

# Community Development Block Grant and HOME Investment Partnership Consolidated Annual Action Plan



FY2017-2018  
City of Hampton, VA  
May 2017

Prepared By:  
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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Hampton (“the City”) has prepared the Year 3 Action Plan as required under 24 CFR 91.220. The Year 3 Action Plan for Hampton Fiscal Year 2018 identifies the activities to be funded with the City's Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds that it will receive during the program year 2017. The annual plan sets forth funding priorities for the next year of funding according to the goals articulated in the City's 2016-2020 Consolidated Plan (CP). The CP was adopted based on the three goals established by HUD to carry out the CDBG and HOME programs. These goals are:

- To provide decent housing by preserving the affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low and moderate income residents throughout the City, increased housing opportunities and reinvestment in deteriorating neighborhoods, and
- To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote low and moderate income persons to achieve self-sufficiency.

### 2. Summarize the objectives and outcomes identified in the Plan

The City is committed to allocating funds that serve the needs of the lowest-income and most disadvantaged residents. Households with incomes less than 80% of the area median income, particularly those with extremely low incomes (less than 30% of area median income), are particular priorities. The City also identified special needs individuals as among those who face the greatest challenges and who should receive high priority in the expenditure of federal funds, including at-risk youth, low income families, the homeless and persons threatened with homelessness, the elderly, and persons with disabilities. The following needs address this priority:

- The provision and maintenance of affordable housing;
- Investment in community development activities in lower income and deteriorating neighborhoods and facilities that serve lower income populations; and
- Supportive services to maintain independence.

By focusing on these needs, the City seeks to address community identified concerns such as:

- A need for suitable affordable housing to address the growing gap between housing costs and local incomes, which leads to rising rates of overcrowding and overpayment for the lowest income residents;
- Programs that improve community facilities and services particularly in low income areas;
- A network of shelter housing and support services to prevent homelessness, move the homeless into permanent housing and independence and eliminate chronic homelessness;
- Programs that promote economic development, create jobs and increase the job skills level of potential employees; and
- Supportive services that increase the ability of seniors, persons with disabilities and others with special needs to live independently and avoid institutions.

### **3. Evaluation of past performance**

### **4. Summary of Citizen Participation Process and consultation process**

Citizens, public agencies and other interested parties have the opportunity to receive information, review and submit comments on any of the City's proposed submissions to HUD concerning its CDBG and HOME programs, including the amount of assistance expected to be received (both grant funds and program income), the range of activities that may be undertaken and the estimated extent of benefit to persons of low and moderate incomes. The City's Citizen Participation Plan provides for and encourages citizens to be engaged in the development of the third year Action Plan. In accordance with this plan the first public notice was advertised in the *Daily Press* on April 3, 2017. This began the public thirty day comment period, which allowed citizens' views and responses to proposals to be heard before the Action Plan was initially completed. The draft Annual Action Plan was available for public review from April 3 to May 3, 2017 at all Hampton public libraries, the Hampton Community Development Department (City Hall, 5th Floor) and online at [www.hampton.gov/neighborhoods](http://www.hampton.gov/neighborhoods). Following the 30-day public display and comment period, a public hearing was held on April 26, 2017 at 6:30 p.m. in City Council Chambers (22 Lincoln Street). This hearing was advertised in accordance with the City's Citizen Participation Plan.

### **5. Summary of public comments**

Public Comments will be added after the public hearing.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

Public Comments will be added after the public hearing.

**7. Summary**

**PR-05 Lead & Responsible Agencies – 24 CFR 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HAMPTON	Community Development Department
HOME Administrator	HAMPTON	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

Arkeisha Whitley, Grants Manager, Hampton Community Development Department, 22 Lincoln Street, 5th Floor, arkeisha.whitley@hampton.gov, 757-727-6492

