



Application for  
**Use Permit**

OFFICE USE ONLY  
Date Received:

**RECEIVED**  
**SEP 18 2019**  
**CDD 5<sup>TH</sup> FLOOR**

Case Number: UP 19-00009

Complete this application in its entirety and submit pages 4 and 5 along with the required materials (including any required supplements) as listed on page 2 to the address below:

City of Hampton  
Community Development Department, Planning Division  
22 Lincoln Street, 5th Floor  
Hampton, Virginia 23669

**1. PROPERTY INFORMATION**

Address or Location 4107 West Mercury Blvd

LRSN 13003605 Zoning District 3A

Current Land Use Riverside Place - current zoning C2

Proposed Land Use Private for profit school

The proposed use will be in:  an existing building  a new addition  a new building

**2. PROPERTY OWNER INFORMATION (an individual or a legal entity may be listed as owner)**

Owner's Name CDW VWC, LLC

Address 801 Riverside Drive City Newport News State VA Zip 23606

Phone 757-291-8102 Email cdave.woodard@aol.com

**3. APPLICANT INFORMATION (if different from owner)**

Applicant's Name Barbara Ann Lenoble

Address 101 W Queens Way City Hampton State VA Zip 23669

Phone 757-722-0211 Email barbara.williams@vshd.edu

**4. APPLICANT AGENT INFORMATION (if different from applicant)**

Agent's Name - NA -

Address - NA - City - NA - State - NA - Zip - NA -

Phone - NA - Email - NA -

**5. CERTIFICATION FOR LEGAL ENTITY PROPERTY OWNERS**

Complete this section only if the property owner is not an individual but rather a legal entity such as a corporation, trust, LLC, partnership, diocese, etc. as specified in Step 2 above.

"I hereby submit that I am legally authorized to execute this application on behalf of the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), title(s), signature(s), and date(s) of authorized representative(s) of the legal entity (attach additional page if necessary):

Name of Legal Entity CDW VWC, LLC

Signed by:

Name (printed) Charles David Woodard, Its (title) MR Man

Signature [Handwritten Signature] Date 9/3-19

Name (printed) \_\_\_\_\_, Its (title) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (printed) \_\_\_\_\_, Its (title) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**6. CERTIFICATION FOR INDIVIDUAL PROPERTY OWNERS**

Complete this section only if the property owner is an individual or individuals.

"I hereby submit that I am the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), signature(s), and date(s) of owner(s) (attach additional page if necessary):

Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY		
<input type="checkbox"/> Application Form	<input type="checkbox"/> Narrative Statement	<input type="checkbox"/> Supplemental Form (If required)
<input type="checkbox"/> Application Fee	<input type="checkbox"/> Survey Plat	<input type="checkbox"/> Additional materials (If required)



# Supplemental Information for School

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Complete this supplement in its entirety and submit with the completed Use Permit application form to the address below:

City of Hampton  
Community Development Department, Planning Division  
22 Lincoln Street, 5th Floor  
Hampton, Virginia 23669

Case Number: UP 19-00009

## 1. LOT INFORMATION

Lot Width 300' Lot Depth 600' Total Lot Area (ac. or sq. ft.) 3.17 ac.

Current Number of On-site Parking Spaces 130 Proposed Number of On-site Parking Spaces \_\_\_\_\_

Area to be Fenced (ac. or sq. ft.) \_\_\_\_\_ Fence Height \_\_\_\_\_ Fence Type \_\_\_\_\_

Please attach a conceptual site plan showing the layout of uses, parking, landscaping and screening.

Please attach a sketch showing drop-off area and circulation to, from and within the parking area.

