

**CITY OF HAMPTON
PUBLIC WORKS ENGINEERING**

NAME OF PROJECT: **Hampton Fire Station #3**

CONTRACTOR: **Syncon, LLC**

TYPE: **Capital Improvement Project**

CHANGE ORDER NO.: **One (1)**

DESCRIPTION AND EXPLANATION OF NECESSITY FOR PROPOSED WORK: **See attached Proposals: PCO #01A, PCO #02A, PCO #03 and PCO #04**

ESTIMATE OF PROPOSED WORK

Proposal No.	Quantity	Unit	Unit Price	Increase	Decrease
PCO #01A	1	LS	\$18,938.19	\$18,938.19	
PCO #02A	1	LS	\$17,553.46	\$17,553.46	
PCO #03	1	LS	\$16,718.45	\$16,718.45	
PCO #04	1	LS	\$77,857.87	\$77,857.87	

NET TOTAL CONTRACT CHANGE: Increase by \$ 131,067.97
TIME FOR CONTRACT COMPLETION: Unchanged

I hereby agree to perform and/or non-perform, as indicated, the work shown above at the unit prices given in accordance with my original contract and in accordance with any special specifications which may be attached.

BY Mark Lilly Date 1/29/24
 Contractor

Approved for the City:
Althe Date 2/1/24
 City Engineer

Recommended for Approval
Ron Stuby Date 2/1/24
 City Project Manager

Recommended for Approval:
Amber P. King Date 2/1/2024
 Project Architect

HAMPTON FIRE STATION #3
City of Hampton Public Works Engineering

CONSTRUCTION CHANGE ORDER NUMBER One (1)

The following Change Order Proposals (attached) are included in Change Order Number 1:

- | | |
|--|---|
| PCO #01A
Dated 01/11/24 | Clarification of Design Intent – Cut and remove concrete from tops of piles and splay rebar into grade beam construction.
Cost: \$ 18,938.19 |
| PCO #02A
Dated 01/12/24 | Owner Requested Change – Provide a lightning protection system.
Cost: \$ 17,553.46 |
| PCO #03
Dated 01/12/24 | Owner Requested Change – Revisions to the water line in Kentucky Ave. to include replacing the existing fire hydrant and valve as requested by Newport News Waterworks.
Cost: \$ 16,718.45 |
| PCO #04
Dated 01/07/24 | Unforeseen Conditions – Install a temporary stormwater bypass system to provide drainage from the site to the BMP on Pembroke Ave. The bypass system is required as the site has rec'd excessive rain and the adjacent ditches along Kentucky and Pembroke Avenues do not provide proper drainage as they have not been regraded by the City and the culvert located under Kentucky Ave has not been replaced by the City.
Cost: \$ 77,857.87 |



Hampton Fire Station #3
1911 W. Pembroke Ave
Hampton, VA 23661
Attn: Ron Sterling

RE: PCO #01A – Pile Cap Rebar Splay – Hampton Fire Station #3

Mr. Sterling,

Syncon, LLC is providing our formal change order proposal in the amount of **Eighteen Thousand Nine Hundred Thirty-Eight Dollars and 19/100 (\$18,938.19)** to cut and splay the pile cap rebar per direction from TAM Consultants during the site meeting on 11/2/23.

Our proposal is based on the following clarifications:

1. JM Briggs, Syncon's concrete and grade beam contractor will cut the pile caps and splay the pile rebar to tie into the new grade beam foundation.
2. TAM & City of Hampton held a site meeting and concurred the splaying of the rebar was the design intent on 11/2/2023.
3. Per discussion with City of Hampton & Guernsey Tingle, Syncon has revised this iteration PCO #1 to reduce the amount of pile cap cutting to 93 as opposed to the 95 included in the previous version.
4. Our proposal is valid for 30 calendar days from the date of this proposal. If review and award is delayed beyond this duration, Syncon reserves the right to revise and resubmit to capture potential cost increases with material and/or labor.

We appreciate the opportunity to provide you with this proposal. If after your review you have any questions or comments, please do not hesitate to contact us at 757-351-0770.

Sincerely,


SYNCON, LLC

Prepared By: Peter Werszner

Scott Turner
Vice President

Enclosures:

- Clarification Letter
- Contractor Pricing Data
- Subcontractor Quotes

CONTRACT TITLE: Hampton Fire Station #3			PROJECT NO. _____	
OWNER: City of Hampton				
DESCRIPTION: PCO #1A Pile Cap Rebar Splay				
PRIME CONTRACTOR'S WORK			COMMENTS	
1.	Direct Materials		-	
2.	Sales Tax on Materials	6.00% of line 1	6.00%	-
3.	Direct Labor		-	
4.	Insurance, Taxes, and Fringe Benefits	31.00% of line 3	31.00%	-
5.	Rental Equipment		-	
6.	Sales Tax on Rental Equipment	7.50% of line 5	7.50%	-
7.	Equipment Ownership and Operating Expenses		-	
8.	SUBTOTAL (add lines 1 - 7)			-
9.	Field Overhead	0.00% of line 8	0.00%	-
10.	SUBTOTAL (add lines 8 & 9)			-
PRIME REMARKS: SEE ATTACHED GENERAL CONDITIONS				
SUB-CONTRACTOR'S WORK			COMMENTS	
11.	Direct Materials		-	
12.	Sales Tax on Materials		6.00%	-
13.	Direct Labor		-	
14.	Insurance, Taxes, and Fringe Benefits		48.00%	-
15.	Rental Equipment		-	
16.	Sales Tax on Rental Equipment		5.00%	-
17.	Equipment Ownership and Operating Expenses		-	
18.	SUBTOTAL (add lines 11 - 17)			-
19.	Field Overhead		3.00%	-
20.	SUBTOTAL (add lines 18 & 19)			-
21.	Home Office Overhead		10.00%	-
22.	Profit		10.00%	-
23.	SUBTOTAL (add lines 20 - 22)			17,205.00
SUB PRICING: SEE ATTACHED SUBCONTRACTOR BREAKDOWN				
SUMMARY			COMMENTS	
24.	Prime Contractor's Work (from line 10)			-
25.	Sub-Contractor's Work (from line 23)			17,205.00
26.	SUBTOTAL (add lines 24 & 25)			17,205.00
27.	Prime's Overhead Cost	10.00% of line 24	10.00%	-
28.	Prime's Contractor's Fee	5.00% of line 24	5.00%	-
29.	Prime's Overhead Cost on Sub-Contractor's Direct Cost	6.16% of line 23	6.16%	1,059.83
30.	Prime's Contractor's Fee on Sub-Contractor's Direct Cost	3.00% of line 23	3.00%	516.15
31.	SUBTOTAL (add lines 26 - 30)			18,780.98
32.	Prime Contractor's Bond Premium	0.68% of line 31	0.68%	126.96
33.	TOTAL COST (add lines 31 & 32)			18,907.94
34.	Prime Contractor's Business License Fee	0.16% of line 33	0.16%	30.25
35.	TOTAL CONSTRUCTION COST (add lines 33 & 34)			18,938.19
COMMENTS:				
Prime Contractor Name: Syncon, LLC				
Sub-Contractor Names: JM Briggs				
Signature & Title of Preparer:			DATE: 1/12/2024	
 _____ Peter Werszner, Project Manager				

Peter Werszner

From: Amanda Running <arunning@guernseytingle.com>
Sent: Tuesday, January 9, 2024 4:48 PM
To: Peter Werszner
Subject: RE: Hampton Fire Station #3 - PCO #1

Peter,

I counted the piles and count 93, same as what Tim came up with. Not trying to quibble, but can you double-check your count?

Thank you,

Amanda R. Running
Principal



4350 New Town Avenue, Suite 101
Williamsburg, VA 23188

t: 757.220.0220 m: 651-231-1856

www.guernseytingle.com

[YouTube](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#)



From: Peter Werszner <peter.werszner@synconllc.com>
Sent: Tuesday, January 9, 2024 12:12 PM
To: Amanda Running <arunning@guernseytingle.com>; Sterling, Ron <rsterlin@hampton.gov>
Cc: Scott Turner <scott.turner@synconllc.com>; Kerri Payne <kerri.payne@synconllc.com>; Rebecca Powell <rpowell@guernseytingle.com>
Subject: RE: Hampton Fire Station #3 - PCO #1

Amanda,

Thanks for the quick review on this one. Please see our comments below for the questions you and your team had. If you have any other questions or concerns, just let me know. Thanks.

- *I only count 93 piles where this would be required rather than the 95 they indicate. Not sure where that difference comes from. The drawings do indicate 93 but two of the piles are numbered the same so we have the count at 95.*
- *I am not clear on what materials were required (\$10.00 x 95 piles = \$950). I know there were a few locations where they had already cut the strands off and had to dowel in a bar for the tie, but that wasn't at every location, so I'm not sure how they arrived at this. Just want to clarify. JM Briggs had lumped in the cost for their saw and diamond blades that are needed to cut the pile caps into the material section. I know they have burned through a couple of those along with a few of the dowels you had mentioned but the blades are the primary cost for material.*
- *There should be a credit for dropping two piles (at least installation cost) Syncon will be providing a credit for the reduction in the piles at the vestibule and it is our plan to include it in our upcoming PCO titled 'Vestibule Design Change'.*

Peter Werszner
Project Manager



660 Independence Parkway Suite 320

Chesapeake, VA 23320

757-630-4972 (Cell)

757-351-0770 (Office)

peter.werszner@synconllc.com

From: Amanda Running <arunning@guernseytingle.com>
Sent: Monday, January 8, 2024 4:43 PM
To: Peter Werszner <peter.werszner@synconllc.com>; Sterling, Ron <rsterlin@hampton.gov>
Cc: Scott Turner <scott.turner@synconllc.com>; Kerri Payne <kerri.payne@synconllc.com>; Rebecca Powell <rpowell@guernseytingle.com>
Subject: RE: Hampton Fire Station #3 - PCO #1

Peter,

We took a look at the PCO, and Tim had three comments/clarifications. Please see below and send your response.

- *I only count 93 piles where this would be required rather than the 95 they indicate. Not sure where that difference comes from.*
- *I am not clear on what materials were required (\$10.00 x 95 piles = \$950). I know there were a few locations where they had already cut the strands off and had to dowel in a bar for the tie, but that wasn't at every location, so I'm not sure how they arrived at this. Just want to clarify.*
- *There should be a credit for dropping two piles (at least installation cost)*

Kind Regards,

Amanda R. Running

Principal



4350 New Town Avenue, Suite 101

Williamsburg, VA 23188

t: 757.220.0220 m: 651-231-1856

www.guernseytingle.com

[YouTube](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#)



From: Peter Werszner <peter.werszner@synconllc.com>

Sent: Wednesday, January 3, 2024 7:56 PM

To: Sterling, Ron <rsterlin@hampton.gov>; Amanda Running <arunning@guernseytingle.com>

Cc: Scott Turner <scott.turner@synconllc.com>; Kerri Payne <kerri.payne@synconllc.com>

Subject: Hampton Fire Station #3 - PCO #1

Good afternoon Ron,

Please reference the attached document for our PCO #1 for the pile cap rebar splaying work. Seeing as how this is our first official PCO, I went back to the discussions during the pre-con meeting and breezed through the specs to make sure we were submitting properly, but if you see anything on here missing or incorrect, let me know so I can adjust for future proposals.