## **AP-10 Consultation – 24 CFR 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City annually contracts with the Hampton Redevelopment and Housing Authority (HRHA) to carry out a majority of the housing activities funded with CDBG and HOME Investment Partnership Program funds. HRHA also administers activities funded through the Neighborhood Stabilization Program (NSP). HRHA operates and maintains public housing and operates the housing voucher programs in the City. Additionally, HRHA owns and operates non-subsidized affordable rental housing in the City, assisted in part with CDBG and HOME funding. In order to develop a community-driven, well-informed and widely sourced CP, the City engaged in a thorough consultation process with local public agencies and non-profit organizations.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In planning and providing for local homeless populations, the City participates in the Greater Virginia Peninsula Continuum of Care Council (GVPCCC). Also participating in the GVPCCC are the cities of Newport News, Poquoson and Williamsburg, as well as the counties of York and James City. The regional Continuum of Care was established by the state for purposes of applying for funding through the U.S. Department of Housing and Urban Development (HUD). Agencies seeking funding through the Stewart B. McKinney programs (Supportive Housing Program, Shelter Plus Care, etc.) must be part of a cooperative effort within their communities. The GVPCCC is an unincorporated collaborative of individuals, organizations, businesses and agencies that serves as the lead entity for Supportive Housing Program. The GVPCCC currently has more than 200 listed member organizations, agencies, individuals, programs and businesses. Additionally, the Virginia Peninsula Mayors and Chairs Commission on Homelessness published The Virginia Peninsula Regional Plan to End Homelessness for 2009-2019. This plan, developed through an exhaustive outreach and collaboration process, establishes a course for building and strengthening communities, regional cooperation and systems coordination so that in 10 years, all individuals and families facing homelessness on the Virginia Peninsula will have access to safe, decent and affordable housing and the resources and support necessary to sustain that housing. Each year, the GVPCCC conducts a point-in-time count of the persons residing in shelter and transitional facilities and living unsheltered in the region. The point-in-time count is a statistically reliable tally of who is homeless on a given night and where they are staying.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Service providers within the CoC or local planning group do not receive allocations of local ESG funding.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

See chart below

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	ACCESS-AIDS CARE CENTER FOR EDUCATION & SUPPORT SERVICES
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organizations were consulted through partnership with the Homeless Consortium.
2	<b>Agency/Group/Organization</b>	Hampton Newport News Community Services Board
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organizations were consulted through partnership with the Homeless Consortium.
3	<b>Agency/Group/Organization</b>	Hampton Human Services
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children



<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Organizations were consulted through partnership with the Homeless Consortium.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Virginia Peninsula Homeless Consortium	The City of Hampton participates in the Greater Virginia Peninsula Continuum of Care Council (GVPCCC), in which they work together as a consortium to understand and address the needs of the homeless population and deliver support services to clients through a coordinated case management system.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 24 CFR 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Citizens, public agencies and other interested parties have the opportunity to receive information on Hampton's Action Plan through the public input process according to the Hampton Citizen Participation Plan. A public hearing presenting the Action Plan was held on April 26, 2017 at 6:30p at the regular scheduled City Council meeting and City Council held another public hearing on May 3, 2017 at 6:30p to allow the public another opportunity to provide comments to the plan. The public hearing notices were advertised on April 13 and April 20, 2017. Also the Action Plan was on public display for a 30 day period beginning April 10, 2017, concluding on May 11, 2017. All public hearings were held in the Hampton City Council Chambers located at 22 Lincoln Street, Hampton, VA 23669.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Minorities  Non-English Speaking - Specify other language: Accommodation available by the City Clerk.  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing				<a href="http://www.hampton.gov/neighborhoods">www.hampton.gov/neighborhoods</a>
3	Newspaper Ad	Non-targeted/broad community				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 24 CFR 91.220(c) (1) & (2)

#### Introduction

The City's Annual Plan articulates funding decisions for the next year of federal entitlement funds according to the goals established in the 2016-2020 Consolidated Plan. The CP was guided by the three overarching goals identified by community needs:

- To provide decent housing
- To provide a suitable living environment
- To expand economic opportunities

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,164,801	25,000	1,164,801	2,354,602	2,555,686	Revitalize low to moderate income neighborhoods, eliminate deteriorated properties in all neighborhoods, encourage economic self-sufficiency and address the affordable housing need of low and moderate income persons.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	372,800	170,000	372,800	915,600	808,404	To make home buying affordable and rehabilitate deteriorated homes.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will continue to strengthen partnerships with non-profit organizations and other public agencies not only to leverage capital but to expand on non-capital assets that exist in the community. The goal will be to maximize community empowerment as community needs are identified and addressed. The City will continue its mission as a community partner and leverage over \$2,000,000 in local and state resources and community services agencies to compliment the CDBG and HOME funded programs during the 2017-2018 program year.