## 2. BUILDING INFORMATION

Square Footage 18,000 (lease)  
39,406 (total) Stories 0 Number of Classrooms 5 Number of Offices 8

Please attach a floor plan of the school with all rooms labeled as to their use and square footage

Please attach an architectural elevation drawing of the school building

## 3. OPERATIONAL INFORMATION

Number of Students 80 Age Range of Students 17-31 Number of Employees 7

Hours of Operation: Mon closed Tue 10-9 Wed 10-9 Thu 10-9

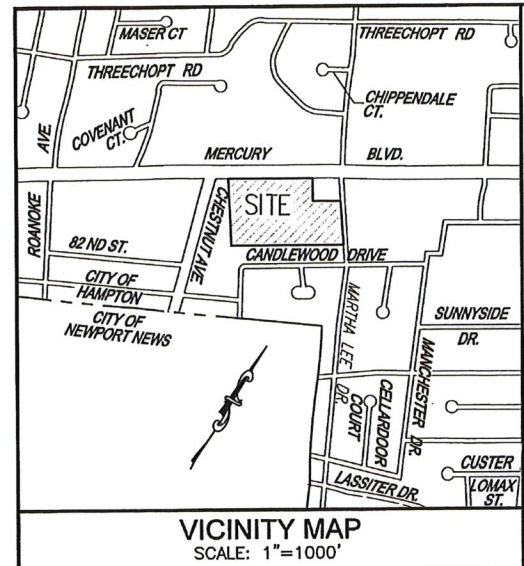
Fri 10-9 Sat 9-3 Sun closed

Method of Transportation bus-cars

Percent of Students Using Each Method of Transportation 80% Car 20% bus, friends, family

## 4. LICENSING

Name of State Licensing Agency SCHEV - State



VICINITY MAP  
SCALE: 1"=1000'

AREA TABLE		
LOT	SQUARE FEET	ACRES
PARCEL 1	365,736	8.396
PARCEL 2	137,838	3.164
TOTAL AREA	503,574	11.560

**SURVEYOR'S CERTIFICATION**

I, RICHARD A. BARNES, A LAND SURVEYOR DO HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL THE REQUIREMENTS AS SET FORTH IN THE ORDINANCE FOR APPROVING PLATS OF SUBDIVISIONS IN THE CITY OF HAMPTON, VIRGINIA HAVE BEEN COMPLIED WITH AND THE SURVEY AND PLAT ARE CORRECT.

BY: [Signature] DATE: 2/22/2013  
RICHARD A. BARNES, LS  
LIC #2730



**RECEIVED**  
SEP 18 2019  
CDD 5<sup>TH</sup> FLOOR

**SUBDIVISION OF  
THE PROPERTY OF  
CDW VWC LLC**  
11.5606 ACRES  
#4115 W. MERCURY BLVD.  
HAMPTON, VIRGINIA

**Pennoni**  
PENNONI ASSOCIATES, INC.  
Consulting Engineers  
#410 North Center Drive, Suite 100  
Chesapeake Building 9  
Norfolk, Virginia 23502  
T 757.497.7472  
F 757.497.0250

DRAWN: RAB	DATE: 2/22/2013	SHEET 1 OF 2
CHECKED: KW	SCALE: NTS	FILE NO: HOND1201

**NOTES:**

- HORIZONTAL CONTROL IS BASED ON CITY OF HAMPTON VIRGINIA 1995 GEODETIC CONTROL NETWORK USING VIRGINIA STATE PLANE COORDINATE SYSTEM (SOUTH ZONE) NAD83/1995 USING U.S. SURVEY FOOT CONVERSION.
- PROPERTY LINES SHOWN ARE BASED ON RECORD DEEDS AND PLATS AND FOUND PIPES IN THE FIELD.
- THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT AND MAY NOT SHOW ANY/ALL EASEMENTS OR RESTRICTIONS THAT MAY AFFECT THE PROPERTY AS SHOWN HEREON.
- THE PROPERTY SHOWN HEREON APPEARS TO FALL WITHIN FLOOD ZONE X (AREA OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAIN) AS SHOWN ON FLOOD INSURANCE RATE MAP (F.I.R.M.) FOR THE CITY OF HAMPTON. MAP NUMBER 5155270118G, DATED AUGUST 16, 2011.
- SUBJECT PROPERTY LRSN: 3003411

**CITY OF HAMPTON**

The undersigned certify that this plat is in conformance with all provisions of the City of Hampton, Virginia, Subdivision Code. The undersigned do not certify as to the correctness of the streets, boundaries, or other lines as shown on this plat.