Also, I do expect to get you the proposal for the Kentucky Ave hydrant work tomorrow as well.

If you have any questions, just let me know. Thanks.

Peter Werszner

Project Manager



660 Independence Parkway Suite 320

Chesapeake, VA 23320

757-630-4972 (Cell)

757-351-0770 (Office)

peter.werszner@synconllc.com



Hampton Fire Station #3
1911 W. Pembroke Ave
Hampton, VA 23661
Attn: Ron Sterling

RE: PCO #02A – Lightning Protection – Hampton Fire Station #3

Mr. Sterling,

Syncon, LLC is providing our formal change order proposal in the amount of **Seventeen Thousand Five Hundred Fifty-Three Dollars and 46/100 (\$17,553.46)** to install lightning protection on the new fire station building.

Our proposal is based on the following clarifications:

1. During the OAC Meeting #10 held on 12/13/2023, it was discussed the possibility to add lightning protection to the new station house.
2. Via email on 12/18/2023, Guernsey Tingle provided the specifications and drawing, with an RFP coming from City of Hampton to provide a lightning protection system in accordance with NFPA 780 and the provided spec 264113.
3. Per discussion with City of Hampton, this iteration of PCO #2 is revised to include the correct GC markup percentages.
4. Our proposal is valid for 30 calendar days from the date of this proposal. If review and award is delayed beyond this duration, Syncon reserves the right to revise and resubmit to capture potential cost increases with material and/or labor.

We appreciate the opportunity to provide you with this proposal. If after your review you have any questions or comments, please do not hesitate to contact us at 757-351-0770.

Sincerely,


SYNCON, LLC

Prepared by: Peter Werszner

Scott Turner
Vice President

Enclosures:

- Clarification Letter
- Contractor Pricing Data
- Subcontractor Quotes

CONTRACT TITLE: Hampton Fire Station #3		PROJECT NO. _____		
OWNER: City of Hampton				
DESCRIPTION: PCO #2A Lightning Protection				
PRIME CONTRACTOR'S WORK				COMMENTS
1.	Direct Materials		-	
2.	Sales Tax on Materials	6.00% of line 1	6.00%	-
3.	Direct Labor		-	
4.	Insurance, Taxes, and Fringe Benefits	31.00% of line 3	31.00%	-
5.	Rental Equipment		-	
6.	Sales Tax on Rental Equipment	7.50% of line 5	7.50%	-
7.	Equipment Ownership and Operating Expenses		-	
8.	SUBTOTAL (add lines 1 - 7)			-
9.	Field Overhead	0.00% of line 8	0.00%	-
10.	SUBTOTAL (add lines 8 & 9)			-
PRIME REMARKS: SEE ATTACHED GENERAL CONDITIONS				
SUB-CONTRACTOR'S WORK				COMMENTS
11.	Direct Materials		-	
12.	Sales Tax on Materials		6.00%	-
13.	Direct Labor		-	
14.	Insurance, Taxes, and Fringe Benefits		48.00%	-
15.	Rental Equipment		-	
16.	Sales Tax on Rental Equipment		5.00%	-
17.	Equipment Ownership and Operating Expenses		-	
18.	SUBTOTAL (add lines 11 - 17)			-
19.	Field Overhead		3.00%	-
20.	SUBTOTAL (add lines 18 & 19)			-
21.	Home Office Overhead		10.00%	-
22.	Profit		10.00%	-
23.	SUBTOTAL (add lines 20 - 22)			15,947.00
SUB PRICING: SEE ATTACHED SUBCONTRACTOR BREAKDOWN				
SUMMARY				COMMENTS
24.	Prime Contractor's Work (from line 10)			-
25.	Sub-Contractor's Work (from line 23)			15,947.00
26.	SUBTOTAL (add lines 24 & 25)			15,947.00
27.	Prime's Overhead Cost	10.00% of line 24	10.00%	-
28.	Prime's Contractor's Fee	5.00% of line 24	5.00%	-
29.	Prime's Overhead Cost on Sub-Contractor's Direct Cost	6.16% of line 23	6.16%	982.34
30.	Prime's Contractor's Fee on Sub-Contractor's Direct Cost	3.00% of line 23	3.00%	478.41
31.	SUBTOTAL (add lines 26 - 30)			17,407.75
32.	Prime Contractor's Bond Premium	0.68% of line 31	0.68%	117.68
33.	TOTAL COST (add lines 31 & 32)			17,525.42
34.	Prime Contractor's Business License Fee	0.16% of line 33	0.16%	28.04
35.	TOTAL CONSTRUCTION COST (add lines 33 & 34)			17,553.46
COMMENTS:				
Prime Contractor Name: Syncon, LLC				
Sub-Contractor Names: ITs Electric				
Signature & Title of Preparer:				
 _____ Peter Werszner, Project Manager			DATE:	1/12/2024



It's Electric, Inc

Electrical Contractors

Mr. Peter Werszner
SYNCON
660 Independence Pkwy
Suite 320
Chesapeake, VA 23320

January 3, 2024

Subject: Hampton Fire Station #3
Provide Lightning Protection System
COR #3

Peter,

We would like to submit a proposal for changes to the contract. This proposal is for the costs to provide and install a lightning protection system, including PVC downlead conduits. This proposal does not include a grounding ring as it is not required by code.