**NOTE: There are indications that the Community Development Block Grant (CDBG) Program may be substantially reduced or eliminated by the federal government. If the federal government funding for these programs is negatively impacted, commensurate actions will be required by the City.**

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 24 CFR 91.420, 91.220(c), (3) & (e)

#### Goals Summary Information

No Goals Found

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Acquisition	2016	2020	Affordable Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan	Affordable Housing	CDBG: \$120,000	Public service activities for Low/Moderate Income Housing Benefit: 1 Households Assisted
2	Demolition	2016	2020	Affordable Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan	Affordable Housing	CDBG: \$120,000 HOME: \$0	Buildings Demolished: 2 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Housing Services	2016	2020	Affordable Housing Public Housing Non-Homeless Special Needs Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing Administration	CDBG: \$252,005	Public service activities other than Low/Moderate Income Housing Benefit: 1 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 2 Households Assisted Homeowner Housing Rehabilitated: 12 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted Other: 1 Other



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Housing Programs	2016	2020	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing (owners) Affordable Housing	CDBG: \$100,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Contingency	2016	2020	Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Administration	CDBG: \$10,000	Other: 1 Other
6	Disposition	2016	2020	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan	Affordable Housing	CDBG: \$120,000	Homeowner Housing Added: 6 Household Housing Unit
7	Support Services to Neighborhood Center	2016	2017	Non-Housing Community Development	Kecoughtan Master Plan; North King Street Master Plan	Affordable Housing	CDBG: \$144,840	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Code Enforcement	2016	2020	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing (owners) Affordable Housing (Renters)	CDBG: \$232,560	Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Community Development Planning and Grant Admin	2016	2020	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing Administration	CDBG: \$190,396	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 200 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 1 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 2 Households Assisted Homeowner Housing Rehabilitated: 12 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Home-buyer Assistance	2016	2020	Affordable Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing	HOME: \$80,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Homeowner Rehab	2016	2020	Non-Homeless Special Needs Non-Housing Community Development	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing	HOME: \$150,000	Homeowner Housing Rehabilitated: 24 Household Housing Unit
12	Community Housing Development Organizations (CHDO)	2016	2020	Affordable Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan	Affordable Housing	HOME: \$57,077	Homeowner Housing Added: 3 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	HOME Administration	2016	2020	Affordable Housing Public Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan; Kecoughtan Master Plan; Phoebus Master Plan; Olde Hampton Housing Revitalization Plan; Buckroe Master Plan; Pasture Point Housing Revitalization Plan; North King Street Master Plan	Affordable Housing	HOME: \$37,341	Public service activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Homeowner Housing Added: 3 Household Housing Unit Homeowner Housing Rehabilitated: 12 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted Other: 1 Other
14	Acquisition/Rehabilitation	2016	2020	Affordable Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan	Affordable Housing	HOME: \$168,382	Homeowner Housing Rehabilitated: 3 Household Housing Unit
15	New Construction	2016	2020	Affordable Housing	Olde Hampton Neighborhood Revitalization Strategy Area; Pasture Point Housing Revitalization Plan	Affordable Housing	HOME: \$50,000	Homeowner Housing Constructed: 3 Household Housing Unit

**Table 6 – Goals Summary**

**NOTE: There are indications that the Community Development Block Grant (CDBG) Program may be substantially reduced or eliminated by the federal government. If the federal government funding for these programs is negatively impacted, commensurate actions will be required by the City.**

**Goal Descriptions**

1	<b>Goal Name</b>	Acquisition
	<b>Goal Description</b>	Acquisition of vacant lots and properties.
2	<b>Goal Name</b>	Demolition
	<b>Goal Description</b>	Demolition of sub-standard structures.
3	<b>Goal Name</b>	Housing Services
	<b>Goal Description</b>	Direct program delivery costs to support CDBG and HOME.
4	<b>Goal Name</b>	Housing Programs
	<b>Goal Description</b>	Funds to support wheelchair ramp, exterior repairs, emergency repair grant and weatherization.
5	<b>Goal Name</b>	Contingency
	<b>Goal Description</b>	Funds to cover cost overruns.
6	<b>Goal Name</b>	Disposition
	<b>Goal Description</b>	Funds for maintenance and expenses related to existing CDBG owned property and legal disposition.



