

Fiscal Year 2024 Budget Adjustments for City Council ACTION

Year End

General Fund

<u>Dept #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
110	Municipal Council		
	Personnel Services	\$0.00	Transfer from Non-Departmental and Retirement and Employee Benefits to fund operating expenses, event sponsorship and Civic Plus (online software depository for City Council records).
	Operating Expenses	\$19,532.71	
	Capital Outlay	\$0.00	
	Total	\$19,532.71	
120	City Manager		
	Personnel Services	(\$35,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$35,000.00)	
132	Human Resources		
	Personnel Services	\$0.00	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$100,000.00)	
	Capital Outlay	\$0.00	
	Total	(\$100,000.00)	
139	Office of Diversity, Equity and Inclusion		
	Personnel Services	\$1,445.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	\$1,445.00	
145	Assessor of Real Estate		
	Personnel Services	(\$25,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$25,000.00)	
150	Finance Department		
	Personnel Services	\$92,500.00	Transfer from Retirement and Employee Benefits to cover salary costs and operating expenses associated with the implementation of the payroll system upgrade.
	Operating Expenses	\$47,042.77	
	Capital Outlay	\$0.00	
	Total	\$139,542.77	

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156	Consolidated Procurement		
	Personnel Services	(\$35,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$35,000.00)	
160	Information Technology		
	Personnel Services	(\$35,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$150,000.00)	
	Capital Outlay	\$0.00	
	Total	(\$185,000.00)	
170	Electoral Board		
	Personnel Services	(\$50,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$50,000.00)	
173	Voter Registrar		
	Personnel Services	(\$40,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$40,000.00)	
210	Circuit Court		
	Personnel Services	(\$60,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$60,000.00)	
213	Office of the Magistrate		
	Personnel Services	(\$10,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	(\$10,000.00)	

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216	Clerk of the Circuit Court		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits to cover operating expenses and technology - related activities i.e., back scanning and the Social Security Redaction Project.
	Operating Expenses	\$167,256.98	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$167,256.98	
310	Police Division		
	Personnel Services	(\$400,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$400,000.00)	
313	City Sheriff - Jail		
	Personnel Services	\$141,000.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$141,000.00	
315	911 Emergency Communications		
	Personnel Services	\$36,000.00	Net effect of a transfer from Hampton Animal Response Team to cover salary costs and operating expenses and to Fire and Rescue Division to cover salary costs associated with staffing.
	Operating Expenses	\$3,369.87	
	Capital Outlay	<u>(\$8,726.07)</u>	
	Total	\$30,643.80	
317	Hampton Animal Response Team		
	Personnel Services	(\$64,369.87)	Transfer to 911 Emergency Communications to cover salary costs and operating expenses and to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$64,369.87)	
320	Fire and Rescue Division		
	Personnel Services	\$357,876.07	Transfer from 911 Emergency Communications to cover salary costs associated with staffing and Retirement and Employee Benefits to cover salary costs and operating expenses.
	Operating Expenses	\$151,755.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$509,631.07	

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325	Emergency Management		
	Personnel Services	(\$35,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$35,000.00)	
410	Public Works - Administration		
	Personnel Services	\$12,010.00	Transfer from Public Works - Engineering to cover salary costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$12,010.00	
420	Public Works - Engineering		
	Personnel Services	(\$12,010.00)	Transfer to Public Works - Administration to cover salary costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$12,010.00)	
430	Public Works - Traffic Engineering		
	Personnel Services	(\$150,000.00)	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$150,000.00)	
440	Public Works - Streets and Roads		
	Personnel Services	(\$223,500.00)	Transfer to Public Works - Facilities Management to cover salary costs and operating expenses and to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$223,500.00)	
460	Public Works - Drainage Maintenance		
	Personnel Services	(\$50,000.00)	Transfer to Public Works - Facilities Management to cover operating expenses and to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$22,079.00)	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$72,079.00)	