Attached is a breakdown of the labor and material costs.

This proposal would increase the contract amount. The proposed increase would be \$15,947.00

If you have any questions or require additional information, please contact our office.

Sincerely,
IT'S ELECTRIC

John McDaniels

Date:03-Jan-24

PROJECT: Hampton Fire Station #3

SUBJECT: Provide Lightning Protection System

REFERENCE:

EQUIPMENT RENTAL:			\$0.00
QUOTED MATERIAL:			
MATERIAL:			\$151.25
SALES TAX:			\$9.08
LABOR:	8.604	HOURS @ \$37.00	\$318.35
OVERTIME LABOR:		HOURS @ \$66.00	\$0.00
SUPERVISION @	10	% OF LABOR:	\$31.83
30% BURDEN (SS, Medicare, Workers Comp, Ins, Vacat, Misc)			\$105.05
SUBCONTRACTORS:			\$13,250.00
SUBTOTAL:			\$13,865.56
OVERHEAD @	10	%	\$1,387.00
PROFIT @	5	%	\$694.00
TOTAL AMOUNT:			\$15,947.00

APPROVED: _____

THE PRICE IN THIS QUOTE IS GOOD FOR THIRTY (30) DAYS.

Job Title: Hampton Fire Station #3

Pricing Sheet

Sheet: 3 of 5

System Status:

Estimate No:

Location: Hampton, VA

Date:03-Jan-24

Description: Provide Lightning Protection System

Est. By: John M

Code		Pages	Material Totals	Labor Totals
	210 - Move - In/Out Demolition, Cutting/Patch		0	0
	220 - Branch Conduit/Wire		151.25	8.604
	230 - Feeder Conduit/Wire		0	0
	240 - Power Equipment		0	0
	250 - Bus Duct, Floor Boxes, Cable Tray		0	0
	260 - Wiring Devices, Dimming		0	0
	270 - Lighting Fixtures		0	0
	290 - Motor Equipment, And Misc. Connections		0	0
	300 - Generator Set, ATS, UPS, Inverters		0	0
	310 - Excavation, Backfill, Rebar, Concrete		0	0
	340 - Grounding Systems		0	0
	Totals This Sheet		151.25	8.604

Job Title: Hampton Fire Station #3

Pricing Sheet

Sheet: 4 of 5

Location: Hampton, VA

System Status:

Estimate No:

Date:03-Jan-24

Est. By: John M

Description: Provide Lightning Protection System

Code	Material	Quantity	Units	Mat. Unit	Per	Mat. Ext.	Lbr. Mnh.	Per	Lbr. Ext.
	3/4" PVC Conduit	180	LF	76.78	C	138.3	3.8	C	6.84
	PVC Glue (Quart)	1	E	10.95	E	10.95			
	Totals This Sheet					149.25			6.84

Job Title: Hampton Fire Station #3

Pricing Sheet

Sheet: 5 of 5

Location: Hampton, VA

System Status:

Estimate No:

Date:03-Jan-24

Est. By: John M

Description: Provide Lightning Protection System

Code	Material	Quantity	Units	Mat. Unit	Per	Mat. Ext.	Lbr. Mnhr.	Per	Lbr. Ext.
	Jet Line Cord #232 (6500' per roll)	196	E	10	M	2	9	M	1.764
	Totals This Sheet					2			1.764



MODERN LIGHTNING

PROTECTION COMPANY INC.

302 Queen Anne's Rd. Greenville, NC 27858

800-368-8090 From SE US Only

Phone 252-756-3006 Fax 252-756-3968

lghtng1@earthlink.net www.modernlightning.com

PROPOSAL

Submitted To: ESTIMATING DEPARTMENT

12-14-23 HAMPTON FIRE STATION #3 – HAMPTON, VA
Date - _____ Jobsite - _____

Lightning protection as per plans & specifications. Additional Information:

1" PVC ROOF TO GRADE (7 LOCATIONS) BY ELEC. CONTRACTOR. LIGHTNING PROT.

SURGE ARRESTERS** FOR INCOMING POWER & CONDUCTIVE SIGNAL LINES BY

OTHERS. FLASHING OF ROOF PENETRATIONS & SLIP PADS UNDER LPS COMPONENTS

(IF REQUIRED) BY ROOF INSTALLER. CUTTING, REMOVAL, & PATCHING OF ASPHALT

AND/OR CONCRETE (IF REQUIRED) BY OTHERS. REBAR BONDING BY OTHERS.

Materials Used CLASS 1 AL & CU Codes Req'd UL96A MASTER LABEL

***\$13,250.00**

Our Price _____ Payment method: AS WORK PROGRESSES.

All work will be performed by our employees. We are an Underwriters Laboratories listed installer company (#E134186) and are members of the Lightning Protection Institute (#1017). We will provide detailed insurance and Workmen's Compensation information upon request. Our only business is the installation of lightning protection systems and we have been in operation for over 50 years.

Thank you for considering Modern Lightning Protection for this project.

Sincerely,

Ben Gibbs

President

*Modern to design and install the roof, down lead, and ground rod lightning protection system using materials we provide. A ground loop is not included in the above price and is not required for this structure by any LPS codes or standards.