7	<b>Goal Name</b>	Support Services to Neighborhood Center
	<b>Goal Description</b>	Operational costs and technical assistance for programs at Newtown Learning Center and Y. H. Thomas.
8	<b>Goal Name</b>	Code Enforcement
	<b>Goal Description</b>	Funds to cover staff costs and direct operating expenses associated with the implementation of the Safe and Clean Campaign.
9	<b>Goal Name</b>	Community Development Planning and Grant Admin
	<b>Goal Description</b>	CDBG/HOME grant administration and neighborhood planning in low to moderate income areas of the City.
10	<b>Goal Name</b>	Home-buyer Assistance
	<b>Goal Description</b>	Program provides down payment and closing cost assistance.
11	<b>Goal Name</b>	Homeowner Rehab
	<b>Goal Description</b>	Program provides deferred forgivable loans up to \$25,000 Citywide and \$50,000 in Hampton Housing Venture areas.
12	<b>Goal Name</b>	Community Housing Development Organizations (CHDO)
	<b>Goal Description</b>	Funds set aside to assist CHDOs with the acquisition, development or sponsorship of affordable housing.
13	<b>Goal Name</b>	HOME Administration
	<b>Goal Description</b>	HOME program planning, administration, marketing and monitoring costs.
14	<b>Goal Name</b>	Acquisition/Rehabilitation
	<b>Goal Description</b>	Acquisition and/or rehabilitation of deteriorated property for affordable housing.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 24 CFR 91.215(b):**

The number of homes is estimated to be three.

## AP-35 Projects – 24 CFR 91.220(d)

### Introduction

The City’s Annual Plan articulates funding decisions for the next year of federal entitlement funds according to the goals established in the 2016-2020 Consolidated Plan. The CP was guided by the three overarching goals identified by community needs:

- To provide decent housing
- To provide a suitable living environment
- To expand economic opportunities

#	Project Name

**Table 8 – Project Information**

1	Project Title	Funding
2	Acquisition	\$120,000
3	Housing Services	\$100,000
4	Demolition	\$120,000
5	Contingency	\$10,000
6	Housing Programs	\$252,005
7	Support Services to Neighborhood Center Programs	\$144,840
8	Community Development Planning and Administration	\$190,396
9	Disposition	\$120,000
10	Codes and Compliance	\$232,560
11	Homeowner Rehabilitation	\$150,000
12	Homebuyer Assistance	\$80,000
13	Acquisition/Rehab	\$168,382
14	New Construction/Rehabilitation	\$50,000
15	Community Housing Development Organizations	\$57,077
16	Home Administration	\$37,341

**NOTE: There are indications that the Community Development Block Grant (CDBG) Program may be substantially reduced or eliminated by the federal government. If the federal government funding for these programs is negatively impacted, commensurate actions will be required by the City.**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

1	<b>Project Title</b>	<b>Funding</b>
2	Acquisition	\$120,000
3	Housing Services	\$100,000
4	Demolition	\$120,000
5	Contingency	\$10,000
6	Housing Programs	\$252,005
7	Support Services to Neighborhood Center Programs	\$144,840
8	Community Development Planning and Administration	\$190,396
9	Disposition	\$120,000
10	Codes and Compliance	\$232,560
11	Homeowner Rehabilitation	\$150,000
12	Homebuyer Assistance	\$80,000
13	Acquisition/Rehab	\$168,382
14	New Construction/Rehabilitation	\$50,000
15	Community Housing Development Organizations	\$57,077
16	Home Administration	\$37,341

**NOTE:** There are indications that the Community Development Block Grant (CDBG) Program may be substantially reduced or eliminated by the federal government. If the federal government funding for these programs is negatively impacted, commensurate actions will be required by the City.

