

**Fiscal Year 2017 Budget Adjustments for City Council ACTION**

Fourth Quarter {April 1, 2017 - June 30, 2017}

**General Fund**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Assessor of Real Estate		
Personal Services	6,218.00	Transfer from Retirement and Employee Benefits to cover salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	6,218.00	
City Attorney		
Personal Services	(50,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	(50,000.00)	
City Sheriff		
Personal Services	(80,000.00)	Transfer to Sheriff Jail to fund salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	(80,000.00)	
City Treasurer		
Personal Services	(75,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	(75,000.00)	
Citizen Unity Commission		
Personal Services	(10,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	(10,000.00)	
Civic & Community Support		
Personal Services	0.00	Transfer from Youth, Education and Family Services to fund the Smart Beginnings service
Operating Expenses	14,795.00	contract.
Capital Outlay	0.00	
Total	14,795.00	
Commissioner of the Revenue		
Personal Services	45,934.00	Transfer from Retirement and Employee Benefits to cover salary costs and to Information
Operating Expenses	(28,120.00)	Technology to cover the costs of technical support services.
Capital Outlay	0.00	
Total	17,814.00	
Commonwealth's Attorney		
Personal Services	47,532.00	Transfer from Retirement and Employee Benefits to cover salary costs and from Contingency
Operating Expenses	34,560.00	Reserve to cover the cost of Karpel Solutions software maintenance contracts.
Capital Outlay	0.00	
Total	82,092.00	

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**General Fund**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Community Development		
Personal Services	(74,500.00)	Net effect of a transfer to Retirement and Employee Benefits salary savings due to attrition and from Youth, Education and Family Services to fund the expenses associated with the Hampton Youth Commission Retreat.
Operating Expenses	16,268.18	
Capital Outlay	0.00	
Total	<u>(58,231.82)</u>	
Contingency Reserve		
Personal Services	0.00	Transfer to Youth, Education and Family Services to provide funding for the parenting awareness project with JDR Court; to Commonwealth's Attorney to cover the costs of Karpel Solutions software maintenance contracts; to Electoral Board to cover expenses associated with the June Primary Election; and to Dept Support Grant to fund the City's share of the Community Oriented Policing Services (COPS) Grant for the first year.
Operating Expenses	(233,345.73)	
Capital Outlay	0.00	
Total	<u>(233,345.73)</u>	
Court Services Unit		
Personal Services	8,566.00	Transfer from Retirement and Employee Benefits to cover salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>8,566.00</u>	
Dept. Support-Grant		
Personal Services	0.00	Transfer from Retirement and Employee Benefits to fund the salary costs for Hampton Clean City Commission and from Contingency Reserve to fund the City's share of the Community Oriented Policing Services (COPS) Grant for the first year.
Operating Expenses	106,752.32	
Capital Outlay	0.00	
Total	<u>106,752.32</u>	
Economic Development		
Personal Services	13,538.00	Transfer from Retirement and Employee Benefits to cover salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>13,538.00</u>	
Electoral Board		
Personal Services	2,000.00	Net effect of a transfer to Retirement and Employee Benefits salary savings due to attrition and from Contingency Reserve to cover expenses associated with the June Primary Election.
Operating Expenses	19,000.00	
Capital Outlay	0.00	
Total	<u>21,000.00</u>	
Emergency Management		
Personal Services	(15,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(15,000.00)</u>	
Fire Division		
Personal Services	681,089.09	Transfer from Retirement and Employee Benefits to fund salary costs through fiscal year end.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>681,089.09</u>	

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**General Fund**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Hampton History Museum		
Personal Services	(15,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(15,000.00)</u>	
Human Resources		
Personal Services	10,425.00	Transfer from Retirement and Employee Benefits to cover salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>10,425.00</u>	
Information Technology		
Personal Services	16,193.23	Transfer from Public Library the salary of an Information Systems Administrator position that was
Operating Expenses	28,120.00	transferred mid-year to provide more collaborative technology support to the Public Library and
Capital Outlay	0.00	from the Commissioner of the Revenue to cover the costs of technical support services.
Total	<u>44,313.23</u>	
Marketing and Outreach		
Personal Services	(60,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(60,000.00)</u>	
Non-Departmental		
Personal Services	0.00	Transfer from Transfer to Other Funds to cover the cost of Love Your City program that was
Operating Expenses	(368,247.00)	previously budgeted in the Capital budget; to Public Works Facilities Management to cover
Capital Outlay	0.00	operating expenses through fiscal year end; and to Police Division to fund operating expenses and
Total	<u>(368,247.00)</u>	other specialized equipment.
Office of the Magistrate		
Personal Services	(5,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(5,000.00)</u>	
Parks Division		
Personal Services	2,116.34	Transfer from Recreation Division to cover salary costs and to Recreation Division to cover
Operating Expenses	(75,512.50)	operating expenses.
Capital Outlay	(8,211.46)	
Total	<u>(81,607.62)</u>	
Police Division		
Personal Services	212,185.53	Transfer from Retirement and Employee Benefits to cover salary costs and Non-Departmental to
Operating Expenses	293,247.00	fund operating expenses and other specialized equipment.
Capital Outlay	0.00	
Total	<u>505,432.53</u>	