**UL Listed surge protective devices are required to be installed at the service entrances for all incoming power, communications, data, & antenna lines that enter the structure. TVSS devices shall be listed to UL category code "VZCA" and have a 20Ka "In" rating.

MODERN LIGHTNING PROTECTION IS A SERVICE DISABLED VETERAN OWNED SMALL BUSINESS AND IS H.U.B. CERTIFIED IN NORTH CAROLINA.

Virginia SWaM # S653282 – Micro Business Certified

Peter Werszner

From: Sterling, Ron <rsterlin@hampton.gov>
Sent: Tuesday, December 19, 2023 8:38 AM
To: 'Amanda Running'
Cc: Rebecca Powell; Peter Werszner; John Fallacara; Mike Norton; Newsome, McCord
Subject: RE: 216063 HFS3 - Lightning Protection

Amanda,

I will discuss w/ Phil to see what he needs. As this is a delegated design, they probably only want to see the design submittal after it has been approved by the EOR (similar to fire suppression).

We will need a cost proposal from Syncon for review/approval to include in a change order.

Thanks,

Ron

From: Amanda Running <arunning@guernseytingle.com>
Sent: Monday, December 18, 2023 2:42 PM
To: Sterling, Ron <rsterlin@hampton.gov>
Cc: Rebecca Powell <rpowell@guernseytingle.com>; Peter Werszner <peter.werszner@synconllc.com>; 'John Fallacara' <john.fallacara@synconllc.com>; 'Mike Norton' <mike.norton@synconllc.com>; Newsome, McCord <mnewsome@hampton.gov>
Subject: [EXTERNAL] RE: 216063 HFS3 - Lightning Protection

Ron and Peter,

Please see the attached spec and revised sheet with the note added.

Ron—I assume that codes compliance would like to review. Do you want me to send it directly and is just the single sheet/spec section sufficient? Also, how would you like the request for pricing documented? Is there a standard form that the city uses?

Kind Regards,

Amanda R. Running

Vice President



4350 New Town Avenue, Suite 101
Williamsburg, VA 23188
t: 757.220.0220 m: 651-231-1856
www.guernseytingle.com | outlook.office.com
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Family Leave Notice: I will be out of the office from October 6 through January 2024.

From: Amanda Running
Sent: Sunday, December 17, 2023 5:18 PM
To: Sterling, Ron <rsterlin@hampton.gov>
Cc: Rebecca Powell <rpowell@guernseytingle.com>; Peter Werszner <peter.werszner@synconllc.com>; 'John Fallacara' <john.fallacara@synconllc.com>; 'Mike Norton' <mike.norton@synconllc.com>; Newsome, McCord <mnewsome@hampton.gov>
Subject: RE: 216063 HFS3 - Lightning Protection

Peter and Ron,

In talking with PACE, it is just a note that needs to be added to address the lightning protection and then a lightning protection contractor does the design. They recommend issuing an RFI and we can send the information as a response to the RFI so everything is documented and Syncon has the information to price with their subcontractor.

Peter—Can you get the RFI sent, and I'll get the information from PACE to send as soon as possible.

Kind Regards,

Amanda R. Running

Vice President



4350 New Town Avenue, Suite 101
Williamsburg, VA 23188
t: 757.220.0220 m: 651-231-1856
www.quernseytingle.com [\[outlook.office.com\]](mailto:outlook.office.com)
[YouTube \[youtube.com\]](https://www.youtube.com) | [LinkedIn](https://www.linkedin.com)
[\[linkedin.com\]](https://www.linkedin.com) | [Facebook \[facebook.com\]](https://www.facebook.com) |
[Instagram \[instagram.com\]](https://www.instagram.com)



Family Leave Notice: I will be out of the office from October 6 through January 2024.

From: Sterling, Ron <rsterlin@hampton.gov>
Sent: Thursday, December 14, 2023 10:20 AM
To: Amanda Running <arunning@guernseytingle.com>
Cc: Rebecca Powell <rpowell@guernseytingle.com>; Peter Werszner <peter.werszner@synconllc.com>; 'John Fallacara' <john.fallacara@synconllc.com>; 'Mike Norton' <mike.norton@synconllc.com>; Newsome, McCord <mnewsome@hampton.gov>
Subject: RE: 216063 HFS3 - Lightning Protection

Amanda- Can you put together a spec for the lightning protection and send to Peter for pricing.

Peter- Please provide a change order proposal.

From: Amanda Running <arunning@guernseytingle.com>
Sent: Wednesday, December 13, 2023 4:14 PM
To: Sterling, Ron <rsterlin@hampton.gov>
Cc: Rebecca Powell <rpowell@guernseytingle.com>; Peter Werszner <peter.werszner@synconllc.com>; 'John Fallacara' <john.fallacara@synconllc.com>; 'Mike Norton' <mike.norton@synconllc.com>
Subject: [EXTERNAL] 216063 HFS3 - Lightning Protection

Ron,

I confirmed with PACE that lightning protection for the station is not a code-requirement. It is recommended, but is usually up to the municipality on whether they want to pay for it. At the Williamsburg Station, it was included in the design as an alt bid item, and the add for the construction was about \$45k. That is a bigger station, but would give you a ballpark on the cost. Syncon can provide more information on pricing if need-be. If it is something that you want to add to the project, we will need to move on it quickly. The design typically works similar to fire suppression. We can put together guidelines like a performance spec on the sprinkler system, but then Syncon would pull in a subcontractor who would do the final design to submit for city approval. At least that is how the process has typically worked in my experience. I talked with Ken, and he said that it's about 50/50 for stations with or without it that he has done, depending on each municipality.

