant Hourly Rate	Total Number of Hours	Total Consultant Cost	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Consultant Total
National Commission on Correctional Healthcare (NCCHC)	\$0.00		\$0.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00
		0	\$0.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00

Consultant Subsistence (lodging + meals) & Travel

Name of Consultant	Number of Lodging Nights	Lodging Rate	Total Lodging	Total Number of Days	Per Diem Rate	Total Meals	Number of Miles	Mileage Rate	Total Travel	Other Subsistence/Travel	Total Other	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Consultant In-Subsistence & Travel Total
No Data for Table																	

Consultant Role Description and Justification

Name of Consultant	Description of Consultant's Role	Justification for Use of Consultant
National Commission on Correctional Healthcare (NCCHC)	Hampton Sheriff's Office will seek consultant services from the National Commission on Correctional Healthcare (NCCHC). NCCHC services include documentation review, on-site evaluations, policy and procedure development, and on-site training. The range of services NCCHC will conduct cost \$16,000.	NCCHC is an accreditation entity that sets the national standard for healthcare practices in jails and prisons. Utilizing their services will ensure we are conducting MAT services according to a national standard therefore, reducing the risk of liability.

Consultant Subsistence & Travel Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$16,000.00
Special Funds:	\$0.00
Match Funds	
Cash Match:	\$0.00
In-Kind Match:	\$0.00
Consultant Subsistence & Travel Total	
TOTAL:	\$16,000.00

Travel

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Is Travel being requested?*: Yes

Local Mileage

Number of Miles	Mileage Rate	Total Local Mileage	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Local Mileage Total
No Data for Table								

Non-Local Mileage

Number of Miles	Mileage Rate	Total	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Non-Local Mileage Total
4237	0.000	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00
4237		\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00

Mileage Description and Justification

Type	Description of Mileage	Justification for Mileage
Non-Local Mileage	Mileage includes travel to out of state for trainings held by NCCHC.	Travel funds will also go towards travel to other jails that have successful MAT programs. Expenses will include gas money, air fare, hotels, and per diem in order for stakeholders and Hampton Sheriff,s Office personnel to travel.

Travel Totals

DCJS FUNDS

Federal Funds:	\$0.00
State Funds:	\$14,000.00
Special Funds:	\$0.00
Match Funds	
Cash Match:	\$0.00
In-Kind Match:	\$0.00

Travel Total

TOTAL:	\$14,000.00
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Subsistence/Other Travel Costs

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Subsistence/Other Travel Costs being requested?*: No

Subsistence

Event Title	Number of People Attending	Number of Nights	Lodging Rate	Total	Number of Days	Per Diem Rate	Total	Total Subsistence	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Subsistence Total
No Data for Table														

Subsistence Description and Justification

Event	Description of Costs	Justification for Costs
No Data for Table		

Other Travel Costs

Event Title	Number of People Attending	Number of Airfare Tickets	Airfare Rate	Total Airfare	Other Travel Costs	Total Cost for Air and Other Fares	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Other Travel Costs Total
No Data for Table												

Other Travel Costs Description and Justification

Event	Description of Other Costs	Justification for Other Costs
No Data for Table		

Subsistence/Other Travel Costs Totals

DCJS FUNDS

Federal Funds: \$0.00
 State Funds: \$0.00
 Special Funds: \$0.00

Match Funds

Cash Match: \$0.00
 In-Kind Match: \$0.00

Subsistence/Other Travel Costs Total

TOTAL: \$0.00

Supplies & Other Expenses

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Supplies & Other Expenses being requested?*: Yes

Supplies & Other Expenses

Supply/Item Requested	Cost Per Item/Monthly Rate	Total Number of Items/Number of Months	Total Cost	Federal Funds	State Funds	Special Funds	Cash Match	In-Kind Match	Supplies & Other Expenses Total
Unexpected Expenses	\$10,000.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00

Supply/Item Requested Description and Justification

Supply/Item	Description of Supply/Item	Justification for Supply/Item
Unexpected Expenses	\$40,900 will be dedicated to supplies and other expenses for the MAT program to include medication, storage supplies, additional training and unexpected incurred expenses. During the implementation phase any equipment identified or unexpected expenses that may be needed for the MAT program will be purchased with \$30,000 cash ?match by the City of Hampton.	During the planning and implementation stage the planning committee may seek other resources to assist with the MAT program.

Supplies & Other Expenses Totals

DCJS FUNDS

Federal Funds: \$0.00
 State Funds: \$0.00
 Special Funds: \$0.00

Match Funds

Cash Match: \$10,000.00
 In-Kind Match: \$0.00

Supplies & Other Expenses Total

TOTAL: \$10,000.00

Non-Supplantation

Non-Supplantation

Applicants under this grant program are required to certify to DCJS, that the funding requested in this application does not supplant or replace, in whole or in part, federal, state, or local funds already supporting current program services.

I certify that the grant funds requested under this grant program will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purposes.

Certification*: Yes

Project Administrator*: Erica McKeithan
 First Name Last Name
 Director of Professional Standards, Training, and Intake 04/14/2022
 Title Date

Attachments

Attachments Required?

