



Virginia Rules Camp Grant Program 2019

Sponsored by the Office of Attorney General Mark R. Herring
PROJECT APPLICATION

AGENCY APPLICANT (must be a law enforcement agency): City of Hampton Police Division

ADDITIONAL PARTNER ORGANIZATIONS (if applicable): City of Hampton's Parks Recreation and Leisure Services and the Office of Youth and Young Adult Opportunities

PROJECT TITLE: 2019 Virginia Rules Camp Grant

AMOUNT OF FUNDING REQUESTED: \$5,000.00

ADDITIONAL FUNDING SOURCES AND AMOUNTS:

City of Hampton Additional Funding:

- 1.) The **Office of Youth and Young Adult Opportunities** will provide \$500.00 to purchase food and beverages.
- 2.) **Parks, Recreations, and Leisure Services** will provide an in-kind donation of \$5,000 for the facility rental and transportation support.
- 3.) The **Hampton Police Division** will provide \$250.00 to supply the food, beverages, and supplies for the cookout on the last day of camp.

CAMP LOCATION (including address):

Ft. Monroe Community Center

100 Stillwell Drive

Hampton, VA 23651

CAMP DATES: 08/26/2019-08/30/2019

NEED STATEMENT

- Describe your law enforcement agency and community to be served.
- Document current youth-oriented programming sponsored by your law enforcement agency.
- Demonstrate need for funding.

The City of Hampton, Virginia, (a Certified Crime Prevention Community) is one of seven major cities in the southeastern end of the Virginia Peninsula that composes the Hampton Roads metropolitan area. According to the 2017 Census, Hampton has a population of 134,669, with 21% of Hampton's population under the age of 18.

The Centers for Disease Control has stated youth violence is a "significant public health problem" which not only affects the youths and their families, but also their schools and the communities where they live. Also according to the CDC, there are risk factors that contribute greatly to the development of youth violence. Some of the risk factors are exposure to other forms of violence, both family members (abuse, neglect) and friends (peer violence, dating violence, sexual violence, and suicide), history of early aggressive behavior, low parental education and income levels, low commitment to school and school failure, exposure to community violence and diminished economic opportunity. According to Hampton.gov, in 2017 "57% of Hampton households live below the poverty, or more likely living paycheck to paycheck." Additionally, 62% of Hampton Public School students are eligible to receive free or reduced lunches. These economic stressors can result in exposure to the risk factors of youth violence.

Being awarded The Virginia Rules Summer Camp Grant will allow the Hampton Police Division the ability to provide "at risk" youth with activities and opportunities that they may not get to experience otherwise. These activities help to foster and encourage positive relationships with police officers, replacing their preconceived distrust of law enforcement.

As in previous years, The City of Hampton's Police Division, Parks Recreation and Leisure Services, and The Office of Youth and Young Adult Opportunities (The Collaborative) will collaborate on the planning and implementation responsibilities for 2019's summer camp with the Police Division serving as the lead agency. In support of that model, the Police Division has chosen the curriculum modules, identified facilitators, recruited officers to volunteer to support the program, and has started to work with local businesses for in-kind beverage and food donations. Additionally, Parks, Recreation and Leisure Services will assist the Police Division with planning the recreation activities, providing facility usage and staffing support, addressing transportation needs, and registering program participants. The Office of Youth and Young Adult Opportunities will assist with marketing efforts and provide some staffing as well as some meals and snacks for the program participants.

PROJECT DESCRIPTION

- Outline goals for camp project.
- Provide an overview of the camp plan for the week, including tentative agenda (can be attached if necessary).
- Who is involved in your camp planning (including internal staff)? Detail any organizations/agencies that will collaborate to ensure the success of the project.