## **AP-50 Geographic Distribution – 24 CFR 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The Federal CDBG and HOME funds are intended to provide low and moderate income households with viable housing resources to include decent housing, a suitable living environment and expanded economic opportunities. The City has established the Hampton Housing Venture as a means for targeting small geographic areas in LMI neighborhoods for comprehensive improvements to those neighborhoods. Although significant progress has been made within the Hampton Housing Venture areas, work continues to be done. The majority of activity occurs in the Olde Hampton, Pasture Point and Sussex neighborhoods. Many public resources have been targeted to the six areas outlined in the City's Master Plan.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
OLDE HAMPTON NEIGHBORHOOD REVITALIZATION STRATEGY AREA	50
KECOUGHTAN MASTER PLAN	3
BUCKROE MASTER PLAN	3
PASTURE POINT HOUSING REVITALIZATION PLAN	30
PHOEBUS MASTER PLAN	10
NORTH KING STREET MASTER PLAN	3
Olde Hampton Housing Revitalization Plan	1

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Priorities are based on LMI areas within the City's master plan areas and community priorities.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 24 CFR 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	50
Non-Homeless	60
Special-Needs	10
Total	120

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	3
Rehab of Existing Units	5
Acquisition of Existing Units	1
Total	17

**Table 12 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

## **AP-60 Public Housing – 24 CFR 91.220(h)**

### **Introduction**

The City and HRHA will continue to leverage public and private resources where possible in FY2018 to expand the supply of decent, affordable housing available to the area's lowest income households. HRHA will continue to work with landlords and other stakeholders to ensure that well maintained and affordable properties are available to housing choice voucher holders. Additionally, the Hampton Roads region offers a wide spectrum of supportive services available to assist lower income households. The City will continue to work with agencies, other assisted housing providers and social service agencies in efforts to coordinate programs and services.

### **Actions planned during the next year to address the needs to public housing**

The City is an active and supportive partner to area nonprofit housing developers and other organizations involved in the creation of affordable housing opportunities for local residents. In addition to a willingness to work with developers, the City implements several programs and initiatives to address existing barriers to affordable housing that may be supported through the use of federal funds. During the next year, this effort will include the acquisition, demolition and rehabilitation of abandoned and deteriorated structure, accessibility improvements to existing structures, homeownership assistance and new construction coordinated through CHDOs.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Persons living in public or assisted housing may want to leave public housing if their living situation is stabilized or if homeownership opportunities were available. Family self-sufficiency programs and homeownership programs provided such opportunities. In order to move public housing and housing choice voucher holders along with the continuum of independence, the Hampton Redevelopment and Housing Authority will continue to administer the Family Self-Sufficiency (FSS) Program to the extent that funding remains available.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Hampton Redevelopment and Housing authority has not been designated as troubled by HUD. The Authority maintains clean audits and no monitoring findings need to be resolved. If funding is in jeopardy, HRHA would reorganize and reprioritize initiatives. The City would also reprioritize programming initiatives.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 24 CFR 91.220(i)**

### **Introduction**

The City receives funding annually to provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs and transitioning homeless persons and families into housing.

### **Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The 2016 Point in Time Count was conducted across the six (6) jurisdictions that comprise the Greater Virginia Peninsula Homelessness Consortium (GVPHC), including the cities of Hampton, Newport News, Poquoson, Williamsburg, and the counties of James City and York. The 24-hour Count fulfilled the requirements of the US Department of Housing and Urban Development (HUD), and occurred on the evening of January 26, 2016 (sheltered) and the morning of January 27, 2016 (unsheltered). Overall, 464 persons were identified as being homeless in the GVPHC's 2016 Point in Time Count, compared to 520 counted in January 2015. With 407 persons counted in shelter this year, the sheltered count decreased by 10% from the previous year: it is important to keep in mind that some people may not have presented for services that day and were therefore not counted. In Hampton, 127 persons were counted, a decrease from 167 in 2015. Of the 127 persons, 111 were sheltered, 16 unsheltered and 12 families were identified as homeless.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency Shelter Grant (ESG) is not available with Hampton. The City works with a variety of services and facilities, both public and private, to assist individuals and families who are either threatened by or experiencing homelessness. The priority needs for the homeless in Hampton are emergency shelter, transitional housing, and support services to move homeless persons and families safely out of the cycle of homelessness and back into self-sufficiency. The objective for homeless and other special populations is to provide for the priority needs of the homeless with an emphasis on services that breaks the cycle of homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**



### **recently homeless from becoming homeless again**

The GVPCCC will continue to utilize agencies with prior chronically homeless housing experience such as the Hampton-Newport News Community Services Board (CSB) and LINK of Hampton Roads. The CSB has continually increased permanent housing for chronic homeless by transitioning Safe Harbors clients to new housing. The GVPCCC has used the Permanent Housing Bonus as well as Veteran Supportive Services funds to create new beds and will continue to do so.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

### **Discussion**

The City does not receive HOPWA funds.