**Fiscal Year 2017 Budget Adjustments for City Council ACTION**

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**General Fund**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Police Division-Animal Control		
Personal Services	(20,000.00)	Transfer to Retirement and Employee Benefits salary savings due to attrition.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(20,000.00)</u>	
Public Library		
Personal Services	(16,193.23)	Transfer to Information Technology the salary of an Information Systems Administrator position
Operating Expenses	0.00	that was transferred mid-year to provide more collaborative technology support to the Public
Capital Outlay	0.00	Library.
Total	<u>(16,193.23)</u>	
Public Works: Administration		
Personal Services	0.00	Transfer to Public Works Engineering to fund salary costs and to Public Works Streets & Roads to
Operating Expenses	(5,900.00)	cover operating expenses.
Capital Outlay	0.00	
Total	<u>(5,900.00)</u>	
Public Works: Engineering		
Personal Services	900.00	Transfer from Public Works Administration to fund salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>900.00</u>	
Public Works: Drainage Maintenance		
Personal Services	(30,000.00)	Transfer vacancy savings to Public Works Facilities Management to cover operating expenses.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(30,000.00)</u>	
Public Works: Facilities Management		
Personal Services	48,186.36	Transfer from Retirement and Employee Benefits to fund salary costs and from Public Works
Operating Expenses	236,500.00	Drainage Maintenance and Non-departmental to cover operating expenses.
Capital Outlay	0.00	
Total	<u>284,686.36</u>	
Public Works: Streets and Roads		
Personal Services	0.00	Transfer from Public Works Administration to cover operating costs.
Operating Expenses	5,000.00	
Capital Outlay	0.00	
Total	<u>5,000.00</u>	
Recreation Division		
Personal Services	(2,116.34)	Transfer to Parks Division to fund salary costs; from Parks Division to cover operating expenses
Operating Expenses	99,423.96	(including the Blackbeard Festival, summer camp and utility costs); and from Youth, Education and
Capital Outlay	0.00	Family Services to fund the Summer Basketball League event.
Total	<u>97,307.62</u>	

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Fourth Quarter {April 1, 2017 - June 30, 2017}

**General Fund**

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
Retirement and Employee Benefits		
Personal Services	(1,713,174.26)	Net effect of transfers from various departments salary saving due to attrition; to various departments to fund salary costs and operating expenses through fiscal year end; to Public Works Facilities Management to fund operating expenses through fiscal year end; and to Youth Violence Prevention Unit/(ATF) the remaining balance for the Safe and Clean sole source contract.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>(1,713,174.26)</u>	
Sheriff-Jail		
Personal Services	766,738.37	Transfer from Retirement and Employee Benefits and City Sheriff to cover salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>766,738.37</u>	
Transfer to Other Funds		
Personal Services	0.00	Transfer to Non-Departmental cover the cost of Love Your City program.
Operating Expenses	(50,000.00)	
Capital Outlay	0.00	
Total	<u>(50,000.00)</u>	
VA Cooperative Ext Services		
Personal Services	3,711.03	Transfer from Retirement and Employee Benefits to cover salary cost.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>3,711.03</u>	
Youth, Education and Family Services.		
Personal Services	115,903.31	Transfer from Retirement and Employee Benefits to fund salary costs; from Contingency Reserve to provide funding for the parenting awareness project with JDR Court; to Civic and Community Support to fund the Smart Beginnings contract; to Recreation Division to fund Summer Basketball League event; and to Community Development to cover the expenses associated with the Hampton Youth Commission Retreat.
Operating Expenses	56,236.82	
Capital Outlay	0.00	
Total	<u>172,140.13</u>	
Youth Violence Prevention Unit/(ATF)		
Personal Services	39,889.31	Transfer from Retirement and Employee Benefits to cover salary cost and the remaining balance for the Safe and Clean sole source contract.
Operating Expenses	4,291.67	
Capital Outlay	0.00	
Total	<u>44,180.98</u>	
	<u><u>(0.00)</u></u>	