[Signature] 3-04-2013  
Subdivision Agent, City of Hampton Date

[Signature] 3-4-13  
Director of Public Works, City of Hampton Date

**SOURCE OF TITLE**

THE PROPERTY EMBRACED WITHIN THE LIMITS OF THIS SUBDIVISION WAS CONVEYED TO CDW VWC, LLC FROM HHC ASSOCIATES, L.L.C., A VIRGINIA LIMITED LIABILITY COMPANY, BY DEED RECORDED IN INSTRUMENT NO. 050000202, IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF HAMPTON, VIRGINIA.

**OWNER**

PROPERTY SHOWN IN THIS SUBDIVISION IS OWNED BY:  
CDW VWC, LLC  
#4115 W. MERCURY BLVD.  
HAMPTON, VIRGINIA 23666

**OWNER CERTIFICATION**

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND "SUBDIVISION OF THE PROPERTY OF, CDW VWC, LLC, CONTAINING 11.561 ACRES, #4115 W. MERCURY BLVD., HAMPTON VIRGINIA" OWNED BY CDW VWC, LLC BY INSTRUMENT NO. 050000202 IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES AND WISHES OF THE UNDERSIGNED OWNERS, PROPRIETORS AND TRUSTEES, IF ANY.

BY: [Signature] 2-27-13  
CHARLES D. WOODARD DATE  
CDW VWC LLC

**NOTARY**

STATE OF VIRGINIA  
CITY OF HAMPTON, TO WIT:  
I, Kathryn V. Lamm, A NOTARY FOR THE CITY AND STATE AFORESAID, DO HEREBY CERTIFY THAT THE ABOVE OWNER WHOSE NAME IS SIGNED TO THE FOREGOING WRITING HAS ACKNOWLEDGED THE SAME BEFORE ME IN MY CITY AND STATE AFORESAID.  
HE/SHE IS PERSONALLY KNOWN TO ME OR HAS PRODUCED ID AS IDENTIFICATION.  
GIVEN UNDER MY HAND THIS 27<sup>th</sup> DAY OF February, 2013

[Signature]  
KATHRYN V. LAMM  
NOTARY PUBLIC

REGISTRATION NUMBER: 7366325  
MY COMMISSION EXPIRES: 07/31/2014



VIRGINIA:  
IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE CITY OF HAMPTON, VIRGINIA ON THE 17 DAY OF March, 2013 AT 1:05 PM THIS PLAT WAS RECEIVED AND UPON CERTIFICATE OF ACKNOWLEDGMENT, THERETO ANNEXED, ADMITTED TO RECORD IN MAP BOOK: 4 AT PAGE: 14.

TESTE: [Signature] Clerk  
[Signature] REC

RECEIVED

AUG 26 2019

CDD 5<sup>TH</sup> FLOOR

Narrative Statement:

4107-4111 West Mercury Blvd. Hampton VA

The square footage of the portion that will be leased is 18,000.

The number of dwelling units is none.

The number of employees will be approximately 5-10 to start.

Our hours of operation will be 10:00 a.m. - 9:00 p.m. Tuesday through Friday and Saturdays 9:00 a.m. to 3:00 p.m. At any given time we will have approximately 10-20 customers that will be serviced on the clinic floors at any given time of the day. I estimate 83 active students or more will be transferring over to the school from the present location. As of right now we have 53 enrolled and I estimate approximately 30 new students will be enrolled into our programs from August to November.

The existing parking spaces are 130.

The circulation of vehicular traffic on site and to and from will be entering either off of Mercury Blvd, or off of Martha Lee Drive.