It is the mission of the Hampton Police Division to prevent crime through problem solving partnerships. In today's society, a lack of trust for law enforcement exists in communities that experience higher rates of criminal activity. The primary goal of hosting a Virginia Rules Summer Camp is to forge positive relationships with Hampton Police and Hampton youth and work towards bridging this societal gap. The camp also offers an opportunity to allow Hampton youth to experience activities that they may have not been previously afforded. These experiences may provide them with the necessary framework to build those relationships in order to

avoid risky activities or friendships that could lead to criminality. This enjoyable environment also provides an entertaining, easy platform for youth to learn the lessons outlined in the Virginia Rules curriculum.

A copy of the draft agenda is attached which provides the details of planned activities and Virginia Rules courses.

The Hampton Police Division's Virginia Rules Summer Camp is truly a collaborative effort involving multiple city departments and community organizations. The Hampton Police Division, Parks, Recreation and Leisure Services and the Office of Youth and Adult opportunities are the primary city departments that are responsible for the planning, organizing, operating and managing the camp. Additionally, volunteers from organizations including the Hampton Roads Committee of 200+ Men, the Virginia Attorney General's Office, the United States Air Force and the Federal Bureau of Investigations have previously been and will continue to be instrumental in assisting with camp activities.

TARGET POPULATION

- Age and number of camp participants
- How will participants be recruited / selected?
- Are there any expenses for participants? If so, what are they?

Seeking to serve "at risk" youth between the ages of 10 and 14, three City of Hampton Departments (Police Division, Parks and Recreation and Leisure Services, and the Office of Youth and Young Adult Opportunities) will recruit camp participants from Hampton middle and high schools.

As in previous years, this year's camp will aim for 55 camp participants. Grouping together camp participants by similar age/education levels will allow for the Virginia Rule Curriculum to be taught at relevant levels for each age group.

This year, applications will be available online to assist citizens with a less cumbersome process over paper applications. The participant application will require basic student information and will request a brief response indicating why they are interested in attending the camp.

The first 60 application submissions will be accepted for consideration with the end goal of selecting 55 total participants with an additional 10 participants on a standby list in the event any individuals on the primary list are unable to attend once camp commences.

This year the collaborative will give presentations to partner agencies that work with young people who live in Safe and Clean Communities, or work with young people who present risk factors for engagement in negative activities to receive referrals for program participation. Beginning June of 2019, applications will be accepted until a goal of 60 applicants is met. After the conclusion of the application period, staff members from the three city departments will meet to review applications. Camp participants will be selected using the following "at risk" criteria:

- Live in high crime areas or areas of diminished economic opportunity
- Show an interest in becoming law enforcement officers
- Struggle with truancy
- Prior involvement with court services

In an effort to provide an inclusive camp experience, all camp activities and meals will be provided at no cost to the student or their families. As mentioned before, according to the CDC, some of the risk factors for

participation in youth violence are low parental income level and diminishing economic opportunities. The City offers this camp for no cost in an effort to reduce the stressors linked to those very risk factors.

VIRGINIA RULES MODULES

- Which Virginia Rules lessons do you plan on incorporating into the camp (at least three lessons must be included during the course of the week)? Who will teach these modules?
- Why were these particular modules selected?

The 2019 proposed Virginia Rules lesson plan were chosen because they will directly correlate with key topics for youth in the City of Hampton. They will include the following, at minimum:

- Bullying
- Alcohol & Tobacco
- Drugs
- Keeping Your Driver's License
- Teens and Violence
- Teens and Crime Prevention

TRANSPORTATION PLAN

- How will camp participants get to and from camp daily and to off-site activities (if applicable)?

As has been the case in previous years, camp participants' daily drop-off and pick-up at the main camp location (Fl. Monroe Community Center) will be the responsibility of the campers' parents or guardians. For transportation during the day due to off-site camp activities, Parks Recreation and Leisure Services will supply two buses with certified licensed drivers.

STAFFING PLAN

- Who will be your primary on-site camp coordinator?
- Recognizing that a primary goal of VR Camp is to promote relationship-building between youth and law enforcement, how will this camp be staffed and how will camp staff be selected?
- What will be the ratio of adults to students?
- Describe any special orientation/training for camp staff prior to camp (recommended).