## **AP-75 Barriers to affordable housing – 24 CFR 91.220(j)**

### **Introduction**

There remains an adequate supply of affordable housing in Hampton. However, much of this stock is aging and in substandard condition. With a full understanding of the local demographic and housing landscape described in the Housing Needs and Housing Market Analysis sections of the CP and the extent to which affordable housing is necessary for community vitality, the City of Hampton has expended considerable effort during the last five years to enhance the quality of affordable housing and improve the viability of neighborhoods. However, an assortment of factors beyond the control of the City has affected the local housing market, including outside forces, inherent barriers and changing circumstances. Affordable housing barriers for low- and moderate-income residents living in Hampton are the result of a combination of factors including market barriers, physical barriers and a lack of services to certain areas and populations. In particular, these barriers include (but are not limited to) the following items.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City's policy responses to each of the potential barriers identified above, especially those regarding fair housing, will be updated as part of the Hampton Roads Regional Analysis of Impediments to Fair Housing Choice. The report will combine demographic and housing market information with a review of City laws, regulations and administrative policies, procedures and practices affecting the location, availability and accessibility of housing, along with the public and private conditions affecting housing choice. Several of the public policies that negatively impact affordable housing in Hampton are not under the control of City government. Nonetheless, the City is an active and supportive partner to area non-profit housing developers and other organizations involved in the creation of affordable housing opportunities for local residents. In addition to a willingness to work with developers, the City implements several programs and initiatives to address existing barriers to affordable housing that can be supported through the use of federal funds. During the next five years, this will include the acquisition, demolition and rehabilitation of abandoned and deteriorated structures, accessibility improvements to existing structures, homeownership assistance and new construction coordinated through CHDOs.

### **Discussion**

## **AP-85 Other Actions – 24 CFR 91.220(k)**

### **Introduction**

The primary obstacle to meeting underserved needs is the limited funding resources available to address identified priorities. For the upcoming fiscal year, the City remains flat. The City and School System are currently undertaking an extensive public outreach campaign to receive citizen input on service level priorities. Another obstacle to meeting the needs of the underserved is the gap in what households can afford to pay for housing and the price of housing.

### **Actions planned to address obstacles to meeting underserved needs**

Hampton has a significant affordable housing stock, yet the income level for some household types, such as single parent, elderly, disabled, or others of limited economic means, is often insufficient to afford even the lowest of the market-rate units. As a result of the general slow economic upturn and a flat tax base, the City has experienced reductions in general funds and non-federal revenues that has left even fewer resources available to address growing needs.

### **Actions planned to foster and maintain affordable housing**

HRHA promotes homeownership for qualified public housing residents through self-sufficiency, housing counseling and working with other non-profit housing providers in providing affordable housing. HRHA works with financial institutions, including banks, on financing of affordable housing activities. HRHA works with Certified Community Housing Development Organization (CHDO). Habitat for Humanity remains the City's only certified CHDO. Habitat's goal is to provide at least 3 new housing units in Hampton per year.

### **Actions planned to reduce lead-based paint hazards**

Energy efficiency improvements and lead-based paint hazards are addressed as part of all residential rehabilitation projects undertaken with federal funds. A cooperative effort between the Department of Health pediatric, environmental health staff, and the City Department of Codes Compliance addresses the risk of lead-based poisoning in children. The environmental health staff conducts home and property assessments, and the Codes Compliance Department enforces abatement actions to remove lead-based paint from the property. A locally produced pamphlet is also distributed by Health Department staff. In addition, every child under the age of 6 that is in the care of the Hampton Health Department receives a yearly screening for the presence of lead. Hampton also has an active and coordinated program to identify and to address lead-based paint as part of the rehabilitation program administered by the HRHA. Applicants for loans are provided with a pamphlet about lead-based paint prepared by the U.S. Environmental Protection Agency. Grant funds have been utilized to test for and abate lead-based paint hazards in public housing units. CDBG funds will continue to address lead-based paint abatement in residential rehabilitation activities.

