

# HAMPTON VA

## Grant Proposal Overview

**\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED TO THE GRANT ROUTING SHEET BEFORE ROUTING IS INITIATED\***

**Grant Title:** DMV Highway Safety Office's FY21 Grant - Speed Enforcement

1. **PRIMARY OR SUB-AWARD:** Application will be submitted to:  the agency that is the primary source of funding (City = Primary Awardee);  the agency that has received the funds from another awarding agency (City = Sub-Awardee).

If the City is a Sub-Awardee, the agreement between the Primary Awardee and the agency to which the City is making application must be attached to this Overview.

2. **GRANT AWARD PERIOD:** If awarded, funds are expected to be received:  in the current fiscal year only;  in the current fiscal year and the future fiscal year(s) of \_\_\_\_\_ or  in the future fiscal year(s) of 2022.

3. **PREVIOUS APPLICATIONS:** (Not including the current application) This grant was previously applied for during 2021, 2020, 2019 fiscal year(s); and was previously awarded during 2021, 2020, 2019 fiscal year(s).

If previously awarded, provide all prior agenda items numbers and dates of Council approval.

20-0923, 19-0925, 18-0292

#### 4. BACKGROUND/PURPOSE:

The Virginia Highway Safety Office (VAHSO) provides grants for programs which are designed to reduce the number of crashes, injuries, fatalities, and related economic losses resulting from traffic crashes on Virginia's roadways through a sub-grant provided by the National Highway Traffic Safety Administration (NHTSA). Priority areas for the FY2022 grant year include: impaired driving, occupant protection, speeding, and pedestrian and bike safety. The Hampton Police Division will be applying for speed enforcement, which will allow the Division to supplement manning with officer overtime and RADAR/LIDAR equipment purchases, as approved.

**5. TYPE OF GRANT EXPECTED TO BE AWARDED:**

**Cash Amount \$** 50,030.00

**Non-Cash (Describe):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. FINANCIAL OBLIGATIONS:**

a. **Current Financial Obligations:** This grant will  will not  **require** matching funds/contributions. If so, please indicate in the space below the amount and whether the match is cash or in-kind, or both.

**Required Match – CASH**

**Required Match – IN KIND**

Amount: Cash \$ \_\_\_\_\_

\*Value of In-Kind \$ 25,015.00

\* Description:

In-kind match will be provided by HPD for fuel and vehicle maintenance.

b. **Future Financial Obligations:** This proposal will  will not  incur commitments or financial obligations for the City beyond the grant period. If it will, an authority memorandum from the City Manager's Office-Budget Division estimating future matching requirements and the time period must be attached to this Overview.

c. **Resource Obligations:** This proposal will  will not  require special facilities, equipment and/or services provided by the City. If it will, summarize arrangements in a separate memorandum and attach to this Overview.

**7. Sources of Grant and Matching Funds:**

Please identify the funding source of your grant and any required or non-required matches.

- For Federal grants, please provide the Federal Catalog Number (CFDA) and the grant number.
- For State grants, the grant number must be supplied.
- All grant matches must be supplied by the submitting department, unless they have historically received a contribution/match from the City's Matching Funds Pool or a special arrangement has been made with the City Manager's Office-Budget Division.
- If another City department, other than the submitting department, will be providing a funding or in-kind match, documentation to that effect must be submitted along with this grant packet.

**Federal** \$ \_\_\_\_\_  
**Pass Through** \$ 50,030.00  
**State** \$ \_\_\_\_\_  
**Foundation** \$ \_\_\_\_\_  
**Private** \$ \_\_\_\_\_

**Federal Catalog No.** N/A at this time - provided @ time of award if applicable  
**Federal Grant No.** \_\_\_\_\_  
**State Grant No.** \_\_\_\_\_

**b. Source of Matching Funds\*** (Please check all that apply.)

**Department:** Hampton Police Department  
**Budget Line-Item:** 01-310-002-04200 (Repairs) **Amount:** 6253.75  
**Budget Line-Item:** 01-310-002-04220 (Fuel) **Amount:** 18761.25  
**Budget Line-Item:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

*\*If you are listing a department funding source other than your department, the Budget Division will need written authorization of agreement to withdraw these funds.*

**8. Proposed Budget:**

	<u>City Department-Match</u>			<u>Other Match(es)</u>	
	<u>Grant Total</u>	<u>Cash</u>	<u>In-Kind</u>	<u>Cash</u>	<u>In-Kind</u>
Personnel Svcs	42540.00				
Operating Exp.	2000.00		25015.00		
Capital Outlay	5490.00				
<b>Column Totals</b>	<b>50030.00</b>		<b>25015.00</b>		

**Grand Total:** 75,045.00

**9. Additional information that will be helpful to reviewers:**

Virginia's Highway Safety Program is entered into agreement between the Virginia Department of Motor Vehicles (DMV) and the City of Hampton. This is a pass through grant due to the DMV being allocated funds by the U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA). The agreement is outlined in the Highway Safety Grant Agreement award and until such time as awarded, is not available (per VAHSO). In-kind match is required at 50% of the grant funding awarded and may fluctuate (decrease) if award is for less than amount requested.