The Virginia School of Hair Design has been in downtown Hampton for over 50 years and teach Cosmetology, Barbering, Instructor' s Training. In the near future we will also be focusing on culinary and medical services as we continue to grow.

The Virginia School of Hair Design is a Corporation and Management is Mr. Eugene B. Driggers, President and Barbara Ann LeNoble, Vice President.

Owner Name: CDW VWC LLC

LRSN: 13003605

Current Zoning: C-2

The following information regarding the impact and/or demand our proposed school will place on the city's public services and facilities, including but not limited to traffic, public safety services, water, sewer and utility services, education, and other community facilities and services:

Virginia School of Hair Design is the oldest Cosmetology school on the Peninsula. There is always a demand for our services in the community. This expansion will allow us to offer more services to the community surrounding the proposed School as well as infuse the other business around this area to thrive as students and customers will spend money (Food Lion, Ollies, McDonalds, Pet World, gas station, etc.) for their services.

As we grow into the technical age we are not in any direct competition of any education institutions in this area. The closest Cosmetology/Barber schools are all in upper Newport News and the closest school for technology is Thomas Nelson. There should be no impact for those educational institutions from us having the school on Mercury Blvd. since we have been downtown since the early 70's.

There also should not be any impact on the traffic, public safety services, water, sewer and utility services, other community facilities and services due to the fact that this building was the former PACE building. They provided a different type of service, however, and our services are on the same level as there's were serving and taking care of people.

On August 9, 2019 I sent out letters to all community members living around the proposed school site and invited them to join us on August 24, 2019 at the Element - Hampton Peninsula Town Center in Hampton between 9-11 a.m. for a meeting to discuss the proposed opening of the school. I have included the Community Meeting Invitation, the list of individuals I sent letters to, four letters returned, the billing from The Element for the conference room and lastly the sign in sheet for the community to sign. Sad to say, that after all that effort it seems nobody was concerned about a school being in the proposed building.



VIRGINIA:  
 IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE CITY OF HAMPTON,  
 VIRGINIA ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013 AT \_\_\_\_\_ THIS  
 PLAT WAS RECEIVED AND UPON CERTIFICATE OF ACKNOWLEDGMENT,  
 THERETO ANNEXED, ADMITTED TO RECORD IN MAP BOOK: \_\_\_\_\_ AT  
 PAGE: \_\_\_\_\_.

TESTE: \_\_\_\_\_

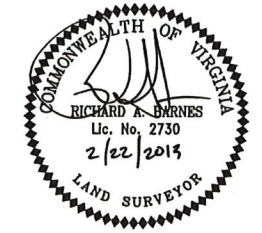


**PENNONI ASSOCIATES, INC.**  
 Consulting Engineers  
 #410 North Center Drive, Suite 100  
 Chesapeake Building 9  
 Norfolk, Virginia 23502  
 T 757.497.7472  
 F 757.497.0250