An officer within the Community Relations Unit from the Hampton Police Division will act as the primary, on-site, camp coordinator for the program. To maintain a strong participant:mentor ratio, The Hampton Police Division will select (at a minimum) 12 officers from both the Community Engagement Unit and the School Resource Officer Unit for this camp. These officers will be assigned, throughout the week, to work with the camp participants and to assist with activities and curriculum instruction. The officers will be selected for their expertise in mentoring "at risk" youth and their familiarity of the Virginia Rules Camp program. Additionally, staff members will be provided by Parks, Recreation, and Leisure Services (2 personnel) to assist throughout the week. These staffing numbers will ensure a 1:4 adult:student ratio.

A week prior to camp beginning, all participating staff will meet to discuss the schedule, camp rules, teams and organizational structure, processes for signing in and out, the VA Rules courses and curriculum, transportation process, and the overall goal of improving youth and law enforcement relations. This meeting will address any questions or knowledge gaps from staff ahead of camp and allow for additional meetings as required.

MEALS AND SNACKS PLAN

- Knowing that this grant cannot cover food expenses, how will you provide daily meals and snacks for camp participants?

As in prior years, The Office and Youth and Young Adult Opportunities will provide snacks each day and lunch for three days of the five days.

Because of the popularity in the 2018 camp, for the second day, Parks Recreation and Leisure Services will be sponsoring a "Hot Wing Challenge" to provide each camper a lunch meal.

On the last day of camp (Friday), staff from the Hampton Police Division will have a graduation cookout consisting of hamburgers, hotdogs and "all the fixings". All meals will be provided in-kind at no cost to campers and their families.

SUSTAINABILITY

- If this grant application is not funded, will your agency still be able to hold a camp in 2019?
- Describe how the project may be sustained in future years if grant funding is not available.

As the substantial costs (facility rental, transportation, and staffing) of hosting this weeklong camp for a sizable group of camp participants are covered by the City of Hampton, there is not an additional funding source that would allow the City to host a 2020 Virginia Rules Camp without this grant funding. Hampton Police Division anticipates that Speed Club, Game Bus, and Adventure Park will be activities offered to camp participants, this year, and those activities carry a significant cost that HPD would otherwise not be able to provide.

The Hampton Police Division continues to work with other City departments and community partners to develop a long term funding strategy that would encompass all of the camp expenses for future sustainability. Due to the collaborative nature of this program, with multiple city departments and youth participants spanning across the city, the ultimate goal is to include this yearly offering as a core program of the City of Hampton. This will build upon the long-term goals and objectives to build trust and legitimacy within the community as aligned with the 21st Century Community Policing Model.

The Hampton Police Division, together with the City of Hampton as the larger entity, recognizes the importance of juvenile delinquency prevention. Because of this, if grant funding were not approved, the Police Division would seek to request the City Manager allocate funding to cover additional expenses. However, due to the budgetary constraints already incurred, without grant funding, it is likely this request may result in cancellation of some off-site activities. The Police Division continues to work towards developing relationships with the business, faith, and non-profit community that will assist with supporting this program in future years.

EVALUATION AND FOLLOW-UP

- How will you evaluate the program's success during or after camp?
- What, if any, follow-up or ongoing contact will you have with participants?

Evaluation of program success will be measured by a two-pronged approach. This process will take place during and post camp, and determined by both participants and staff. On the last day of camp, students will complete a brief survey in order to rate the activities they participated in and to judge the improvement of their Virginia Law knowledge. Camp participants, along with staff members, will also provide feedback to assist the program coordinator(s) on making improvements and tailoring the Virginia Rules curriculum for future camps and programs. Students and parents will be invited to participate in other community activities and events organized by the Hampton Police Department's Community Engagement Unit, Parks, Recreation and Leisure Services and the Office of Youth and Young Adult Opportunities throughout the year. The ultimate goal of summer program is to encourage camp participants to remain engaged and participate in programs and activities that are held during the calendar year. The weeklong camp is an opportunity to begin developing relationships with middle and high school students in the community who may have less than favorable attitudes towards police officers. One main long-term goal is to continue to develop those relationships in an effort to increase community trust overall, beginning with our young people.