# HAMPTON VA

## Grant Routing Sheet

**\*COMPLETED GRANT OVERVIEW PROPOSAL MUST BE ATTACHED BEFORE ROUTING IS INITIATED\***

Date Routing Initiated: 02/23/2021 Application Due Date: 02/28/2021

Originating Department: Hampton Police Division Department No.: 310

Submitter's Name: Laura Hall for Chief Sult Direct Telephone No. (757) 728-3095

E-mail Address: lahall@hampton.gov

Grant Title: DMV Highway Safety Office's FY22 Grant - Speed Enforcement

Other Participating Departments: \_\_\_\_\_

### BEFORE COMPLETING AN APPLICATION:

1. READ THE GENERAL INSTRUCTIONS. LH (Submitter's Initials)
2. COMPLETE GRANT PROPOSAL OVERVIEW. LH (Submitter's Initials)
3. DEPARTMENT HEAD ORIGINATING DEPT. T. Sult (Chief) See att. email 2/26/21  
Print Name Signature Date
4. ASSISTANT CITY MANAGER S. Bond See attached email 2/26/21  
Print Name Signature Date

### BEFORE SUBMITTING AN APPLICATION TO THE AWARDING AGENCY:

5. PREPARE INITIAL DOCUMENTATION PACKAGE FOR REVIEW TO INCLUDE (EITHER HARD COPY OR ELECTRONIC): ALL DOCUMENTS RELATED TO THE GRANT, INCLUDING, BUT NOT LIMITED TO INSTRUCTIONS, ATTACHMENTS, EXHIBITS, GRANT DOCUMENTS, PRIMARY GRANT (IF SUBAWARDEE). LH (Submitter's Initials)
6. COMPLETE APPLICATION EXCEPT NECESSARY SIGNATURES. LH (Submitter's Initials)
7. CITY ATTORNEY B. Law See att. email 2/26/21  
Print Name Signature Date
8. BUDGET DIVISION L. Green See att. email 2/26/21  
Print Name Signature Date
9. HUMAN RESOURCES No HR component \_\_\_\_\_  
Print Name Signature Date

10. FINANCE DEPARTMENT

V. Kmetz  
Print Name

su att. email  
Signature

2/20/21  
Date

11. RISK MANAGEMENT

P. Parker  
Print Name

su att. email  
Signature

2/24/21  
Date

**AFTER GRANT IS AWARDED:**

- ✓ After the grant award has been received, and if there no changes to the application or condition(s), the grant may now be placed in Granicus for City Council action.
- ✓ Reference "Quick Tips for Submitting Grants - City Council Agenda"



If there are **ANY** changes to **ANY** component of the grant, consult with your department's City Attorney for advice on whether to re-route the grant for second approval or continue with the placement of the grant on the Council agenda.

Hall, Laura

---

**From:** Bond, Steven  
**Sent:** Friday, February 26, 2021 9:43 AM  
**To:** Hall, Laura; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green, Jacky; Green, Lori; Kmetz, Veronica; Law, Brandi  
**Subject:** RE: \*\*URGENT\*\* FW: FY22 DMV Selective Enforcement - Speed Grant Funding

CMO Approves

Steven D. Bond, Esq.  
Assistant City Manager  
City Manager's Office  
P: (757) 727-6392  
F: (757) 728-3037  
22 Lincoln Street  
Hampton, VA 23669

**From:** Hall, Laura  
**Sent:** Friday, February 26, 2021 8:04 AM  
**To:** Bond, Steven <[sbond@hampton.gov](mailto:sbond@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Green, Lori <[lgreen@hampton.gov](mailto:lgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>  
**Subject:** \*\*URGENT\*\* FW: FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good morning. Please see the below email regarding the DMV Selective Enforcement Grant. **The approvals to move forward in the application process need to be returned to me today, in order to meet the DMV deadline.** Thank you for your attention to this matter.