## **Actions planned to reduce the number of poverty-level families**

### **Actions planned to develop institutional structure**

The Community Development Department of the City of Hampton is responsible for managing the vast network of public agencies, private service providers and local nonprofit organizations through which it carried out the Consolidated Plan. This department has had the lead responsibility of coordinating the development of the CP and the development and timely implementation of each annual action plan and Consolidated Annual Performance Evaluation Report. All City departments work under the policies approved by Hampton City Council and under the direction of the city manager. In the internal administration of housing assistance and community development, the City uses a collaborative process that focuses on neighborhoods, citizen services, public safety, housing and homelessness issues through a series of inter disciplinary organizational teams. This department has assumed the frontline responsibility of administering the City's housing assistance and community development goals and objectives. The Housing and Neighborhood Services Division is responsible for administration of the City's CDBG and HOME Investment Partnership Program activities. The Community Development Department has continued to work closely with its partners such as the HRHA, Police, Fire, Parks and Recreation, Economic Development and Public Works. The HRHA is the lead local agency for housing. The City and HRHA coordinate housing policies and plans. The City contracts with the HRHA on an annual basis to administer the entire HOME program and the housing activities funded under the CDBG Program. The HRHA Board of Commissioners is a community-based board appointed by City Council. The HRHA Board establishes program guidelines for housing activities funded by CDBG and HOME, including the approval of rehabilitation loans, down payment assistance loans, and funding to Community Housing Development Organizations (CHDOs).

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City continues to leverage public and private resources where possible to expand the supply of decent, affordable housing available to the area's lowest income households. The City continues to work with landlords and other local stakeholders to ensure that well maintained and affordable properties are available to Section 8 voucher holders. Additionally, the City and the larger Hampton Roads region offer a wide spectrum of supportive services available to assist lower income households. The City will continue to work within the larger network of state and county agencies, other assisted housing providers and social service agencies in efforts to provide a coordinated system of programs and services. Through grant funding and local partnerships, HRHA provides an array of program offerings designed to help public housing residents and housing choice voucher holders attain and maintain self-sufficiency. HRHA maintains working relationships with special needs housing organizations, Center for Independent Living, the Office of Human Affairs, and Community Services Board.

## **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 24 CFR 91.220(I) (1), (2), & (4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$80,000
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income:</b>	<b>\$80,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not intend to use HOME funds for other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In Hampton, enforcement of the homebuyer provisions contained in the HOME regulations (24 CFR Part 92) will be accomplished through deed restrictions. The restrictions will ensure, for a period of 5 to 15 years (depending on the amount of HOME assistance), that the initial homebuyer retains the property as his or her principal residence and conveys the property only to another low income subsequent purchaser with affordable payments for use as a principal residence. Affordable payments for a subsequent purchaser will be achieved if the monthly payment for principal, interest, property taxes and insurance do not exceed 30% of the gross monthly income of a family with an annual income that is 80% of the area median, adjusted for family size. In the event that this deed covenant is violated, the entire HOME loan will become due and payable. Thus, the homeowner may elect not to sell the HOME-assisted property to a low income homebuyer with affordable payments so long as the remaining HOME subsidy is repaid in full upon sale of the property. The deed restrictions will include a provision for a right of first refusal by the HRHA which will assist in ensuring compliance with other HOME provisions. It is expected that the sales price to a subsequent buyer will equal the fair market value of the property thereby providing the original owner with a "fair return on investment" including any improvements. Since future appreciation of real estate cannot be projected over a long-term affordability period, the HRHA will consider reducing the outstanding HOME lien in certain situations. Such consideration will be given in cases where the property's fair market value at the time of the sale is not sufficient to pay the balance of the initial HOME funded mortgage and any other mortgages required for the initial purchase of the home.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds See 24 CFR 92.254(a)(4) are as follows: In accordance with HOME program regulations at 24 CFR Part 92, properties assisted must remain affordable during the affordability period. Under recapture provisions, this period is based on the direct HOME subsidy to the

homebuyer and includes down payment assistance, “gap” financing, and interest rate buy-downs, as available.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable. The City does not anticipate using HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds.

## **Discussion**