

HAMPTON VA

Grant Routing Sheet

COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED BEFORE ROUTING IS INITIATED

Date Routing Initiated: _____ Application Due Date: _____

Originating Department: Hampton Commonwealth's Attorney's Office Department No.: 01-220

Submitter's Name: Annika Hunter Direct Telephone No. (757) 727-6220

E-mail Address: annika.hunter@hampton.gov

Grant Title: Virginia Domestic Violence Victim Fund

Other Participating Departments: N/A

BEFORE COMPLETING AN APPLICATION:

1. READ THE GENERAL INSTRUCTIONS. _____ (Submitter's Initials)
2. COMPLETE GRANT PROPOSAL OVERVIEW. AH (Submitter's Initials)
3. DEPARTMENT HEAD Anton A. Bell
ORIGINATING DEPT. _____
Print Name Signature Date
4. ASSISTANT CITY
MANAGER _____
Print Name Signature Date

BEFORE SUBMITTING AN APPLICATION TO THE AWARDING AGENCY:

N/A
GRANT APPLICATION COMPLETED
PRIOR TO NEW GRANT PROCESS.

INCLUDE (EITHER HARD COPY OR
DUPLICATION, BUT NOT LIMITED TO
ORIGINALS, PRIMARY GRANT (IF

6. COMPLETE APPLICATION **EXCEPT** NECESSARY SIGNATURES. _____ (Submitter's Initials)
7. BUDGET DIVISION _____
Print Name Signature Date
8. FINANCE DEPARTMENT _____
Print Name Signature Date
9. CITY ATTORNEY _____
Print Name Signature Date
10. SIGN and SUBMIT APPLICATION. _____ (Submitter's Initials)

Green, Lori

From: Clark, Nicole
Sent: Monday, October 30, 2017 10:09 AM
To: Green, Lori
Subject: RE: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

Lori,

I approve.

Nicole M. Clark, MSHRM, SPHR, IPMA-SCP, SHRM-SCP

Director of Human Resources

City of Hampton

22 Lincoln Street

Hampton, Virginia 23669

757.727.6522 phone

757.727.6449 fax

HAMPTON VA

From: Green, Lori
Sent: Thursday, October 26, 2017 3:51 PM
To: Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Sanders, Joe; Parker, Patricia; Clark, Nicole; Law, Brandi
Cc: Green, Lori; Hunter, Annika
Subject: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

Hello Everyone,

This grant is being submitted on behalf of Annika Hunter and the Commonwealth's Attorney's Office.

If you would, please provide a sign-off on this grant by way of responding to this e-mail. I will attached the e-mail approvals to Granicus.

I've changed the items a bit, so please let me know if anyone has any questions. This is a RECURRING grant.

Thank you-!

Lori Green

Senior Budget and Management Analyst

HAMPTON VA

City Manager's Office-Budget Division

22 Lincoln Street

Hampton, Virginia 23669

Green, Lori

From: Law, Brandi
Sent: Friday, October 27, 2017 4:42 PM
To: Green, Lori; Clark, Nicole
Cc: Hunter, Annika
Subject: RE: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

Lori,

I did look at it and don't have any concerns. I thought I responded but probably got distracted.

Brandi

From: Green, Lori
Sent: Friday, October 27, 2017 4:25 PM
To: Clark, Nicole <nmclark@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>
Cc: Hunter, Annika <annika.hunter@hampton.gov>
Subject: FW: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

Hello Everyone,

I'm following up on this item. Do you know when you will be able to review it and provide a sign off? Finance has provided a sign off.

Thanks-!

Lori Green
Senior Budget and Management Analyst



City Manager's Office-Budget Division
22 Lincoln Street
Hampton, Virginia 23669
(757) 727-6870 (O); (757) 728-3037 (F)
www.hampton.gov

From: Green, Lori
Sent: Thursday, October 26, 2017 3:51 PM
To: Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Sanders, Joe; Parker, Patricia; Clark, Nicole; Law, Brandi
Cc: Green, Lori; Hunter, Annika
Subject: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

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Green, Lori

From: Kmetz, Veronica
Sent: Thursday, October 26, 2017 4:19 PM
To: Green, Lori; Daughtrey, Karl; Green, Jacky; Sanders, Joe; Parker, Patricia; Clark, Nicole; Law, Brandi
Cc: Hunter, Annika
Subject: RE: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

Lori,

All funding looks good to me. Please accept this email as approval to proceed.

Thanks.

Veronica A. Kmetz
Finance Department
Phone: 757-727-6331
HAMPTON VA

From: Green, Lori
Sent: Thursday, October 26, 2017 3:51 PM
To: Daughtrey, Karl; Green, Jacky; Kmetz, Veronica; Sanders, Joe; Parker, Patricia; Clark, Nicole; Law, Brandi
Cc: Green, Lori; Hunter, Annika
Subject: GRANT SIGN OFF: Virginia Domestic Violence Victim Fund

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Lori Green
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HAMPTON VA

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