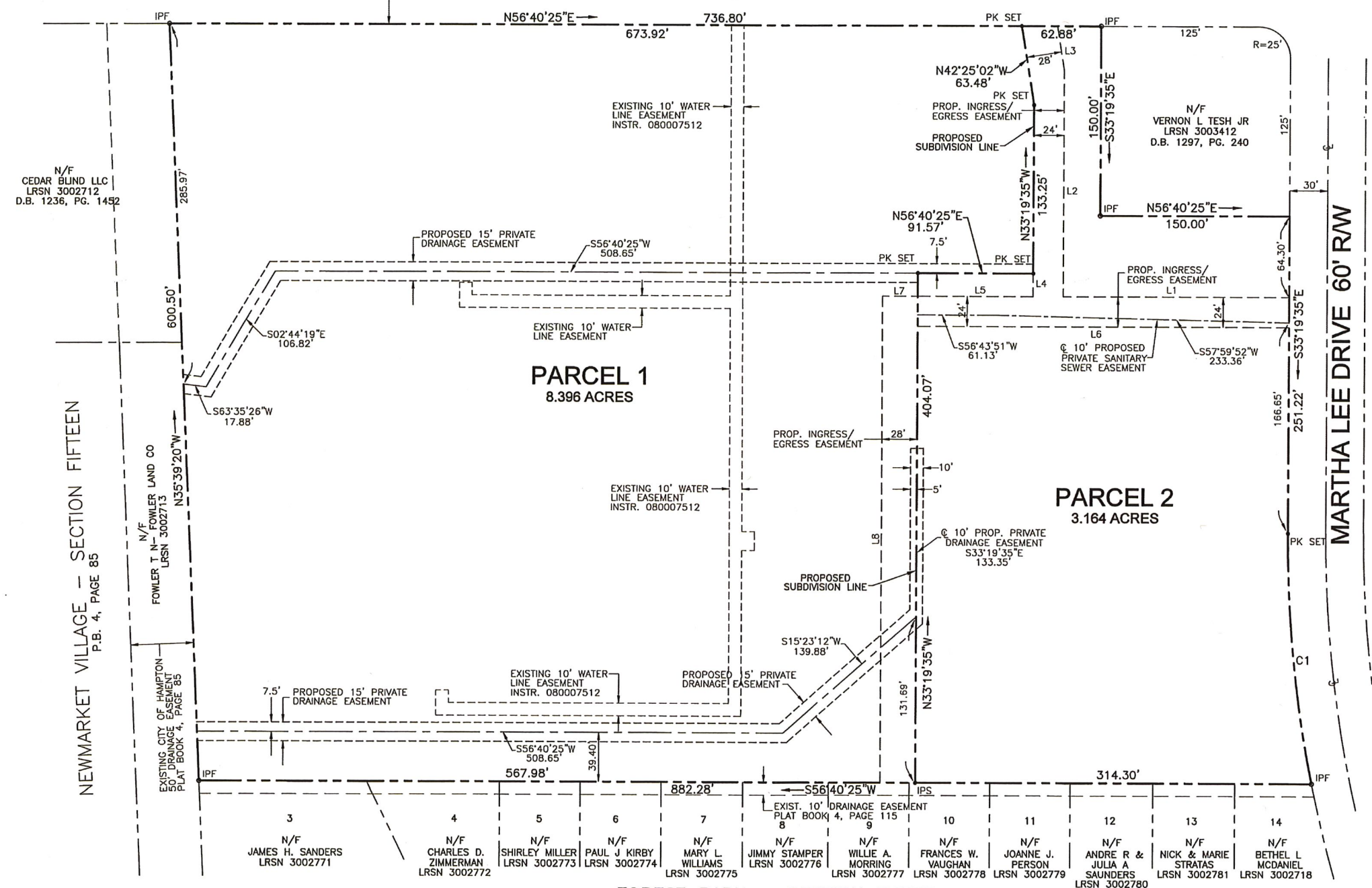
DRAWN: RAB	DATE: 2/22/2013	SHEET 2 OF 2
CHECKED: KW	SCALE: 1" = 60'	FILE NO: HOND1201

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**MERCURY BLVD. - ROUTE 258 180'RW**



**LINE TABLE**

LINE	LENGTH	BEARING
L1	178.85	N56°40'25"E
L2	178.84	S33°19'35"E
L3	35.91	N42°25'02"W
L4	18.36	S33°19'35"E
L5	91.57	N56°40'25"E
L6	294.42	N56°40'25"E
L7	28.00	S56°40'25"W
L8	385.71	S33°19'35"E

**CURVE DATA TABLE**

CURVE	LENGTH	RADIUS	DELTA-ANGLE	TANGENT	CHORD-BEARING	CHORD
C1	200.11'	1003.28'	11°25'40"	100.39'	S39°02'20"E	199.78'

0 30 60 120  
 SCALE: 1"=60'

NEWMARKET VILLAGE - SECTION FIFTEEN  
 P.B. 4, PAGE 85

FOREST PARK - SECTION THREE  
 P.B. 4, PAGE 115