Ken is looking into which products he has used on bay slabs in the past and is going to get back to me on that question as well.

Kind Regards,

Amanda R. Running

Vice President



GuernseyTingle
Architecture | Interiors | Planning
Celebrating 40 Years!

4350 New Town Avenue, Suite 101
Williamsburg, VA 23188
t: 757.220.0220 m: 651-231-1856
www.quernseytingle.com [\[outlook.office.com\]](mailto:outlook.office.com)
[YouTube \[youtube.com\]](https://www.youtube.com) | [LinkedIn](https://www.linkedin.com)
[\[linkedin.com\]](https://www.linkedin.com) | [Facebook \[facebook.com\]](https://www.facebook.com) |
[Instagram \[instagram.com\]](https://www.instagram.com)



Family Leave Notice: I will be out of the office from October 6 through January 2024.



Hampton Fire Station #3
1911 W. Pembroke Ave
Hampton, VA 23661
Attn: Ron Sterling

RE: PCO #03 – Kentucky Ave. Hydrant Replacement – Hampton Fire Station #3

Mr. Sterling,

Syncon, LLC is providing our formal change order proposal in the amount of **Sixteen Thousand Seven Hundred Eighteen Dollars and 45/100 (\$16,718.45)** to replace the Kentucky Ave. fire hydrant.

Our proposal is based on the following clarifications:

1. Per below attached email request for proposal, Syncon & MT Carter will demo and replace the existing hydrant and pipe on Kentucky Ave.
2. This proposal includes the pipe and hydrant being provided by MT Carter.
3. Our proposal is valid for 30 calendar days from the date of this proposal. If review and award is delayed beyond this duration, Syncon reserves the right to revise and resubmit to capture potential cost increases with material and/or labor.

We appreciate the opportunity to provide you with this proposal. If after your review you have any questions or comments, please do not hesitate to contact us at 757-351-0770.

Sincerely,


SYNCON, LLC

Prepared by: Peter Werszner

Scott Turner
Vice President

Enclosures:

- Clarification Letter
- Contractor Pricing Data
- Subcontractor Quotes
- Email RFP

CONTRACT TITLE: Hampton Fire Station #3		PROJECT NO. _____		
OWNER: City of Hampton				
DESCRIPTION: PCO #3 Kentucky Ave Hydrant Replacement				
PRIME CONTRACTOR'S WORK				COMMENTS
1.	Direct Materials		-	
2.	Sales Tax on Materials	6.00% of line 1	6.00%	-
3.	Direct Labor		-	
4.	Insurance, Taxes, and Fringe Benefits	31.00% of line 3	31.00%	-
5.	Rental Equipment		-	
6.	Sales Tax on Rental Equipment	7.50% of line 5	7.50%	-
7.	Equipment Ownership and Operating Expenses		-	
8.	SUBTOTAL (add lines 1 - 7)			-
9.	Field Overhead	0.00% of line 8	0.00%	-
10.	SUBTOTAL (add lines 8 & 9)			-
PRIME REMARKS: SEE ATTACHED GENERAL CONDITIONS				
SUB-CONTRACTOR'S WORK				COMMENTS
11.	Direct Materials		-	
12.	Sales Tax on Materials		6.00%	-
13.	Direct Labor		-	
14.	Insurance, Taxes, and Fringe Benefits		48.00%	-
15.	Rental Equipment		-	
16.	Sales Tax on Rental Equipment		5.00%	-
17.	Equipment Ownership and Operating Expenses		-	
18.	SUBTOTAL (add lines 11 - 17)			-
19.	Field Overhead		3.00%	-
20.	SUBTOTAL (add lines 18 & 19)			-
21.	Home Office Overhead		10.00%	-
22.	Profit		10.00%	-
23.	SUBTOTAL (add lines 20 - 22)			15,188.41
SUB PRICING: SEE ATTACHED SUBCONTRACTOR BREAKDOWN				
SUMMARY				COMMENTS
24.	Prime Contractor's Work (from line 10)			-
25.	Sub-Contractor's Work (from line 23)			15,188.41
26.	SUBTOTAL (add lines 24 & 25)			15,188.41
27.	Prime's Overhead Cost	10.00% of line 24	10.00%	-
28.	Prime's Contractor's Fee	5.00% of line 24	5.00%	-
29.	Prime's Overhead Cost on Sub-Contractor's Direct Cost	6.16% of line 23	6.16%	935.61
30.	Prime's Contractor's Fee on Sub-Contractor's Direct Cost	3.00% of line 23	3.00%	455.65
31.	SUBTOTAL (add lines 26 - 30)			16,579.67
32.	Prime Contractor's Bond Premium	0.68% of line 31	0.68%	112.08
33.	TOTAL COST (add lines 31 & 32)			16,691.75
34.	Prime Contractor's Business License Fee	0.16% of line 33	0.16%	26.71
35.	TOTAL CONSTRUCTION COST (add lines 33 & 34)			16,718.45
COMMENTS:				
Prime Contractor Name: Syncon, LLC				
Sub-Contractor Names: MT Carter				
Signature & Title of Preparer:				
 _____ Peter Werszner, Project Manager			DATE:	1/12/2024