Best,

Laura

**From:** Hall, Laura <[lahall@hampton.gov](mailto:lahall@hampton.gov)>  
**Sent:** Tuesday, February 23, 2021 5:09 PM  
**To:** Bond, Steven <[sbond@hampton.gov](mailto:sbond@hampton.gov)>; Clark, Nicole <[nmclark@hampton.gov](mailto:nmclark@hampton.gov)>; Daughtrey, Karl <[kdaughtrey@hampton.gov](mailto:kdaughtrey@hampton.gov)>; Dennis, Steven <[steven.dennis@hampton.gov](mailto:steven.dennis@hampton.gov)>; DeProfio, Brian <[bdeprofio@hampton.gov](mailto:bdeprofio@hampton.gov)>; Green, Jacky <[jgreen@hampton.gov](mailto:jgreen@hampton.gov)>; Green, Lori <[lgreen@hampton.gov](mailto:lgreen@hampton.gov)>; Kmetz, Veronica <[veronica.kmetz@hampton.gov](mailto:veronica.kmetz@hampton.gov)>; Law, Brandi <[brandi.law@hampton.gov](mailto:brandi.law@hampton.gov)>; Parker, Patricia <[pparker@hampton.gov](mailto:pparker@hampton.gov)>; Sult, Chief T. <[tsult@hampton.gov](mailto:tsult@hampton.gov)>  
**Cc:** McCrickard, Kerry <[kmccrickard@hampton.gov](mailto:kmccrickard@hampton.gov)>  
**Subject:** FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good afternoon,

Hall, Laura

---

**From:** Green, Lori  
**Sent:** Friday, February 26, 2021 9:39 AM  
**To:** Hall, Laura  
**Cc:** Bond, Steven; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green, Jacky; Kmetz, Veronica; Law, Brandi  
**Subject:** Re: \*\*URGENT\*\* FW: FY22 DMV Selective Enforcement - Speed Grant Funding

Good morning, the Budget Division approves.

> On Feb 26, 2021, at 8:03 AM, Hall, Laura <lahall@hampton.gov> wrote:

>  
>

> Good morning. Please see the below email regarding the DMV Selective Enforcement Grant. The approvals to move forward in the application process need to be returned to me today, in order to meet the DMV deadline. Thank you for your attention to this matter.

>

> Best,

>

> Laura

>

> From: Hall, Laura <lahall@hampton.gov>

> Sent: Tuesday, February 23, 2021 5:09 PM

> To: Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>

> Cc: McCrickard, Kerry <kmccrickard@hampton.gov>

> Subject: FY22 DMV Selective Enforcement - Speed Grant Funding

> Importance: High

>

> Good afternoon,

>

> The Hampton Police Division seeks to apply for the FY21 DMV Highway Safety Office's Grant Solicitation in the Speed Enforcement category, due February 28th. This application is for \$50,030.00 in grant funding and \$25,015.00 as an in-kind match provided in fuel and maintenance to our fleet vehicles. The period of performance is for 12 months. No additional costs are anticipated. This is a pass-through grant that is allocated to the Commonwealth/DMV by the federal government. At this time, no federal catalog number is available but is anticipated to be provided upon award.

>

> This is an online application so attached is the printout (not yet submitted) as well as a link to the DMV's website with

guidelines<[https://www.dmv.virginia.gov/general/news/pressReleases/#/News\\_Article:9320](https://www.dmv.virginia.gov/general/news/pressReleases/#/News_Article:9320)> and

the PPT presentation that was provided in regard to the application process. We have been recipients of this grant, historically.

>

Hall, Laura

---

**From:** Law, Brandi  
**Sent:** Friday, February 26, 2021 9:29 AM  
**To:** Hall, Laura; Bond, Steven; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green, Jacky; Green, Lori; Kmetz, Veronica  
**Subject:** RE: **\*\*URGENT\*\*** FW: FY22 DMV Selective Enforcement - Speed Grant Funding

Legal approves.

Thanks,  
Brandi

**From:** Hall, Laura <lahall@hampton.gov>  
**Sent:** Friday, February 26, 2021 8:04 AM  
**To:** Bond, Steven <sbond@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>  
**Subject:** **\*\*URGENT\*\*** FW: FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good morning. Please see the below email regarding the DMV Selective Enforcement Grant. **The approvals to move forward in the application process need to be returned to me today, in order to meet the DMV deadline.** Thank you for your attention to this matter.

Best,

Laura

**From:** Hall, Laura <lahall@hampton.gov>  
**Sent:** Tuesday, February 23, 2021 5:09 PM  
**To:** Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>  
**Cc:** McCrickard, Kerry <kmccrickard@hampton.gov>  
**Subject:** FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good afternoon,

The Hampton Police Division seeks to apply for the **FY21 DMV Highway Safety Office's Grant Solicitation in the Speed Enforcement** category, due February 28<sup>th</sup>. This application is for \$50,030.00 in grant funding and \$25,015.00 as an in-kind match provided in fuel and maintenance to our fleet vehicles. The period of performance is for 12 months. No additional costs are anticipated. This is a



Hall, Laura

---

**From:** Kmetz, Veronica  
**Sent:** Friday, February 26, 2021 8:48 AM  
**To:** Hall, Laura; Bond, Steven; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green, Jacky; Green, Lori; Law, Brandi  
**Subject:** RE: \*\*URGENT\*\* FW: FY22 DMV Selective Enforcement - Speed Grant Funding

Finance approves.