Are additional attachments required by the funding opportunity?*: Yes

Attachments

Description	File Name	Type	Size	Upload Date
budget	Itemized-budget.matFY23.xls	xls	39 KB	04/14/2022 08:36 PM
CSB Letter of Support	rsat letter of support.csb.pdf	pdf	234 KB	04/14/2022 08:07 PM
grant application cover sheet	MAT cover sheet FY23.doc	doc	208 KB	04/14/2022 08:37 PM
project full description and budget narrative	MAT planning FY23.docx	docx	19 KB	04/14/2022 08:37 PM

Budget

Budget

Budget Categories	Federal	State	Special	Cash Match	In-Kind Match	Total Program
Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consultant	\$0.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$16,000.00
Travel	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00
Subsistence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Other	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
Indirect Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$30,000.00	\$0.00	\$10,000.00	\$0.00	\$40,000.00

Match Percentage

Match Percentage: 25.00%

Funds From Other Sources

Source	Amount
No Data for Table	

Civil Rights Certification of Compliance

Certification of Compliance - Project Information

Is This Applicable to Your Project?*: Yes

PERSON RESPONSIBLE FOR REPORTING CIVIL RIGHTS FINDINGS OF DISCRIMINATION

Name: Erica McKeithan
 First Name Last Name
 1928 W Pembroke Ave
 Address Line 1
 Address Line 2
 Hampton Virginia 23661



<%/!if(allowedAccess(context, "UtilitiesAccess")) {%> <%/!}%>

Email Address:

elmckeithan@hampton.gov

Project Director Certification

Is This Applicable to Your Project?*: Yes

I acknowledge that I viewed the training on Civil Rights available on the DCJS website (Victims Services page) or at the Office for Civil Rights Training for Grantees. I accept responsibility for ensuring that project staff understands their responsibilities as outlined in the presentations. I understand that if I have any questions about the material presented and my responsibilities as a grantee that I will contact my grant monitor.

Project Director Certification:

Project Director: Erica McKeithan 04/14/2022
 First Name Last Name Date

Project Administrator Certification

Is This Applicable to Your Project?*: Yes

Certification: Certification A
 This Funded Entity: Less than \$25,000 in federal U.S. Department of Justice funds
 Check all that apply

Therefore, I hereby certify that this funded entity is not required to maintain an EEO, pursuant to 28 CFR §42.302, but is required to submit a Certification HERE

Certification: Yes

SIGNATURE AUTHORITY'S CERTIFICATION: As the Project Administrator for the above Grantee:

I certify that I have read and am fully cognizant of our duties and responsibilities under this Certification.

I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 et seq.; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (See also, 2000 Executive Order #13166).

I also certify that the person in this agency or unit of government who is responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the DCJS within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date, within 45 days of the grant award beginning date.

Project Administrator Certification: Yes

Project Administrator: Erica McKeithan 04/14/2022
 First Name Last Name Date

Title: Director of Professional Standards, Training, and Intake

Indirect Costs

Requested

If this is not requested, please indicate that here and mark this form as complete.

Are Indirect Costs being requested?*: No

Certification of De Minimis Indirect Cost Rate

Eligibility Criteria:

- The award recipient has never received a Federally-negotiated Indirect cost rate for any federal awards.
- The award recipient has received less than \$35 million in direct federal funding for the fiscal year requested.
- The de minimis rate approved will be applied to the MTDC. This base includes all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (subgrants and subcontracts).
- The MTDC will exclude equipment, capital expenditures, and the portion of each subaward in excess of \$25,000. Other items will only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant federal agency for indirect costs.
- The project costs will be consistently charged as either indirect or direct and will not be double charged or inconsistently charged as both.
- The proper use and application of the de minimis rate is the responsibility of the award recipient. The Office of Justice Programs and/or the Virginia Department of Criminal Justice Services may perform a financial monitoring review to ensure compliance with 2 CFR Part 200.

Are you requesting De Minimis Indirect Cost? :

I certify that the above eligibility criteria has been met to use a de minimis indirect cost rate of up to 10%.

Certification:

Project Administrator: Name

Date:

Title:

Category	Amount
Salaries and Wages	\$0.00
Fringe Benefits	\$0.00
Travel	\$14,000.00
Supplies and Other	\$0.00
Consultants/Contractual	\$16,000.00
Other Expenses (equipment, other)	\$0.00
Total	\$30,000.00

Tuition Remission

Amount: \$0.00

Contractual

Name	Amount	Excess Amount	Total Amount
No Data for Table			

Equipment and Capital Expenditures

Amount: \$0.00

Other Expenses

Category	Amount
Space/Rental Costs	\$0.00
Scholarships/Fellowships	\$0.00
Participant Support Cost	\$0.00
Patient Care	\$0.00
Total	\$0.00

Expenditure Totals

Total Direct Expenditures (Excluding Match):	\$30,000.00
Total Excluded Expenditures:	\$0.00
Base Expenditures:	\$30,000.00
Indirect Cost Rate (from ICRA or DE Minimis 10%):	0.00%
INDIRECT COSTS AMOUNT:	\$0.00

DCJS Funds

Federal Funds:	\$0.00
State Funds:	\$0.00
Special Funds:	\$0.00

Match Funds

Cash Match:	\$0.00
In-Kind Match:	\$0.00

Total

Total: \$0.00

Indirect Cost Agreement:

Home Authority Certification

Authority Certification

Authority Certification

Authorized Individual*:

Karen Bowden
First Name Last Name
Sheriff 04/15/2022
Title Date



<%/!if(allowedAccess(context, "UtilitiesAccess")) {%> <%/!}%>