



**MEMORANDUM**

TO: Christina Williams, applicant of 15 S Hope Street  
FROM: Melvion V. Fulgham, Zoning Administrator *Melvin V. Fulgham*  
DATE: March 27, 2026  
RE: Parking credit request for 15 S Hope Street per Z.O. Sec. 11-8

I have received your request for a parking credit for your proposed private school at 15 S Hope Street. The Zoning Ordinance parking standards of Chapter 11, without application of any parking credit, requires a minimum of parking spaces for your use, and there are no other currently operational uses at the property. The property currently has (2) two on-site street parking spaces in front of the establishment, which means you require a parking credit for the five (5) parking spaces which are not provided for on-site. You are requesting a parking credit to utilize five (5) parking spaces of the parking spaces at the public parking lot on the 8 S Hope Street (LRSN 12001367).

Therefore, after review of your request, the criteria within the Zoning Ordinance, and in consultation with the Directors of Public Works and Community Development, I am granting a parking credit pursuant to Section 11-8(2) for the five (5) on-street parking spaces at the public parking lot on the 8 S Hope Street (LRSN 12001367). The private school will operate Monday through Friday from 9:00 AM to 2:00 PM, with additional evening hours on Wednesday and Thursday from 4:00 PM to 9:00 PM. The day spa operates by appointment only on Monday, Tuesday, and Friday from 3:00 PM to 7:00 PM, and on Saturday from 10:00 AM to 4:00 PM.

Pursuant to Section 13-14 of the City of Hampton Zoning Ordinance, you have the right to appeal this decision within 30 days to the Board of Zoning Appeals. If an appeal is not filed within 30 days of the date of this decision, you shall lose the right to appeal and this decision will become final and unappealable. Additional information and an application for appeal can be obtained from the Community Development Department in Hampton City Hall at 22 Lincoln Street. The appeal fee is \$250.

If you have any questions, feel free to contact me at (757) 728-2433 or by email at [melvion.fulgham@hampton.gov](mailto:melvion.fulgham@hampton.gov).