SUBS

CONTRACT TITLE: Hampton Fire Station #3										
OWNER: City of Hampton										
DESCRIPTION: PCO #3 Kentucky Ave Hydrant Replacement										
DIVISION	DESCRIPTION	SUB	MATERIAL COST	MATERIAL TAX	LABOR COST	LABOR BURDEN	EQUIPMENT COST	EQUIPMENT TAX	SUB COST	TOTAL COST
33	Replace Hydrant & Pipe as Rewusted by NNWW	MT Carter							15188.41	15,188.41
		TOTAL SUBCONTRACTOR								15,188.41



Change Order Request # 9B

Project: Hampton Fire #3
PCO Description: Additional Fire Hydrant Kentucky Ave
Date of Request: January 12, 2024

CHANGE ORDER REQUEST

Submitted To:

SYNCON
 660 Independence Pkwy
 Chesapeake, Virginia 23320
 757-351-0770

Line Item	Quantity	Unit	Rate	Extended
Superintendent	4	HR	\$ 135.00	\$ 540.00
Foreman	8	HR	\$ 95.00	\$ 760.00
Excavator Operator	8	HR	\$ 75.00	\$ 600.00
Loader Operator	8	HR	\$ 75.00	\$ 600.00
Pipe Layer	8	HR	\$ 60.00	\$ 480.00
Bankman	8	HR	\$ 50.00	\$ 400.00
Laborer	8	HR	\$ 45.00	\$ 360.00
Excavator	8	HR	\$ 145.00	\$ 1,160.00
Loader	8	HR	\$ 135.00	\$ 1,080.00
Select Fill/Spoils Haul & Dump	1	CU	\$ 90.00	\$ 90.00
#57 Stone	1	TN	\$ 62.00	\$ 62.00
Green Area Restorations	1	LS	\$ 350.00	\$ 350.00
Asphalt Patch	1	LS	\$ 300.00	\$ 300.00
Fire Hydrant	1	EA	\$ 3,431.30	\$ 3,431.30
6' D.I. Pipe	15	LF	\$ 39.39	\$ 590.85
6" Gate Valve	1	EA	\$ 1,147.37	\$ 1,147.37
6" Mega Lugs	6	EA	\$ 63.37	\$ 380.22
6" MJ Plug	1	EA	\$ 188.32	\$ 188.32
8" x 6" Tee	1	EA	\$ 262.70	\$ 262.70
Valve Frame & Cover	1	EA	\$ 219.95	\$ 219.95
12" Truss Pipe	4	LF	\$ 51.15	\$ 204.60

Peter Werszner

From: Sterling, Ron <rsterlin@hampton.gov>
Sent: Friday, December 8, 2023 9:48 AM
To: Peter Werszner
Cc: Newsome, McCord; Mike Norton; John Fallacara; Bushey, Joseph
Subject: FW: Fire Station #3 - Water Main Upgrades - Change Order Potential

Peter,

See email from Bob Cosby of NNWW below.

Please submit a change order proposal for providing the revisions. NNWW will reimburse the City for the cost.

Thanks,

Ron

From: Newsome, McCord <mnewsome@hampton.gov>
Sent: Friday, December 8, 2023 7:34 AM
To: 'Cosby, Robert' <RCosby@nnva.gov>
Cc: Sterling, Ron <rsterlin@hampton.gov>
Subject: RE: Fire Station #3 - Water Main Upgrades - Change Order Potential

Thanks Bob. We will get a cost for the change.

From: Cosby, Robert <RCosby@nnva.gov>
Sent: Thursday, December 7, 2023 4:19 PM
To: Newsome, McCord <mnewsome@hampton.gov>
Subject: Fire Station #3 - Water Main Upgrades - Change Order Potential

McCord,

As the contractor is working in the field, we have discovered a condition in the field on Kentucky Avenue that will require a Change Order. Specifically the Existing Fire Hydrant and Valve, which records indicate were installed in a standard fashion with a tee, was not originally constructed in that manner and instead are installed directly on the end of the line. Additionally these fixtures are old style of fittings which are unable to be reutilized. Therefore we will need to request the Contractor to Remove the existing Hydrant and Existing Valve and cut the pipe just before the existing valve. A New Tee, Valve, and Hydrant will need to be installed and likely an additional 10-20' of additional pipe versus the original design.

As this is the betterment portion of the work for Waterworks this additional work and cost is associated to Waterworks. I will just need to know the amount of the Change Order and we can include that additional cost in the reimbursement from Waterworks to Hampton for this project.

My goal, is NOT slow down the contractor or the City in getting this work completed and any change orders processed as needed related to this additional work.

Thank you,
Bob Cosby

Robert E. Cosby III, P.E.



Newport News Waterworks

700 Town Center Drive, Suite 400
Newport News, VA 23606
757.926.1072 Office
rcosby@nnva.gov



Hampton Fire Station #3
1911 W. Pembroke Ave
Hampton, VA 23661
Attn: Ron Sterling

RE: PCO #04 – Temporary Storm Bypass – Hampton Fire Station #3

Mr. Sterling,

Syncon, LLC is providing our formal change order proposal in the amount of **Seventy-Seven Thousand Eight Hundred Fifty-Seven Dollars and 87/100 (\$77,857.87)** to bypass the storm pipe.

Our proposal is based on the following clarifications:

1. Per the site meeting held on 1/16/2024 with the City of Hampton it was requested to provide a temporary bypass pump system to help alleviate the excessive water on the project site due to the excessive rain and existing site conditions.
2. This proposal includes 2 months for the rental bypass pump and hoses. If additional time is needed, a separate cost proposal will be provided.
3. Our proposal is valid for 30 calendar days from the date of this proposal. If review and award is delayed beyond this duration, Syncon reserves the right to revise and resubmit to capture potential cost increases with material and/or labor.