FOR PREVIOUS VIRGINIA RULES CAMP GRANT RECIPIENTS ONLY

- Please share any results/outcomes of note from evaluation of last year's camp.
- Based on lessons learned from last year's camp, what changes/improvements will you incorporate this year?

2018 VA Rules Summer Camp Major Strengths

The major strengths identified during this event are as follows:

1. The support and partnerships of participating vendors. These community partners include Heathy Families (Giveaways), Ocean Breeze Fun Park, Speed Club, McDonalds (Fox Hill Rd.), Little Caesars, Subway, Sandy Bottom Nature Park, and Buffalo Wild Wings.
2. The schedule of events and activities were well organized and allowed for flexibility.
3. Park and Recreation provided transportation. These individuals were exceptionally accommodating and always punctual.
4. Grant money provided by VA Attorney General's Office helped with the cost of items, such as T-shirts and activities, for the campers and counselors.
5. The Fort Monroe Community Center staff not only met all of the needs presented by the camp but went above and beyond in support and assistance.

2018 VA Rules Summer Camp Primary Areas for Improvement

Camp coordinators and staff members were able to identify many areas of opportunity for improvement during the 2018 VA Rules Camp:

1. Recruitment Process – working with partner agencies to identify program participants who would benefit from the opportunity.
2. Program participants who receive free or reduced lunch will receive a community center L.D. at no cost to encourage continued participation in activities during out of school time at a community center in Hampton.

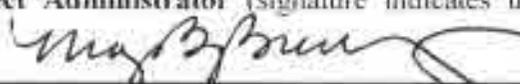
BUDGET DETAIL

- Itemized breakdown for the requested funding and its purpose (can be attached if necessary)
- What, if any, cash match is your agency providing?
- What other funding sources are contributing to your camp, and at what level?

VA Rules Grant Budget Proposal

T-Shirts & Cinch bags	\$1,000.00
Adventure Park (off-site activity)	\$2,300.00
Game Bus (off-site activity)	\$700.00
Rebounderz (off-site activity)	\$1,000.00
TOTAL REQUESTED GRANT FUNDING:	\$5,000.00

As mentioned previously, The City of Hampton will fund all costs related to transportation, facility rental, staffing as an in-kind match. Additionally, the city will provide camp participants meals each day (to include lunch, snacks, and drinks). The total anticipated costs to be provided by the City is approximately \$5000.00 for facility rental and transportation costs (in-kind) and \$500.00 (cash match) for food and snacks.

	Project Director	Project Administrator	Finance Officer
Name:	Ptl. K. Roane	Mary Bunting	Karl Daughtery
Title:	Community Program Officer	City Manager	Director of Finance
Address:	40 Lincoln St. Hampton, VA 23669-3522	22 Lincoln St. Hampton, VA 23669-3522	22 Lincoln St. Hampton, VA 23669-3522
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Fax:	757-727-6096		
E-mail:	kroane@hampton.gov	mbunting@hampton.gov	kdaughtrey@hampton.gov
Signature of Project Administrator (signature indicates understanding that this grant operates on a cost reimbursable basis): 			

Note the following definitions:

- **Project Director:** Person who will have day-to-day responsibility for managing the project and will be **the main contact person for the OAG (the Camp Coordinator)**
- **Project Administrator:** Person who has authority to formally commit the locality or agency to comply with all the terms of the grant application, including the provision of the cash match. **This must be the county, city, or town manager, Chief of Police, or Sheriff.** If someone other than these officials has been delegated the authority to sign, and signs the grant application, provide a copy of the letter, memorandum, or other document by which the signing authority was delegated.

CITY OF HAMPTON
OFFICE OF THE CITY ATTORNEY
 Approved as to legal form and sufficiency
 Date: 4-16-19

 Deputy Attorney

- Finance Officer: Person who will be responsible for fiscal management of funds. This usually will be the Finance staffer housed in the law enforcement agency or in the locality's budget office.