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475	Public Works - Facilities Management		
	Personnel Services	\$28,000.00	Transfer from Public Works - Street and Roads to cover salary costs and from Streets and Roads, Drainage Maintenance, and Parking Facilities to cover operating expenses. These transfers were offset by a transfer to
	Operating Expenses	\$90,500.00	
	Capital Outlay	\$0.00	
	Total	\$118,500.00	Transfer to Other Funds departmental savings to fund capital projects and related costs.
480	Public Works - Parking Facilities		
	Personnel Services	\$0.00	Transfer to Public Works - Facilities Management to cover operating expenses and to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$65,000.00)	
	Capital Outlay	\$0.00	
	Total	(\$65,000.00)	
500	Health Department		
	Personnel Services	\$0.00	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$115,000.00)	
	Capital Outlay	\$0.00	
	Total	(\$115,000.00)	
570	Human Services - Youth, Education and Family Services		
	Personnel Services	\$24,200.00	Transfer from Retirement and Employee Benefits to cover salary costs and operating expenses.
	Operating Expenses	\$1,952.00	
	Capital Outlay	\$0.00	
	Total	\$26,152.00	
571	Office of Youth and Young Adult Opportunities		
	Personnel Services	\$143,125.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	\$0.00	
	Capital Outlay	\$0.00	
	Total	\$143,125.00	
700	PRLS - Parks Division		
	Personnel Services	(\$100,150.00)	Net effect of a transfer to PRLS - Recreation Division to cover salary costs and operating expenses and from Retirement and Employee Benefits to cover operating expenses.
	Operating Expenses	\$59,977.45	
	Capital Outlay	\$0.00	
	Total	(\$40,172.55)	

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710	PRLS - Recreation Division		
	Personnel Services	\$125,594.27	Transfer from PRLS - Parks Division and Retirement and Employee Benefits to cover salary costs and operating expenses.
	Operating Expenses	\$41,536.28	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$167,130.55	
830	Convention and Visitor Bureau		
	Personnel Services	\$3,900.00	Transfer from Retirement and Employee Benefits to cover salary costs.
	Operating Expenses	\$0.00	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$3,900.00	
840	Departmental Support - Contractual		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits to fund the annual contribution to the Riverside Behavioral Health Center and from Contingency Reserve to fund a contribution to Peninsula CARES. These transfers were offset by a transfer to Non-departmental to cover inmate housing expenses and to Transfers to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$698,110.00)	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$698,110.00)	
845	Departmental Support - Grants		
	Personnel Services	\$0.00	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$560,000.00)	
	Capital Outlay	<u>\$0.00</u>	
	Total	(\$560,000.00)	
900	Non-Departmental		
	Personnel Services	\$0.00	Net effect of transfers from Departmental Support - Contractual to cover inmate housing costs and a transfer to Municipal Council to fund event sponsorship.
	Operating Expenses	\$322,350.56	
	Capital Outlay	<u>\$0.00</u>	
	Total	\$322,350.56	

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<u>Dept #</u>	<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
905	Retirement and Employee Benefits		
	Personnel Services	(\$5,583,137.75)	Transfer to various City departments to cover salary costs; to Municipal Council to fund Civic Plus (online software depository for City Council records) and other operating expenses; to Finance Department to cover operating expenses associated with the implementation of the payroll system upgrade; to Clerk of the Circuit Court to cover operating expenses and technology-related activities i.e., back scanning and the Social Security Redaction Project; to Fire and Rescue Division, Human Services – Youth, Education and Family Services, and Parks, Recreation and Leisure Services to cover operating expenses; to Departmental Support – Contractual to fund the annual contribution to the Riverside Behavioral Health Center; and, to Transfer to Other Funds to cover operating expenses for the Hamptons and Woodlands Golf Courses; additional meals and sales tax revenue proceeds above the budgeted amount for the Hampton Roads Convention Center; and, activity programming costs for Hampton Coliseum/Arts Commission/Aquaplex Fund.
	Operating Expenses	(\$6,034,461.27)	
	Capital Outlay	\$0.00	
	Total	(\$11,617,599.02)	
910	Transfer to Other Funds		
	Personnel Services	\$0.00	Transfer from Retirement and Employee Benefits to cover operating costs for The Hamptons and Woodlands Golf Courses; additional meals and sales tax revenue proceeds above the budgeted amount for the Hampton Roads Convention Center; and, activity programming costs for Hampton Coliseum/Arts Commission/Aquaplex Fund.
	Operating Expenses	\$17,298,184.00	
	Capital Outlay	\$0.00	
	Total	\$17,298,184.00	Transfer of the remaining FY24 end-of-year departmental savings from Retirement and Employee Benefits and various departments to: (1) fund equipment replacement costs in the Equipment Replacement Fund; and, (2) fund capital projects and related costs.
925	Interest & Other Debt Cost		
	Personnel Services	\$0.00	Transfer to Transfer to Other Funds departmental savings to fund capital projects and related costs.
	Operating Expenses	(\$3,189,564.00)	
	Capital Outlay	\$0.00	
	Total	(\$3,189,564.00)	

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930	Contingency Reserve		
	Personnel Services	\$0.00	Transfer to Departmental Support - Contractual to fund the
	Operating Expenses	(\$1,318,000.00)	City's contribution to Peninsula CARES and Transfer to
	Capital Outlay	\$0.00	Other Funds departmental savings to fund capital projects
			and related costs.
	Total	(\$1,318,000.00)	
	GRAND TOTAL:	\$0.00	