We appreciate the opportunity to provide you with this proposal. If after your review you have any questions or comments, please do not hesitate to contact us at 757-351-0770.

Sincerely,


SYNCON, LLC

Prepared by: Peter Werszner

Scott Turner
Vice President

Enclosures:

- Clarification Letter
- Contractor Pricing Data
- Subcontractor Quotes

CONTRACT TITLE: Hampton Fire Station #3			PROJECT NO. _____	
OWNER: City of Hampton				
DESCRIPTION: PCO #4 Temporary Storm Bypass				
PRIME CONTRACTOR'S WORK			COMMENTS	
1.	Direct Materials		-	
2.	Sales Tax on Materials	6.00% of line 1	6.00%	-
3.	Direct Labor		-	
4.	Insurance, Taxes, and Fringe Benefits	31.00% of line 3	31.00%	-
5.	Rental Equipment		-	
6.	Sales Tax on Rental Equipment	7.50% of line 5	7.50%	-
7.	Equipment Ownership and Operating Expenses		-	
8.	SUBTOTAL (add lines 1 - 7)			-
9.	Field Overhead	0.00% of line 8	0.00%	-
10.	SUBTOTAL (add lines 8 & 9)			-
PRIME REMARKS: SEE ATTACHED GENERAL CONDITIONS				
SUB-CONTRACTOR'S WORK			COMMENTS	
11.	Direct Materials		-	
12.	Sales Tax on Materials		6.00%	-
13.	Direct Labor		-	
14.	Insurance, Taxes, and Fringe Benefits		48.00%	-
15.	Rental Equipment		-	
16.	Sales Tax on Rental Equipment		5.00%	-
17.	Equipment Ownership and Operating Expenses		-	
18.	SUBTOTAL (add lines 11 - 17)			-
19.	Field Overhead		3.00%	-
20.	SUBTOTAL (add lines 18 & 19)			-
21.	Home Office Overhead		10.00%	-
22.	Profit		10.00%	-
23.	SUBTOTAL (add lines 20 - 22)			70,732.45
SUB PRICING: SEE ATTACHED SUBCONTRACTOR BREAKDOWN				
SUMMARY			COMMENTS	
24.	Prime Contractor's Work (from line 10)			-
25.	Sub-Contractor's Work (from line 23)			70,732.45
26.	SUBTOTAL (add lines 24 & 25)			70,732.45
27.	Prime's Overhead Cost	10.00% of line 24	10.00%	-
28.	Prime's Contractor's Fee	5.00% of line 24	5.00%	-
29.	Prime's Overhead Cost on Sub-Contractor's Direct Cost	6.16% of line 23	6.16%	4,357.12
30.	Prime's Contractor's Fee on Sub-Contractor's Direct Cost	3.00% of line 23	3.00%	2,121.97
31.	SUBTOTAL (add lines 26 - 30)			77,211.54
32.	Prime Contractor's Bond Premium	0.68% of line 31	0.68%	521.95
33.	TOTAL COST (add lines 31 & 32)			77,733.49
34.	Prime Contractor's Business License Fee	0.16% of line 33	0.16%	124.37
35.	TOTAL CONSTRUCTION COST (add lines 33 & 34)			77,857.87
COMMENTS:				
Prime Contractor Name: Syncon, LLC				
Sub-Contractor Names: MT Carter				
Signature & Title of Preparer:			DATE: 1/17/2024	
 _____ Peter Werszner, Project Manager				



Change Order Request # 12

Project: Hampton Fire #3
PCO Description: Storm System Temporary Bypass
Date of Request: January 17, 2024

CHANGE ORDER REQUEST

Submitted To:

SYNCON
 660 Independence Pkwy
 Chesapeake, Virginia 23320
 757-351-0770

Line Item	Quantity	Unit	Rate	Extended
Superintendent	16	HR	\$ 135.00	\$ 2,160.00
Foreman	16	HR	\$ 95.00	\$ 1,520.00
Excavator Operator	16	HR	\$ 75.00	\$ 1,200.00
Loader Operator	16	HR	\$ 75.00	\$ 1,200.00
Pipe Layer	16	HR	\$ 65.00	\$ 1,040.00
Bankman	16	HR	\$ 55.00	\$ 880.00
Laborer	16	HR	\$ 50.00	\$ 800.00
Loader	16	HR	\$ 135.00	\$ 2,160.00
2" Submersible Pump (Electric) X2	2	Month	\$ 676.28	\$ 1,352.56
Light Plant 68Gal.	2	Month	\$ 573.67	\$ 1,147.34
4" x 50' Discharge Hose 800LF	2	Month	\$ 2,984.96	\$ 5,969.92
2" x 20" Suction Hose 400LF	2	Month	\$ 1,166.00	\$ 2,332.00
Diesel Trash Pump 90 Gal.	2	Month	\$ 2,589.69	\$ 5,179.38
Sediment Tank	2	Month	\$ 1,399.20	\$ 2,798.40
Fuel (based on fuel cost net exceeding \$4.28 per gallon)	4896	Gal	\$ 5.03	\$ 24,626.88
Refueling Labor	64	HR	\$ 97.50	\$ 6,240.00
Delivery & Pickup	2	EA	\$ 450.00	\$ 900.00
Subtotal				\$ 61,506.48
Profit & Overhead (15%)	1		\$ 0.15	\$ 9,225.97
Total				\$ 70,732.45

Exclusions:
 Not Responsible for damages to rental equipment by others.

Acceptance _____

Date _____