Fiscal Year 2017 Budget Adjustments for City Council ACTION

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Non-General Fund

Storm Water Management Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
City Attorney		
Personal Services	4,000.00	Transfer from Non-Departmental to cover salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>4,000.00</u>	
Finance		
Personal Services	500.00	Transfer from Non-Departmental to cover salary costs and operating expenses.
Operating Expenses	2,000.00	
Capital Outlay	0.00	
Total	<u>2,500.00</u>	
Non-Departmental		
Personal Services	0.00	Transfer to various departments to fund salary costs and operating expenses.
Operating Expenses	(182,332.01)	
Capital Outlay	0.00	
Total	<u>(182,332.01)</u>	
Parks Division		
Personal Services	1,573.26	Transfer from Non-Departmental to cover salary costs.
Operating Expenses	0.00	
Capital Outlay	0.00	
Total	<u>1,573.26</u>	
Public Works Administration		
Personal Services	0.00	Transfer from Non-Departmental to cover operating expenses.
Operating Expenses	4,060.00	
Capital Outlay	0.00	
Total	<u>4,060.00</u>	
Public Works Drainage		
Personal Services	0.00	Transfer from Non-Departmental to cover operating expenses.
Operating Expenses	95,000.00	
Capital Outlay	0.00	
Total	<u>95,000.00</u>	
Public Works Engineering		
Personal Services	42,198.75	Transfer from Non-Departmental to cover salary costs and operating expenses.
Operating Expenses	33,000.00	
Capital Outlay	0.00	
Total	<u>75,198.75</u>	
	<u><u>(0.00)</u></u>	

Capital Projects Fund

<u>Department</u>	<u>Amount</u>	<u>Explanation</u>
<b>Increase Revenue:</b>		
Capital Projects - Federal Funds	3,846.33	Appropriation of additional federal funds received for the Langley Air Force Base Clear Zone Project.
Capital Projects - Donation	300.00	Appropriation of donated funds received for the Phoebus Bike Rack Project.
<b>Increase Appropriation:</b>		
Langley Air Force Base Clear Zone Project	3,846.33	Appropriation of additional federal funds received for the Langley Air Force Base Clear Zone Project.
City Manager - Phoebus Bike Rack Project	300.00	Appropriation of donated funds received for the Phoebus Bike Rack Project.
<b>Transfer From:</b>		
City Manager - Re-engineering Technology	(29,600.00)	Transfer to Police Division - LexisNexis Accurint Virtual Crime to fund Hampton Police Department's LexisNexis contract.
City Manager - Downtown Armory	(100,000.00)	Transfer to Public Works Engineering - Street Light Relocate-North King Street to fund the North King Street streetlight relocation.
Contingency Reserves	(12,500.00)	Transfer to Economic Development - VA School Site Traffic Study to fund the Virginia School for the Deaf and Blind worksite redevelopment activity.
Contingency Reserves	(50,000.00)	Transfer to Public Works Engineering - Buckroe Ave Reconstruction Phase 1 to fund the Buckroe Avenue Reconstruction project.
Police Division - Real Time Information Center	(350,000.00)	Transfer to City Manager - Re-engineering Technology to fund Hampton Police Department Real Time Crime Information Center.
Police Division - LexisNexis Virtual Crime Center	(30,000.00)	Transfer to City Manager - Re-engineering Technology to fund Hampton Police Department LexisNexis Virtual Crime Center.
Public Works Engineering - Arterial Road Resurfacing FY89	(31,921.04)	Transfer to Public Works Engineering - Street Resurfacing-VDOT Allocation Fort Monroe to fund the final quarterly VDOT Urban Maintenance Program pass through allocation.
<b>Transfer To:</b>		
Police Division - LexisNexis Accurint Virtual Crime	29,600.00	Transfer from City Manager - Re-engineering Technology to fund Hampton Police Department's LexisNexis contract.
Public Works Engineering - Street Light King Relocate - North King Street	100,000.00	Transfer from City Manager - Downtown Armory to fund the North King Street streetlight relocation.

Economic Development - VA School Site Traffic Study	12,500.00	Transfer from Contingency Reserves to fund the Virginia School for the Deaf and Blind worksite redevelopment activity.
Public Works Engineering - Buckroe Ave Reconstruction Phase 1	50,000.00	Transfer from Contingency Reserves to fund the Buckroe Avenue Reconstruction project .
City Manager - Re-engineering Technology	350,000.00	Transfer from Police Division - Real Time Information Center to fund Hampton Police Department Real Time Crime InformationCenter.
City Manager - Re-engineering Technology	30,000.00	Transfer from Police Division - LexisNexis Virtual Crime Center to fund Hampton Police Department LexisNexis Virtual Crime Center.
Public Works Engineering - Street Resurfacing-VDOT Allocation Fort Monroe	31,921.04	Transfer from Public Works Engineering - Arterial Road Resurfacing FY89 to fund the final quarterly VDOT Urban Maintenance Program pass through allocation.
	<u>(0.00)</u>	