Thanks.

**Veronica A. Kmetz**  
Finance Department  
Phone: 757-727-6331  


**From:** Hall, Laura <lahall@hampton.gov>  
**Sent:** Friday, February 26, 2021 8:04 AM  
**To:** Bond, Steven <sbond@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>  
**Subject:** \*\*URGENT\*\* FW: FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good morning. Please see the below email regarding the DMV Selective Enforcement Grant. **The approvals to move forward in the application process need to be returned to me today, in order to meet the DMV deadline.** Thank you for your attention to this matter.

Best,

Laura

**From:** Hall, Laura <lahall@hampton.gov>  
**Sent:** Tuesday, February 23, 2021 5:09 PM  
**To:** Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>  
**Cc:** McCrickard, Kerry <kmccrickard@hampton.gov>  
**Subject:** FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

RISK

Hall, Laura

---

**From:** Parker, Patricia  
**Sent:** Wednesday, February 24, 2021 12:00 PM  
**To:** Hall, Laura  
**Subject:** RE: FY22 DMV Selective Enforcement - Speed Grant Funding  
**Attachments:** Grant Routing Form.pdf

Risk approves. Thank you!

*Patricia L. Parker, ARM  
Risk Manager  
City of Hampton  
Department of Risk Management  
(757) 727-6386*



CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain information that is legally privileged, confidential and/or exempt from disclosure under applicable law. If you are not an intended recipient, you may not review, use, copy, disclose or distribute this message or any of the information contained in this message to anyone. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of this message and any attachments. City of Hampton and Hampton City Schools may monitor e-mail messages to and from the City of Hampton/Hampton City Schools network. Unintended transmission shall not constitute waiver of any privilege or confidentiality protected under federal statutes, the Virginia Freedom of Information Act or any applicable laws.

**From:** Hall, Laura <lahall@hampton.gov>  
**Sent:** Tuesday, February 23, 2021 5:09 PM  
**To:** Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>  
**Cc:** McCrickard, Kerry <kmccrickard@hampton.gov>  
**Subject:** FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good afternoon,

The Hampton Police Division seeks to apply for the **FY21 DMV Highway Safety Office's Grant Solicitation in the Speed Enforcement** category, due February 28<sup>th</sup>. This application is for \$50,030.00 in grant funding and \$25,015.00 as an in-kind match provided in fuel and maintenance to our fleet vehicles. The period of performance is for 12 months. No additional costs are anticipated. This is a

Chief

Hall, Laura

---

**From:** Sult, Chief T.  
**Sent:** Friday, February 26, 2021 12:00 PM  
**To:** Kmetz, Veronica  
**Cc:** Hall, Laura; Bond, Steven; Clark, Nicole; Daughtrey, Karl; Dennis, Steven; DeProfio, Brian; Green, Jacky; Green, Lori; Law, Brandi; Parker, Patricia; McCrickard, Kerry  
**Subject:** Re: FY22 DMV Selective Enforcement - Speed Grant Funding

Approved!!!!!!!!!!!!

Terry Sult  
Sent from my iPhone

On Feb 24, 2021, at 11:48 AM, Kmetz, Veronica <veronica.kmetz@hampton.gov> wrote:

<image002.gif>  
Hey Laura,

Finance approves.

Thanks!!

**Veronica A. Kmetz**  
Finance Department  
**Phone:** 757-727-6331

<image003.png>

**From:** Hall, Laura <lahall@hampton.gov>  
**Sent:** Tuesday, February 23, 2021 5:09 PM  
**To:** Bond, Steven <sbond@hampton.gov>; Clark, Nicole <nmclark@hampton.gov>; Daughtrey, Karl <kdaughtrey@hampton.gov>; Dennis, Steven <steven.dennis@hampton.gov>; DeProfio, Brian <bdeprofio@hampton.gov>; Green, Jacky <jgreen@hampton.gov>; Green, Lori <lgreen@hampton.gov>; Kmetz, Veronica <veronica.kmetz@hampton.gov>; Law, Brandi <brandi.law@hampton.gov>; Parker, Patricia <pparker@hampton.gov>; Sult, Chief T. <tsult@hampton.gov>  
**Cc:** McCrickard, Kerry <kmccrickard@hampton.gov>  
**Subject:** FY22 DMV Selective Enforcement - Speed Grant Funding  
**Importance:** High

Good afternoon,

The Hampton Police Division seeks to apply for the **FY21 DMV Highway Safety Office's Grant Solicitation in the Speed Enforcement** category, due February 28<sup>th</sup>. This application is for \$50,030.00